

**AGENDA**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**August 27, 2018**

**Reminder Regarding Public Comment:**

- Public comment at meetings of the Board shall be restricted to civil discourse, free from disparaging remarks or inferences toward any person or organization. Speakers who fail to observe this protocol will be ruled out of order.
- A period of time not to exceed fifteen (15) minutes, unless extended at any given meeting by resolution of the Board, shall be provided prior to Board action on the agenda. Each speaker shall be limited to a maximum of three minutes. Speakers may not share, defer, or otherwise reallocate any or all of the three minutes afforded them.
- A period of time not to exceed thirty (30) minutes, unless extended at any given meeting by resolution of the Board, shall be provided subsequent to the completion of Board action on the agenda. Each speaker shall be limited to a maximum of three minutes. Speakers may not share, defer, or otherwise reallocate any or all of the three minutes afforded them.
- Speakers shall be ruled out of order if they attempt to speak about any specific student or employee, by name or title.

**I Meeting called to Order:**

Present: Susan Sullivan, President  
Sean Callahan, Vice President  
Gregory Amendola, Trustee  
Edward Casswell, Trustee  
Joseph Coniglione, Trustee  
Michael F. Ring, Ed.D., Superintendent of Schools  
O'Brien, Scott, Ed.D., Assistant Superintendent  
Gregory Hilton, School Business Official  
Susan Wilson, Executive Director for Educational Services  
Kelly White, District Clerk

Absent:

**II Executive Session**

At \_\_\_\_\_ p.m. motion made and seconded to adjourn to Executive Session to discuss \_\_\_\_\_.

Motion \_\_\_\_\_<sup>2<sup>nd</sup></sup> \_\_\_\_\_ Vote \_\_\_\_\_

**The Board returned to Open Session at \_\_\_\_\_ p.m.**

**Pledge of Allegiance**

- **Superintendent's Report**

**CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

**III-VII      Consent Agenda Items**

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

- III:    Minutes** – Regular Meeting June 18, 2018; Organizational Meeting/Regular Business Meeting July 12, 2018; Special Meeting July 25, 2018
- IV:    Treasurer’s Reports** – June 2018
- V:     Extra-Classroom Activity Account Treasurer’s Report** – June 2018
- VI:    Internal Claims Audit Report** – June & July 2018
- VII:   Committees on Special Education Schedules** 8-27-18-A and 8-27-18-B as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**VIII            Donation from Great American Opportunities**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Great American Opportunities in the amount of \$23.20, as per the attached.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves the recommendation of the Superintendent of Schools, to increase the general fund budget by \$23.20 as a result of the donation.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect that increase:

A 2110 500 01 0000 (FJC) \$23.20

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**IX Surplus Books**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the books on the following attached list.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**X Surplus Equipment**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached lists of equipment.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XI Review and re- adoption of Board of Education Policy Numbers: 3410, 5220, 5410, 5681, and 7110 (second reading)**

**BE IT RESOLVED**, that the Board of Education reviews and adopts/re- adopts the following policies (second reading): 3410, 5220, 5410, 5681, and 7110

- 3410 Code of Conduct on School Property
- 5220 District Investments
- 5410 Purchasing
- 5681 School Safety Plans
- 7110 Rocky Point School District’s Comprehensive Attendance Plan

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XII Approval of Phase II of the Smart Schools Investment Plan by the Board of Education of the Rocky Point Union Free School District**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Phase II of the Smart Schools Bond Act Investment Plan as per the attached

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XIII Sachem CSD Summer 2018 Contract**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Sachem Central School District for special education students instructional services for Summer 2018 as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XIV Special Education 2018-19 Contract – Little Flower UFSD**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to enter into a contract with Little Flower Union Free School District for special education instructional services for the 2018-2019 school year, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XV Summit School at Nyack Summer 2018 Contract**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to enter into a contract with Summit School at Nyack for special education students services for Summer 2018, under applicable Individual Educational Programs, applicable law, and/or District Policy.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XVI Special Education Contract – Three Village Central School District School Year Program for 2018-19**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Three Village Central School District, for the special education students’ services in the Three Village Central School District’s School Year Program for 2018-19, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XVII Change Order No. 1 – Bond Issue Related Capital Improvements (MS/HS) Contract #1 – General Construction – Preferred Construction, Inc.**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accept and approve the attached change order for a credit in the amount of \$6,158.02, pertaining to the Bond Issue Related Capital Improvements at MS/HS – Contract #1 - General Construction (Preferred Construction, Inc.)

