

**Minutes**  
**Annual Organizational Meeting and July 2015 Regular Business Meeting**  
**Rocky Point Schools - Board of Education**  
**July 9, 2015**

At 5:30 p.m. members of the Board of Education, together with Mr. Paul Martinez, Director of Facilities III, Mr. John Drenckhahn, Assistant Plant Facilities Administrator, and Mr. John Grillo of JAG, joined school district administrators Dr. Michael Ring, Dr. Deborah De Luca and Mrs. Susan Wilson in order to tour the facilities for the purpose of assessing the recommendations of the Facilities Sub-Committee Capital Projects Program.

At 6:45 p.m. Sean Callahan made a motion and Melissa Brown seconded to adjourn to Executive Session in order to discuss ongoing legal matters and confidential personnel matters pertaining to select employees.

All in favor – Motion carried 5-0

The Board returned to the auditorium of the Rocky Point High School at 7:11 p.m.

**I. OPENING OF MEETING BY DISTRICT CLERK**

a. Meeting called to order at 7:11 p.m. in the auditorium of the Rocky Point High School.

b. Present: Melissa Brown  
Sean Callahan  
Edward Casswell  
Scott Reh  
Susan Sullivan  
Michael F. Ring, Ed.D., Superintendent of Schools  
Deborah De Luca, Ed.D., Assistant Superintendent  
Susan Wilson, Executive Director for Educational Services  
Patricia Jones, District Clerk

Absent: Gregory Hilton, School Business Official

c. Pledge of Allegiance to the Flag

**II. DISTRICT CLERK ADMINISTERED THE OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBER EDWARD CASSWELL AND RE-ELECTED BOARD MEMBER SCOTT REH**

**III. ELECTION OF OFFICERS**

a. **ELECTION OF THE PRESIDENT OF THE BOARD**  
(Ed. Law 1701, 2504, 2563)

The district clerk asked for nominations for the office of president of the Board of Education. Sean Callahan nominated and Scott Reh seconded Susan Sullivan for the office of president of the Board of Education. With no further nominations for the office of president, a roll call vote was taken for Susan Sullivan as Board of Education president – 5 Ayes, 0 Nays. Motion carried 5-0. The oath of office was administered to Mrs. Sullivan by Patricia Jones, district clerk.

Chair relinquished by the district clerk to President Sullivan.

b. **ELECTION OF VICE PRESIDENT OF THE BOARD**

President Sullivan requested nominations for the office of vice president of the Board of Education. Susan Sullivan nominated Scott Reh and both Sean Callahan and Melissa Brown seconded Scott Reh for the office of vice president of the Board of Education. With no further nominations for the office of vice president, a roll call vote was taken for Scott Reh as Board of Education vice president – 5 Ayes, 0 Nays. Motion carried 5-0. The oath of office was administered to Mr. Reh by the district clerk.

**IV. ANNUAL APPOINTMENTS**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that the Board of Education make the following appointments for the 2015-2016 fiscal year at the annual expense indicated herein:

<b>OFFICERS</b>			
<b>Item</b>	<b>POSITION</b>	<b>NAME</b>	<b>ANNUAL EXPENSE</b>
1	District Clerk	Patricia Jones	\$13,900 per year
2	Assistant District Clerk	Loretta Sanchez	Current hourly rate for regular time and overtime, as required by the Board of Education
3	District Treasurer	Virginia Holloway	No additional compensation beyond contractual wages
4	Deputy District Treasurer	Linda Bilski	Current hourly rate for regular time and overtime as required by the Board of Education

