#### MINUTES ROCKY POINT PUBLIC SCHOOLS BOARD OF EDUCATION MEETING APRIL 16, 2008

#### Mrs. Thalen called the meeting to order at 7:42 PM.

Pledge of Allegiance

Present:	Geraldine Thalen, President
	Joseph Sanseverino, Vice-President
	Edward Darcey, Trustee
	Michael Matera, Trustee
	Margaret Smith, Trustee
	Carla L. D'Ambrosio Ed.D., Superintendent of Schools
	Sherry J. Alessandro, Ed.D., Asst. Supt. for HR/Administration
	Michael W. Ivanoff, Director of Finance and Operations
	Patricia Jones, District Clerk

# Mrs. Thalen opened the floor to questions and/or comments from members of the audience.

- Mrs. Vagle announced that four student-athletes from the boys' tennis teams made All-County last year and were not formally recognized by Section XI for their achievements. Mrs. Vagle expressed her opinion that it was the responsibility of the Rocky Point School District to procure the Section XI awards, i.e., plaques and medallions, for these student-athletes. Mrs. Vagle advised she had contacted the athletic director on several occasions for his assistance with this matter and was informed that there was nothing that could be done by the school district as this was a Section XI matter.
- Mrs. Thalen summarized Mrs. Vagle's concerns and expressed her disappointment in the circumstances surrounding this incident.
- Mr. Darcey asked Mrs. Vagle if the parents of the student-athletes involved contacted Section XI directly in an attempt to resolve the issue.
- Mrs. Thalen offered that it was not the responsibility of the parents to do so. Mrs. Thalen thanked Mrs. Vagle for her comments.

There were no further questions or comments.

#### SUPERINTENDENT'S REPORT

• Nicole Waldbauer, English Coordinator, thanked the administration and the members of the board for the opportunity to recognize the accomplishments of the English department. Mrs. Waldbauer introduced English teacher, Sarah Loiacono, for the purpose of acknowledging the nineteen Rocky Point students recently published in the *Anthology of Poetry by Young Americans*<sup>®</sup>. Ms. Loiacono called

the names of the following students and invited those in attendance to come forward to receive a certificate of recognition in honor of her/his accomplishment: Alyssa Edgerley, Alison Gohn, Maria Guerrisi, Ryan Hilbert, Cori Iacopelli, Elizabeth Johannesen, Caroline Krapf, Tom Lettieri, Jessika Losee, Kyle Martello, Dan McQuade, Neil Obeso, Alan Rozet, Rebecca Wade, Travis Wheeler, Deanna Whitney, Megan Young, Catia Cunha and Grace Noto.

- Mrs. Thalen thanked Mrs. Waldbauer and Ms. Loiacono for "going the extra mile" and providing their students with the opportunity to try something different. Anja Groth, Director of Instruction, acknowledged Dr. Scott O'Brien, Mrs. Carol Tvelia, Dr. Joseph Centamore and Mr. William Caulfield for constantly providing support and continuously integrating technology into the curriculum. Each of the principals was presented with an award from BOCES in recognition of their support of the BOCES Eighth Annual Celebration of Technology in Education. Mrs. Groth extended her congratulations to the principals and the Rocky Point School District in general for its commitment to support technology in education.
- Mrs. Thalen made note of the time and cost the integration of technology into educational programs can consume. She commended the principals and the teaching staff for their efforts and willingness to continue their commitment to technology in the classroom. Mrs. Thalen specifically recognized Mrs. Susan Wilson, Director of Technology, for her continuous contributions to the technology programs, and, on behalf of the Board of Education, extended to Mrs. Wilson her gratitude for same.

#### MINUTES

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED,** that the Minutes of the following Board of Education Meetings be accepted as presented: **Regular Meeting, March 31, 2008**; **Audit Committee Meeting, April 7, 2008.** 

All in favor – Motion carried 5-0

#### **TREASURER'S REPORTS**

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education accepts the Treasurer's Reports for the month of February 2008 as presented.

All in favor – Motion carried 5-0

#### EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURER REPORT

Upon a motion made by Margaret Smith and seconded by Edward Darcey, the following resolution was offered:

**BE IT RESOLVED,** that the Board of Education accepts the Extra-Classroom Activity Treasurer Reports for the month of February 2008 as presented.

