

**MINUTES**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**February 5, 2018**

Mrs. Sullivan called the meeting to order at 5:03 p.m. in the auditorium of Rocky Point High School.

Present: Susan Sullivan, President  
Scott Reh, Vice President (arriving at 6:57 p.m.)  
Sean Callahan, Trustee  
Edward Casswell, Trustee  
Joseph Coniglione, Trustee  
Michael F. Ring, Ed.D., Superintendent of Schools  
Deborah De Luca, Ed.D., Assistant Superintendent  
Gregory Hilton, School Business Official  
Susan Wilson, Executive Director for Educational Services  
Kelly White, District Clerk

Absent: None

**EXECUTIVE SESSION**

At 5:03 p.m. a motion was made by Sean Callahan and seconded by Edward Casswell to adjourn to Executive Session to discuss personnel matters and contracts.

All in favor – Motion carried 4-0

The Board adjourned executive session at 6 p.m.

The Board returned from the Budget Workshop and convened Open Session at 7 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. Sullivan invited Dr. Ring to begin with the Superintendent's Report.

**SUPERINTENDENT'S REPORT**

Dr. Ring welcomed the meeting attendees and announced that tonight the second budget workshop for the 2018-19 school year budget took place in the library. He added that the third presentation would be on March 19 in the auditorium at 7 p.m. Dr. Ring stated that the proposed budget would be discussed at that time. He urged the community members to attend as they would have the opportunity for questions/comments. Dr. Ring continued that the proposed budget would then be put before the Board of Education for their consideration in April 2018. He invited anyone that was not able to attend to access the budget workshop documents from both the January and February workshops on the district's website and to feel free to email him with any questions.

Mrs. Sullivan opened the floor to questions and/or comments by meeting attendees.

There were no questions/comments at this time.

### **CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

### **III-IX CONSENT AGENDA ITEMS**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item:

- III: Minutes** – Regular Meeting, January 8, 2018
- IV Budget Transfer Summary** – December 2017
- V: Treasurer’s Report** – December 2017
- VI: Extra-Classroom Activity Account Treasurer’s Report** – December 2017
- VII: Financial Reports** – December 2017
- VIII: Internal Claims Audit Report** – December 2017
- IX: Committees on Special Education Schedules 2-5-18-A and 2-5-18-B**, as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 5-0

**X                    ROCKY POINT PTA DONATION FOR ASSEMBLY PROGRAM –  
GIVEN A SECOND CHANCE**

Upon a motion made by Joseph Coniglione and seconded by Edward Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the \$1,600.00 donation from the Rocky Point PTA.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$1,600.00 as a result of the donation from Rocky Point PTA.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect said increase:

A2110 400 03 0000	\$1,600.00
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All in favor – Motion carried 5-0

Mrs. Sullivan thanked the PTA for their generous donation.

**XI                    DONATION OF MUSIC EQUIPMENT**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of one (1) Ibanez starter amplifier, one (1) Crate 30” amplifier, and one (1) bass guitar from Mr. Brian Russell, valued at approximately \$250.00

All in favor – Motion carried 5-0

**XII                    RESOLUTION TO APPROVE THE PROPERTY TAX CAP FORM**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the Rocky Point Union Free School District Property Tax Cap Form, as attached.

All in favor – Motion carried 5-0

**XIII DISTRICT TRANSPORTATION CONTRACT EXTENSION**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an extension of the district's existing transportation contract, as per the attached.

All in favor – Motion carried 5-0

**XIV 2017-2018 HEALTH SERVICE CONTRACTS**

Upon a motion made by Joseph Coniglione and seconded by Edward Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education and the Superintendent to enter into an agreement for health services for the 2017-2018 school year with the following districts: West Islip School District

All in favor – Motion carried 5-0

**XV CHANGE ORDER NO. 1 – BOND ISSUE RELATED CAPITAL IMPROVEMENTS (JAE) – CONTRACT NO. 4 – ROOF REPLACEMENT (MILCON CONSTRUCTION)**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the attached change order for a net credit in the amount of \$17,164.98, pertaining to the Bond Issue Related Capital Improvements at JAE – Contract #4 – Roof Replacement (Milcon Construction)

All in favor – Motion carried 5-0

**XVI CHANGE ORDER NO. 2 – BOND ISSUE RELATED CAPITAL IMPROVEMENTS (JAE) – CONTRACT NO. 4 – ELECTRICAL RECONSTRUCTION (INTERPHASE ELECTRICAL CORP.)**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the attached change order for a credit in the amount of \$3,617.00, pertaining to the Bond Issue Related Capital Improvements at JAE – Contract #4 – Electrical Reconstruction (Interphase Electric Corp.)

All in favor – Motion carried 5-0

**XVII                   AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE  
ROCKY POINT TEACHERS' ASSOCIATION**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point School Teachers' Association for the purpose of permitting a one-time transfer of up to seventy-seven (77) sick and/or personal days between unit member Janel Sumwalt and specific unit members.