5	Claims Auditor / Extra-classroom activity accounts claims auditor	Dennehy Accounting Services	\$18,055 per year for weekly service
<b>NON-OFFICERS</b>			
	<b>POSITION</b>	<b>NAME</b>	<b>ANNUAL EXPENSE</b>
6	Tax Collector	Virginia Holloway	No additional compensation beyond contractual wages
7	Treasurer – Extra Classroom Activities Accounts	Linda Bilski	\$6,300 per year
8	External Auditors	R.S. Abrams & Co., LLP	\$32,000 per year
9	Internal Auditor	Nawrocki Smith, LLP	\$17,500 per year
10	General/Labor Counsel	Kevin Seaman, Esq.	Yearly retainer fee: \$25,000.00. Per hour fee of \$195.00 for litigation services.
11	Bond Counsel	Hawkins Delafield and Wood, LLP	As per contract
12	School Physicians	Rocky Point Medical Care, P.C. (Dr. Gil); Peconic Bay Medical Care <b>Concussion Specialists (at no cost to the district):</b> Jennifer Semel, MD, Jennifer Gray, DO, Anuja Korlipara, MD, Kristen Stoner, MD, Mark Harary, MD, Philip Schrank, MD, and Hayley Queller, MD of the St. Charles Hospital ImPACT Program	As per contracts – Rocky Point Medical Care and Peconic Bay Primary Medical Care; ImPACT Program at no cost to district
13	Purchasing Agent	Debra Hoffman	\$23,950 per year
14	Deputy Purchasing Agent	Gregory Hilton	No additional compensation beyond contractual wages

15	Audit Committee Members	Edward Casswell, Scott Reh, Susan Sullivan, Melissa Brown, Sean Callahan	N/A
16	Incarcerated Youth/Designated Educational Official	Susan Wilson	No additional compensation beyond contractual wages
17	Liaison for Homeless Children and Youth	Jennifer Zaffino	As per BOE appointment
18	FERPA Officer	Susan Wilson	No additional compensation beyond contractual wages
19	Medicaid Compliance Officer	Dr. Deborah De Luca	No additional compensation beyond contractual wages
20	Section 504 Coordinators	Susann Crossan (RPHS), Dr. Scott O'Brien (RPMS), Linda Towlen (JAE), Virginia Kelly-Gibbons (FJC), Andrea Moscatiello (District)	No additional compensation beyond contractual wages
21	Title IX Coordinators / Complaint Officers	Susan Wilson, Anja Groth, Dr. Scott O'Brien, Gregory Hilton, and District General Counsel	No additional compensation beyond contractual wages for employee coordinators; as per contract for General Counsel
22	Americans with Disabilities Act (ADA) Coordinator	Dr. Deborah De Luca	No additional compensation beyond contractual wages
23	Records Management Officer	Gregory Hilton	No additional compensation beyond contractual wages
24	Records Access Officer	Gregory Hilton	No additional compensation beyond contractual wages
25	Records Appeal Officer	Dr. Michael Ring	No additional compensation beyond contractual wages
26	Federal Child Nutrition Program Hearing Official	Maureen Branagan	No additional compensation beyond contractual wages
27	Federal Child Nutrition Program Reviewing Official	Maureen Branagan	No additional compensation beyond contractual wages
28	Federal Child Nutrition Program Verification	Maureen Branagan	No additional compensation beyond contractual wages

	Official		
29	Asbestos Officer/AHERA LEA designee	Paul Martinez	No additional compensation beyond contractual wages
30	Chemical Hygiene Officer	Paul Martinez	No additional compensation beyond contractual wages
31	School Pesticide Officer	Paul Martinez	No additional compensation beyond contractual wages
32	Attendance Officers	Susann Crossan (RPHS); Dr. Scott O'Brien (RPMS); Linda Towlen (JAE); Virginia Gibbons (FJC)	No additional compensation beyond contractual wages
33	Dignity Act Coordinators	Susann Crossan (RPHS); Michael Gabriel (RPHS); Dr. Scott O'Brien (RPMS); James Moeller (RPMS); Linda Towlen (JAE); Joseph Tapler (RPHS); Virginia Kelly-Gibbons (FJC); Dr. Courtney Herbert (JAE); Dr. Deborah De Luca (District-Wide)	No additional compensation beyond contractual wages
34	Certifier of Payrolls	Dr. Michael Ring	No additional compensation beyond contractual wages
35	Residence Determination Designee	Susan Wilson	No additional compensation beyond contractual wages
36	District Emergency Management Coordinator	Amy Agnesini	No additional compensation beyond contractual wages
37	Testing Integrity Officers	Anja Groth and Dr. Deborah De Luca	No additional compensation beyond contractual wages
38	Special Counsel – Existing litigation prior to July 1, 2015 until conclusion	Hamburger, Maxson, Yaffe, & McNally, LLP	Per hour fee of \$195.00 for litigation services.