All in favor – Motion carried 5-0

# FINANCIAL REPORTS

Upon a motion made by Edward Darcey and seconded by Joseph Sanseverino, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the Financial Reports for the month of February 2008 as presented.

All in favor – Motion carried 5-0

#### **BUDGET TRANSFER SUMMARY – FEBRUARY 2008**

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the February 2008 Budget Transfer Summary as presented.

All in favor – Motion carried 5-0

#### FUND BALANCE PROJECTION

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Fund Balance Projection Summary as presented.

All in favor – Motion carried 5-0

#### EXTERNAL AUDIT REPORT CORRECTIVE ACTION PLAN

Upon a motion made by Margaret Smith and seconded by Edward Darcey, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the External Audit Report Corrective Action Plan as attached.

All in favor – Motion carried 5-0

Mrs. Thalen announced that the documents referred to were available for viewing at the district office and extended an open invitation to anyone interested to stop in and ask to view them.

#### **RESOLUTION TO ADOPT THE 2008-2009 SCHOOL DISTRICT BUDGET**

Upon a motion made by Edward Darcey and seconded by Joseph Sanseverino, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, adopts the Rocky Point Union Free School District Budget for the 2008-2009 fiscal year pursuant to Education Law Section 1716 in the amount of

\$65,572,220.

Discussion ensued. Mrs. Thalen remarked that the budget amount reflects a 5% increase over last year's budget. Mrs. Thalen noted that at this time, the Board of Education could not project the exact tax rate due to the promise of additional state aid. Mrs. Thalen recommended that district residents call, fax and/or e-mail both Senator Lavalle and Mr. Mark Alessi to express the need for them to reinstate the high tax aid monies to the district immediately.

There was no further discussion.

All in favor – Motion carried 5-0

# LONGWOOD CENTRAL SCHOOL DISTRICT SUMMER SERVICE CONTRACT

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with the Longwood Central School District for special education summer school services for Rocky Point Union Free School District special education students.

All in favor – Motion carried 5-0

# SENIOR CITIZENS TAX EXEMPTION

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Senior Citizens Tax Exemption for 2008 in accordance with the attached income schedule provided by the Town of Brookhaven.

All in favor – Motion carried 5-0

# SURPLUS ITEMS

Upon a motion made by Margaret Smith and seconded by Edward Darcey, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus as per the attached schedule.

All in favor – Motion carried 5-0

# **RESOLUTION FOR HEALTH SERVICES CONTRACTS**

Upon a motion made by Edward Darcey and seconded by Joseph Sanseverino, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board President to enter into an agreement for health services for the 2007-2008 school year with the following districts:

Middle Country Central School District Port Jefferson Union Free School District Sachem Central School District Three Village Central School District

All in favor – Motion carried 5-0

# **DONATION – WAMU**

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donations from Washington Mutual.

WaMoola for Schools (Washington Mutual) – High School	\$154.08
WaMoola for Schools (Washington Mutual) – JAE	\$ 88.82

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$242.90 as a result of the donation from Washington Mutual.

**BE IT FURTHER RESOLVED**, that the following budget codes be adjusted to reflect that increase:

A2110500030000 \$154.08 A2110500020000 \$ 88.92

All in favor – Motion carried 5-0

# DONATION OF BOOKS TO JAE AND FJC

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donations of books and audiotapes from Mrs. Sandra Valente at an estimated value of \$25.00.

Discussion ensued. Mr. Matera inquired as to the scholastic value and/or appropriateness of the titles contained on the list of books and audiotapes donated. Dr. D'Ambrosio confirmed the school librarian reviewed the list of items donated and deemed all to be acceptable. Mrs. Smith offered that most of the titles donated were from the *Goosebumps* series of books.

There was no further discussion.

All in favor – Motion carried 5-0

#### DONATION FROM PALATIAL DEVELOPMENT CORP. TO DISTRICT FOR WRESTLING TEAM SUPPLIES

Upon a motion made by Margaret Smith and seconded by Edward Darcey, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$750.00 donation from Palatial Development Corp. for wrestling team supplies.