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_



**XVIII Bid Award #19-05 Integrated Pest Management Services**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education award Bid #19-05 Integrated Pest Management Services to Bug Fighters Etc., Inc., the lowest responsible bidder meeting bid specifications, as per the attached.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XIX Claims Service Bureau Agreement**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the Claims Service Bureau Claims Service Agreement for the 2018-2019 school year.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XX Modified Agreements for Universal Pre-Kindergarten Services for the 2018-2019 School Year**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to modify the Memorandums of Agreement with Step by Step Early Learning Center and Little Rascals Child Care Learning Center for Universal Pre-Kindergarten services for the 2018-2019 school year. This modification reflects an updated number of students eligible to attend each school's Universal Pre-Kindergarten program.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXI Agreement between the Board of Education and the Rocky Point Teachers' Association**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point Teachers' Association for the purpose of approving a change in the method of payment for stipends for select chair persons (LOTE/ENL, ELA, math, science, social studies, and athletic trainer) to be paid in equal increments via the 2018-2019 biweekly paychecks as per the attached.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXII Agreement between the Rocky Point Union Free School District Board of Education and the Rocky Point Teachers' Association**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point Teachers' Association for the purpose of providing compensation or graduate credit to a select teacher who attended the AP Italian Institute.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXIII Agreement between the Board of Education and the Rocky Point School-Related Professional Association**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point School-Related Professional Association for the purpose of approving a Supplemental Assistance Stipend in the amount of \$750.00 per school year paid to a unit member assigned to a child for a full day who possesses special medical and/or personal assistance needs as per the attached.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXIV Memorandum of Understanding between the Federation of Organizations' Foster Grandparent Program and the Frank J. Carasiti Elementary School**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Superintendent of Schools will execute a Memorandum of Understanding between the Federation of Organizations' Foster Grandparent Program and the Frank J. Carasiti Elementary School as per the attached.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXV Committee/Subcommittee on Special Education: (Comm. Reg. Subchapter P, Part 200)**

**BE IT RESOLVED**, that in accordance with Commissioner’s Regulations, Part 200, each Board of Education shall appoint a Committee/Subcommittee on Special Education in accordance with the provisions of the Education Law, Section 4402. The July 2018 appointments are amended as follows for the 2018-2019 school year:

Appointment Ended 8/27/18: Alternate Chairperson Jessica Wafer  
Appointment Effective 8/28/18: Alternate Chairperson Diana Konsky

Appointment Ended 8/28/17: School Psychologist Jessica Wafer  
Appointment Effective 8/29/17: School Psychologist Diana Konsky

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXVI Appointments to the Committee On Preschool Special Education**

**BE IT RESOLVED**, that the Rocky Point Board of Education approves the appointment of a generic representative of the Suffolk County Department of Social Services for the Rocky Point Committee on Preschool Special Education which would be at the discretion of Suffolk County for the 2018-2019 school year.

**BE IT FURTHER RESOLVED**, that the Rocky Point Board of Education approves the appointment of a representative of the providing testing agency as a generic member of the Rocky Point Committee on Preschool Special Education for the 2018-2019 school year.

**BE IT FURTHER RESOLVED**, that in accordance with Commissioner’s Regulations, Part 200, each Board of Education shall appoint a Committee on Preschool Special Education. The July 2018 appointments are amended as follows for the 2018-2019 school year:

Appointment Ended 8/27/18: Alternate Chairperson Jessica Wafer  
Appointment Effective 8/28/18: Alternate Chairperson Diana Konsky

Appointment Ended 8/27/18: School Psychologist Jessica Wafer  
Appointment Effective 8/28/18: School Psychologist Diana Konsky

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXVII Annual Appointments**

**BE IT RESOLVED**, that the Board of Education make the following additional appointments for the 2018-2019 fiscal year as indicated below:

ITEM	POSITION	NAME	ANNUAL EXPENSE
1	Neglected/Delinquent Transition Liaison	Susan Wilson	No additional compensation beyond contractual wages
2	Migrant Student Data Point of Contact	Susan Wilson	No additional compensation beyond contractual wages
3	ESSA – Funded Program Coordinator	Susan Wilson	No additional compensation beyond contractual wages

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXVIII Change in Select Civil Service Titles**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the change in select Civil Service titles as indicated below and as per the attached.

OLD TITLE	NEW TITLE
Clerk Typist	Office Assistant
Senior Clerk Typist	Senior Office Assistant
Principal Clerk	Principal Office Assistant

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXIX Personnel**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXX New Business**

At \_\_\_\_\_ PM motion made and seconded to go into Executive Session to discuss \_\_\_\_\_

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXXI      Adjournment**

I move that the Board of Education adjourns the meeting at \_\_\_\_\_PM

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**MINUTES  
ROCKY POINT PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING**

**June 18, 2018**

Mrs. Sullivan called the meeting to order at 6 p.m.in the auditorium of Rocky Point High School.

