

MINUTES
Annual Organizational Meeting
Rocky Point Schools - Board of Education
July 11, 2013

- I.** The district clerk called the meeting to order at 6:02 p.m. in the auditorium of the Rocky Point High School.

Present: Diane Burke
Michael Nofi
Scott Reh
Susan Sullivan
Michael F. Ring, Ed.D., Superintendent of Schools
Deborah De Luca, Ed.D., Assistant Superintendent
Gregory Hilton, School Business Official
Susan Wilson, Executive Director for Educational Services
Patricia Jones, District Clerk

Absent: John Lessler

At 6:03 p.m. Michael Nofi made a motion and Diane Burke seconded to adjourn to Executive Session in order to meet with district counsel to discuss personnel matters pertaining to select employees.

All in favor – Motion carried 4-0

The Board returned to Open Session at 7:09 p.m.

Pledge of Allegiance to the Flag

- II. DISTRICT CLERK ADMINISTERS OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBER SUSAN SULLIVAN.**

- III. ELECTION OF OFFICERS**

- a. **ELECTION OF THE PRESIDENT OF THE BOARD**
(Ed. Law 1701, 2504, 2563)

The district clerk asked for nominations for the office of president of the Board of Education. Diane Burke nominated and Scott Reh seconded Michael Nofi for the office of president of the Board of Education. With no further nominations for the office of president, a vote was taken for Michael Nofi as Board of Education president – 4 Ayes, 0 Nays. Motion carried 4-0. The oath of office was

administered to Mr. Nofi by Patricia Jones, district clerk.

The chair was relinquished by the district clerk to President Nofi.

President Nofi thanked the members of the Board of Education for once again entrusting him with the responsibilities associated with this office.

b. ELECTION OF VICE PRESIDENT OF THE BOARD

President Nofi requested nominations for the office of vice president of the Board of Education. Michael Nofi nominated Diane Burke and Susan Sullivan seconded Mrs. Burke for the office of vice president of the Board of Education. With no further nominations for the office of vice president of the Board of Education, a vote was taken for Diane Burke as Board of Education vice president – 4 Ayes, 0 Nays. The oath of office was administered to Mrs. Burke by the district clerk.

c. SUPERINTENDENT OF SCHOOLS

The district clerk administered the oath of office to Michael F. Ring, Ed.D., Superintendent of Schools.

Mr. Nofi invited anyone with questions and/or comments to approach the microphone.

It shall be noted here that present at this meeting was a large multitude of community members, parents and students carrying placards and wearing tee shirts in support of Mr. Joseph Tapler. Many of Mr. Tapler's supporters, including Jennifer Abramovitch, Donna McCauley, Steve and Liz Davis, Amy Aprile, Mary Cook, Jen Anderson, Tim Hoffman, Jack Brown, Melissa Brown, John Minton, Elizabeth Wood, Jessica Fasina, Connor Sick, Barbara Luciano, Cheryl Reische-Link, Mary Carman, Stacy Golik, Jennifer Intravaia, Erika Watson, Madison Bender, Christine O'Brien, Annabella Fusco, Cristiana Fusco, Doreen and Brien O'Connor, Dominick and Dorre Frisella, and Erin Duenas, spoke at length at the microphone or submitted letters to the board in support of Mr. Tapler's reinstatement to his position. County Legislator, Kate Browning, submitted a letter that was read to the board in support of Mr. Tapler's reinstatement.

Extensive public discussion ensued.

During several portions of the meeting, meeting attendees demanded that board members address the circumstances surrounding Mr. Tapler's placement on administrative leave. Mr. Nofi respectfully responded that he and the other board members were legally prohibited from publically commenting on any personnel issues. Mrs. Burke concurred with Mr. Nofi. Mr. Nofi assured meeting attendees that he "has heard everyone" and was well aware of the feelings of the

community. Mr. Nofi stated that he knows what kind of a man Mr. Tapler is and that there was nothing more he could publically say on the matter.

At a particularly heated point during the meeting, Mr. Reh stood and addressed the meeting attendees. Stating that the board had respectfully listened to each speaker and would continue to do so, Mr. Reh asked that the meeting return to a respectful and civilized tone. Mr. Reh assured meeting attendees of his full knowledge of the situation and circumstances surrounding Mr. Tapler's administrative leave. Mr. Reh said "I care and I know you care" and he expressed his desire to reach the best "scenario possible for all concerned."

Noting that this was her first meeting serving as a board member, Mrs. Sullivan voiced her confirmation of the board's inability to publically comment on personnel matters. Mrs. Sullivan assured meeting attendees that she, too, hears the community's sentiments concerning Mr. Tapler and other issues that were raised during the course of the meeting. Mrs. Sullivan announced it was her goal to "bring family back" to the school district and she encouraged people to continue with this dialogue.

There were no further questions or comments.

IV. APPOINTMENT OF OFFICERS

A. DISTRICT CLERK (Ed. Law 2114, 2130, 2503; Comm. Reg. 170.2)

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the following resolution was offered:

BE IT RESOLVED, that Patricia Jones be and hereby is appointed as District Clerk during the school year 2013-2014 for an annual stipend of \$12,600.

All in favor – Motion carried 4-0

B. ASSISTANT DISTRICT CLERK (Ed. Law 2114, 2130, 2503; Comm. Reg. 170.2)

Upon a motion made by Susan Sullivan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that Loretta Sanchez be and hereby is appointed as Assistant District Clerk during the school year 2013-2014.