All in favor – Motion carried 5-0

**XVIII                   ANNUAL MEETING (BUDGET VOTE AND TRUSTEE ELECTION)**

Upon a motion made by Joseph Coniglione and seconded by Edward Casswell, the following resolution was offered:

**BE IT RESOLVED**, that the Annual Meeting (Budget Vote and Trustee Election) of the Rocky Point Union Free School District, Town of Brookhaven, Suffolk County, New York be conducted on Tuesday, May 15, 2018 from 7:00 A.M. to 9:00 P.M., and further

**BE IT RESOLVED**, that pursuant to Section 2017 of the Education Law, a Public Hearing for the purpose of discussion of the expenditure of funds and the budgeting thereof be held at 7:00 PM on May 1, 2018 at the Rocky Point High School, Rocky Point, New York and further

**BE IT RESOLVED**, that the Legal Notice of the Public Hearing and Annual Meeting, as required by law, be published in the *LONG ISLAND BUSINESS NEWS*, on March 30, April 13, April 20, and April 27, and in *THE VILLAGE BEACON RECORD* on March 29, April 12, April 19, and April 26 and further

**BE IT RESOLVED**, that the Legal Notice of the Annual Meeting (Budget Vote and Trustee Election), as required by law, be published in the *LONG ISLAND BUSINESS NEWS* on March 30, April 13, April 27, and May 11 and in *THE VILLAGE BEACON RECORD* on March 29, April 12, April 26, and May 10 and further

**BE IT RESOLVED**, that the following location is hereby designated as the polling place:

Rocky Point High School Gymnasium; and further

**BE IT RESOLVED**, that the Board of Education, in addition to the legal publication in four editions of each of the two above-mentioned newspapers, will send a notice with all information relative to the date and time of the vote and election to all residents within the District, and further

**BE IT RESOLVED**, that the residents of the Rocky Point Union Free School District may register to vote for School District Meetings at the office of the District Clerk between the hours of 9:00 AM and 3:00 PM on any day that the office is open, and on the evening of May 8, 2018 until 9:00 PM. However, such registration may not take place less than five (5) days preceding any School District Meeting, and further

**BE IT RESOLVED**, that the District Clerk is authorized to assign the necessary personnel to function as Election Inspectors, and further

**BE IT RESOLVED**, that the final tally of votes shall be held at the Rocky Point High School, 82 Rocky Point-Yaphank Road, Rocky Point, New York at 9:00 PM on the evening of the election as soon thereafter as the election inspectors can certify as to the necessary information.

All in favor – Motion carried 5-0

**XIX            APPOINTMENT OF CHAIRPERSON; BOARD OF REGISTRATION;  
CHIEF INSPECTOR; POLL CLERKS; TELLERS; SUBSTITUTE  
TELLERS AND SUBSTITUTE POLL CLERKS FOR ANNUAL SCHOOL  
BUDGET VOTE/ELECTION TO BE HELD ON MAY 15, 2018 AND  
APPOINTMENT OF BOARD OF REGISTRATION FOR SPECIAL  
VOTER REGISTRATION TO BE HELD ON MAY 8, 2018.**

Upon a motion made by Edward Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education appoints the Board of Registration; Poll Clerks; Tellers and Substitute Poll Clerks and Tellers at an hourly rate of \$12.50; Chief Inspector at an hourly rate of \$15.00 and Chairperson as a volunteer position as per the attached list:

All in favor – Motion carried 5-0

**XX            RECERTIFICATION OF ADDITIONAL QUALIFIED EVALUATOR FOR  
TEACHERS**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby recertifies William Caulfield as an evaluator of classroom teachers and certifies he will successfully complete the training requirements prescribed in 8 NYCRR §30-2.9. This recertification has been issued in accordance with the process for certifying evaluators described in the district's Annual Professional Performance Review Plan.

All in favor – Motion carried 5-0

## **XXI ANNUAL APPOINTMENT**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education make the following additional appointment for the 2017-2018 fiscal year at the annual expense indicated below:

Dignity Act Coordinator	Anja Groth (District-wide)	No additional compensation beyond contractual wages
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All in favor – Motion carried 5-0

## **XXII PERSONNEL**

Upon a motion made by Joseph Coniglione and seconded by Edward Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 5-0

## **XXIII NEW BUSINESS**

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss.

There was no new business at this time.

Mrs. Sullivan once again opened the floor to questions and/or comments by meeting attendees.

- Ms. Anderson expressed her concerns regarding the resignation of another CPSE/CSE Chairperson. She commented that the collaboration between the CSE team and the parents is vital for positive outcomes. Ms. Anderson also inquired as to the division of responsibilities between the Director of Special Education and the new position of Director of Student Support Services.

Dr. Ring explained that the Director of Student Support Services will be handling CSE/CSPE processes, initial referrals, program reviews and annual reviews, as well as supervision of special education related PPS. The Director of Special Education is responsible for the delivery of services, including instructional and support staff, related services and other placement-related matters. Dr. Ring went on to state that the individuals in these two positions will continue to work as a team.

There were no further questions/comments.

**XXIII            ADJOURNMENT**

A motion was made by Joseph Coniglione at 7:13 p.m., and seconded by Edward Casswell to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Kelly White

District Clerk