

MINUTES
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
November 21, 2016

Mrs. Sullivan called the meeting to order at 5:00 pm in the auditorium of the Rocky Point High School.

Present: Susan Sullivan, President
Scott Reh, Vice President
Melissa Brown, Trustee (arriving at 5:07 pm)
Sean Callahan, Trustee
Edward Casswell, Trustee
Michael F. Ring, Ed.D., Superintendent of Schools
Deborah De Luca, Ed.D., Assistant Superintendent (arriving at 7:00 pm)
Gregory Hilton, School Business Official
Susan Wilson, Executive Director for Educational Services
Patricia Jones, District Clerk
Kelly White, Assistant District Clerk

Absent: None

EXECUTIVE SESSION

At 5:01 pm, a motion was made by Sean Callahan and seconded by Edward Casswell to go into Executive Session in order to discuss confidential personnel matters pertaining to select employees and ongoing confidential legal matters.

All in favor – Motion carried 4-0

The Board returned to Open Session at 7:01 pm.

PLEDGE OF ALLEGIANCE

Mrs. Sullivan announced that the Board was returning from Executive Session and invited Dr. Ring to begin with the Superintendent's Report.

SUPERINTENDENT'S REPORT

Dr. Ring welcomed the meeting attendees and wished everyone a Happy Thanksgiving. He reflected on how the school year has progressed so quickly and that the Holidays are upon us, once again. He extended his gratitude to the students and staff for all of their hard work. He also thanked the attendees for coming out just before Thanksgiving to share in this night of special recognitions for many of our talented students and staff. Dr. Ring invited Mr. Delargy up to the podium to begin with the Athletic Department recognitions.

Mr. Delargy began with the acknowledgements of students who received the achievement All-Conference status which included Jack Costa and Xavier-Guey Mock for Boys Soccer and Elizabeth Weiner for Field Hockey.

All-County Honorable Mentions were announced next for Sara Giammarella, Madison Sanchez and Nicki Taveras who all excelled with our Field Hockey team.

All-County honors were awarded to Jen Greene and Christina Bellissimo for Field Hockey, Peter LaSalla and Sean McGovern for Football and Brianna Distler for Girls Soccer. Brianna was not able to attend as she was at another awards ceremony

Haley Clark was awarded the title of All-State for Field Hockey.

Peter Costa received the honor of Coach of the Year for coaching the Rocky Point Girls Soccer team. Mr. Costa was also unable to attend as he was at another awards ceremony.

All of the students received a certificate notating their achievements and stood with Dr. Ring and Mr. Delargy for a group picture to document their success.

Mr. Delargy also announced the Suffolk Zone Award Winners which included Nick Volpe who was in attendance and Brianna Distler who was not able to attend. The award was a symbol of outstanding character and leadership.

Dr. Ring invited Mrs. Crossan to present her building principal report.

MRS. SUSANN CROSSAN, PRINCIPAL, ROCKY POINT HIGH SCHOOL

- On Friday, November 4th, Mr. Bonomi's Be A Nicer Neighbor Club hosted Battle of the Classes. Among their many planned events, were grade level skits which showcased their school spirit. Mr. Bonomi and the students did a great job.
- On Sunday, November 13th, the biannual clean-up of Camp-Paquatuk in Center Moriches was held. It was a coordinated effort between Interact and Rocky Point Rotary to complete tasks such as raking leaves, relocating picnic tables and general clean up work. Mrs. Crossan thanked Mrs. Messinetti for spearheading this event as well as the students for their hard work.
- Mr. Aschettino and our RPHS baseball team generously donated hats, gloves and baked goods to Maureen's Haven Homeless Shelter. They devoted their time to assist in preparing beds and dining tables to the residents in need. In addition, they provided over \$600 in gift cards to be used as Thanksgiving and Holiday gifts. Mrs. Crossan thanked Mr. Aschettino and the entire team for their generosity.
- Several teams advanced to the playoffs this season: Girls Field Hockey; Boys and Girls Soccer; and our Football team. It was a great season filled with excitement.
- The Pocket Theater presented "A Bad Year for Tomatoes." Mrs. Crossan extended her gratitude to Mr. Cangemi and Ms. Kolayli for their dedication and commitment to the students.
- Mrs. Crossan reminded those in attendance of upcoming important dates: Spring Driver's Ed Registration is on Tuesday, December 6th from 6-8 pm in the High School Main Office; The final date to purchase a yearbook is on Friday, December 9th; Singing Santa's Concert is on Saturday, December 17th at 7 pm; Our High School Winter Concert is on Thursday, December 22nd at 7:30 pm.
- Mrs. Crossan announced that there were (2) students that were 2017 National Merit Scholarship Semifinalists; Maggie Dowd and Nicholas LoCastro. This was a prestigious honor as only about 16,000 earned this status out of 1.6 million applicants. Mrs. Crossan extended her congratulations on this great achievement and wished them the best as they compete for the National Merit Scholarship. Maggie was called to the podium to be honored alongside Dr. Ring, Mrs. Crossan

and Suffolk County Legislator Sarah Anker. (Nicholas was unable to attend the presentation.)

