

**MINUTES**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**September 24, 2007**

**Mrs. Thalen called the meeting to order at 7:40 PM.**

Pledge of Allegiance

Present: Geraldine Thalen, President  
Joseph Sanseverino, Vice-President  
Edward Darcey, Trustee  
Michael Matera, Trustee  
Margaret Smith, Trustee  
Carla L. D'Ambrosio Ed. D., Superintendent of Schools  
Sherry J. Alessandro, Asst. Supt. for Human Resources/Administration  
Michael W. Ivanoff, Director of Finance and Operations  
Patricia Jones, District Clerk

Absent: None

**Mrs. Thalen opened the meeting to questions or comments from members of the audience.**

- Mrs. Noto stated that she had two comments. The first concerned her son who had entered the middle school this September. Mrs. Noto mentioned that both she and her son were anxious about his attending the new school. Mrs. Noto expressed her sincere appreciation to the principals for being kind, helpful and empathetic during this period of transition for both herself and her child. Mrs. Noto's second comment concerned the lack of specifically programmed lunch periods for three of her four children. Mrs. Noto expressed her view that a scheduled lunch period was advantageous to all children and she endorsed a nine-period day to ensure all students were guaranteed a lunch period.
- Mrs. Thalen responded by sharing the fact that she is a teacher in another school district and that she is scheduled with a lunch duty assignment. Mrs. Thalen said it is her experience that most students do not like a mandatory scheduled lunch period. These students manage to eat their lunch within the first fifteen minutes of the period. In addition, Mrs. Thalen explained that a nine-period day does not necessarily guarantee a set lunchtime. Mrs. Thalen commented that she was not sure what the solution to this situation might be. Mrs. Thalen indicated that it is not the place of the Board of Education to mandate a lunch period for all students because many students choose to forgo lunch in order to participate in other classes, i.e., Shakespeare, being offered. Mrs. Thalen suggested to Mrs. Noto that if a parent/student wanted a set lunch period each day that it was the responsibility of the parent/student to ensure lunch was programmed daily on the student's class schedule. Mrs. Noto thanked Mrs. Thalen for acknowledging her concerns about this issue.

There were no further questions or comments.

### **PRESENTATION: ROCKY POINT VISIONING FOR DOWNTOWN REVITALIZATION**

Mrs. Thalen introduced Diane Burke, president of the Rocky Point Civic Association. Mrs. Burke announced that a representative of the Vision Long Island organization would address the meeting attendees concerning revision/revitalization of the downtown Rocky Point area.

Mr. Eric Alexander extended an invitation to all present to attend the opening session of the Rocky Point Visioning for Downtown Revitalization project on Wednesday, October 10<sup>th</sup>, at 7:30 PM at the Rocky Point VFW Hall. Mr. Alexander advised that at this time all ideas to revitalize the downtown area would be discussed and considered and he encouraged all to bring their ideas to the table. Mr. Alexander was especially interested in the ideas of the young people of the community and those people that frequently visit the downtown area for their ideas as to “what works.” A “design workshop” meeting is scheduled for Saturday, October 13<sup>th</sup>, from 9:30 AM to 3:00 PM, at the Joseph A. Edgar School. At this meeting design tables will be set up and contain maps, photos, etc. The statement, “I wish there was a ...” will be addressed as well as the concept of what can physically be accomplished in the downtown area. The closing session meeting on Wednesday, October 17<sup>th</sup>, is scheduled for 7:30 PM at the Joseph A. Edgar School. This meeting will highlight the return of input from the community and a conceptual plan will be available at this time. Mr. Alexander stated that he looked forward to the active and early participation of the community in this project because such enthusiastic response helps the community to “move to the head of the line” with reference to securing grant monies, etc. Mr. Alexander thanked the Rocky Point Civic Association for its endorsement of the revitalization of the downtown Rocky Point area.

Mrs. Thalen thanked Mrs. Burke for volunteering her time and energies in her capacity as president of the Rocky Point Civic Association.

### **PRESENTATION OF RETIREMENT PLAQUES TO NON-INSTRUCTIONAL RETIREES**

Dr. D’Ambrosio, on behalf of the Board of Education, acknowledged the many years of dedicated service, commitment and professionalism of recent retirees Bernadette Cassel, Patricia Halpin and Arlene Heck. Dr. D’Ambrosio wished each retiree many years of health and happiness in retirement.