Present: Susan Sullivan, President  
Scott Reh, Vice President  
Sean Callahan, Trustee  
Edward Casswell, Trustee  
Joseph Coniglione, Trustee  
Michael F. Ring, Ed.D., Superintendent of Schools  
Deborah De Luca, Ed.D., Assistant Superintendent  
Gregory Hilton, School Business Official  
Susan Wilson, Executive Director for Educational Services  
Kelly White, District Clerk

Absent:

**EXECUTIVE SESSION**

At 6 p.m. a motion was made by Ed Casswell and seconded by Scott Reh to adjourn to Executive Session to discuss confidential personnel and contractual matters.

All in favor – Motion carried 5-0

The Board returned to Open Session at 7 p.m.

**PLEDGE OF ALLEGIANCE**

**SUPERINTENDENT'S REPORT**

Dr. Ring announced that there were a couple recognitions prior to the Smart Schools Presentation. He began by congratulating the baseball team on becoming Suffolk County Champions for the first time.

Dr. Ring then recognized Board of Education Vice President, Mr. Scott Reh. He thanked him for his eight years of dedication and service. Dr. Ring entailed the high level of responsibility that being on the Board of Education demands. He noted that as a part of the Board of Education, Mr. Reh had to wear many hats. He is not only a community member and a parent, but has also been required to be a world class listener, a financial professional, in addition to performing a myriad of other roles. Dr. Ring stated that Mr. Reh has also brought his professional skills from his experience in athletics and helped shape the athletic facilities at Rocky Point. Dr. Ring thanked Mr. Reh for all of his contributions.

Dr. Ring invited Mr. Charles Delargy up to the podium to recognize the baseball team.

Mr. Delargy thanked Dr. Ring and the Board of Education including Scott Reh, whom he considers a great colleague and friend.

Mr. Delargy congratulated the Suffolk County Class A champion baseball team on their incredible achievement. He thanked Coach Aschettino and noted that excellence comes from determination and felt that this team was truly deserving. Mr. Delargy also announced that this team was recognized as a Scholar Athlete Team. In addition, they were given the League 6 Sportsmanship Award.

Mr. Delargy announced the players and coaches and invited them to the podium. They were as follows:

AJ Abramovitch, Alex Bonacci(All County), Colin Brodsky, Ryan Callahan(All League), Dillon Cassidy, Anthony DeNobrega, Donnie Epp, Anthony Ficarotta, Angelo Genova, Joe Grillo (1<sup>st</sup> Team All L.I.), Mike Gunning (All League), Connor Hamilton, Josh Henline, Ryan Maciaszek (All League), Eric Maier, John Maier, Trey Miller, Rob Milopsky (All League), John Rosman, John Russo, and Kyle Callahan. Volunteer Matthew Pendl, Coach Darren Goldstein, Coach Anthony Anzalone, Coach Joseph Solomeno, Coach Jack Nielsen, Coach Eric Strovink and Head Coach Andrew Aschettino (also named Suffolk County League 6 Coach of the Year).

Dr. Ring invited Mrs. Wilson to the podium.

Mrs. Wilson began her presentation of Phase II of the Smart Schools Bond Act.

Areas covered included:

- Areas of Possible Investment
- Rocky Point Allocation
- What are the Steps?
- Smart Schools IT Considerations
- Our Stakeholders
- Phase I – Wireless Network
- Phase II – Chromebook Initiative/SMART Board Replacement
- Phase II Proposal/Associated Costs

Mrs. Wilson fielded questions from the meeting attendees. She also announced the dates of the upcoming technology meetings. Mrs. Wilson noted that all of the information discussed will be available on the school website.

Mrs. Sullivan opened the floor to the meeting attendees for questions/comments.

There were no questions/comments at this time.

## CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

### **III-IX CONSENT AGENDA ITEMS**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

- III: Minutes – Regular Meeting May 15, 2018**
- IV Budget Transfer Summary – May 2018**
- V: Treasurer’s Reports – May 2018**
- VI: Extra-Classroom Activity Account Treasurer’s Report – May 2018**
- VII: Financial Reports – May 2018**
- VIII: Internal Claims Audit Report – May 2018**
- IX: Committees on Special Education Schedules 6-18-18-A and 6-18-18-B**  
as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 5-0

### **X SURPLUS EQUIPMENT**

Upon a motion made by Joseph Coniglione and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve for surplus the following attached list of equipment.