All in favor – Motion carried 5-0

**V. DESIGNATIONS**

**A. OFFICIAL BANK DEPOSITORY - ALL FUNDS**  
(Ed. Law 2129, 2130; Comm. Reg. 170.2)

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that the following Banks and/or Trust Companies be and are hereby designated as the official depositories for the district funds during the school year 2015-2016:

- Chase Manhattan Bank
- TD Bank
- Capital One Bank
- Bridgehampton National Bank

All in favor – Motion carried 5-0

**B. REGULAR MONTHLY MEETINGS**  
(Ed. Law 1708 (quarterly), 2504)

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the regular business school board meetings for the 2015-2016 school year be held at times and locations to be identified prior to the date of each meeting, on the dates listed herein:

- |                    |   |
|--------------------|---|
| August 31, 2015    | Regular Meeting   |
| September 28, 2015 | Regular Meeting   |
| October 26, 2015   | Regular Meeting   |
| November 23, 2015  | Regular Meeting   |
| December 21, 2015  | Regular Meeting   |
| January 11, 2016   | Regular Meeting   |
| February 1, 2016   | Regular Meeting   |
| March 21, 2016     | Regular Meeting   |
| April 13, 2016     | Regular Meeting / BOCES Budget Vote and Elections         |
| May 3, 2016        | Public Hearing (Budget) (Ed. Law 2017 (5))                |
| May 17, 2016       | Regular Meeting and Budget Vote/Election (Ed. Law 2022-a) |
| June 20, 2016      | Regular Meeting   |
| July 14, 2016      | 2016-2017 Organizational Meeting/Regular Meeting          |

All in favor – Motion carried 5-0

**C. DISTRICT ANNUAL PUBLIC HEARING/BUDGET VOTE/ELECTION  
(Ed. Law 2022-a; Ed. Law 2017 (5))**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED that pursuant to Section 2022-a of the Education Law the third Tuesday in May (May 17, 2016) is hereby designated as the date of the Annual Meeting to vote upon the appropriation of the necessary funds to meet the estimated expenditures of the school district, on any propositions involving the expenditure of money or authorizing the levy of taxes, and for the election of the members of the Board of Education; and that the 3rd day of May, 2016, is hereby designated as the District Public Hearing date to review the proposed budget that will be voted upon on May 17, 2016.

All in favor – Motion carried 5-0

**D. OFFICIAL NEWSPAPERS  
(Ed. Law 2004; Gen. Municipal Law 103)**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED that the official school district newspapers designated for legal notices are *The Village Beacon Record*, *The Long Island Business News* and *Newsday* for the 2015-2016 school year.

All in favor – Motion carried 5-0

**VI. OTHER APPOINTMENTS**

**A. COMMITTEE/SUBCOMMITTEE ON SPECIAL EDUCATION:  
(Comm. Reg. Subchapter P, Part 200)**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee/Subcommittee on Special Education in accordance with the provisions of the Education Law, Section 4402. The following people and positions are recommended for Board of Education approval for the 2015-2016 school year as listed herein:

Chairperson	Deborah De Luca
Chairperson	Andrea Moscatiello
Chairperson	Kristen White
Chairperson	Tanesha Hunter
Chairperson	Beth Apostoli
Alternate Chairperson	Mark Muchnik
Alternate Chairperson	John Haggerty
Alternate Chairperson	Juliet Williams
Alternate Chairperson	Meredith Picone
Student's Teacher	as per Education Law 4402
Alternate Parent Member	Jenny Andersson
Alternate Parent Member	Nancy Collins
Alternate Parent Member	MaryAnne Palmese
Alternate Parent Member	Maria Quaglio
School Psychologist	Mark Muchnik
School Psychologist	John Haggerty
School Psychologist	Juliet Williams
School Psychologist	Meredith Picone
District Special Education	Teacher Members
District Regular Education	Teacher Members
School Physician	Rocky Point Medical Care, P.C. (Dr. Gil) Peconic Bay Primary Medical Care

All in favor – Motion carried 5-0

**B. APPOINTMENTS TO THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Rocky Point Board of Education approves the appointment of a generic representative of the Suffolk County Department of Social Services for the Rocky Point Committee on Preschool Special Education which would be at the discretion of Suffolk County for the 2015-2016 school year.

BE IT FURTHER RESOLVED, that the Rocky Point Board of Education approves the appointment of a representative of the providing testing agency as a generic member of the Rocky Point Committee on Preschool Special Education for the 2015-2016 school year.

