

MINUTES
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
November 23, 2015

Mrs. Sullivan called the meeting to order at 6:00 p.m. in the auditorium of the Rocky Point High School.

Present: Susan Sullivan, President
Scott Reh, Vice President
Melissa Brown, Trustee (arriving at 6:02 p.m.)
Sean Callahan, Trustee
Edward Casswell, Trustee
Michael F. Ring, Ed.D., Superintendent of Schools
Deborah De Luca, Ed.D., Assistant Superintendent
Gregory Hilton, School Business Official
Susan Wilson, Executive Director for Educational Services
Patricia Jones, District Clerk

Also Present: Kevin Seaman, Esq., School Attorney

Absent: None

EXECUTIVE SESSION

At 6:00 p.m. Sean Callahan made a motion and Edward Casswell seconded to go into Executive Session to meet with legal counsel.

All in favor – Motion carried 4-0

The Board returned to Open Session at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mrs. Sullivan announced that the Board was returning from Executive Session and invited Dr. Ring to begin with the Superintendent's Report.

SUPERINTENDENT'S REPORT

Dr. Ring extended his best wishes for a Happy Thanksgiving.

Dr. Ring commended Rocky Point Middle School for their efforts in presenting ideas to help reduce the daily consumption of energy drinks.

Dr. Ring invited Rocky Point High School girl scouts and seniors Kelly McCauley and Alexa Titone and junior Brianna Florio to the podium. Dr. Ring advised that the students met with him and Mr. Hilton to discuss their ideas to evaluate and address environmental recycling "injustices" in association with the Girl Scout badge "Justice." The students presented a comprehensive PowerPoint program created by Brianna Florio, Nikki Garguilo, Skylar Intravaia, Kelly McCauley and Alexa Titone. The presentation contained statistical information that the students hoped would inspire positive changes regarding the importance of recycling. The students were also seeking the approval of the Board of Education, school principals and the Be A Nicer Neighbor Club to sponsor their

recycling proposals and use the monies earned from recycling bottles to benefit community programs initiated and sponsored by the Be A Nicer Neighbor Club.

Dr. Ring thanked the students and congratulated them upon their excellent presentation. Dr. Ring suggested the students reach out to Town of Brookhaven Supervisor, Mr. Ed Romaine, as Mr. Romaine is very supportive of recycling. Dr. Ring advised that he would contact Town of Brookhaven Councilwoman Jane Bonner regarding the proposed project.

Dr. Ring invited Mrs. Susan Wilson to the podium for the purpose of recognizing and honoring retiring Office Applications Specialist, Mary Ann Jayne.

Mrs. Wilson provided an overview of Mrs. Jayne's years of service to both Eastern Suffolk BOCES and the Rocky Point UFSD. Mrs. Wilson shared with meeting attendees her thoughts and the thoughts of others who have worked with Mrs. Jayne through the years. Mrs. Wilson thanked Mrs. Jayne for her dedicated services to the school district and wished her well in her retirement. Following the presentation of her retirement plaque, Mrs. Jayne said her career has been "one of my greatest blessings; I love you all."

Dr. Ring invited Ms. Towlen to the podium for the purpose of recognizing and honoring retiring Joseph A. Edgar School Monitor, John Picone. Ms. Towlen presented an overview of Mr. Picone's years of service to the district and shared comments and thoughts from those who have worked with Mr. Picone. Ms. Towlen wished Mr. Picone well and presented him with a plaque commemorating his years of service with Rocky Point Schools.

Ms. Towlen remained at the podium in order to present her building principal report.

MS. LINDA TOWLEN, PRINCIPAL, JOSEPH A. EDGAR SCHOOL

- On November 6th JAE fifth graders celebrated veterans with a special assembly program which featured special guests. Ms. Towlen thanked Ms. Boyle, Ms. Varriale and Mr. Knapp for their work and support of the students for this event. Ms. Towlen also thanked members of the Fifth Grade High Notes for their performance, the technology club for its video, and student council members for all of their hard work. Patriotic songs were performed, essays were read aloud, and each service member was given a personal letter of thanks from a student. Following the assembly, refreshments were served in the cafeteria. Ms. Towlen thanked the parent volunteers and staff members of JAE for providing the refreshments and for their support of this event.
- The annual Fourth Grade Baby Scarecrow Project, in support of Kids in Need, was very successful. Scarecrows created by fourth graders were on display in the fourth grade hallways and resulted in the raising of \$1,261.02 for the Kids in Need Fund. Ms. Towlen extended her gratitude to the fourth grade teachers, students and parents, with special thanks to Mrs. Ross-Licata for her support and leadership in this project.
- Parent-Teacher conferences are scheduled for November 30th, December 1st and December 2nd.
- The Winter Concert will be held on December 7th at 7 p.m. in the auditorium of the high school.
- Ms. Towlen wished all a safe and wonderful Thanksgiving holiday.