All in favor – Motion carried 5-0



**XI RP FRIENDS OF MUSIC DONATION – PERCUSSION  
WORKSTATION AND MICROPHONES**

Upon a motion made by Ed Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of (1) 46” 2-door, 1-drawer, percussion workstation, and two (2) microphones and cables from Rocky Point Friends of Music, valued at approximately \$287 and \$296, respectively.

All in favor – Motion carried 5-0

Mrs. Sullivan thanked RP Friends of Music for their donation.

**XII LIVE LIKE SUSIE SCHOLARSHIP DONATIONS**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donations from the Live Like Susie Memorial Baseball Game on behalf of the Live Like Susie Scholarship, totaling \$1,050.00, as follows:

Frank/Dana Licata	\$100.00
Sean/Dawn Callahan	\$100.00
William Bonacci	\$ 20.00
Reginamary/Brian Richardson	\$100.00
Cash donations	\$730.00

All in favor – Motion carried 5-0

Mrs. Sullivan thanked the Licata, Callahan, Bonacci, and Richardson families as well as the various other donors.

**XIII TIME FOR KIDS SUBSCRIPTION DONATION TO JAE**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that upon and the recommendation of the Superintendent of Schools, that the Board of Education accepts the donation of 550 TIME for Kids student subscriptions for the Joseph A. Edgar Intermediate School, paid from a voucher issued as a result of a postcard campaign sponsored by the PTA, valued at approximately \$2,200.

All in favor – Motion carried 5-0

Mrs. Sullivan thanked Time for Kids for their donation.

**XIV DONATION – A+ SCHOOL REWARDS FROM STOP & SHOP**

Upon a motion made by Joseph Coniglione and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve and accept the donation from Stop & Shop and the A+ School Rewards program in the amount of \$583.25, as per the attached.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$583.25 as a result of the donation from Stop & Shop and the A+ School Rewards Program.

**BE IT FURTHER RESOLVED**, that the following budget codes be adjusted to reflect that increase:

A2110 500 06 0000 (MS) \$583.25

All in favor – Motion carried 5-0

Mrs. Sullivan thanked Stop & Shop for their donation.

**XV SOUND BEACH MUSIC SCHOLARSHIP**

Upon a motion made by Ed Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the scholarship donation from Sound Beach Music Inc. in the amount of \$500.00.

All in favor – Motion carried 5-0

Mrs. Sullivan thanked Sound Beach Music for their donation.

**XVI REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS 5660, 5661, 6212, 6550, 7130, 7131, 7243, 7512, 7513, 8240 AND REMOVAL OF BOARD OF EDUCATION POLICY #5662. (FIRST READING)**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED** that the Board of Education reviews, re-adopts and/or deletes the following policies as indicated below: (*first reading*)

- #5660— Meal Charging and Prohibition Against Meal Shaming
- #5661—District Wellness Policy
- #6212—Certification and Qualifications
- #6550—Leaves of Absence
- #7130—School Admission and Residency
- #7131— Education of Students in Temporary Housing
- #7243—Military Recruiters and Institutions of Higher Education
- #7512—Student Physicals
- #7513—Medication and Personal Care Items
- #8240—Instruction in Certain Subjects
- #5662—Meal Charging will be deleted

All in favor – Motion carried 5-0

**XVII RESOLUTION TO AWARD A BID-2017/18 CAPITAL IMPROVEMENT PROGRAM**  
**SED NO.: 58-02-09-02-0-005-035 (MS/HS)**  
**SED NO.: 58-02-09-02-0-005-036 (MS/HS)**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award the Capital Improvement contracts as follows:

Contract No. 1: Athletic Field Reconstruction (005-035) Laser Industries, Inc.

HS/MS- Base Bid	\$1,422,000
a. Alternate 1-“Cool Fill” SBR Rubber-Coated Green	\$ 36,000
b. Alternate 2-Scoreboard, Footings, Electrical	\$ 113,000
c. Alternate 3-Center Logo	\$ 16,000
d. Alternate 4-End Zone Lettering	<u>\$ 19,000</u>
Base Bid Plus Alternates:	\$1,606,000

Contract No. 2: Exterior Reconstruction (005-035) Paza Contracting Corp.

HS/MS- Base Bid	\$ 85,000
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Contract No. 3: Music Room Reconstruction (005-036) JNH Construction Group, Inc.