BE IT FURTHER RESOLVED, that in accordance with Commissioner's



Regulations, Part 200, each Board of Education shall appoint a Committee on Preschool Special Education. The people and positions are recommended for Board of Education approval for the 2015-2016 school year as listed herein:

Chairperson	Deborah De Luca
Chairperson	Andrea Moscatiello
Chairperson	Kristen White
Chairperson	Tanesha Hunter
Chairperson	Beth Apostoli
Alternate Chairperson	Mark Muchnik
Alternate Chairperson	John Haggerty
Alternate Chairperson	Juliet Williams
Alternate Chairperson	Meredith Picone
Student's Teacher	as per Education Law 4402
Alternate Parent Member	Jenny Andersson
Alternate Parent Member	Nancy Collins
Alternate Parent Member	MaryAnne Palmese
Alternate Parent Member	Maria Quaglio
School Psychologist	Mark Muchnik
School Psychologist	John Haggerty
School Psychologist	Juliet Williams
School Psychologist	Meredith Picone
District Special Education	Teacher Members
District Regular Education	Teacher Members
School Physician	Rocky Point Medical Care, P.C. (Dr. Gil) Peconic Bay Primary Medical Care

Evaluator: For any meetings prior to the initial recommendation, a professional who participated in the evaluation of the child for whom services are first being sought.

Teacher: For any meeting held to review or re-evaluate the status of the preschool child, the child's Pre-School Teacher.

Suffolk County Representative: For a child in transition from an early intervention program, the appropriately licensed or certified professional from the Department of Health Program.

All in favor – Motion carried 5-0

**C. SURROGATE PARENT:**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Surrogate Parent in accordance with the provisions of the Education Law, Section 4402. The following person is recommended for Board of Education approval for the 2015-2016 school year to serve as a Surrogate Parent: Ms. Nancy Collins.

All in favor – Motion carried 5-0

**D. (1) IMPARTIAL HEARING OFFICERS** (As per the provisions of Chapter 403 of the Laws of 1993 Commissioner of Education Mandate Amendment to Section 4404(1) of the Education Law)

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

IT IS HEREBY RESOLVED, that pursuant to a parental request for an Impartial Hearing is filed pursuant to the Individuals with Disabilities in Education Act (IDEA), the Board of Education will arrange for an impartial due process hearing to be conducted.

RESOLVED, the Board will immediately-but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent-initiate the process to select an impartial hearing officer (IHO) through a rotational selection process. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on its behalf.

RESOLVED, the District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO certified in New York State and available to serve in the District. The appointment of an IHO will be made only from such list and in accordance with the alphabetical rotation selection process and the timelines and procedures established by the Commissioner of Education. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department.

**D. (2) COMPENSATION OF IMPARTIAL HEARING OFFICERS (IHO)**

IT IS HEREBY FURTHER RESOLVED, as per the Board of Education District Policy No. 7670, the District will be responsible for compensating the IHO for prehearing, hearing and posthearing activities at the rate agreed upon at the time of the IHO's appointment.

**D. (3) 2015-2016 COMPENSATION SCHEDULE FOR IMPARTIAL HEARING OFFICERS**

BE IT FURTHER RESOLVED, that the Rocky Point Board of Education approves the 2015-2016 Compensation Schedule for Impartial Hearing Officers in accordance with the following:

Pursuant to 8 NYCRR 200.21, compensation for Impartial Hearing Officers for pre-hearing, hearing, and post-hearing activities shall be the maximum rate prescribed in a schedule approved by the director of the Division of the Budget. For the 2015-2016 school year the rate is \$100.00 per hour.

The District will also reimburse the IHO for certain travel and other hearing-related expenses (e.g., duplication and telephone costs) pursuant to the schedule.

The School District shall not reimburse Impartial Hearing Officers for any meal or lodging expenses they may incur.

The School District shall, upon review and approval of properly submitted documentation, reimburse Impartial Hearing Officers for automobile travel at the most recent mileage rate approved by the Internal Revenue Service and for the cost of tolls necessarily incurred as a result of attending the impartial hearing. However, the maximum amount reimbursed by the School District for mileage and travel related expenses shall not exceed \$50.00 per day for each day the Impartial Hearing Officer attends the hearing.