All in favor – Motion carried 4-0

C. DISTRICT TREASURER (Ed. Law 2122, 2130, 2523; Comm. Reg. 170.2)

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that Virginia Holloway be and hereby is appointed as District Treasurer during the school year 2013-2014.

All in favor – Motion carried 4-0

D. DEPUTY SCHOOL DISTRICT TREASURER (Ed. Law 1720)

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the following resolution was offered:

BE IT RESOLVED, that Linda Bilski be and hereby is appointed as Deputy School District Treasurer during the school year 2013-2014.

All in favor – Motion carried 4-0

E. TAX COLLECTOR (Ed. Law 2126, 2130, 2506; Comm. Reg. 170.2)

Upon a motion made by Susan Sullivan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that Virginia Holloway be and hereby is appointed as Tax Collector during the school year 2013-2014.

All in favor – Motion carried 4-0

F. CENTRAL TREASURER - EXTRA CLASSROOM ACTIVITY ACCOUNTS (Ed. Law 2503; Comm. Reg. 172.5)

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that Jill Marolla, be and hereby is appointed as Central Treasurer - Extra-Classroom Activity Accounts during the school year 2013-2014 for an annual stipend of \$5,775.

BE IT FURTHER RESOLVED, that Dennehy Accounting Services, Inc., be appointed claims auditors for the Extra-Classroom Activity Accounts during the school year 2013-2014.

All in favor – Motion carried 4-0

G. CLAIMS AUDITOR (Ed. Law 1709 20-A; Comm. Reg. 170.2)

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the following resolution was offered:

BE IT RESOLVED, that Dennehy Accounting Service, Inc., be appointed Claims Auditor for the period of July 1, 2013 through June 30, 2014 at a fee of \$17,015.00 for biweekly services or \$18,055.00 for weekly services, at the discretion of the district.

All in favor – Motion carried 4-0

H. EXTERNAL AUDITOR (Ed. Law 1709 20-A; Comm. Reg. 170.2)

Upon a motion made by Susan Sullivan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that the firm of R.S. Abrams & Co., LLP, be appointed External Auditor for the period of July 1, 2013 through June 30, 2014 at an annual cost of \$30,000.00.

All in favor – Motion carried 4-0

I. INTERNAL AUDITOR (Ed. Law 1709 20-A; Comm. Reg. 170.2)

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that the firm of Nawrocki Smith, LLP, be appointed Internal Auditor for the 2013-2014 school year at a cost of \$17,500.00 for internal audit services in accordance with the scope of services submitted in response to the District's request for proposal.

All in favor – Motion carried 4-0

J. PURCHASING AGENT/DEPUTY PURCHASING AGENT (Comm. Reg. 170.2)

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the following resolution was offered:

BE IT RESOLVED, that Debra Hoffman be and hereby is appointed as the Purchasing Agent for the district during the school year 2013-2014 for an annual

stipend of \$21,750.00 and that Gregory Hilton be and hereby is appointed as the Deputy Purchasing Agent, to serve in this capacity in the absence of the Purchasing Agent and to have all other roles in the purchasing process suspended when acting as Deputy Purchasing Agent, for no additional compensation.

All in favor – Motion carried 4-0

K. 2013-2014 AUDIT COMMITTEE MEMBERS

Upon a motion made by Susan Sullivan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that the following individuals be and hereby are appointed to serve on the Audit Committee during the 2013-2014 school year: Michael Nofi, Diane Burke, John Lessler, Scott Reh, and Susan Sullivan.

All in favor – Motion carried 4-0

Mr. Nofi requested a motion be made to move Agenda Item V, Designations, as one item.

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that item V, Designations, be moved as one item.

All in favor – Motion carried 4-0

V. DESIGNATIONS

A. OFFICIAL BANK DEPOSITORY - ALL FUNDS
(Ed. Law 2129, 2130; Comm. Reg. 170.2)

BE IT RESOLVED, that the following Banks and/or Trust Companies be and are hereby designated as the official depositories for the district funds during the school year 2013-2014:

Chase Manhattan Bank
TD Bank
Capital One Bank
People's United Bank
Citi Bank

B. REGULAR MONTHLY MEETINGS
(Ed. Law 1708 (quarterly), 2504)

BE IT RESOLVED, that the regular business school board meetings for the 2013-2014 school year be held at 6:00 p.m. in locations to be indentified prior to date of each meeting, on the following dates:

August 26, 2013	Regular Meeting
September 30, 2013	Regular Meeting
October 28, 2013	Regular Meeting
November 25, 2013	Regular Meeting
December 16, 2013	Regular Meeting
January 13, 2014	Regular Meeting
February 10, 2014	Regular Meeting
March 17, 2014	Regular Meeting
April 7, 2014	Regular Meeting
May 6, 2014	Public Hearing (Budget) (Ed. Law 2017 (5))
May 20, 2014	Regular Meeting and Budget Vote/Election (Ed. Law 2022-a)
June 23, 2014	Regular Meeting
July 10, 2014	2014-2015 Organizational Meeting/Regular Meeting

**C. DISTRICT ANNUAL PUBLIC HEARING/BUDGET VOTE/ELECTION
(Ed. Law 2022-a; Ed. Law 2017 (5))**

BE IT RESOLVED that pursuant to Section 2022-a of the Education Law the third Tuesday in May (May 20, 2014) is hereby designated as the date of the Annual Meeting to vote upon the appropriation of the necessary funds to meet the estimated expenditures of the school district, on any propositions involving the expenditure of money or authorizing the levy of taxes, and for the election of the members of the Board of Education; and that the 6th day of May, 2014, is hereby designated as the District Public Hearing date to review the proposed budget that will be voted upon on May 20, 2014.