Legislator Sarah Anker came to the podium and thanked all of the meeting attendees for coming out in the cold weather to be a part of these special recognitions. She expressed how great it was to see all of the teachers and administrators in attendance. Ms. Anker thanked the parents for supporting their children and bringing them back and forth to their practices and events. She remarked on how phenomenal the Veteran's Day Assembly at JAE was that she had attended. Ms. Anker encouraged parents to attend their children's activities, whether it be athletic or academic events. She offered her congratulations to the students, communicated her gratitude for being a part of these events and expressed how proud she was of them.

- Mrs. Crossan invited the students in attendance that received the honor of AP Scholar to join her at the podium beside Legislator Sarah Anker and Dr. Ring. Those students were Cameron Cutler; Daniel Guerrisi; Mary Kate Harrison; Emmaline Horne; Karina McEvoy; Nicholas Volpe; and Nicole Washington. Mrs. Crossan also recognized those not in attendance which included: Robert Casazza; Brianna Distler; Christina Ferrara; William Gansle; Nicholas LoCastro; Cailey McByrne; Mary Noto; Isabella Rizzo; Dimitri Santiago; James Schell; and Joseph Wilson.
- Mrs. Crossan then announced the AP Scholars with Honor and asked that they join her at the podium as well. Those are students that received an average score of 3.25 or higher on all AP exams taken. They consisted of: Natalie Bazata; John Buckley; Pooja Deshpande; Maggie Dowd; Gabriella Hansen; Rebecca Hibbard; Matthew Jones; Samantha Napoli; Morganne Nofi and Timothy Washington. Mrs. Crossan also recognized Samantha Giacoia who was unable to attend. All of the students were presented with certificates notating their achievements.
- Mrs. Crossan wished everyone a happy and healthy Thanksgiving and invited Ms. Amy Schecher to come up and present the music honors.

Ms. Schecher extended her greetings to the Board of Education and District Administration. She then welcomed the attendees and wished everyone a happy and healthy Holiday. Ms. Schecher proceeded to announce the students who performed the previous week and were named All County Music Students. They were comprised of: Nicholas LoCastro(All County Mixed Choir); Pooja Deshpande; Grade Donofrio; Allyson Greenstein(All County Women's Choir) as well as Samantha Giacoia for All County Band(not in attendance). Additional honors were awarded to Bryant Liu who was named an All State Musician. Ms.Schecher explained that this prestigious honor was awarded to only 12 students in New York State, out of approximately 6,500 who auditioned. Bryant will be performing his Level 6 Piano NYSSMA solo in the All State Conference on December 2nd in Rochester. She offered her congratulations to all of the students and their families on these great achievements.

DR. SCOTT O'BRIEN, PRINCIPAL, ROCKY POINT MIDDLE SCHOOL

- Dr. O'Brien congratulated all of the honored students.
- The Middle School Book Fair was presented by PTA for the first time this year. It was a great success. Students are also making the most of their lunch periods and shopping at the school store, located next to the cafeteria. Dr. O'Brien thanked the PTA and the parent volunteers for their support of both of these ventures.