All in favor – Motion carried 5-0

**VII. AUTHORIZATIONS**

**A. AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO FILE APPLICATIONS AND GRANTS IN COMPLIANCE WITH FEDERAL AND STATE REGULATIONS**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that Dr. Michael F. Ring, Chief School Officer, be hereby authorized as district representative to file all applications in compliance with Federal and State regulations and grants for the 2015-2016 school year.

All in favor Motion carried 5-0

Or

**B. AUTHORIZATION TO APPROVE CONFERENCES, WORKSHOPS, ETC. REQUESTS (General Municipal Law 77.b)**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that Dr. Michael F. Ring, Superintendent of Schools, and/or his designee, be authorized to approve all conferences, workshops, etc. requests for school district staff members for the 2015-2016 school year.

All in favor – Motion carried 5-0

**C. AUTHORIZATION TO ESTABLISH PETTY CASH FUNDS (Comm. Reg. 170.4)**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that the Administration be authorized to establish petty cash funds for the 2015-2016 school year as indicated herein:

Central Office – Dr. Michael F. Ring	\$100.00
Business Office – Gregory Hilton	\$100.00
Rocky Point High School – Susann Crossan	\$100.00
Rocky Point Middle School – Scott O’Brien	\$100.00
Joseph A. Edgar School – Linda Towlen	\$100.00
Frank J. Carasiti Elementary School – Virginia Kelly-Gibbons	\$100.00

All in favor – Motion carried 5-0

**D. DESIGNATION OF AUTHORIZED SIGNATURES ON CHECKS (Ed. Law 1709-29; Comm. Reg. 170.4)**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that Virginia Holloway, School District Treasurer, be authorized to sign checks for the 2015-2016 school year, and that Linda Bilski, Deputy School District Treasurer, and Gregory Hilton, School Business Official, and Dr. Michael F. Ring, Superintendent of Schools, be authorized to sign checks for the 2015-2016 school year in the absence of Virginia Holloway; and furthermore that two signatories be required for any check exceeding \$10,000 and that the signatories for such checks be the School District Treasurer and the Superintendent of Schools or the School Business Official

All in favor – Motion carried 5-0

**E. AUTHORIZATION FOR CHIEF SCHOOL OFFICER and SCHOOL BUSINESS OFFICIAL TO APPROVE BUDGET TRANSFERS (Ed. Law 1720, 2523)**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that, pursuant to Commissioner's Regulation Section 170.2 and in accordance with Board of Education policy number 5330, Dr. Michael F. Ring, Chief School Officer and Gregory Hilton, School Business Official (acting in the same capacity as the Assistant Superintendent for Finance and Operations), be authorized to approve budget transfers during the 2015-2016 school year.

All in favor – Motion carried 5-0

**F. AUTHORIZATION FOR USE OF CHECK SIGNER**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Deputy School District Treasurer and the School District Treasurer shall have use of their own check signer with USB flash drive devices containing the signature of the Deputy School District Treasurer and the School District Treasurer, respectively.

All in favor – Motion carried 5-0

**G. AUTHORIZATION TO INVEST DISTRICT FUNDS**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that Virginia Holloway, District Treasurer, during the school year 2015-2016, and in her absence, Linda Bilski, Deputy District Treasurer, be authorized to invest district funds in accordance with the applicable state laws - Ed. Law 1723 (a).

All in favor – Motion carried 5-0

**H. AUTHORIZATION TO ENTER INTO AGREEMENT FOR COOPERATIVE EDUCATIONAL SERVICES WITH EASTERN SUFFOLK BOCES**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the

following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education enters into an agreement for Cooperative Educational Services with the Eastern Suffolk BOCES for fiscal year 2015-2016 at an estimated cost of \$7,919,674, subject to change based on the actual needs for programs and services during the 2015-2016 school year.

All in favor – Motion carried 5-0

## **VIII. OTHER ITEMS**

### **A. 2016-2017 BUDGET DEVELOPMENT CALENDAR**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2016-2017 Budget Development Calendar, as attached.