**BE IT FURTHER RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$750.00 as a result of the donation from Palatial Development Corp.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect that increase:

A285553004000 \$750.00

All in favor – Motion carried 5-0

#### CASH DONATION - ROCKY POINT ATHLETIC BOOSTER CLUB

Upon a motion made by Edward Darcey and seconded by Joseph Sanseverino, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the \$10590.00 donation from the Rocky Point Booster Club.

**BE IT FURTHER RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$10,590.00 as a result of the donation from the Rocky Point Booster Club.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect that increase:

A2855207040000 \$10,590.00

Discussion ensued. Mrs. Thalen asked Mr. Ivanoff to provide the particulars of this donation. Mr. Ivanoff explained that this donation was comprised of two separate checks, each in the amount of \$5,295, to purchase two scoreboards, one for the varsity/junior varsity softball teams and the other for the varsity/junior varsity baseball teams.

There was no further discussion.

All in favor – Motion carried 5-0

#### **VOTE TO APPROVE/DISAPPROVE THE BOCES ADMINISTRATIVE BUDGET FOR 2008-2009**

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED** that the Board of Education approves/disapproves the BOCES Administrative Budget for 2008-2009 in the amount of \$31,409,898.

X
X
X
X
X

All in favor of approval of the BOCES Administrative Budget - Motion carried 5-0

#### VOTING FOR TRUSTEES TO SERVE ON THE BOARD OF COOPERATIVE EDUCATION SERVICES OF THE FIRST SUPERVISORY DISTRICT OF THE COUNTY OF SUFFOLK

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education elects the following candidate(s) to serve for the term commencing on July 1, 2008 and ending June 30, 2011. (*Choose a maximum not to exceed <u>five</u>:*)

Walter Denzler	
Susan Lipman	X
Anne Mackesey	
Joel Petersen	
William Miller	X
Andrew Wittman	

All in favor – Motion carried 5-0

# RESOLUTION FOR APPROVAL OF THE AMENDED DISTRICT PLAN FOR SCHOOL-BASED PLANNING AND SHARED DECISION MAKING 2008-2010

Upon a motion made by Margaret Smith and seconded by Edward Darcey, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Amended District Plan for School-Based Planning and Shared Decision-Making, 2008-2010, per Commissioner's Regulations Part 100.11 effective March 31, 2008, as presented.

Discussion ensued. Mrs. Thalen asked Dr. D'Ambrosio to comment on the need to amend the district plan for school-based planning and shared decision making. Dr. D'Ambrosio explained that the district, with the assistance of a BOCES facilitator, must amend and/or re-certify the plan every two years in order to comply with current district needs.

There was no further discussion.

All in favor - Motion carried 5-0

# **RESOLUTION TO ALLOW EXCEPTION TO EXISTING USE OF SCHOOL FACILITIES POLICY BY THE BOY SCOUTS OF AMERICA**

Upon a motion made by Edward Darcey and seconded by Joseph Sanseverino, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education allows the Boy Scouts of America to use the high school auditorium on June 14, 2008 for the Eagle Scout Awards Ceremony for the nominal fee of \$50.00, in accordance with the NCLB Act of 2001 20 USC Section 7905 (b) (1) and under other special circumstances.

Discussion ensued. Mrs. Thalen noted this resolution was in response to particular building-usage circumstances brought up during the meeting of March 31<sup>st</sup>, 2008. Mrs. Thalen commented that she was thankful to report the Board of Education was able to legally resolve this issue.

There was no further discussion.

All in favor – Motion carried 5-0

#### **RESOLUTION TO ACCEPT PROPOSALS FOR THE REFUNDING OF BONDS**

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education announces its intention to accept proposals for the refunding of certain serial bonds of the school district:

#### Recitals

WHEREAS, the Rocky Point Union Free School District, in the County of

Suffolk, New York (herein called "District"), has heretofore issued serial bonds of the

District (the "Outstanding Bonds") to finance various capital improvement projects

throughout the District; and

WHEREAS, Section 3602 of the Education Law and Sections 90.00 and 90.10 of the Local Finance Law constituting Chapters 16 and 33-a of the Consolidated Laws of the State of New York, respectively, permit the District to refund all or a portion of the outstanding unredeemed maturities of such Outstanding Bonds by the issuance of new bonds, the issuance of which will result in a net present value savings to the District; and

WHEREAS, the District has reviewed and discussed the refunding of certain Outstanding Bonds with the District's Financial Advisor, Munistat Services, Inc. (the "Financial Advisor"), and has determined that the District will achieve debt service savings by proceeding with such refunding;

Section 1. The Board of Education hereby states, certifies and determines that it is the intention of the District to accept proposals for the refunding of certain Outstanding Bonds heretofore issued by the District.