MS. LINDA TOWLEN, ON BEHALF OF DR. SCOTT O'BRIEN, PRINCIPAL, ROCKY POINT MIDDLE SCHOOL

- The PTA hosted its first Middle School Book Fair of the year. The school store continues to be successful as students are given the opportunity to shop during their lunch periods in the store located in the cafeteria. On behalf of Dr. O'Brien, Ms. Towlen thanked the PTA and all parent volunteers for their support of both the Book Fair and the school store.
- Students and staff continue to support the local community by collecting items of food and supplies as part of a food drive to support Veterans of Foreign Wars. On behalf of Dr. O'Brien, Ms. Towlen thanked the students and staff for their support of this project and the guidance department for overseeing the project and helping to distribute boxes of food and turkeys to those community members in need.
- November is National Diabetes Awareness Month and in recognition of this the Natural Helpers Club, students and staff held a *Dimes for Diabetes* contest. The students and staff raised \$1,218.32. On behalf of Dr. O'Brien, Ms. Towlen thanked Natural Helpers advisor and middle school teacher, Mr. Settepani.

MRS. SUSANN CROSSAN, PRINCIPAL, ROCKY POINT HIGH SCHOOL

- On Wednesday, November 4th high school and middle school students participated in an anti-bullying assembly program entitled *Speak Life* by All Access Productions, a production company made up of artists united to lend their voices to those suffering in silence. Mrs. Crossan thanked the PTA for its generous support helping to fund this program.
- On November 4th ten students participated in a leadership program entitled "Compassion without Borders" at Smithtown East High School featuring keynote speaker Ed Gerety, a professional youth speaker and leadership trainer. The students worked with other students from across Long Island and shared ideas and experiences on how to promote school spirit, pride, and culture.
- Under the direction of Mr. Bonomi, the Be A Nicer Neighbor Club hosted the Battle of the Classes on Friday, November 6th. Mrs. Crossan thanked Mr. Bonomi and the students for the great job they did demonstrating school spirit while competing in an atmosphere of fun.
- On Monday, November 9th, a Veterans Day assembly program was held. Congressman and Army Major Lee Zeldin discussed the importance of honoring our veterans. Rocky Point graduate, Nicholas LoRusso, spoke about attending the U.S. Military Academy at West Point. Suffolk County Chapter of Vietnam Veterans representative, Mr. Richard Kitson, spoke about the importance of Veterans Day and the impact of the Vietnam War.
- In conjunction with Habitat for Humanity, Interact Club members participated in two home-building projects on November 11th and November 14th. Students and staff assisted in the reconstruction of U.S. Army veteran Tommy Sullivan's Rocky Point home which was severely damaged by Superstorm Sandy and rendered uninhabitable.
- On Sunday, November 15th, Interact Club members and the Rocky Point Rotary participated in the biannual clean-up of Camp Pa-Qua-Tuck in Center Moriches, a summer camp and year-round center for children and young adults with disabilities, founded by local Rotary clubs more than sixty years ago. Twenty-five Rocky Point students raked leaves, prepared flower beds and painted and repaired cabins. Mrs. Crossan expressed her pride in the students for their hard work and dedication and offered special thanks to Mrs. Messinetti for organizing experiences such as this that teach students what it means to give back to the community.
- Members of the baseball team donated hats, gloves and baked goods to Maureen's Haven Homeless Shelter in addition to setting up beds and dining tables for those

adults in need of a safe place to say. The students also purchased more than fifty gift cards to give as Thanksgiving and holiday gifts.

