

**MINUTES**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**December 19, 2011**

Mr. Nofi called the meeting to order at 6:02 PM in the library of the Frank J. Carasiti Elementary School.

Present: Michael Nofi, President  
Diane Burke, Vice President  
John Lessler, Trustee (arriving at 6:11 PM)  
Kathleen Hegggers, Trustee  
Scott Reh, Trustee  
Michael F. Ring, Ed.D., Superintendent of Schools  
Deborah De Luca, Ed.D., Assistant Superintendent  
Gregory Hilton, School Business Official  
Susan Wilson, Executive Director for Educational Services  
Patricia Jones, District Clerk

Absent: None

**Executive Session**

At 6:03 PM Diane Burke made a motion and Kathleen Hegggers seconded to adjourn to Executive Session to discuss contract negotiations, tenure, and particular personnel matters.

All in favor – Motion carried 4-0

The Board returned to Open Session at 7:02 PM.

**Pledge of Allegiance**

Mr. Nofi welcomed those in attendance to the meeting and invited Dr. Ring to begin with the Superintendent's Report.

**Superintendent's Report**

Dr. Ring offered his best wishes for a happy holiday season and a healthy and prosperous New Year. Dr. Ring invited Mr. Caulfield to come forward to begin the building reports.

**Mr. William B. Caulfield, Principal, Rocky Point High School**

- Noting the loss of two Rocky Point High School alumni during the month of November, Mr. Caulfield extended his deepest sympathies to the Audette and Facini families upon the untimely and sudden deaths of their daughters, Alyssa Audette and Susan Facini.

- The annual Singing Santas Holiday Concert was held on December 10<sup>th</sup>. More than three hours of music was provided by the Santas. Approximately \$2,000 was raised through the efforts of the Singing Santas and donated to community families in need. The Singing Santas also spread holiday cheer to residents of local nursing homes. Congratulations to Mr. Brooke Bonomi and the members of Be A Nicer Neighbor Club for their hard work and generosity throughout the holiday season
- The annual Winter Concert will be held in the auditorium on Thursday, December 22<sup>nd</sup> at 7:30 PM.
- Members of the Art Honor Society have erected a “Giving Tree” in the main office for the collection of gifts for families in need within the community.
- Members of SADD have organized a “Show Compassion – Donate Fashion” coat and warm clothing drive.
- Second quarter progress reports will be posted on the eSchool parent portal on Friday, December 23<sup>rd</sup>.
- MSG Varsity has chosen Rocky Point High School as one of ten Long Island high schools to be recognized for the many wonderful things that the students do in the community. Singing Santas, Cheerleading fundraisers and the music program are several of the programs being recognized. MSG Varsity visited the high school on December 13<sup>th</sup>. The program is expected to be televised in the very near future at a date to be determined.
- Mr. Caulfield extended his best wishes to all for the holiday season.

**Dr. Scott O’Brien, Principal, Rocky Point Middle School**

- Dr. O’Brien thanked Mr. Caulfield for inviting the seventh and eighth grade students to the Singing Santas concert.
- Congratulations to all the middle school students for their performance at the Winter Concert. Special thanks to Ms. Schecher, Mr. Ragona, Ms. Ruggiero, Mr. Butcher, Ms. Donovan and Ms. Gatto.
- Sixth grade students participated in “Star Lab” an on-site field trip. Star Lab, a portable, inflatable planetarium dome, was placed inside the MS gymnasium, where students were able to experience the current night sky and stars. Special thanks to science teachers Lori Kuhn and Dawn Perri for their efforts in bringing this experience to the sixth grade students.
- The December 1<sup>st</sup> presentation of Jared Campbell’s “The Blue Project” was a wonderful success as this interactive live concert helps to teach students practical life lessons through song.
- The annual Middle School Author’s Day was held on December 8<sup>th</sup>. Visiting author, Todd Strasser, provided staff and students with in-school presentations and writing workshop activities. Special thanks to Ms. O’Connell and the PTA for their generous support of the Middle School Author Day program.
- Students and staff continued to support the local community by collecting hundreds of new gifts as part of the Holiday Drive. Thank you to the guidance department for overseeing this project and helping to distribute these items to those community members in need. Thank you to the entire middle school staff and parents for their generous support of this drive.

- Progress reports will be posted to the parent portal on Friday, December 23<sup>rd</sup>.
- The induction ceremony into the National Junior Honor Society for 8<sup>th</sup> grade students will take place on Thursday, January 12<sup>th</sup> at 7 PM in the high school auditorium. Congratulations to all eighth grade National Junior Honor Society inductees.
- On January 18<sup>th</sup>, 2012, the Rachel's Challenge program will return to the middle school. The program will include two student assemblies, a training session for student leaders and an evening event open for parents and community members to attend.
- On behalf of the faculty and staff at Rocky Point Middle School, Dr. O'Brien wished everyone a wonderful holiday season.