**D. OFFICIAL NEWSPAPERS
(Ed. Law 2004; Gen. Municipal Law 103)**

BE IT RESOLVED that the official school district newspapers designated for legal notices are *The Village Beacon Record*, *The Long Island Business News* and *Newsday* for the 2013-2014 school year.

Mr. Nofi requested a motion be made to move Agenda Item VI - OTHER APPOINTMENTS (A through BB), as one item.

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the following

resolution was offered:

BE IT RESOLVED, that item VI, Other Appointments, be moved as one item.

All in favor – Motion carried 4-0

VI. OTHER APPOINTMENTS

A. SCHOOL ATTORNEYS

BE IT RESOLVED that the law firm of Hamburger, Maxson, Yaffe, Knauer and McNally, LLP, be appointed to serve as General and Labor Counsel for the 2013-2014 school year at a yearly retainer fee of \$26,000.00 and a per hour fee of \$195.00 for litigation services.

B. BOND ATTORNEY

BE IT RESOLVED that the law firm of Hawkins, Delafield & Wood, LLP, be appointed to serve as Bond Counsel for the 2013-2014 school year, as per the attached fee schedule.

C. PUBLIC INFORMATION OFFICER

BE IT RESOLVED, that Gregory Hilton be appointed to serve as Public Information Officer during the school year 2013-2014.

D. FAMILY EDUCATION RIGHTS & PRIVACY ACT OFFICER

BE IT RESOLVED, that Susan Wilson be appointed to serve as Family Education Rights & Privacy Act Officer during the school year 2013-2014.

E. INCARCERATED YOUTH/DESIGNATED EDUCATIONAL OFFICIAL

BE IT RESOLVED, that Susan Wilson be appointed to serve as the Incarcerated Youth/Designated Educational Official during the school year 2013-2014.

F. LIAISON FOR HOMELESS CHILDREN AND YOUTH

BE IT RESOLVED, that Jennifer Zaffino be appointed to serve as Liaison for Homeless Children and Youth during the school year 2013-2014.

G. APPOINTMENT OF THE 2013-2014 MEDICAID COMPLIANCE OFFICER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, Dr. Deborah De Luca be appointed to serve as District Medicaid Compliance Officer during the school year 2013-2014.

H. SCHOOL PHYSICIANS/CHIEF MEDICAL OFFICERS

BE IT RESOLVED, that Rocky Point Medical Care, P.C. (Dr Gil) and Sound Family Medicine, P.C. (Dr. George Ruggiero) and concussion specialists Jennifer Semel, MD, Jennifer Gray, DO, Anuja Korlipara, MD, Yu Jen Lai, MD, Irene Patrylo, MD, Jun Zhang, MD, Philip Schrank, MD, and Hayley Queller, MD of the St. Charles Hospital ImpACT Program be appointed to serve as School Physicians/Chief Medical Officers during the school year 2013-2014.

I. CONSULTING SCHOOL DENTIST (S)

(Ed. Law 902)

BE IT RESOLVED, that Drs. Mark Cherches and Harlan Taub, be appointed to serve as Consulting School Dentists during the school year 2013-2014.

J. COMMITTEE/SUBCOMMITTEE ON SPECIAL EDUCATION:

(Comm. Reg. Subchapter P, Part 200)

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee/Subcommittee on Special Education in accordance with the provisions of the Education Law, Section 4402. The following people and positions are recommended for Board of Education approval for the 2013-2014 school year:

Chairperson	Deborah De Luca
Chairperson	Andrea Moscatiello
Chairperson	Paul Walia
Chairperson	Terence Reilly
Chairperson	Beth Apostoli
Alternate Chairperson	Marc Muchnik
Alternate Chairperson	John Haggerty
Alternate Chairperson	Juliet Williams
Alternate Chairperson	Meredith Picone
Student's Teacher	as per Education Law 4402
Alternate Parent Member	Jenny Andersson
Alternate Parent Member	Regina Bonello
Alternate Parent Member	Dominique Cicclone
Alternate Parent Member	Nancy Collins
Alternate Parent Member	Janine Fisher

Alternate Parent Member	Christine Fitzgerald
Alternate Parent Member	Jodie Lomas
Alternate Parent Member	Jennifer Olszewski
Alternate Parent Member	MaryAnne Palmese
Alternate Parent Member	Francine Pisano
Alternate Parent Member	Donna Porter
Alternate Parent Member	Maria Quaglio
Alternate Parent Member	Tracey Sasek
School Psychologist	Marc Muchnik
School Psychologist	John Haggerty
School Psychologist	Juliet Williams
School Psychologist	Meredith Picone
District Special Education Teacher Members	
District Regular Education Teacher Members	
School Physicians	Rocky Point Medical Care, P.C. (Dr Gil) Sound Family Medicine, P.C. (Dr. Ruggiero)

K. APPOINTMENTS TO THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

BE IT RESOLVED, that the Rocky Point Board of Education approves the appointment of a generic representative of the Suffolk County Department of Social Services for the Rocky Point Committee on Preschool Special Education which would be at the discretion of Suffolk County for the 2013-2014 school year.