- The football team advanced to the first round of the playoffs and the field hockey team earned a spot in the Suffolk County Championship game. Mrs. Crossan congratulated both teams on their accomplishments. Mrs. Crossan also offered congratulations to Kathleen O'Connor as she qualified to race in the Suffolk County Cross Country Championship Meet.
- Mrs. Crossan announced all ten of the varsity sports teams earned the distinction of being named NYSPHSAA Scholar Athlete Teams for the fifth consecutive year. Mrs. Crossan extended her pride and congratulations to the team members and their coaches.
- The Pocket Theater presented "Star Witness" on November 19th, 20th and 21st. Mrs. Crossan congratulated the cast on its sold-out performances and thanked Mrs. Ely and Mrs. Wade for their commitment to the students of the Pocket Theater and their craft.
- Sean Smith of the Long Island Ducks spoke to students in the Sports and Entertainment Marketing class about the business aspects of owning a professional sports team. Students learned about sponsorships, promotions, target markets, entertainments and brand awareness.
- Today's Blood Drive, hosted by the Interact Club in conjunction with Long Island Blood Services, resulted in the donation of fifty-five pints of blood. Mrs. Crossan thanked everyone involved in the blood drive.
- Mrs. Crossan reminded those in attendance of upcoming important dates: Spring Driver Education Registration on Tuesday, December 8th from 6 to 8 p.m.; final date to purchase a yearbook is Friday, December 11th; Singing Santas Concert on Saturday, December 19th at 7 p.m.; High School Winter Concert on Tuesday, December 22nd at 7:30 p.m.
- Mrs. Crossan wished everyone a happy and healthy Thanksgiving and a joyful holiday season.

Mrs. Virginia Kelly-Gibbons, Principal, Frank J. Carasiti Elementary School

- Mrs. Kelly-Gibbons thanked Mrs. Fusco for organizing the UNICEF trick-or-treat donations. The students collected a total of \$715.35 to make a difference for people around the world.
- On November 9th Sargent Joe Cognitore and invited veterans of families and friends joined the students to speak about their service to our country. Mrs. Kelly-Gibbons thanked Mrs. Iberger for coordinating the Veterans Day assembly and for her dedication to this program. Mrs. Kelly-Gibbons also thanked the second grade teachers for their participation and for providing stars and writings to honor the service men and women. The program ended with Ms. Kenwood leading the students in a song honoring the veterans.
- Second grade classes will participate in a Native American Pow-Wow on November 24th. Mrs. Kelly-Gibbons thanked Ms. Kenwood, Mrs. Laura Goelz, Mr. Gennari, Mrs. Russell and Mr. Camarda for creating this inter-disciplinary unit of study.
- Mrs. Kelly-Gibbons thanked Mrs. Adamski for once again organizing the collection of food and sundries and the second grade service squad for sorting and filling the Thanksgiving baskets that she and Mrs. Leary will deliver to the recipients.
- Parent-Teacher conferences are scheduled for November 30th, December 1st, and December 2nd.
- Ms. Kenwood and Mrs. Doolittle are working with the second grade chorus students as they learn their parts for the annual winter chorus concert to be held

on December 8th in the auditorium of the high school. This year's theme is *Light the World*.

- The FJC students will participate in the Winter Wonderland Sing-a-Long on December 22nd. Mrs. Kelly-Gibbons thanked Kenwood and Mr. Ventura for assisting the students in learning their songs.
- On December 23rd the FJC tradition of Polar Express Day will take place. Students and staff are invited to wear their pajamas on this day as Mrs. Kelly-Gibbons and Mrs. Leary read aloud the classic story.
- On behalf of the entire FJC staff, Mrs. Kelly-Gibbons wished everyone and their families a very Happy Thanksgiving.

Mrs. Sullivan thanked everyone for their reports. Mrs. Sullivan opened the floor to questions and/or comments from meeting attendees.

- Ms. Ernestine Franco prefaced her questions and remarks regarding the NYS Audit Report by saying she had difficulty understanding the report. Referencing the state's findings regarding its opinion of the overestimation of 2009-2010 teacher salaries and excessive pension system reserve funds, Ms. Franco asked how this could have come to be. Ms. Franco stated she was of the opinion that it is the responsibility of the Board and the district to prudently plan ahead financially and use monies to educate the students. Ms. Franco voiced her displeasure upon referencing the annual budget vote wherein the district proposed piercing the tax cap in order to maintain a full day kindergarten program. Ms. Franco asked the Board if the monies were available at that time why said monies were not utilized. Ms. Franco respectfully asked the Board what it would do going forward to prevent excessive fund balances in various accounts. Ms. Franco closed her remarks by asking how the taxpayers and the Board can work together to educate the students at a reasonable cost.
- In response to Ms. Franco's inquiries, Dr. Ring discussed in detail the district's need to pull back on expenses during the 2009-2010 in order to close the budget gap. Dr. Ring further explained the differences between restricted reserves and undesignated reserves and how these differences apply to and affect district finances and budgeting measures.
- Referencing the defeat of the recent Capital Reserves Bond Referendum Vote, Ms. Jenny Andersson inquired of the Board what the next step should be in order to address the issues that were included in the referendum. Mr. Callahan explained that presently there are not enough funds to address the issues that were earmarked to be addressed by the bond vote and he expressed grave concerns regarding areas school districts cannot control such as health insurance rates and pension contributions. Discussion ensued and ideas were exchanged wherein Mr. Callahan, Mrs. Sullivan and Mrs. Brown, addressing Ms. Andersson's concerns, confirmed that the Board is reviewing and reassessing its options in order to move forward in the best interests of the school district.
- Referencing the state's reported build-up of funds by the district in certain areas, Mrs. Heely inquired as to how such a build-up could come to be considering the district utilizes the services of both external and internal auditors. Dr. Ring asserted that the school district did not exceed the allowed statutory limit of four percent for undesignated fund balances. Dr. Ring stated that although he respected the State Comptroller's right to calculate undesignated fund balances as was done within the confines of the audit, the Comptroller's fiscal stress monitoring system clearly indicated that the district's undesignated fund balance has not exceeded the statutory limit of four percent.