All in favor – Motion carried 5-0

### **B. BONDING SUPERINTENDENT OF SCHOOLS, SCHOOL DISTRICT TREASURER, DEPUTY SCHOOL DISTRICT TREASURER, SCHOOL BUSINESS OFFICIAL, AND ALL OTHER EMPLOYEES**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Superintendent of Schools, School Business Official, School District Treasurer, Deputy School District Treasurer, School District Clerk and Director of Child Nutrition shall be bonded at a minimum of \$1,500,000.00; Extra-Class Activity Treasurer and Board of Education President shall be bonded at a minimum of \$200,000.00, and all other employees shall be bonded at a minimum of \$100,000.

All in favor – Motion carried 5-0

### **C. ESTABLISH MILEAGE REIMBURSEMENT RATE (Ed. Law 2118)**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that the Board of Education establishes the mileage rate for reimbursement to school district employees for school business mileage at the prevailing Internal Revenue Service rate per mile during the 2015-2016 school year.

All in favor – Motion carried 5-0

**D. ESTABLISH THE SUBSTITUTE RATE OF PAY SCHEDULE**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that the Board of Education establish the following substitute rate of pay schedule for the 2015-2016 fiscal year as indicated herein:

*Non-Instructional Staff:*

Clerical	\$ 10.25 per hour
Custodial	\$ 10.25 per hour
Food Service Worker	\$ 10.25 per hour
Licensed Security	\$ 15.65 per hour
Teacher Aide/ Monitor	\$ 10.25 per hour
Registered Nurse	\$ 28.00 per hour
Maintenance Mechanic III	\$ 18.86 per hour

*Budget Hearing/Vote/Election Staff:*

Chief Inspector	\$10.00 per hour
Board of Registration	\$10.00 per hour
Teller	\$10.00 per hour
Poll Clerk	\$10.00 per hour
Substitutes for above	\$10.00 per hour

- Teaching Staff:*
- Teachers
    - A. Substitute Teacher Per Diem Daily Rate \$100.00
    - B. In cases where the substitute assignment lasts fifty (50) continuous days or more for the same teacher, the substitute will be paid at a per diem rate of \$225 beginning on day fifty-one (51).
    - C. Substitute Teaching Assistant Per Diem Daily Rate \$85

All in favor – Motion carried 5-0

**E. ROCKY POINT SCHOOL DISTRICT SAFETY PLAN**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point School District Safety Plan.

All in favor – Motion carried 5-0

**F. ADOPTION OF PURCHASING MANUAL**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Purchasing Manual, as attached.

All in favor – Motion carried 5-0

**G. OPENING/CLOSING OF DISTRICT BANK ACCOUNTS**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that the Board of Education authorizes the Superintendent of Schools, School Business Official and/or District Treasurer to open and close bank accounts as necessary to fulfill the banking needs of the district.

All in favor – Motion carried 5-0

**H. STUDENT ACTIVITY CONTRACTS**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Purchasing Agent to enter into contracts for services to be provided for events and activities of district-sponsored clubs and organizations, as well as those sponsored by the district, in accordance with the attached schedule.

All in favor – Motion carried 5-0

**I. AUDIT COMMITTEE CHARTER**



Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Audit Committee Charter as per the attached.

All in favor – Motion carried 5-0

**J. REVIEW, REVISION AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS 3410, 5220, 5410, 5681, 7110 (first reading)**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Board of Education reviews and re-adopts the following policies (first reading):

- 3410 Code of Conduct on School Property
- 5220 District Investments
- 5410 Purchasing
- 5681 School Safety Plans
- 7110 Rocky Point School District's Comprehensive Attendance Plan

All in favor – Motion carried 5-0

**K. REVIEW, REVISION AND RE-ADOPTION OF BOARD OF EDUCATION POLICIES NUMBER 5661 and 7521 (FIRST READING):**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that the Board of Education reviews and re-adopts Policy Number 5661 – District Wellness Policy and Policy Number 7521 – Students with Life Threatening Allergies (*First Reading*).

All in favor – Motion carried 5-0

**L. AUTHORIZATION – SCHOOL BOARD MEMBERSHIP DUES**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that the School Board membership indicated below is hereby

authorized for the 2015-2016 fiscal year, with associated estimated costs as follows:

Nassau/Suffolk School Boards Association                      \$3,350.00

All in favor – Motion carried 5-0

**M. SURPLUS BOOKS & MATERIALS**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached lists of books and materials.

All in favor – Motion carried 5-0

**N. RFP #R16-02 AWARD – PHYSICIAN SERVICES**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints Rocky Point Medical Care, PC and Peconic Bay Primary Medical Care, PC for physician services in accordance with the scope of services submitted in response to the district’s request for proposal, as per the attached.