BE IT FURTHER RESOLVED, that the Rocky Point Board of Education approves the appointment of a representative of the providing testing agency as a generic member of the Rocky Point Committee on Preschool Special Education for the 2013-2014 school year.

BE IT FURTHER RESOLVED, that in accordance with Commissioner’s Regulations, Part 200, each Board of Education shall appoint a Committee on Preschool Special Education. The following people and positions are recommended for Board of Education approval for the 2013-2014 school year:

Chairperson	Deborah De Luca
Chairperson	Andrea Moscatiello
Chairperson	Paul Walia
Chairperson	Terence Reilly
Chairperson	Beth Apostoli
Alternate Chairperson	Marc Muchnik
Alternate Chairperson	John Haggerty
Alternate Chairperson	Juliet Williams

Alternate Chairperson	Meredith Picone
Student's Teacher	as per Education Law 4402
Alternate Parent Member	Jenny Andersson
Alternate Parent Member	Regina Bonello
Alternate Parent Member	Dominique Cicclone
Alternate Parent Member	Nancy Collins
Alternate Parent Member	Janine Fisher
Alternate Parent Member	Christine Fitzgerald
Alternate Parent Member	Jodie Lomas
Alternate Parent Member	Jennifer Olszewski
Alternate Parent Member	MaryAnne Palmese
Alternate Parent Member	Francine Pisano
Alternate Parent Member	Donna Porter
Alternate Parent Member	Maria Quaglio
Alternate Parent Member	Tracey Sasek
School Psychologist	Marc Muchnik
School Psychologist	John Haggerty
School Psychologist	Juliet Williams
School Psychologist	Meredith Picone
District Special Education Teacher Members	
District Regular Education Teacher Members	
School Physician	Rocky Point Medical Care, P.C. (Dr Gil) Sound Family Medicine, P.C. (Dr. Ruggiero)

Evaluator: For any meetings prior to the initial recommendation, a professional who participated in the evaluation of the child for whom services are first being sought.

Teacher: For any meeting held to review or re-evaluate the status of the preschool child, the child's Pre-School Teacher.

Suffolk County Representative: For a child in transition from an early intervention program, the appropriately licensed or certified professional from the Department of Health Program.

L. SURROGATE PARENT:

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Surrogate Parent in accordance with the provisions of the Education Law, Section 4402. The following person is recommended for Board of Education approval for the 2013-2014 school year to serve as a Surrogate Parent: Ms. Nancy Collins, who resides at 56 Freya Road, Rocky Point, NY 11778.

M. SECTION 504 COORDINATOR:

BE IT RESOLVED, that in accordance with Federal Regulations, (Subpart D. of the Handicapped Children's Act), the following building principals are recommended for

Board of Education approval for the 2013-2014 school year to serve as Section 504 Coordinators: John DeBenedetto, Principal, High School; Scott O'Brien, Principal, Middle School; Linda Towlen, Principal, Joseph A. Edgar School; Virginia Kelly-Gibbons, Principal, Frank J. Carasiti Elementary School; (Subpart D. of the Handicapped Children's Act). The overall Section 504 Coordinator is Andrea Moscatiello, Director of Special Education.

N. TITLE IX COORDINATORS

BE IT RESOLVED that Susan Wilson, Anja Groth, Scott O'Brien, Gregory Hilton and District General Counsel will serve as the District's Title IX Coordinators for the 2013-2014 school year.

O. COMPLAINT OFFICERS

BE IT RESOLVED that Susan Wilson, Gregory Hilton, Anja Groth, Scott O'Brien and District General Counsel will serve as the District's Complaint Officers for the 2013-2014 school year.

**P. AMERICANS WITH DISABILITIES ACT (ADA) COORDINATOR
(Pursuant to 28 CFR 35.107)**

BE IT RESOLVED that Deborah De Luca serves as the Americans with Disabilities Act (ADA) Coordinator for the 2013-2014 school year.

Q. (1) IMPARTIAL HEARING OFFICERS (As per the provisions of Chapter 403 of the Laws of 1993 Commissioner of Education Mandate Amendment to Section 4404(1) of the Education Law)

IT IS HEREBY RESOLVED, that pursuant to a parental request for an Impartial Hearing to review a determination of the District's Committee on Special Education, an Impartial Hearing Officer shall be selected from the list of approved Hearing Officers available to serve in Suffolk County, as maintained by the New York State Education Department's Impartial Hearing Reporting System in accordance with the Regulations of the System in accordance with the Regulations of the Commissioner of Education, as amended by the Board of Regents, effective July 9, 2004, and is further

RESOLVED, that pursuant to such amended regulations, the rotational selection process for an Impartial Hearing Officer will be initiated not later than two (2) business days after receipt by the District of the written request for the Impartial Hearing, and it is further

RESOLVED, that the Board of Education President or Board of Education Vice President is hereby designated to appoint the Impartial Hearing Officer upon recommendation of the Superintendent of Schools and notice of such appointment shall be provided to the full Board as soon as practical.