HS/MS- Work Location No. 1-Band Room	\$ 203,500
Work Location No. 2-Choral Room	\$ 46,500
Work Location No. 3-Orchestra Room	\$ 56,900
Work Location No. 4-Green Room at Stage	\$ 15,590
Work Location No. 5-Music Practice Rooms	<u>\$ 47,900</u>

Total At All Locations:

\$ 368,500\*

\*The Total At All Locations shown reflects a voluntary discount in the amount of \$1,890 offered by the Contractor, for the award of all Work Locations.

RECAP:

Contract #1-Athletic Field Reconstruction	\$1,606,000
Contract #2-Exterior Masonry Reconstruction	\$ 85,000
Contract #3-Music Room Reconstruction	<u>\$ 368,500</u>

**Total of All Recommended Awards: \$2,059,500**

All in favor – Motion carried 5-0

**XVIII 2017-18 HEALTH SERVICES CONTRACT**

Upon a motion made by Joseph Coniglione and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, the upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the Board President and Superintendent to enter into an agreement for health services for the 2017-2018 school year with the following district:

Hauppauge Public Schools

All in favor – Motion carried 5-0

**XIX RFP #R18-03 STAFFING SERVICES FOR RN SUBSTITUTES  
CONTRACT EXTENSION 2018-2019**

Upon a motion made by Ed Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreements with Homecare Therapies LLC/dba Horizon Healthcare Staffing and Maxim Healthcare Services for the 2018-2019 fiscal year as per the attached, with the understanding that substitute nurses will be sought from the lowest priced provider first.

All in favor – Motion carried 5-0

**XX SPECIAL EDUCATION SERVICES RFP #R19-01 2018-2019  
AWARDS**

- a.) Upon a motion made by Sean Callahan, and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve and appoint the attached list of providers for various special education services in accordance with the scope of services submitted in response to the District's requests for proposal, as per the attached. Where multiple firms are approved for the same service, every effort will be made to assign the work to the lowest cost provider first in accordance with the requirements of each student's IEP or 504 Plan.

Discussion ensued and the wording of the resolution was amended. The resolution was then voted on in the following manner:

- b.) Upon a motion made by Scott Reh, and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve and appoint the attached list of providers for various special education services in accordance with the scope of services submitted in response to the District's requests for proposal, as per the attached. Where multiple firms are approved for the same service, the work will be assigned to the lowest cost provider first in accordance with the requirements of each student's IEP or 504 Plan.

All in favor – Motion carried 5-0

**XXI BID AWARD #19-04 HVAC MAINTENANCE & REPAIR**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid #19-04 HVAC Maintenance & Repair to Diam-N-Blu Mechanical, the lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 5-0

**XXII SPECIAL EDUCATION 2018-2019 CONTRACT – CAREER & EMPLOYMENT OPTIONS, INC.**

Upon a motion made by Joseph Coniglione and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Career & Employment Options, Inc. for specialized career assessment for the 2018-2019 school year, under applicable Individual Educational Programs, applicable law, and/or District Policy, at no additional cost.

All in favor – Motion carried 5-0

**XXIII CONTRACTS FOR UNIVERSAL PRE-KINDERGARTEN SERVICES FOR THE 2018-2019 SCHOOL YEAR**

Upon a motion made by Ed Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into a Memorandum of Agreement with Step by Step Preschool, Trinity Lutheran Nursery School, and Little Rascal's for Universal Pre-Kindergarten services for the 2018-2019 school year.

All in favor – Motion carried 5-0

**XXIV 2018-2019 OMNI RENEWAL SERVICES AGREEMENT**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute The Omni Group Renewal Services Agreement for the 2018-2019 school year, at the same current rate of \$32.00 per participant account.

All in favor – Motion carried 5-0

**XXV TERRACES ON THE SOUND PROPERTY ASSOCIATION  
PRIVATE ROAD TRANSPORTATION AGREEMENT 2018-2019**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the School Business Official to enter into an Agreement with Terraces on the Sound Property Association for District pupil transportation services on private roads within the community, as per the attached.

All in favor – Motion carried 5-0

**XXVI LONG ISLAND NUTRITION DIRECTORS COOPERATIVE BID –  
2018-2019 PARTICIPATION**

Upon a motion made by Joseph Coniglione and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the resolution to participate in the Long Island Nutrition Directors Cooperative Bid for the 2018-2019 fiscal year, as attached.

All in favor – Motion carried 5-0

**XXVII BID AWARD #19-03 IRRIGATION SYSTEM MAINTENANCE &  
REPAIR**

Upon a motion made by Ed Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid #19-03 Irrigation System Maintenance & Repair to Watercraft Irrigation, the lowest responsible bidder meeting bid specifications, at a labor rate of \$79.00 per hour, as per the attached.