### **PRESENTATION: STUDENT ACHIEVEMENT: GRADES 3-8 MATH/ELA 2005-2007/HIGH SCHOOL GRADUATION STATISTICS AND DISTRICT GOALS 2007-2008**

Prior to the start of the presentation, Dr. D'Ambrosio thanked her administrative staff for the smooth opening of each of the four school buildings for the 2007-2008 school year. At this time, a Power Point presentation commenced utilizing the combined efforts of Anja Groth, Director of Instruction, William Caulfield, RPHS Principal, Carol Tvelia, JAE Principal, Joseph Centamore, RPMS Principal, and Annette Sclafani, Director of Student Services, 6-12.

At the close of the presentation, Dr. D'Ambrosio opened the floor to questions from the audience. A parent asked Dr. D'Ambrosio when the district is notified by the state of the test score results. The parent was advised that the results were not known to the district until late June. The parent indicated that the benefit of having the test results sooner would enable parents to secure extra-help and/or tutoring arrangements over the summer vacation for a student in need of such services. The parent explained that she only became aware that her child required AIS services upon receipt of the child's class schedule towards the end of the summer vacation. Dr. D'Ambrosio responded that the time frame for receiving the results from the state is not directly under the school district's control but assured the parent that she would take her suggestions under advisement.

#### **MINUTES**

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED**, that the Minutes of the following Board of Education meeting be accepted as presented: **Regular Meeting, August 27, 2007**

All in favor – Motion carried 5-0

#### **BOND RESOLUTION**

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education authorizes the construction of improvements and alterations to all district school buildings and the construction of a maintenance building at the estimated total cost of \$7,341,000; appropriating said amount therefore; and authorizing the issuance of \$7,341,000 serial bonds of said district to finance said appropriation as presented herewith:

WHEREAS, at the Annual District Meeting and Election duly held on May 15, 2007, in the Rocky Point Union Free School District, in the County of Suffolk, New York (the "District"), the qualified voters present and voting approved an EXCEL Proposition authorizing the construction of improvements and alterations to all District school buildings and the construction of a maintenance building, at the estimated total cost of \$7,341,000; and such qualified voters then present and voting further authorized the

Board of Education to levy and collect a tax to be collected in annual installments to pay such cost as well as the cost of interest on any bonds issued to finance such cost;

Now, therefore,

THE BOARD OF EDUCATION OF THE ROCKY POINT UNION  
FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK,  
HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the  
members of said Board of Education) AS FOLLOWS:

Section 1. The Rocky Point Union Free School District, in the County of Suffolk, New York, is hereby authorized to construct improvements and alterations to all District school buildings and the construction of a maintenance building (the "Project"), substantially as referred to and described in an outline prepared by John A. Grillo Architect, P.C., Port Jefferson, New York (the "Plan"), on file and available for public inspection at the office of the District Clerk, such Project consisting of: (i) roof reconstruction, the installation of a new public address system and the reconstruction of detached portable classrooms at the Frank J. Carasiti School, at the estimated cost of not to exceed \$3,062,192; (ii) improvements and alterations at all District school buildings, including improvements to heating, ventilation, and air conditioning systems, the installation of a new security system, bathroom renovations, locker upgrades, the replacement of exterior and other door hardware; asbestos abatement, gymnasium and playground improvements, and exterior masonry reconstruction, at the estimated cost of not to exceed \$2,981,950; (iii) construction of a new maintenance building, at the estimated cost of not to exceed \$565,237; (iv) replacement of windows and ceilings at the Joseph A. Edgar School, at the estimated cost of not to exceed \$560,516; and (v) upgrades to the electrical system and reconstruction to auditorium at Rocky Point High School Building, at the estimated cost of not to exceed \$171,105; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site work required in connection therewith (the "Project"). The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is \$7,341,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of \$7,341,000 bonds or notes of the District to finance

said appropriation, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds or notes and the interest thereon as the same shall become due and payable. The amount of taxes authorized to be levied for the Project should be offset and reduced by any and all amounts of Expanding our Children's Education and Learning Aid (herein referred to as "EXCEL Aid") and other State Aid received for the Project by the District. The District expects that the aggregate amount of such EXCEL and other State aid will be sufficient to pay a portion of all of the costs of the Project and the financing thereof.