**Ms. Carol Tvelia, Principal, Joseph A. Edgar School**

- Ms. Tvelia extended best wishes for a merry holiday season and a happy New Year.
- The holiday concert included almost three hundred students performing in three choruses: third grade, combined grades four and five, and High Notes Select. Twenty students performed in the Orff Recorder Ensemble and World Drums.
- Ms. Celentano, Ms. Mitchell and Ms. Jackson partnered with Scholastic Books for the Great Pajama and Book Collection Drive. More than seventy pairs of pajamas were collected by the students. Scholastic Books will match the same number of books to be delivered to a local educational agency for distribution to children in need.
- On Wednesday, December 21<sup>st</sup>, JAE will present the musical *Reindeer Games* at 7:00 PM in the old JAE gym. An in-school performance will be presented on Friday, December 23<sup>rd</sup>.
- The Late Bird reading program will begin the second week in January and extend through the end of February. Thank you to Dr. Ring for providing limited bus service as part of the program this year. The Late Bird math and writing programs will begin in March and will also include limited bus service.
- The staff at JAE provided holiday packages for more than thirty children this year in conjunction with the Angel Tree program.
- The Student Council, under the direction of Mr. Yashowitz, collected hats, gloves, mittens and socks for the Giving Tree.
- JAE partnered with Suffolk County Interface to collect toys for needy children.
- On Friday, December 9<sup>th</sup>, twenty four peer mediators were treated to a welcome celebration. Each student received a certificate of completion and a peer mediation tee shirt. The mediators were presented to the entire student body during three mini-assemblies where the Peer Mediation program was explained by Ms. Biagiotti and Ms. McGuire. The mediators performed a skit for students in order to demonstrate the mediation process.

**Mrs. Virginia Kelly-Gibbons, Principal, Frank J. Carasiti Elementary School**

- The November Thanksgiving feast and food drives were very successful.
- Mrs. Adamski and the FJC Angel Committee hosted an angel breakfast to initiate staff support for families in need during this holiday season. Thanks to the

wonderful response, thirty seven families benefited from this fund drive. Thank you to Mrs. Adamski and all those who contributed.

- Mrs. Adamski is once again collecting hats, scarves and mittens for children during the Warm and Fuzzy Drive.
- Mrs. Pilkington-Kaler has invited students to write letters to Santa for a Make-A-Wish fundraiser. A mailbox is available to accept the letters.
- On December 6<sup>th</sup>, Ms. Kenwood led the second grade chorus in the Winter Concert. The students entertained and spread holiday cheer to a packed audience.
- On December 21<sup>st</sup>, a school-wide pajama party will take place. Students, faculty and staff will come to school on this day wearing their pajamas. Dr. Herbert and Mrs. Kelly-Gibbons will read aloud the classic story, *The Polar Express*, written by Chris Van Allsburg.
- The school-wide Winter Sing-A-Long is scheduled for Thursday, December 22<sup>nd</sup>. Students have been busy learning new melodies under the direction of Ms. Kenwood and Mr. Ventura. Thank you to art teachers Mrs. Buonconsiglio and Mr. West for adding to the festive spirit. Kindergarten students will dress in black and white and wear handmade penguin hats; first graders will be dressed in all white with snowmen caps; second graders will lead the way as reindeer wearing antlers.
- In addition to all the festivities, the students are keeping busy reading, writing, and learning math concepts.
- Mrs. Kelly-Gibbons, on behalf of the staff at FJC, extended warmest wishes to all for a happy and healthy holiday and a wonderful New Year.

Mr. Nofi thanked everyone for their reports and invited anyone with questions and/or comments to come to the microphone.

- Dr. Pinkenburg, referencing the agenda resolution pertaining to the second reading of particular Board of Education policies, asked if the district could provide the marked/edited copies for comparison with the previous policies. Mr. Nofi commented that the final policies were now posted on-line. Mr. Nofi advised he would follow-up with school district counsel in reference to having the “marked versions” made available for publication on the website.

There were no further questions or comments. Mr. Nofi reminded everyone there would be another opportunity to address the board at the end of the meeting.

## **MINUTES**

Upon a motion made by John Lessler and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that the Minutes of the following Board of Education meeting be accepted as presented: **Regular Meeting, November 21, 2011.**

All in favor – Motion carried 5-0

### **TREASURER'S REPORT**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the Treasurer's Report for the month of November 2011 as presented.

All in favor – Motion carried 5-0

### **EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURER REPORT**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the Extra-Classroom Activity Treasurer Report for the month of November 2011 as presented.

All in favor – Motion carried 5-0

### **FINANCIAL REPORTS**

Upon a motion made by Diane Burke and seconded by John Lessler, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the Financial Reports for the month of November 2011 as presented.

All in favor – Motion carried 5-0

### **BUDGET TRANSFER SUMMARY – NOVEMBER 2011**

Upon a motion made by John Lessler and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the November 2011 Budget Transfer Summary.

All in favor – Motion carried 5-0

### **INTERNAL CLAIMS AUDIT REPORT – NOVEMBER 2011**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the November 2011 Internal Claims Audit Report.

All in favor – Motion carried 5-0

### **SURPLUS ITEMS**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list.

All in favor – Motion carried 5-0

Mr. Nofi reported the surplus list consisted of two older pianos that were beyond repair.