All in favor – Motion carried 5-0

**O. RFP #R16-04 AWARD – MEDICAID CONSULTANT SERVICES**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the district to enter into an agreement with Zycron Industries for Medicaid consultant services in accordance with the scope of services submitted in response to the district’s request for proposal, as per the attached.

All in favor – Motion carried 5-0

**P. CONTRACTS FOR UNIVERSAL PRE-KINDERGARTEN SERVICES FOR THE 2015-2016 SCHOOL YEAR**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into a Memorandum of Agreement with Step by Step Preschool, Trinity Lutheran Nursery School, and Little Rascals Child Care Learning Center, for Universal Pre-Kindergarten services for the 2015-2016 school year.

All in favor – Motion carried 5-0

**Q. ASSISTIVE TECHNOLOGY EVALUATION SERVICES AGREEMENT 2015-2016 – COMPLETE REHAB**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Rocky Point Union Free School District to enter into a service agreement with Complete Rehabilitations PT, OT, SLP of the Hamptons, PLLC for assistive technology evaluations and related services for special education students for the 2015-2016 school year, as per the attached.

All in favor – Motion carried 5-0

**R. TIME for KIDS SUBSCRIPTION DONATION**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of 600 TIME for Kids subscriptions for the Joseph A. Edgar Intermediate School, paid from a voucher issued as a result of a postcard campaign sponsored by the PTA, valued at \$2,400.00

All in favor – Motion carried 5-0

Mrs. Sullivan extended her gratitude to TIME for this donation and to the PTA, as always, for its generosity.

**S. DONATION – A+ SCHOOL REWARDS FROM STOP & SHOP**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Stop & Shop and the A+ School Rewards program in the amount of \$46.22, as per the attached.

BE IT FURTHER RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$46.22 as a result of the donation from Stop & Shop and the A+ School Rewards program.

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect that increase:

A 2110 500 06 0000 (MS) \$46.22

All in favor – Motion carried 5-0

Mrs. Sullivan extended her gratitude to Stop and Shop.

**T. TARGET DONATION TO DISTRICT**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Target in the amount of \$50.00

BE IT FURTHER RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$50.00 as a result of the donation from Target.

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect that increase:

A 2110 500 06 0000 (MS) \$50.00

All in favor – Motion carried 5-0

Mrs. Sullivan extended her gratitude to Target for this donation.

**U. RESOLUTION IN OPPOSITION TO FIELD TESTING**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

**WHEREAS** the Board of Education of the Rocky Point Union Free School District has heretofore voiced its opposition to mandatory field testing of standardized assessments and;

**WHEREAS** the New York State Education Department has selected various schools of the Rocky Point Union Free School District for field testing of standardized assessments during the 2015-2016 school year and;

**WHEREAS** the Board of Education of the Rocky Point Union Free School District as the elected governing body of the school district continues in its belief that field testing of standardized assessments is not in the best interest of its students or instructional program; Now therefore,

**BE IT RESOLVED**, that the Rocky Point Union Free School District respectfully declines to participate in any and all field testing of standardized assessments during the 2015-2016 school year and directs the Superintendent of Schools to take all necessary steps to effectuate this resolution and provide notification of same to the State Education Department.

All in favor – Motion carried 5-0

**V. ABOLISHMENT OF SCHOOL-RELATED PROFESSIONAL POSITIONS**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Sections 80, 85 and 86 of Civil Service Law and Rule 20 of Suffolk County Civil Service Rules, hereby abolishes the following positions in their respective classification areas: Two (2) full-time, non-competitive title school teacher aides.

Motion carried 4-1; Mr. Callahan dissented

**IX. COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to recommendations of Schedule 7-9-15-A and 7-9-15-B.

All in favor – Motion carried 5-0

**X. RECERTIFICATION OF THE ROCKY POINT UFSD ANNUAL PERFORMANCE REVIEW PLAN**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Rocky Point Union Free School District hereby recertifies the Annual Professional Performance Review (APPR) Plan in compliance with Education Law Section 3012-c, 8 N.Y.C.R.R. 302 and 8 N.Y.C.R.R.100.2; and

BE IT FURTHER RESOLVED, that the Superintendent is directed to file the foregoing Implementation Certification Form certifying that the Rocky Point UFSD multi-year APPR Plan is still in effect and fully implemented

All in favor – Motion carried 5-0

**XI. PERSONNEL SCHEDULE B-1**

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel change as per Personnel Schedule B-1.