Section 2. Serial bonds of the District in the amount of \$7,341,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law") to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the purpose totaling \$6,775,763 for which serial bonds are authorized to be issued pursuant to this resolution, within the limitations of Section 11.00 a. 97 of the Law, is thirty (30) years.

(b) The period of probable usefulness applicable to the purpose totaling \$565,237 for which serial bonds are authorized to be issued pursuant to this resolution, within the limitations of Section 11.00 a. 11 (c) of the Law, is fifteen (15) years.

(c) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued

in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of all bonds herein and heretofore authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in the *Times Beacon Record* and *North Shore Sun*, two newspapers each having a general circulation within the District and hereby designated the official newspapers of said District for such publication.

Discussion ensued. Mrs. Thalen announced that because this resolution was extremely lengthy, Mr. Matera would read aloud only key elements before a vote was taken by the members of the Board. Mrs. Thalen requested publication of the Bond Resolution, in its entirety, on the district's website as soon as possible. Mrs. Susan Wilson responded affirmatively to Mrs. Thalen's request.

Mr. Sanseverino asked Mr. Ivanoff if the entire amount (\$7,341,000) of the serial bonds would be issued at once. Mr. Ivanoff responded by stating that the bonds would not be issued at one time but would be issued on an "as required basis."

All in favor – Motion carried 5-0

**RESOLUTION AUTHORIZING AND APPROVING AGREEMENT BETWEEN THE ROCKY POINT UFSD AND THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES, FIRST SUPERVISORY DISTRICT OF SUFFOLK COUNTY, FOR THE ACQUISITION AND INSTALLATION OF COMPUTER EQUIPMENT, RELATED SOFTWARE AND OTHER SERVICES**

Upon a motion made by Margaret Smith and seconded by Edward Darcey, the following resolution was offered:

**WHEREAS**, the Rocky Point Union Free School District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to § 109 and § 119 of the General Municipal Law, Section 1950(4)(aa) of the Education Law and Comptroller's Opinion #79-557, to undertake a Technology Project consisting of the acquisition and installation of network printers and other services as indicated in said Technology Project, and

**WHEREAS**, the cost of the Administrative Ricoh Network Printers #RP-35-091207-2007-2012 Administrative Ricoh Network Printers Project is \$609,820.20 to be paid in equal installments over a five-year period.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the District as follows:

The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk

BOCES Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval.

The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District.

Discussion ensued. Mrs. Thalen asked Mr. Ivanoff to elaborate and sum-up the legal reasoning for this resolution and why it is better than the previous agreement in order to ensure the board's understanding of same. Mr. Ivanoff stated that the machines presently used by the district are nearing the end of their predicted" life expectancy period." He reported that as a result of the extensive research done by BOCES, including walk-throughs for the purpose of assessing the needs of the district yet keeping in mind the best value for the district, Ricoh was the best choice. In addition, this choice was BOCES "aidable" and would save the district approximately \$40,000 per year, including maintenance of the equipment.

Mrs. Thalen thanked Mr. Ivanoff for his input and expressed her surprise that the district was responsible for generating approximately twelve million copies per year and reminded those in attendance of this meeting of the concept of "paperless offices." Mrs. Thalen took this opportunity to suggest that we should all be cognizant of utilizing various other methods of obtaining information regarding the district, i.e., logging on to the website for up-to-date information. Mrs. Thalen suggested that if each one of us did a small part, perhaps the district would require the generation of fewer paper copies. At this suggestion, a member of the audience, Mrs. Farley, enthusiastically voiced her agreement and suggested that she would like to go on record as officially "opting out" of receiving hard paper copies. Mrs. Farley mentioned that she has children in attendance in different school buildings and as a result often receives the same information from each of the buildings. Mrs. Farley stated that this was a waste of postage, paper, ink, etc. Mrs. Thalen thanked Mrs. Farley for her comments and recommended that we should all start to think of ways to achieve this goal.

There were no further comments.

All in favor - Motion carried 5-0

## **APPOINTMENT EXTENSION – BOCES CLAIMS AUDITOR**

Upon a motion made by Edward Darcey and seconded by Joseph Sanseverino, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of Schools, that the Board of Education extends the Eastern Suffolk BOCES appointment of a Claims Auditor through October 31, 2007.