- This year's Food Drive, which was overseen by the Middle School Guidance Department, was a success. Students and staff collected food and supplies which were given out to families in need in our own community. Dr. O'Brien expressed his gratitude to all involved.
- November is National Diabetes Awareness Month. The Middle School Natural Helpers Club, along with staff and students had a *Dimes for Diabetes* contest to see which grade could collect the most money. The staff and students wore blue to show support for Diabetes Awareness. Dr. O'Brien acknowledged Mr. Settepani, Natural Helpers advisor and Middle School teacher, for his hard work and dedication. He also congratulated Mr. Settepani for being selected Educator of the Year by the National Junior Honor Society at their November Induction Ceremony earlier in the month.
- More than \$2,500 was raised for the RWB Veterans Organization in the Push Ups for Vets challenge. Approximately 500 students and staff members at the Middle School did as many push ups as possible to raise money for this great cause. Sixth graders wore red, seventh graders wore white and eighth graders wore blue to show their support during the event on the High School turf field. Dr. O'Brien noted a special thanks to Mr. Connelly and the Student Government for their efforts in organizing the fundraiser for our veterans.
- Dr. O'Brien announced that the Middle School had received the honor of being named a 2016 Inviting School Award recipient from the International Alliance for Invitational Education (IAIE). The award was presented at the IAIE World Conference which was held in Lexington, Kentucky from November 2nd-5th. Dr. O'Brien offered his congratulations to the school community as well as the RPMS Invitational Education Committee. This committee included four teachers whom attended the conference: Ms. Alemaghides; Ms. Elcik; Ms. Gabrinowitz; and Ms. Luongo. Ms. Elcik and Ms. Luongo who were in attendance were invited to the podium alongside Dr. O'Brien and Dr. Ring to share their thoughts regarding the conference. They stated it was informative and a great experience and thanked Dr. O'Brien for the opportunity to attend. Mrs. Sullivan was presented with a swag bag as a token of appreciation.
- Dr. O'Brien wished everyone a Happy Thanksgiving Holiday with their friends and family.

MS. LINDA TOWLEN, PRINCIPAL, JOSEPH A. EDGAR SCHOOL

- On November 10th JAE celebrated our Veterans with a special assembly program which featured many special guests. Ms. Towlen thanked Ms. Boyle, Ms. Varriale and Mr. Knapp for their work and support of the students for this event. Ms. Towlen also thanked the members of the Fifth Grade High Notes for their performance, the technology club for their video, and student council for all of their hard work. Patriotic songs were performed, essays were read and each service member was given a personal letter of thanks from a student. Following the assembly, refreshments were served in the cafeteria. Ms. Towlen thanked the parent volunteers and the JAE staff members for providing refreshments and for their supporting of this event. Ms. Towlen expressed her heartfelt thanks to the Veterans for their service and for attending this special assembly.
- The annual Fourth Grade Baby Scarecrow Project, in support of Kids in Need was very successful. Scarecrows created by fourth graders were on display in the fourth grade hallways and resulted in the raising of \$1,421.05 for the Kids in Need fund. Ms. Towlen expressed her gratitude to Ms. Licata for her support and leadership in this project.

- Parent-Teacher conferences will be held on December 5th, 6th and 7th.
- The Winter Concert will be held on December 12th at 7 pm in the HS auditorium.
- Ms. Towlen wished all attendees a wonderful and safe Thanksgiving Holiday.

**DR. VIRGINIA KELLY-GIBBONS, PRINCIPAL, FRANK J. CARASITI
ELEMENTARY SCHOOL**

- Dr. Kelly-Gibbons thanked Mrs. Fusco for organizing the UNICEF trick-or-treat donations which amounted to \$388. The students were excited to make a difference for people around the world.
- On November 2nd FJC had a successful emergency evacuation drill. Dr. Kelly-Gibbons thanked the High School for being gracious hosts.
- On November 14th, Sgt. Joe Cognitore and invited veterans from families and friends joined the students to speak about their service to our country. Dr. Kelly-Gibbons thanked Mrs. Iberger for coordinating the Veteran's Day assembly. She also thanked the second grade teachers for participating and providing stars and writing to honor our service men and women. The program ended with Ms. Kenwood leading the students in a song honoring our veterans.
- Second grade classes participated in the Native American Pow-Wow in the gymnasium on November 18th. The students were engaged as they watched song and dance and learned about Long Island's Shinecock Nation. Dr. Kelly-Gibbons thanked the PTA for arranging such a memorable event.
- On November 23rd kindergarten classes will celebrate the 50th day of school with music, math and themed centers.
- Dr. Kelly-Gibbons thanked Mrs. Adamski for once again organizing the collection of food and sundries and the Second Grade Service Squads for sorting the snack foods which will be shared with our families.
- Parent-Teacher conferences will be held on December 5th, 6th and 7th.
- Dr. Kelly-Gibbons thanked Mrs. Adamski, Mrs. DiGennaro, Mrs. Starke and all of the many staff helpers for organizing the annual Angel Breakfast which was created to help FJC families experience a very happy holiday.
- The FJC students will participate in the Winter Wonderland Sing-a-Long on December 22nd. Ms. Kenwood and Mr. Ventura have been busy teaching the students their songs.
- On December 23rd the FJC tradition of Polar Express Day will take place. Students and staff are invited to wear their pajamas on this day as Dr. Kelly-Gibbons and Mrs. Leary read aloud the classic story.
- On behalf of the entire FJC staff, Dr. Kelly-Gibbons wished everyone and their families a very Happy Thanksgiving.