Motion carried 4-1; Mrs. Brown dissented

**XII. PERSONNEL SCHEDULES A, B, C, D, E and F**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of

Schools, the Board of Education accepts the attached Personnel changes as per Personnel Schedules A, B, C, D, E and F.

All in favor – Motion carried 5-0

On behalf of the Board of Education and Dr. Ring, Mrs. Sullivan extended her sincerest congratulations and best wishes to the following administrators, teachers, and teaching assistant as she invited those in attendance at the meeting to stand up and be recognized in their new positions: Mrs. Susann Crossan, Principal, Rocky Point High School; Mr. Joseph Tapler, Assistant Principal, Rocky Point High School; Dr. Courtney Herbert, Assistant Principal, Joseph A. Edgar Intermediate School; Mrs. Kathleen Guerrisi, Reading Teacher, Frank J. Carasiti Elementary School; Ms. Janece Guerra, Mathematics 7-12 Teacher, Rocky Point High School; and Mrs. Diane Mannelta, Teaching Assistant Level III, district-wide.

### **XIII. NEW BUSINESS**

Dr. Ring provided the board trustees with a copy of a draft proposal for the incorporation of teaching assistants in support of the RPUFSD's special education continuum. Dr. Ring extended his gratitude to all those who served on the action planning team. Dr. Ring asked that the board trustees provide him with guidance and feedback pertaining to the recommendations contained in said proposal. For the benefit of those in attendance at the meeting, Dr. Ring provided extensive background information pertaining to the particulars contained in said draft proposal. Mrs. Brown, who served as committee chairperson on the Special Education Action Planning Team of the Next S.T.E.P. committee, offered her enthusiastic support of the recommendations contained in the proposal, as did several other board trustees. Following discussion, Mrs. Brown recommended a motion be presented to the board at this meeting to approve and adopt the proposal as presented. Further discussion ensued. Mr. Callahan expressed his concerns regarding the subsequent impact said proposal would have on current staff employees, i.e., teacher aides. Dr. Ring responded that during the 2015-2016 school year it was proposed that four additional Teaching Assistants be hired (one at FJC – 12:1:1; one at JAE - 15:1:1 and two at FJC - 15:1:1) in addition to the one previously planned for the JAE 12:1:1 program. This would result in the excessing or elimination of one teacher aide. During the 2016-2017 school year, to the extent that enrollment figures are as presented in the proposal, the hiring of three Teaching Assistants would be necessary at the middle school; one for the 12:1:1 class and two for twelve 15:1 classes. This would result in the excessing or elimination of one teacher aide. During the 2017-2018 school year, to the extent that enrollment figures are as presented in the proposal, the hiring of three and one-half Teaching Assistants would be necessary at the high school for 12:1:2 classes and one and one-half for eight 15.1 classes. This would result in the

excessing or elimination of two teacher aides. Mr. Callahan also stated that it was his belief that the proposed plan should be revisited annually and not considered and/or approved at this meeting for the proposed timeline outlined in the draft proposal presented at this meeting, i.e., 2015-2016 school year; 2016-2017 school year and 2017-2018 school year. Further discussion ensued. Following this further discussion, an amended resolution was presented:

#### **XIV. TEACHING ASSISTANTS**

Upon a motion made by Melissa Brown and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that for the 2015-2016 school year, Teaching Assistants for grades K-5 be assigned to the following special classes: 12:1 (multiple grade levels); FJC 15:1 (multiple grade levels); and 15:1 classes with nine or more students in grade levels K-5.

Motion carried 4-1; Mr. Callahan dissented

Mrs. Sullivan inquired of the board trustees if there was any other new business the board wished to discuss at this time.

There was none.

#### **XV. ADJOURNMENT**

Upon a motion made by Scott Reh and seconded by Melissa Brown, the Board of Education adjourned the meeting at 7:55 p.m.

All in favor – Motion carried 5-0

Respectfully submitted,

Patricia Jones  
District Clerk