**RFP AWARD # R 12-07 - STAFFING SERVICES FOR REGISTERED NURSE SUBSTITUTES**

Upon a motion made by Diane Burke and seconded by John Lessler, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into an agreement with Home Care Therapies, LLC doing business as Horizon Healthcare Staffing and Winston Support Services LLC doing business as Winston Staffing, for staffing services for registered nurse substitutes in accordance with the scope of services submitted in response to the district's request for proposal.

All in favor – Motion carried 5-0

**RFP AWARD # R 12-06 – INTERNAL AUDIT SERVICES**

Upon a motion made by John Lessler and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into an agreement with Nawrocki Smith LLP for internal auditing services in accordance with the scope of services submitted in response to the district's request for proposal.

All in favor – Motion carried 5-0

Mr. Nofi noted this agreement included a reduction in the amount of fees being charged to the district by Nawrocki Smith LLP.

**RFP AWARD # R 12-08 – MEDICAID CONSULTANT SERVICES**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into an agreement with Cost Management Services, Inc. for Medicaid consultant services in accordance with the scope of services submitted in response to the district's request for proposal.

All in favor – Motion carried 5-0

**FRIENDS OF MUSIC DONATION – GUITARS**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a Lyons Classroom Guitar Program Kit

(11 guitars) with an approximate value of \$440.00 from the Rocky Point Friends of Music.

All in favor – Motion carried 5-0

Mr. Nofi, on behalf of the Board of Education, extended his gratitude to the Friends of Music for their generous and continued support.

**MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE NORTH SHORE YOUTH COUNCIL**

Upon a motion made by Diane Burke and seconded by John Lessler, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into an amended agreement with the North Shore Youth Council to provide certain services for the 2011-2012 school year, as set forth within the attached Agreement.

All in favor – Motion carried 5-0

**SECOND READING: REVIEW, REVISION AND RE-ADOPTION OF BOARD OF EDUCATION POLICIES**

Upon a motion made by John Lessler and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby moves the re-adoption of Board of Education Policy Numbers (*second reading*):

- 1340 Board of Education Code of Ethics
- 1410 Policy and Administrative Regulations
- 2210 Committees of the Board
- 2211 Advisory Committees of the Board of Education
- 4220 Administrative Authority
- 4230 District Committees
- 4240 Evaluation of the Superintendent and Other Admin Staff
- 6110 Code of Ethics for Board Members and All District Personnel
- 5694 Pest Management and Pesticide Usage
- 3510 Emergency Closing
- 5630 Facilities: Inspection, Operation and Maintenance
- 5631 Hazardous Waste and Handling of Toxic Substances by Employees
- 5640 Smoking/Tobacco Use
- 5690 Exposure Control Program
- 5691 Communicable Diseases
- 5692 Human Immunodeficiency Virus (HIV) Related Illnesses

All in favor – Motion carried 5-0

**ADDITIONAL COMMITTEE MEMBER: SPECIAL EDUCATION PARENT MEMBER**

Upon a motion made by Scott Reh and seconded by Kathleen Hegggers, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Dominique Ciccione as Parent Member to the Committee on Special Education/Committee on Preschool Special Education. (In accordance with the Commissioner’s Regulations, Part 200 and the provisions of the Education Law, Section 4402.)

All in favor – Motion carried 5-0

**COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS**

Upon a motion made by Kathleen Hegggers and seconded by Diane Burke, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 12-19-11-A and Schedule 12-19-11- B.

All in favor – Motion carried 5-0

**MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT ADMINISTRATORS’ ASSOCIATION**

Upon a motion made by Diane Burke and seconded by John Lessler, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Administrators’ Association for the purpose of extending the collective bargaining agreement between the District and the Association from July 1, 2009 through June 30, 2012.

All in favor – Motion carried 5-0

**PERSONNEL**

Upon a motion made by John Lessler and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 5-0

Mr. Nofi offered his congratulations to Mr. Michael Yanucci, newly tenured remedial reading teacher, and wished him continued success in serving the students of the district.



Mr. Nofi announced Mrs. Andrea Moscatiello has been appointed to the position of Interim Director of Special Education for the remainder of the 2011-2012 school year. Mr. Nofi presented an overview of Mrs. Moscatiello's professional background and outlined Mrs. Moscatiello's contributions to special education throughout her thirteen years with the district. Mr. Nofi also announced a posting for Acting Coordinator of Special Education, Pre K-12, would be forthcoming in order to fill the vacancy created by Mrs. Moscatiello's new appointment.

Mr. Nofi opened the floor to questions and/or comments from meeting attendees.

- Mrs. Intravaia requested an update concerning the status of the return of an autism consultant. Mrs. Intravaia reported to the board her frustrations concerning her attempts to resolve several special education issues she believes need to be further addressed following the Board of Education meeting of November 21, 2011. Mr. Nofi acknowledged Mrs. Intravaia's concerns and recommended that she reach out to the administration in order to discuss and resolve these matters.

There were no further questions or comments.

## **ADJOURNMENT**

At 7:28 PM a motion was made by Diane Burke and seconded by Kathleen Heggens for the Board of Education to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Patricia Jones  
District Clerk