Q. (2) COMPENSATION OF IMPARTIAL HEARING OFFICERS (IHO)

IT IS HEREBY FURTHER RESOLVED, as per the Board of Education District Policy No. 7670, that the District will be responsible for compensating the IHO for pre-hearing, hearing and post-hearing activities at the rate agreed upon at the time of the IHO's appointment. The rate of compensation shall not exceed the maximum rate approved by the Director of the Division of the Budget. The District will also reimburse the IHO for travel and other hearing-related expenses (e.g., duplication and telephone costs) pursuant to an annually determined schedule. On an annual basis, the District will forward a copy of its compensation rates to each IHO on the District's rotational list.

Q. (3) 2013-2014 COMPENSATION SCHEDULE FOR IMPARTIAL HEARING OFFICERS

BE IT FURTHER RESOLVED, that the Rocky Point Board of Education approves the 2013-2014 Compensation Schedule for Impartial Hearing Officers in accordance with the following:

Pursuant to 8 NYCRR 200.21, compensation for Impartial Hearing Officers for pre-hearing, hearing, and post-hearing activities shall be the maximum rate prescribed in a schedule approved by the director of the Division of the Budget. For the 2013-2014 school year the rate is \$100.00 per hour.

The School District shall not reimburse Impartial Hearing Officers for any administrative costs, including, but not limited to, administrative assistance, secretarial, or other overhead expenses.

The School District shall not reimburse Impartial Hearing Officers for any meal or lodging expenses they may incur.

The School District shall, upon review and approval of properly submitted documentation, reimburse Impartial Hearing Officers for automobile travel at the most recent mileage rate approved by the Internal Revenue Service and for the cost of tolls necessarily incurred as a result of attending the impartial hearing. However, the maximum amount reimbursed by the School District for mileage and travel related expenses shall not exceed \$50.00 per day for each day the Impartial Hearing Officer attends the hearing.

R. RECORDS MANAGEMENT OFFICER

BE IT RESOLVED, that Gregory Hilton be appointed to serve as Records Management Officer for the school year 2013-2014.

BE IT FURTHER RESOLVED, by the Rocky Point Union Free School District of Rocky Point, New York, that Records Retention and Disposition Schedule ED-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED, that in accordance with Article 57-A, (a) only those records will be disposed of that are described in Records Retention and Disposition Schedule ED-1 after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

S. RECORDS ACCESS OFFICER

BE IT RESOLVED, that Gregory Hilton be appointed to serve as Records Access Officer during the 2013-2014 school year.

T. RECORDS APPEALS OFFICER

BE IT RESOLVED, that Dr. Michael F. Ring be appointed to serve as District Records Appeals Officer during the 2013-2014 school year.

U. FEDERAL CHILD NUTRITION PROGRAM HEARING OFFICIAL

BE IT RESOLVED, that Elena Lynch-Dobert be appointed to serve as the Federal Child Nutrition Program Hearing Official during the 2013-2014 school year.

V. FEDERAL CHILD NUTRITION PROGRAM REVIEWING OFFICIAL

BE IT RESOLVED, that Elena Lynch-Dobert be appointed to serve as the Federal Child Nutrition Program Reviewing Official during the 2013-2014 school year.

W. FEDERAL CHILD NUTRITION PROGRAM VERIFICATION OFFICIAL

BE IT RESOLVED, that Elena Lynch-Dobert be appointed to serve as the Federal Child Nutrition Program Verification Official during the 2013-2014.

X. ASBESTOS OFFICER

BE IT RESOLVED, that Christopher Malone and Gregory Hilton be appointed to serve as District Asbestos Officers during the 2013-2014 school year.

Y. CHEMICAL HYGIENE OFFICER

BE IT RESOLVED, that Christopher Malone and Gregory Hilton be appointed to serve as District Chemical Hygiene Officers during the 2013-2014 school year.

Z. SCHOOL PESTICIDE OFFICER

BE IT RESOLVED, that Christopher Malone and Gregory Hilton be appointed to serve as District School Pesticide Officers during the 2013-2014 school year.

AA. ATTENDANCE OFFICER (Ed. Law 1709)

BE IT RESOLVED, that Susan Wilson be appointed to serve as District Attendance Officer during the 2013-2014 school year.

BB. DIGNITY ACT COORDINATORS (ED. LAW 801)

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 100, each Board of Education shall appoint at least one (1) Dignity Act Coordinator for each school in the district in accordance with the provisions of the Education Law, Section 801 {a}. The following people are recommended for Board of Education approval for the 2013-2014 school year:

- Rocky Point High School: John DeBenedetto, Principal
Susann Crossan, Assistant Principal
- Rocky Point Middle School: Scott O'Brien, Principal
James Moeller, Assistant Principal
- Joseph A. Edgar School: Linda Towlen, Principal
Joseph Tapler, Assistant Principal
- Frank J. Carasiti School: Virginia Gibbons, Principal
Courtney Herbert, Assistant Principal
- District-Wide: Anja Groth Director of Instruction
Susan Wilson, Executive Director for Educational Services
Gregory Hilton, School Business Official

VII. AUTHORIZATIONS

A. AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO CERTIFY PAYROLLS (Ed. Law 1720, 2523; Comm. Reg. 170.2)

Upon a motion made by Susan Sullivan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that Dr. Michael F. Ring, Chief School Officer, be hereby authorized to certify payrolls of the district for the 2013-2014 school year.