Dr. Ring echoed the Principals' Happy Thanksgiving wishes. He indicated that there would be a short break in the meeting to allow for students and parents who wished to part to do so at this time. Dr. Ring again thanked everyone for coming out to take part in the recognition portion of the meeting.

Mrs. Sullivan opened the floor to questions and/or comments by meeting attendees. There were no questions/comments at this time.

CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal

vote. The Consent Agenda items are listed below in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

III-IX Consent Agenda Items

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Special Meeting, October 17, 2016; Regular Meeting, October 24, 2016
- IV Budget Transfer Summary** – October 2016
- V: Treasurer’s Reports** – October 2016
- VI: Extra-Classroom Activity Account Treasurer’s Report** – October 2016
- VII: Financials** – October 2016
- VIII: Internal Claims Audit Report** – October 2016
- IX: Committees on Special Education Schedules 11-21-16-A and 11-21-16-B** as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor - Motion carried 5-0

X SCO Family of Services/Westbrook Preparatory School Residential Instructional Agreement

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with SCO Family of Services/Westbrook Preparatory School for special education students who will attend Westbrook Preparatory School in the 2016-2017 school year under applicable Individual Educational Programs, applicable law, and/or district policy.

All in favor - Motion carried 5-0

XI MESTRACT Professional Circle Grant Award – “Meeting the Needs of English Language Learners”

Upon a resolution made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the MESTRACT grant award in the amount of \$2,500.00, as per the attached.

All in favor - Motion carried 5-0

XII CTEIA/Perkins Grant-Funded Field Trips

Upon a resolution made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

WHEREAS, the Board of Education of the Rocky Point Union Free School District agrees that participation of students in education field trips which are funded through monies in the Perkins IV Basic Secondary Grant (“Grant”) represent an educational opportunity for students of the school district;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the participation of students from the school district to participate in said educational field trips in accordance with the terms and conditions of the grant; and

BE IT FURTHER RESOLVED, that such field trips shall be hosted by Eastern Suffolk BOCES (“ESBOCES”) in collaboration with the school district because the grant requires:

- A. “Members join a consortium to contribute to the improvement and innovation in CTE programs that they could not accomplish individually”;
- B. “Fund allocated to a consortium shall be used only for the purposes and programs that are mutually beneficial to all members of the consortium; and

BE IT FURTHER RESOLVED, that the school district’s customary policies, regulations and procedures for field trips shall be complied with insofar as applicable prior to the school district submitting documentation to ESBOCES in conjunction with a field trip; and

BE IT FURTHER RESOLVED, that ESBOCES and the school district agree to defend, indemnify and hold harmless each other, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorney fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the other party, its officers, directors, agents, or employees in connection with participation of the students of the school district in educational field trips funded by the Perkins Grant through ESBOCES in collaboration with the school district.

All in favor - Motion carried 5-0

XIII CTEIA/Perkins Grant-Funded Field Trips – Specific Locations

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves three High School Virtual Enterprise field trip requests being paid through the ESBOCES consortium CTEIA/Perkins Grant, as written below:

Date(s)	Location Name and Address of Field Trip
Friday, January 13, 2017	Long Island VE Trade Show & Business Plan Competition @ Farmingdale State College (Snow date: Wednesday, January 18, 2017)
February 2017 (Date TBA)	Long Island VE Business Plan Championship Round @ American Portfolios Financial Services, Holbrook

All in favor - Motion carried 5-0

XIV Donation from Ohiopyle Prints, Inc.

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Ohiopyle Prints, Inc.

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$21.02 as a result of the donation from Ohiopyle Prints, Inc.

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect said increase:

A 2110 500 03 0000 \$21.02

All in favor - Motion carried 5-0

XV Donation of Compact Refrigerator and Microwave Oven

Upon a resolution made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a Galanz 3.1 cubic foot compact refrigerator and a Hamilton Beach 1.3 cubic foot microwave oven from Melinda Brooks, a Rocky Point Union Free School District employee, valued at approximately \$170.00 and \$60.00 dollars, respectively.