Section 2. The Financial Advisor is hereby directed to prepare a Request For Proposals ("RFP") for the purpose of effecting such refunding, together with a mailing list of firms to which such RFP will be sent, and the Director of Finance and Operations is hereby authorized and directed to forward such RFP by regular, express or electronic mail, or by facsimile transmission, to said firms and to all other parties as shall request same, or, in the alternative, the Director of Finance and Operations may direct the Financial Advisor to transmit the RFP to potential Underwriters and to provide the Director of Finance and Operations with copies of said RFP as well as a list of the organizations to which such RFP was sent, together with an affidavit of mailing. Section 3. It is hereby announced that proposals for the refunding of

certain Outstanding Bonds will be accepted by the District on a date to be determined

which is not less than 14 days from the date hereof.

Section 4. The Financial Advisor is hereby requested to provide an

evaluation of the proposals for consideration and discussion by the Board at a public

meeting of the Board of Education to be held on a date to be determined which is not less

than 14 days from the date hereof.

Section 5. This resolution shall take effect immediately.

Discussion ensued. Mrs. Thalen addressed a request from meeting attendee, Carolyn Reynen, for clarification of this resolution. Mrs. Thalen explained that the district was concerned with any and all possible financial benefits of refunding bonds at this time. To this end, a financial advisor from Unistat Corporation was consulted. The advisor performed a thorough financial analysis and met with the members of the board to discuss said findings. The advisor suggested that a resolution be created to allow the district to refund existing bonds if and when it was in the best interest of the district to do so.

There was no further discussion.

All in favor – Motion carried 5-0

# **RESOLUTION FOR AUTHORIZATION TO REFUND OUTSTANDING BONDS**

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOVLED,** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the refunding of all or a portion of certain outstanding serial bonds of the Rocky Point Union Free School District, stating the plan of refunding, appropriating an amount not to exceed \$30,000,000 therefor, authorizing the issuance of not to exceed \$30,000,000 refunding serial bonds of the district to finance said appropriation, and making certain other determinations all relative thereto. A full copy of said refunding bond resolutions is attached hereto as Exhibit A.

All in favor – Motion carried 5-0

# ADDITIONAL COMMITTEE MEMBER: SPECIAL EDUCATION PARENT MEMBER

Upon a motion made by Margaret Smith and seconded by Edward Darcey, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Joyce Korving as a Parent Member to the Committee on Special Education. (In accordance with the Commissioner's Regulations, Part 200 and the provisions of the Education Law, Section 4402.)

All in favor – Motion carried 5-0

# COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

Upon a motion made by Edward Darcey and seconded by Joseph Sanseverino, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 4-16-08-A and Schedule 4-16-08-B.

All in favor – Motion carried 5-0

# PERSONNEL

Upon a motion made by Joseph Sanseverino and seconded by Michael Matera, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 5-0

# **RESOLUTION FOR AN EXAMINATION OF A DISTRICT EMPLOYEE**

Upon a motion made by Michael Matera and seconded by Margaret Smith, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

WHEREAS, a certain employee made known to the Board of Education has recently

exhibited certain behavior in the discharge of his/her duties as a member of the teaching

staff of the Rocky Point Union Free School District;

and

**WHEREAS**, such behavior has raised issues with respect to this employee's mental capacity to perform this employee's duties and responsibilities,

and

**WHEREAS,** Dr. Michael Schwartz has recommended that further testing of this employee is warranted, now,

THEREFORE, pursuant to Section 913 of the Education Law,

**IT IS HEREBY RESOLVED** that this employee is directed to report for a neuropsychological examination to determine his/her mental capacity to perform the duties required of such employee, the same examination to be completed by Dr. Shane Bush on or before May 15, 2008 or any adjourned date.