- Mrs. Heely questioned if the district was experiencing a depletion of revenue, why funds in excess of 1.1 million dollars were spent on a turf field. Dr. Ring explained that the expenditure of funds for the turf field went before the voters of the district in a referendum vote.
- Ms. Bea Ruberto asked why the district allowed reserve funds to be depleted over the course of a three to four year period. Dr. Ring explained that over this period of time the district both added to and reduced said funds as the various situations warranted. Following further discussion, Ms. Ruberto stressed she was of the opinion that the conditions in the district presently deemed to be in need of immediate attention are the responsibility of the Board of Education and not the community members.

Mrs. Sullivan announced the time limit allowed for public discussion by meeting attendees had ended and the business portion of the meeting would begin. Mrs. Sullivan reminded meeting attendees that they would have another opportunity to be heard at the end of the business portion of the meeting.

CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. The Consent Agenda items are listed below in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

III-IX CONSENT AGENDA ITEMS

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Regular Meeting, October 26, 2015
- IV Budget Transfer Summary** – October 2015
- V: Treasurer’s Reports** – October 2015
- VI: Extra-Classroom Activity Account Treasurer’s Report** – October 2015
- VII: Financials** – October 2015
- VIII: Internal Claims Audit Report** – October 2015
- IX: Committees on Special Education Schedules 11-23-15-A and 11-23-15-B** as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

Motion carried 4-0. Referencing his absence from the Board of Education meeting of October 26, 2015, Mr. Callahan abstained.

X ROCKY POINT PTA DONATIONS FOR AUTHOR VISIT AND FIELD TRIP TRANSPORTATION (JAE)

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$1,200.00 and \$3,000.00 donations from the Rocky Point PTA.

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$4,200.00 as a result of the donations from the Rocky Point PTA.

BE IT FURTHER RESOLVED, that the following budget codes be adjusted to reflect said increases:

A 2110 400 02 0000	\$1,200.00	Author Visit
A 2110 406 02 0000	\$3,000.00	Field Trip Transportation

All in favor – Motion carried 5-0

XI DONATION TO SCHOOL LUNCH PROGRAM

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$400.00 donation from the Heely Family. Each school will receive \$100.00 to initiate our new Heely Emergency Lunch Program (H.E.L.P.).

All in favor – Motion carried 5-0

Mrs. Sullivan offered her sincere gratitude to the Heely family for this generous donation and also extended her gratitude, on behalf of the Board, to the PTA for its continuous support and generosity.

XII MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE ROCKY POINT SCHOOL-RELATED PROFESSIONAL ASSOCIATION

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point School-Related Association for the purpose of amending Appendix A of the Collective Bargaining Agreement by adding *Maintenance Mechanic III* (hourly) with a starting salary of \$19.81 per hour and *Groundsman I* (hourly) with a starting salary of \$18.19 per hour.

All in favor – Motion carried 5-0

XIII MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE ROCKY POINT ADMINISTRATORS' ASSOCIATION

Upon a motion made by Scott Reh and seconded by Melissa Brown, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Administrators' Association for the purpose of permitting an annual stipend of \$5,000 for the coordination of Advanced Placement duties for the Association member who will oversee the coordination of the Advanced Placement responsibilities for the period of December 1, 2015 through June 30, 2016.

All in favor – Motion carried 5-0

XIV AGREEMENTS BETWEEN THE BOARD OF EDUCATION AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Melissa Brown and seconded by Edward Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute four (4) Agreements between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for the purpose of adding department chair people in Science, English and Special Areas, K-12.

All in favor – Motion carried 5-0

XV NEW YORK STATE COMPTROLLER'S AUDIT REPORT

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the Office of the New York State Comptroller's Rocky Point Union Free School District Financial Condition – Report of Examination - for the period July 1, 2013 – March 31, 2015, as per the attached.