All in favor – Motion carried 4-0

B. AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO FILE APPLICATIONS AND GRANTS IN COMPLIANCE WITH FEDERAL AND STATE REGULATIONS

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that Dr. Michael F. Ring, Chief School Officer, be hereby authorized as district representative to file all applications in compliance with Federal and State regulations and grants for the 2013-2014 school year.

All in favor – Motion carried 4-0

C. AUTHORIZATION TO APPROVE CONFERENCES, WORKSHOPS, ETC. REQUESTS (General Municipal Law 77.b)

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the following resolution was offered:

BE IT RESOLVED, that Dr. Michael F. Ring, Superintendent of Schools, and/or his designee, be authorized to approve all conferences, workshops, etc. requests for school district staff members for the 2013-2014 school year.

D. AUTHORIZATION TO ESTABLISH PETTY CASH FUNDS (Comm. Reg. 170.4)

Upon a motion made by Susan Sullivan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that the Administration be authorized to establish petty cash funds for the 2013-2014 school year as follows:

Central Office – Dr. Michael F. Ring	\$100.00
Business Office – Gregory Hilton	\$100.00
Rocky Point High School – John DeBenedetto	\$100.00

Rocky Point Middle School –Scott O’Brien	\$100.00
Joseph A. Edgar School – Linda Towlen	\$100.00
Frank J. Carasiti Elementary School – Virginia Kelly-Gibbons	\$100.00

All in favor – Motion carried 4-0

Mr. Nofi requested a motion be made to move Agenda Item AUTHORIZATIONS - VII-E through VII-I, as one item.

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that agenda items VII- E through VII- I, Authorizations, be moved as one item.

All in favor – Motion carried 4-0

E. DESIGNATION OF AUTHORIZED SIGNATURES ON CHECKS (Ed. Law 1709-29; Comm. Reg. 170.4)

BE IT RESOLVED, that Virginia Holloway, School District Treasurer, be authorized to sign checks for the 2013-2014 school year, and that Linda Bilski, Deputy School District Treasurer, and Gregory Hilton, School Business Official, and Dr. Michael F. Ring, Superintendent of Schools, be authorized to sign checks for the 2013-2014 school year in the absence of Virginia Holloway; and furthermore that two signatories be required for any check exceeding \$10,000 and that the signatories for such checks be the School District Treasurer and the Superintendent of Schools or the School Business Official

F. AUTHORIZATION FOR CHIEF SCHOOL OFFICER and SCHOOL BUSINESS OFFICIAL TO APPROVE BUDGET TRANSFERS (Ed. Law 1720, 2523)

BE IT RESOLVED, that Dr. Michael F. Ring, Chief School Officer be authorized to approve budget transfers up to \$1,000,000 per occurrence and that Gregory Hilton, School Business Official be authorized to approve budget transfers up to \$100,000 per occurrence, during the 2013-2014 school year.

G. AUTHORIZATION FOR USE OF CHECK SIGNER

BE IT RESOLVED, that the Deputy School District Treasurer and the School District Treasurer shall have use of their own check signer with USB flash drive

devices containing the signature of the Deputy School District Treasurer and the School District Treasurer, respectively.

H. AUTHORIZATION TO INVEST DISTRICT FUNDS

BE IT RESOLVED, that Virginia Holloway, District Treasurer, during the school year 2013-2014, and in her absence, Linda Bilski, Deputy District Treasurer, be authorized to invest district funds in accordance with the applicable state laws - Ed. Law 1723 (a).

I. AUTHORIZATION TO ENTER INTO AGREEMENT FOR COOPERATIVE EDUCATIONAL SERVICES WITH EASTERN SUFFOLK BOCES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education enters into an agreement for Cooperative Educational Services with the Eastern Suffolk BOCES for fiscal year 2013/14 at an estimated cost of \$6,800,000.00.

Mr. Nofi requested a motion be made to move Agenda Item VIII OTHER ITEMS, as one item.

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the following resolution was offered:

BE IT RESOLVED, that item VIII, Other Items, be moved as one item.

All in favor – Motion carried 4-0

VIII. OTHER ITEMS

A. TERRACES ON THE SOUND PROPERTY ASSOCIATION PRIVATE ROAD TRANSPORTATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the School Business Official to enter into an Agreement with Terraces on the Sound Property Association for district pupil transportation services on private roads within the community.

B. 2014-2015 BUDGET DEVELOPMENT CALENDAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2014-2015 Budget Development Calendar as

attached.

C. REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS 1540, 2120, 2310, 3410, 4210, 4211, 5220, 5410, 5681, 6130, 6551, 6560, 7110, 7631, and 8271 (SECOND READING)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby moves the re-adoption of Board of Education Policy Numbers (*second reading*):

- 1540 Executive Sessions
- 2120 Board Member Training on Financial Oversight, Accountability and Fiduciary Responsibilities
- 2310 Memberships in Associations
- 3410 Code of Conduct on School Property
- 4210 Administrative Organization and Operation
- 4211 Rocky Point UFSD Organizational Chart
- 5220 District Investments
- 5410 Purchasing
- 5681 School Safety Plans
- 6130 Evaluation of Personnel
- 6551 FMLA
- 6560 Employee Assistance Program
- 7110 Rocky Point School District's Comprehensive Attendance Plan
- 7631 Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members
- 8271 Children's Internet Protection Act: Internet Content Filtering/Safety Policy

D. REVISION AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBER 1120 – BOARD OF EDUCATION MEMBERS; QUALIFICATIONS, NUMBERS AND TERMS OF OFFICE (FIRST READING; SECOND READING WAIVED)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby moves the re-adoption of Board of Education Policy Number 1120—Board of Education Members; Qualifications, Numbers and Terms of Office;

BE IT FURTHER RESOLVED, that the Board, in accordance with the provisions of Policy Number 1410, hereby waives the “second reading” of Policy Number 1120.