All in favor – Motion carried 5-0

#### Mrs. Thalen opened the floor to questions and/or comments from the audience.

- With reference to the resolution pertaining to the refunding of bonds, Carolyn Reynen inquired if the district had set a specific percentage rate which would initiate the refunding of bonds.
- Mr. Ivanoff advised that there was a definitive payment schedule in place based upon rates. Mr. Ivanoff stated that the bond advisor recommended the Rocky Point UFSD not refund any bonds now as it would not be in the best interests of the district to do so and that this resolution was offered and adopted in the event refunding would prove to be beneficial to the district in the future.
- A member of the audience, referencing the donation of scoreboards to the softball and baseball teams, stated that she did not believe the lacrosse team had a scoreboard. Mr. Sanseverino remarked that all teams had access to a portable scoreboard and that it was up to the individual team coaches to utilize this scoreboard during their specific games.
- Mr. Caulfield recognized the contributions of Mr. Nick Pappas, a current special education leave replacement teacher. Mr. Caulfield announced that Mr. Pappas requested permission to conduct a coat drive, and, within a period of two weeks, from February 25<sup>th</sup> through March 5<sup>th</sup>, Mr. Pappas collected four-hundred coats. The coats were donated to Hope House Ministries in Port Jefferson. Mr. Caulfield also remarked upon the outstanding job Mr. Pappas was doing in his position as a special education leave replacement teacher.
- Rocky Point High School student, Catia Cunha, proposed the creation of a creative writing club for underclassmen. Miss Cunha stated that the creation of such a club would benefit serious students by promoting interactions among those students interested in writing, thus allowing the students to gain knowledge concerning literary careers and provide encouragement and recognition to talented writers. Mrs. Thalen thanked and congratulated Miss Cunha for her suggestion and expressed her appreciation for students who found writing to be a worthwhile endeavor.
- A member of the audience expressed concerns regarding the adjustment period twelve-month special education students would require to attend summer classes in the Longwood School District as opposed to remaining at home in Rocky Point and asked for the actual monetary savings this change in program would produce. Mrs. Thalen provided the financial specifics to the question and summarized the mathematical computations by stating there was a significant difference in costs between the in-district and out-of-district programs, specifically, a clear-cut savings of \$84,752 by sending the students to Longwood. When asked if any

additional revenue received might enable the special education students to remain in-district for the summer program, Mrs. Thalen announced that the board did not want to mislead anyone concerning this option and asked Mr. Ivanoff to address the question.

- Mr. Ivanoff explained that if the Rocky Point UFSD was to receive any additional state funds, these funds would be allocated to reduce the tax levy and relieve the burden of the taxpayers.
- In response to Mrs. Diane Burke's request for the specific cost for the thirteen special education students to remain in Rocky Point for the summer program, Mrs. Thalen quoted the cost to be \$167,392. Contributory factors to the high cost of summer services included, among other items, the fact that the students comprised different grade levels and each of the students required varied statemandated special education services, thus prohibiting placement in the same setting. At this time, Mrs. Thalen reiterated that out-of-district summer school placement was the only fiscally responsible solution.
- Mrs. Dawn Callahan asked for confirmation that the budget adopted at this meeting was the same budget previously presented to the residents of the district. Mrs. Callahan inquired about the half-million dollar state-aid increase to Rocky Point that was recently announced.
- Mr. Ivanoff responded that any additional state-aid monies received would go to reduce taxes and the taxpayer burden. Mr. Ivanoff stated that he did not believe Rocky Point received a fair share of tax relief based upon the state-aid formula and the district was being penalized for being fiscally prudent.
- Mrs. Callahan thanked Mrs. Thalen and Mr. Ivanoff for the detailed information they provided in response to her concerns.

There were no further questions or comments.

# **EXECUTIVE SESSION**

At 8:35 PM, a motion was made by Margaret Smith and seconded by Edward Darcey to go into Executive Session to discuss particular personnel matters.

All in favor – Motion carried 5-0

Respectfully submitted,

Patricia Jones District Clerk

The Board returned to Open Session at 9:26 PM.

# ADJOURNMENT

At 9:30 PM, a motion was made by Margaret Smith and seconded by Edward Darcey to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Carla L. D'Ambrosio, Ed.D. Superintendent of Schools