All in favor - Motion carried 5-0

XVI Donation of Pole Vault Box and Lid

Upon a resolution made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of an M-F Athletic Steel Pole Vault Box and Lid from Rocky Point residents, Mr. Joe Maggio and Mrs. Jackie Maggio, valued at approximately \$500.00

All in favor - Motion carried 5-0

Mrs. Sullivan offered her apologies as the names were incorrect on the presentation.

XVII Review and Re-Adoption of Board of Education Policies (*second reading*)

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED that the Board of Education reviews and re-adopts the following policies (*second reading*):

- 7220 Graduation Requirements/Early Graduation/Accelerated Programs
- 7222 Credential Options for Students with Disabilities
- 8450 Home Tutoring (Homebound Instruction)

All in favor - Motion carried 5-0

XVIII Resignation of Reanna Fulton from the Committee/Subcommittee on Special Education (Comm. Reg. Subchapter P, Part 200)

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee/Subcommittee on Special Education in accordance with the provisions of the Education Law, Section 4402. The following person and position shall be removed due to resignation for the 2016-2017 school year:

Chairperson Reanna Fulton

BE IT FURTHER RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee on Preschool Special Education. The following person and position shall be removed due to resignation for the 2016-2017 school year:

Chairperson Reanna Fulton

All in favor - Motion carried 5-0

XIX Committee/Subcommittee on Special Education (Comm. Reg. Subchapter P, Part 200)

Upon a resolution made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee/Subcommittee on Special Education in accordance with the provisions of the Education Law, Section 4402. The following person and position is recommended for Board of Education approval for the 2016-2017 school year:

Chairperson Robyn Tsiokos

BE IT FURTHER RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee on Preschool Special Education. The following person and position is recommended for Board of Education approval for the 2016-2017 school year:

Chairperson Robyn Tsiokos

All in favor - Motion carried 5-0

XX Memorandum of Agreement between the Board of Education and Patricia Jones

Upon a resolution made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and Patricia Jones in accordance with existing provisions of her employment agreement, paragraph 8(a) and 8(b), effective November 21, 2016, as per the attached.

All in favor - Motion carried 5-0

XXI Change in Date for 2017-2018 Board of Education Annual Reorganizational Meeting

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that the Board of Education hereby changes the date for the 2017-2018 Board of Education Annual Reorganizational Meeting from Thursday, July 13, 2017 to Wednesday, July 5, 2017, time and location to remain unchanged.

All in favor - Motion carried 5-0

Mrs. Sullivan thanked her colleagues for being flexible and adjusting the date that would allow her to attend the meeting.

XXII Personnel

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor - Motion carried 5-0

XXIII NEW BUSINESS

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss.

Sean Callahan made a motion and seconded by Scott Reh, for extended time to review of confidential administrator personnel files until the December 19, 2016 meeting of the Board of Education.

All in favor – Motion carried 5-0

Sean Callahan raised the question as to the current status of the vendor who is contracted

to sanitize the wrestling mats. Dr. Ring advised that work had not yet been awarded and invited Mr. Hilton to elaborate on the exact status. Mr. Hilton added that the quotes received remained under review and that further discussions with the Athletics department would be taking place prior to a purchase order being placed.

Mrs. Sullivan once again invited the meeting attendees to come forth with any questions/comments.

- Ms. Carman addressed the board in regards to an overpayment made to the part time cafeteria employees for a particular holiday that they were not eligible to receive. She advised that once the error was found, the school reached out to the employees via a letter to explain the error and notified them that the money would need to be paid back. Ms. Carman voiced her concerns in reference to the hardships they face in coming up with the owed funds. Dr. Ring expressed his apologies regarding the error that resulted in this overpayment. He stated that the school district offered a payment plan to the affected employees to ease this financial hardship. Mr. Hilton added his apologies as well and hopes that the payment plan will aid them in this process. He further explained that the School District was bound by the law to recoup these erroneously remitted monies.
- Ms. Carman requested the number of employees of the RPUFSD. Mrs. Wilson responded that the District employed approximately 550 employees. Ms. Carman went on to engage in a discussion regarding the District's Human Resources department.
- Ms. Carman additionally expressed concerns for another unnamed employee and his understanding of health benefits. Mrs. Wilson inquired if the said employee has requested an appointment to sit down and discuss any unclear details. Ms. Carman advised he had not. Mrs. Sullivan announced that this is a personnel issue, any further details regarding it should be discussed privately and encouraged Ms. Carman to accompany the employee in question to the meeting as a means of support.

XXIV ADJOURNMENT

At 7:49 pm Sean Callahan made a motion and Melissa Brown seconded to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Kelly White
Assistant District Clerk