- 1120 Board of Education Members; Qualifications, Numbers and Terms of Office

E. ROCKY POINT SCHOOL DISTRICT’S CODE OF CONDUCT – REVIEWED

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and re-adopts the Rocky Point School District Code of Conduct – Reviewed June 2013.

F. BONDING SUPERINTENDENT OF SCHOOLS, SCHOOL DISTRICT TREASURER, DEPUTY SCHOOL DISTRICT TREASURER, SCHOOL BUSINESS OFFICIAL, AND ALL OTHER EMPLOYEES

BE IT RESOLVED, that the Superintendent of Schools, School Business Official, School District Treasurer, Deputy School District Treasurer, School District Clerk and Director of Child Nutrition shall be bonded at a minimum of \$1,500,000.00; Extra-Class Activity Treasurer and Board of Education President shall be bonded at a minimum of \$200,000.00, and all other employees shall be bonded at a minimum of \$100,000.

G. ESTABLISH MILEAGE REIMBURSEMENT RATE (Ed. Law 2118)

BE IT RESOLVED, that the Board of Education establishes the mileage rate for reimbursement to school district employees for school business mileage at the current Internal Revenue Service rate per mile for the 2013-2014 school year.

H. ESTABLISH THE SUBSTITUTE RATE OF PAY SCHEDULE

BE IT RESOLVED, that the Board of Education establish the following substitute rate of pay schedule for the 2013-2014 fiscal year:

Non-Instructional Staff:

Clerical	\$ 9.76 per hour
Custodial	\$ 9.76 per hour
Food Service Worker	\$ 9.76 per hour
Licensed Security	\$14.93 per hour
Teacher Aide/ Monitor	\$ 9.76 per hour
Registered Nurse	\$28.00 per hour

Budget Hearing/Vote/Election Staff:

Chief Inspector	\$10.00 per hour
Board of Registration	\$10.00 per hour
Teller	\$10.00 per hour
Poll Clerk	\$10.00 per hour
Substitutes for above	\$10.00 per hour

Teaching Staff:

Teachers

A. Regular Substitute Per Diem Daily rate \$100.00

B. In cases where the substitute assignment lasts fifty (50) continuous days or more for the same teacher, the substitute will be paid at a per diem rate of \$225 beginning on day fifty-one (51).

I. ROCKY POINT SCHOOL DISTRICT SAFETY PLAN – REVISED JULY 2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point School District Safety Plan – Revised July 2013.

J. ROCKY POINT SCHOOL SPECIAL EDUCATION PLAN – REVISED JULY 2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point School Special Education Plan – Revised July 2013.

K. ADOPTION OF PURCHASING MANUAL

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Purchasing Manual, as attached.

L. OPENING/CLOSING OF DISTRICT BANK ACCOUNTS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools, School Business Official and/or District Treasurer to open and close bank accounts as necessary to the banking needs of the district.

M. TREASURER’S REPORTS

BE IT RESOLVED, that the Board of Education accepts the Treasurer’s Reports for the month of June 2013 as presented.

N. INTERNAL CLAIMS AUDIT REPORT – JUNE 2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the June 2013 Internal Claims Audit Report.

O. STUDENT ACTIVITY CONTRACTS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Purchasing Agent to enter into contracts for services to be provided for events and activities of district-sponsored clubs and organizations, as well as those sponsored by the district, in accordance with the attached schedule.

P. SHOREHAM-WADING RIVER CSD SUMMER 2013 CONTRACT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Shoreham-Wading River Central School District for special education students participation in the Shoreham-Wading River CSD High Cost Summer Special Education Program for the 2013-2014 school year as required under applicable Individual Educational Programs, applicable law, and/or district policy.

Q. BID REJECTION – ROOF REPLACEMENT @ FRANK J. CARASITI ELEMENTARY SCHOOL SED # 58-02-09-02-0-006-016

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education rejects all bids received for the Roof Replacement at Frank J. Carasiti Elementary School, South Portable Building, opened on July 9, 2013.

R. BID AWARD – 2011/2012 CAPITAL IMPROVEMENT PROGRAM – PHASE 4 – TOILET RECONSTRUCTION @ ROCKY POINT HIGH SCHOOL

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for the Capital Improvement Program – Phase 4 - at Rocky Point High School totaling \$180,400 as follows:

<u>Contract No. 1</u> : Toilet Reconstruction:	Valco Inc.
Base Bid	\$142,400.00
Alternate No. 1	38,000.00
Total Base Bid plus alternates:	\$180,400.00

S. BID AWARD #14-12 PIZZA – 2013-2014

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #14-12 Pizza to Domino's in Rocky Point, the

lowest responsible bidder meeting bid specifications, at \$5.93 per pie, as per the attached.

T. SURPLUS TEXTBOOKS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of textbooks.

U. AUDIT COMMITTEE CHARTER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Audit Committee Charter as per the attached.