All in favor – Motion carried 5-0

**DONATION – TARGET**

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves and accepts the donation from Target:

Take Charge of Education – FJC	\$221.71
Take Charge of Education - JAE	\$122.77
Take Charge of Education - HS	\$458.40

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$802.88 as a result of the donation from Target.

**BE IT FURTHER RESOLVED**, that the following budget codes be adjusted to reflect that increase:

A2110500010000	\$221.71
A2110500020000	\$122.77
A2110500030000	\$458.40

Discussion ensued. Mrs. Thalen asked if there was anyone present at the evening’s meeting who actively participated in the Target “Take Charge of Education” program. Several members of the audience raised their hands in response to Mrs. Thalen’s question. Mrs. Thalen then asked those who acknowledged their support of this program to stand in order to be thanked for their efforts. Mrs. Thalen remarked that the board members and district residents truly appreciated their efforts.

All in favor – Motion carried 5-0

**RESOLUTION TO AUTHORIZE VARSITY CHEERLEADING TRIP TO THE UCA NATIONAL CHAMPIONSHIP IN ORLANDO, FLORIDA**

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the Varsity Cheerleading trip to the UCA National Championships in Orlando, Florida, and that the school district’s cheerleading coaches be authorized to utilize “school business” days for said trip.

All in favor – Motion carried 5-0

Upon the acceptance of this motion, a loud and enthusiastic cheer from the several varsity cheerleaders present at the evening's meeting was heard. Mrs. Thalen, in response to their acknowledgement of the passing of the resolution, wished the girls the best of luck at the competition.

**ADDITIONAL COMMITTEE MEMBERS: SPECIAL EDUCATION PARENT MEMBERS**

Upon a motion made by Margaret Smith and seconded by Edward Darcey, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the appointments of Francine Pisano and Kim Lombardo as Parent Members to the Committee on Special Education. (In accordance with the Commissioner's Regulations, Part 200 and the provisions of the Education Law, Section 4402.)

All in favor - Motion carried 5-0

**COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS**

Upon a motion made by Edward Darcey and seconded by Joseph Sanseverino, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 09-2407-A and Schedule 09-24-07- B.

All in favor – Motion carried 5-0

**PERSONNEL**

Upon a recommendation by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the attached personnel changes.

All in favor – Motion carried 5-0

**RESOLUTION TO SUSPEND A DISTRICT EMPLOYEE PURSUANT TO SECTION 75 OF THE NEW YORK STATE CIVIL SERVICE LAW**

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**WHEREAS**, Superintendent of Schools, Dr. Carla L. D'Ambrosio, has presented to the Board of Education certain charges preferred by her against an employee made known to the Board of Education; and

**WHEREAS**, the Board of Education desires to provide the employee with all due process protections pursuant to Section 75 of the New York State Civil Service Law and consider all matters pertaining to the preferred charges,

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the charges preferred by the Superintendent of Schools are to be served upon the Respondent-Employee; and
2. That the Respondent-Employee shall be suspended without pay for a period of thirty (30) days upon receipt of the charges; and
3. That Lawrence F. Spirn, Esq., 33 Walt Whitman Road, Suite 204, Huntington Station, New York, 11746, is hereby designated and appointed as Hearing Officer to preside over a hearing in this matter in accordance with Section 75 of the New York State Civil Service Law, and to make findings of fact and recommendations to the Board of Education of the Rocky Point Union Free School District

All in favor – Motion carried 5-0

Mrs. Thalen opened the floor to questions and/or comments before moving to Executive Session.