All in favor – Motion carried 5-0

**XXVIII BID #18-07 – LAND CLEARING/TREE WORK SERVICES – DW  
CONTRACT EXTENSION FOR 2018-2019**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education renew the agreement with Gallino & Sons Trucking, Inc., for Land Clearing/Tree Work Services for the 2018-2019 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XXIX            STUDENT INSTRUCTIONAL SERVICES CONTRACT**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education has considered the request for a contract between Rocky Point Schools and Ms. Silva Lucero for her child, Marisleysis Perez-Gerero (grade 12) to attend the Rocky Point Union Free School District tuition-free for the remainder of the 2017-2018 school year beginning on May 15, 2018 and ending on June 22, 2018.

**BE IT FURTHER RESOLVED**, that the Board of Education hereby approves request.

All in favor – Motion carried 5-0

**XXX            APPROVAL FOR TRUSTEE ATTENDANCE AT THE NEW YORK STATE SCHOOL BOARDS ASSOCIATION 2018 SUMMER LAW CONFERENCE**

Upon a motion made by Joseph Coniglione and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that pursuant to Board of Education policy 2320 the Board of Education authorizes the attendance of trustees at the New York State School Boards Association 2018 Summer Law Conference with all costs associated therewith and allowable under Board of Education policy being paid and/or reimbursed by the District.

All in favor – Motion carried 5-0

**XXXI           INDUSTRIAL U.I. SERVICE AGREEMENT**

Upon a motion made by Ed Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the Superintendent of Schools to enter into a service agreement with Industrial U.I. Services at no additional cost for the handling of unemployment insurance matters to, as per the attached.

All in favor – Motion carried 5-0



**XXXII SETTLEMENT AND GENERAL RELEASE AGREEMENT**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education hereby authorizes the President of the Board of Education to execute a Settlement and General Release Agreement, between the Board of Education and an individual known to the Board of Education (the "Parties"), which, in consideration for a payment in the amount of \$18,000.00, will settle specified pending litigation between the Parties.

Motion carried 4-0  
1 Abstention – Ed Casswell

**XXXIII BOARD OF EDUCATION REQUEST TO REVIEW ANNUAL REVIEWS FOR ADMINISTRATORS**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education is hereby requesting that the Superintendent of Schools provide the 2017-18 annual professional performance reviews (APPRs) of administrators of the Rocky Point UFSD, in accordance with Part 84 of the regulations of the Commissioner of Education. Such records are to be produced in Executive Session of the first Board of Education meeting occurring following the completion and full execution of said APPRs. Said APPRs shall be promptly returned to the Superintendent of Schools immediately thereafter.

All in favor – Motion carried 5-0

**XXXIV MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE NORTH SHORE YOUTH COUNCIL**

Upon a motion made by Joseph Coniglione and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into an agreement with North Shore Youth Council to provide certain services for the 2018-2019, as set forth within the attached Agreement.

All in favor – Motion carried 5-0

**XXXV APPOINTMENT OF CHAPERONES, HOME TUTORS, LUNCH DUTY, ICARE/SHARP AIS TUTORS, ICARE/SHARP LIAISONS, AND PROCTORS**

Upon a motion made by Ed Casswell and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that the Rocky Point UFSD Board of Education approves all teachers to work as chaperones, lunch duty, home tutors, ICARE/SHARP AIS tutors, ICARE/SHARP liaisons, and proctors for the 2018-2019 school year, and,

**BE IT FURTHER RESOLVED**, that the Rocky Point UFSD Board of Education approves all teaching assistants to work as chaperones, lunch duty coverage and proctors for the 2018-2019 school year.

All in favor – Motion carried 5-0

**XXXVI AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT SCHOOL-RELATED PROFESSIONALS' ASSOCIATION**

Upon a motion made by Sean Callahan and seconded by Scott Reh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an Agreement for the period July 1, 2018 through June 30, 2019 between the Rocky Point School-Related Professionals Association and the Rocky Point Union Free School District.

All in favor – Motion carried 5-0

**XXXVII APPEAL OF STUDENT SUSPENSION**

Upon a motion made by Scott Reh and seconded by Joseph Coniglione, the following resolution was offered:

**BE IT RESOLVED**, that after careful consideration of Board Policy and review of the record and appeal of the out-of-school suspension of a student made known to the Board, the Board of Education hereby upholds the disciplinary decision of the Rocky Point High School principal in the suspension of said student.