All in favor – Motion carried 5-0

XVI PERSONNEL

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 5-0

XVII NEW BUSINESS

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss. There was no new business.

Mrs. Sullivan opened the floor to questions and/or comments by meeting attendees.

- Ms. Jessica Ward, referring to agenda item XIV, Agreement between the Board of Education and the Rocky Point Teachers' Association, asked if chairpersons would be replacing coordinators. Ms. Ward also asked for clarification as to the number of positions (four) referenced in agenda item XIV, as, according to her calculations, there were six (6). Ms. Ward further asked of the Board if they believed there to be a conflict of interest as one of the persons appointed to act as a chairperson would also be responsible for signing said Agreement.
- Ms. Melanie Connelly, referencing a 2012 REMS Grant, inquired as to the specifics of the disbursement of said grant monies. Further, Ms. Connelly advised that in response to a FOIL request she filed she learned that the district expended \$13,000 in voting costs to facilitate the special Bond Referendum Vote conducted on October 26, 2015. Noting that the district originally estimated the costs of the

Bond Referendum Vote to be approximately \$8,000, Ms. Connelly expressed her concerns that the monies expended by the district for the vote could have been better directed to fund an additional school nurse and/or teacher aides. Ms. Connelly also expressed her opinion that the printing and mailing of several Bond Referendum Vote informational brochures to district residents was not in the best interests of the “green project” and the printings presented a negative environmental impact.

- Ms. Jennifer Carlson shared her concerns regarding privacy issues in connection with Policy 7555 - Student Gender Identity. Ms. Carlson advised that she had called neighboring schools districts to inquire about how they may be addressing the intricacies involved with this policy. Ms. Carlson shared what she learned thus far with the Board and asked what happens next here in Rocky Point as far as moving forward with the policy. Dr. Ring responded by saying the adoption of Policy 7555 is presently considered to be “old business” until the Board formally brings it back for consideration and review. Dr. Ring shared that presently transgender students are allowed to use bathrooms and locker rooms that they identify with. Ms. Carlson stated it was her hope that the Board would reconsider the current practice and provide a temporary solution that would not offend anyone. Extensive discussion ensued. Mr. Callahan advised that the Board is diligently working on the issue and revisiting it on a daily basis as information becomes available. Advising that the Board must abide by both the federal and state governments, Mr. Callahan assured Ms. Carlson that the Board is doing its best to sort through the issues in search of a delicate balance for everyone involved. Noting that school districts must allow transgender students to remain anonymous, Ms. Carlson asked how an atmosphere of tolerance could be created. Mrs. Sullivan suggested that parents might want to discuss this situation with their children at home.
- Dr. Pinkenburg addressed his continued dissatisfaction with the limitations and restrictions placed on a student’s ability to bring to school certain foods. Referencing allergy issues and the Wellness Policy and the district’s stance on limiting and banning certain foods, Dr. Pinkenburg expressed his opinion that the district has “gone overboard” with said restrictions. Noting that he would be meeting with building principals on Tuesday morning, Dr. Ring advised that he would discuss with them the need to provide timely notification to parents if there is an allergy situation present in a particular classroom.
- Ms. Denice Shaughnessy, secretary to middle school principal, Dr. Scott O’Brien, thanked the Board for its attention to security matters. Ms. Shaughnessy expressed her concerns regarding the condition of some of the desks in the middle school. Noting that the custodians are “piecing them together”, Ms. Shaughnessy, citing safety concerns, asked if the purchasing of new desks was a possibility. Mrs. Sullivan advised that she would look into the matter and Dr. Ring advised that this situation would be discussed during the scheduled Tuesday meeting with building principals.
- Mr. Steve Friello, a parent of a fourth grade student, expressed his concerns regarding a disgruntled parent exhibiting inappropriate behavior toward the bus driver and the students riding Bus N. Mr. Friello shared that he had spoken with Dr. Ring concerning this matter but the situation has continued. Mr. Friello asked what further actions might be taken by parents to alleviate this situation. Addressing Mr. Friello, Mr. Casswell advised that the Board has been apprised of the situation by Dr. Ring. Mr. Casswell further advised that the Board is concerned and that the Board has given its full attention to the matter and it will continue to monitor the situation. Mr. Reh shared that the bus driver may file a complaint against the parent exhibiting inappropriate behavior.

There were no further questions or comments.

On behalf of the Board, Mrs. Sullivan extended her best wishes for a Happy Thanksgiving.

ADJOURNMENT

At 8:25 p.m. Sean Callahan made a motion and Edward Casswell seconded to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Patricia Jones
District Clerk