V. PROFESSIONAL DEVELOPMENT PLAN AND ASSESSMENT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the District's APPR plan and Next STEP plan initiatives in satisfaction of the Professional Development Plan and Assessment requirements.

W. AIS PLAN

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the District's Academic Intervention Services Plan as per the attached.

X. SHARED DECISION MAKING PLAN

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the District's Shared Decision Making Plan as per the attached.

Y. RESIDENCY DETERMINATION DESIGNEE

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby designates Susan Wilson, Executive Director for Educational Services, as the Board of Education's designee for the purpose of determining whether a child is a resident entitled to attend the Rocky Point Union Free School District.

Z. MEDICAID CONSULTANT SERVICES CONTRACT EXTENSION FOR 2013-2014

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with Sivic Solutions Group, for the 2013-2014 fiscal year at no additional cost as per the attached

AA. RECERTIFICATION OF THE ROCKY POINT UFSD 2012-2015 ANNUAL PERFORMANCE REVIEW PLAN

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Rocky Point Union Free School District does hereby recertify the Annual Professional Performance Review (APPR) Plan in compliance with Education Law Section 3012-c, 8 N.Y.C.R.R. 30-2 and 8 N.Y.C.R.R. 100.2; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is directed to file the foregoing Implementation Certification Form certifying that the Rocky Point UFSD multi-year APPR Plan is still in effect for the 2013-2014 school year.

BB. RECERTIFICATION OF QUALIFIED LEAD EVALUATORS FOR TEACHERS AND PRINCIPALS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby recertifies Susan Wilson, Linda Towlen and Dr. Deborah De Luca as Qualified Lead Evaluators of classroom teachers and building principals, having successfully completed the necessary training requirements prescribed in 8 NYCRR §30-2.9(b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the school district for use in the evaluation of classroom teachers and building principals, including training on the effective application of such rubric to observe a classroom teacher's/building principal's practice;
- (5) Application and use of the assessment tools that the school district utilizes to evaluate its classroom teachers and building principals, including, but not limited to observations and structured portfolio reviews, etc.;
- (6) Application and use of the State-approved locally selected measures of student

achievement used by the school district to evaluate its classroom teachers and building principals;

(7) The scoring methodology utilized by the Department and the school district to evaluate a classroom teacher and building principal under 8 NYCRR §30-2, including:

(a) How scores are generated for each subcomponent and the composite effectiveness score of classroom teachers and building principals, and

(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and building principals and their subcomponent ratings; and

(8) Specific considerations in evaluating classroom teachers and building principals of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

IX. RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT BETWEEN THE ROCKY POINT UFSD AND THE BOARD OF COOPERATIVE EDUCATION SERVICES, FIRST SUPERVISORY DISTRICT OF SUFFOLK COUNTY, FOR THE INSTALLATION AND MONTHLY CHARGES FOR INTERNET ACCESS AND CONNECTIVITY

Upon a motion made by Susan Sullivan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to § 109 and § 119 of the General Municipal Law, Section 1950 (4) (aa) of the Education Law and Comptroller's Opinion #79-557, to undertake a Technology Project consisting of the installation of the 100 Megabit Internet Access, 100 Megabits of connectivity to the BOCES RIC and 100 Megabits of connectivity between Rocky Point High School and Joseph A. Edgar Intermediate School, as indicated in said

Technology Project, as per the attached.

All in favor – Motion carried 4-0

X. MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Teachers' Association for the purpose of permitting a one-time modification of Article XIX of the collective bargaining agreement between the Board of Education and the Rocky Point Teachers' Association.

All in favor – Motion carried 4-0

XI. COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 7-11-13-A and Schedule 7-11-13-B.

All in favor – Motion carried 4-0

XII. PERSONNEL

Upon a motion made by Susan Sullivan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 4-0

Mr. Nofi announced that included on the approved personnel agenda were the appointments of the following new teachers:

Gloria Meyer, Elizabeth O'Connor, Lauren Boyle, Ashley Crerend, Janice Daly, Gina Fabian, Erin Glennon, Kristina Grupinski, Christine Kistner, Heather Laughlin, Susan Murphy, Laura O'Mahoney, Nancy Pina, Lauren Volini and Michelle Russell.

Mr. Nofi extended his congratulations to the new teachers and welcomed them to the district.

Dr. Ring announced the retirements of two long-time employees of the district, English teacher, Dr. Timothy Delaney and Special Education teacher, Mr. Joseph Hetterich.

Dr. Ring described Dr. Delaney as a true renaissance man after explaining that he has been a district English teacher for thirty-five years, a strong advocate of the teacher retirement system, an attorney, and an active ocean lifeguard. Dr. Ring also noted Dr. Delaney was respected by his colleagues and loved by his students.

Following Dr. Ring's synopsis of Mr. Hetterich's thirty year career with Rocky Point Schools as a special education teacher, physical education teacher, and adaptive physical education teacher, Dr. Ring noted Mr. Hetterich's coaching contributions to the wrestling, golf and girls tennis teams.

Dr. Ring extended his congratulations to both Dr. Delaney and Mr. Hetterich upon their retirements and announced they would be honored at the August 26th Board of Education meeting.

XIII. ADJOURNMENT

Upon a motion made by Diane Burke and seconded by Susan Sullivan, the Board of Education adjourned the meeting at 9:28 p.m.

All in favor – Motion carried 4-0

Respectfully submitted,

Patricia Jones
District Clerk