- Mrs. Burke requested specific information pertaining to the maintenance building portion of the Bond Resolution. Mr. Ivanoff responded that nothing had changed from the original bond proposal and that approximately one-half million dollars was being allocated for the maintenance building. Mrs. Thalen remarked that this building would be used for the maintenance/housing of district machinery. Mrs. Burke responded by noting that the building will eliminate the unsightly appearance of machinery presently in view of the sports fields.
- Mrs. Burke expressed her concerns regarding the availability of extra-help at the Joseph A. Edgar School. Dr. D'Ambrosio responded to Mrs. Burke's concerns by stating that the ultimate responsibility for extra-help resides with the individual classroom teacher and the strategies/tools implemented by said teachers.
- Ms. Susan Collesides advised that she was unable to attend the meeting of the board members at which the topic of uniforms for intramurals was discussed. Mrs. Collesides questioned why one of the coaches told her son and other students that \$20.00 was required for the purchase of a "practice uniform" and asked for more information concerning this issue. Dr. D'Ambrosio responded by assuring Mrs. Collesides that she would research this item and telephone her the following day in order to clarify the issue.
- Mrs. Thalen asked Mr. Ivanoff why there were no financials on this month's agenda. Mr. Ivanoff informed Mrs. Thalen that the district was going through audits and the external auditors were in the process of finalizing their reports. As a result, next month's meeting will provide complete updated financial information.

- Mrs. Thalen announced that she had received calls from members of the community concerning a “Sky Cam” camera purchased by the district costing approximately \$9,000.00. Mrs. Thalen asked Mr. Ivanoff to elaborate on this item.
- Mr. Ivanoff responded by saying that he would have to research this item and that he would report back with the details concerning this purported purchase.
- Mrs. Thalen asked Mr. Ivanoff who would have authorized such a purchase as a Sky Cam camera for aerial photography. Mrs. Thalen asked if anyone had knowledge of such purchase.
- Mr. William Caulfield acknowledged that the camera being discussed did exist and, to his knowledge, was being used at football games.
- Mrs. Thalen asked from whose budget code this camera was expensed.
- Dr. D’Ambrosio stated that the information being requested was not immediately available but that the particulars concerning the purchase of the camera would be researched.
- Mrs. Thalen announced that this matter would be addressed at next month’s meeting.
- A member of the audience, Mr. Wayne Farley, questioned who, specifically, installed this camera.
- Dr. D’Ambrosio responded to Mr. Farley’s question by stating that neither Len Kies nor Richard Mondello were in attendance at the meeting to provide information concerning the issue, however, Mr. Farley was welcome to come to the district office for further clarification of this issue after Dr. D’Ambrosio met with Mr. Kies and Mr. Mondello.
- Mrs. Farley asked why the bond resolution was on this month’s agenda.
- Mr. Ivanoff responded that bond counsel for the district advised the district that it was a formality, following the approval of the EXCEL Proposition that was presented to the voters on May 15, 2007, for the Board of Education to officially adopt the bond resolution with respect to the district’s EXCEL project.
- Mrs. Farley asked if any of the improvements contained in the EXCEL Proposition had begun and was advised by Mr. Ivanoff that they had not yet begun.
- Mrs. Burke questioned the amount of money administrators can spend on a specific item.
- Mrs. Thalen responded that there are thresholds of money an administrator may spend. Dr. D’Ambrosio added that specific budget codes contain a set amount of money to be spent on various items falling within said budget code.
- Mrs. Burke asked if there were spending limits in place and, if so, how those limits were implemented.
- Mr. Ivanoff responded by saying that each purchase begins with a purchase requisition and then follows a “chain of command” for processing. Mr. Ivanoff advised that he personally signs off on every purchase order. Mr. Ivanoff continued to explain that some purchase requisitions are governed by bids and bid regulations.

- Mrs. Burke asked what the threshold for competitive bids was. Mr. Ivanoff responded by saying the threshold was \$10,000.
- Mrs. Burke asked, based upon that information, how was it possible for a Sky Cam camera to be purchased without Mr. Ivanoff “signing off” on it.
- Mr. Ivanoff responded that, unfortunately, he did not have the information concerning this particular purchase with him for the evening’s meeting, as he did not have prior knowledge that this specific item was up for discussion. Mr. Ivanoff assured Mrs. Burke that he would research the particulars of the purchase of this item.

There were no further questions or comments.

### **EXECUTIVE SESSION**

At 9:05 PM a motion was made by Margaret Smith and seconded by Edward Darcey to go into Executive Session to discuss particular personnel matters.

All in favor – Motion carried 5-0

Respectfully submitted,

Patricia Jones  
District Clerk

The Board returned to Open Session at 9:50 PM.

### **ADJOURNMENT**

At 10:00 PM a motion was made by Joseph Sanseverino and seconded by Michael Matera for the Board of Education to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Carla L. D’Ambrosio, Ed.D.  
Superintendent of Schools