All in favor – Motion carried 5-0

## XXXVIII #2 APPEAL OF STUDENT SUSPENSION

Upon a motion made by Joseph Coniglione and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that after careful consideration and review of the appeal to the Board of Education seeking an annulling of the one-day “In School Suspension” and the withholding of extracurricular/athletics for a period of three days of a student made known to the Board, the Board of Education hereby upholds the disciplinary decision of the Rocky Point High School principal in the disciplining of said student.

Motion carried 4-0

1 Abstention – Sean Callahan

## XXXIX PERSONNEL

- a.) Upon a motion made by Ed Casswell, and seconded by Sean Callahan, the following resolution was offered:  
**BE IT RESOLVED**, that the Board of Education tables item #6 on the Certified Staff portion of the Personnel agenda.

All in favor – Motion carried 5-0

- b.) Upon a motion made by Ed Casswell and seconded by Sean Callahan, the following resolution was offered:  
**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached remaining Personnel changes.

All in favor – Motion carried 5-0

## XL NEW BUSINESS

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss.

There was no new business at this time.

Mrs. Sullivan once again opened the floor to the meeting attendees for questions/comments.

- Ms. Drago requested a status on the safety recommendations that were previously submitted to the Board of Education by the Health & Safety Committee. Mrs. Sullivan announced that these items were just discussed in executive session. She shared that there will be a posting for the additional social worker position as well as security guard positions that will be up for Board of Education approval most likely on the August agenda. Mrs. Sullivan stated that there has not been any discussion of adding armed security guards.

Dr. Ring added that the local law enforcement agencies do not have an SRO program available for the district at this time. He also advised that any additional safety improvements will be publicized via the website. Dr. Ring stated that they will also be reported to the Health & Safety committee and in turn entered into the meeting minutes which are also made available to the public.

Ms. Drago inquired about the stop the bleed kits that were previously discussed. Dr. Ring announced that they are in the process of ordering hallway kits that will be installed next to each AED. Each unit installed will contain 8 kits.

Ms. Drago requested approval to have a fundraiser to obtain additional monies to allow kits to be available in all classrooms.

Dr. Ring advised that donations of this type are always welcome, subject to Board of Education approval.
- Ms. Kelly recommended presenting budget needs in a different manner to the community in hopes that they will be more willing to approve the needed funds. She also inquired about the possibility of reviewing the transportation contracts with the bus company.

Mrs. Sullivan stated that the bus contract has been reviewed numerous times and will continue to be.

Ms. Kelly asked if there was a posting for the Science Director position at JAE. Mrs. Sullivan announced that the position was reassigned to the same individual who held the title the previous year.
- Ms. Villafane-Kaplan inquired as to the possibility of bus employees being able to administer epi-pens.

Dr. Ring advised that this question was posed to the bus company, First Student, and that they are not willing to make this a requirement at this time. However, they did advise that bus employees may perform this task under the Good Samaritan law.

Ms. Villafane-Kaplan requested that this issue be used as leverage when negotiations begin upon the possible renewal of their contract.
- Mr. Maggio asked who makes the final decision on whether or not armed guards will be provided to the District.

Mr. Reh advised that the Board of Education would be the ones that could ultimately vote to approve any addition of armed security.

- Ms. McEvoy shared her position against adding armed security to the District. She also commented on her recommendation to add cameras to the busses and inquired who would make this change.  
Mr. Reh stated that the Board of Education would be the ones that could approve this change. However, he clarified that First Student employees are not Rocky Point employees. To make a change of this magnitude would require the contract with the bus company to be modified. As a result, he would anticipate an increase in costs if they were willing to make the change.

There were no further questions/comments.

Mrs. Sullivan congratulated Mr. James Moeller on his leave replacement appointment as Middle School Principal.

## **XLII            ADJOURNMENT**

At 8:23 p.m. a motion was made by Scott Reh, and seconded by Ed Casswell, to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Kelly White  
District Clerk

MINUTES  
**Annual Organizational Meeting and July 2018 Regular Business Meeting**  
**Rocky Point Schools - Board of Education**  
**July 12, 2018**

**I. OPENING OF MEETING BY DISTRICT CLERK**

- a. Meeting called to order at 6:02 p.m.
- b. Gregory Amendola  
Sean Callahan  
Edward Casswell  
Susan Sullivan  
Michael F. Ring, Ed.D., Superintendent of Schools  
Scott O'Brien, Ed.D., Interim Assistant Superintendent  
Gregory Hilton, School Business Official  
Susan Wilson, Executive Director for Educational Services  
Kelly White, District Clerk

Absent: Joseph Coniglione

- c. Pledge of Allegiance to the Flag

At 6:02 p.m. a motion was made by Sean Callahan and seconded by Ed Casswell to adjourn to Executive Session to discuss confidential personnel and legal and contractual matters.

The Board returned from open session at 7 p.m.

**II. DISTRICT CLERK ADMINISTERS OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBER GREGORY AMENDOLA AND RE-ELECTED BOARD MEMBER EDWARD CASSWELL**

**III. ELECTION OF OFFICERS**

- a. **ELECTION OF THE PRESIDENT OF THE BOARD**  
(Ed. Law 1701, 2504, 2563)

The district clerk asked for nominations for the office of president of the Board of Education. Ed Casswell nominated and Gregory Amendola seconded Susan Sullivan for the office of president of the Board of Education. With no further nominations for the office of president, a roll call vote was taken for Susan Sullivan as Board of Education president.

All in favor - Motion carried 4-0

The oath of office was administered to Mrs. Sullivan by Kelly White, district clerk.

Chair relinquished by the district clerk to President Sullivan.

b. **ELECTION OF VICE PRESIDENT OF THE BOARD**

President Sullivan requested nominations for the office of vice president of the Board of Education. Susan Sullivan nominated Sean Callahan and Ed Casswell seconded Sean Callahan for the office of vice president of the Board of Education. With no further nominations for the office of vice president, a roll call vote was taken for Sean Callahan as Board of Education vice president.

All in favor - Motion carried 4-0

The oath of office was administered to Mr. Callahan by the district clerk.

**IV. ANNUAL APPOINTMENTS**

Upon a motion made by Sean Callahan and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education make the following appointments for the 2018-2019 fiscal year at the annual expense indicated below:

<b>OFFICERS</b>			
<b>ITEM</b>	<b>POSITION</b>	<b>NAME</b>	<b>ANNUAL EXPENSE</b>
1	District Clerk	Kelly White	\$15,750 per year
2	Assistant District Clerk	Loretta Sanchez	Current hourly rate for regular time and overtime, as required by the BOE
3	District Treasurer	Virginia Holloway	No additional compensation beyond contractual wages
4	Deputy District Treasurer	Linda Bilski	Current hourly rate for regular time and overtime as required by the Board of Education
5	Claims Auditor / Extra-Classroom Activity Accounts Claims Auditor	Dennehy Accounting Services	\$18,300 per year for weekly service
<b>NON-OFFICERS</b>			
	<b>POSITION</b>	<b>NAME</b>	<b>ANNUAL EXPENSE</b>
6	Tax Collector	Virginia Holloway	No additional compensation beyond contractual wages
7	Treasurer—Extra Classroom Activities Accounts	Linda Bilski	\$7,250 per year
8	External Auditors	R.S. Abrams & Co.	\$30,400 per year
9	Internal Auditor	Nawrocki Smith, LLP	\$18,000 per year
10	General/Labor Counsel	Kevin Seaman, Esq.	Yearly retainer fee: \$25,000. Per hour fee of \$195.00 for litigation

			services.
11	Bond Counsel	Hawkins Delafield and Wood, LLP	As per contract
12	School Physicians	Rocky Point Medical Care, P.C. (Dr. Gil); Peconic Bay Medical Care; Concussion Specialists (at no cost to the district): Jennifer Semel, MD, Jennifer Gray, DO, Anuja Korlipara, MD, Mark Harary, MD, and Hayley Queller, MD, Luga Podesta, MD, Danielle DeGiorgio, DO, and Kalliopi Kapsalis Nestor, MD, of the St. Charles Hospital ImPACT Program	As per contracts – Rocky Point Medical Care and Peconic Bay Medical Care; ImPACT Program at no cost to district
13	Purchasing Agent	Debra Hoffman	\$27,150 per year
14	Deputy Purchasing Agent	Gregory Hilton	No additional compensation beyond contractual wages
15	Audit Committee Members	Gregory Amendola, Edward Casswell, Susan Sullivan, Joseph Coniglione, Sean Callahan	N/A
16	Incarcerated Youth/Designated Educational Official	Susan Wilson	No additional compensation beyond contractual wages
17	Homeless and Foster Children and Youth	Jennifer Zaffino, Coordinator Amy Canzanella, Liaison	As per BOE appointment
18	FERPA Officer	Susan Wilson	No additional compensation beyond contractual wages
19	Medicaid Compliance Officer	Dr. Scott O'Brien	No additional compensation beyond contractual wages
20	Section 504 Coordinators	Susann Crossan (RPHS), James Moeller (RPMS), Linda Murphy (JAE), Dr. Virginia Gibbons (FJC), Kristen White (District)	No additional compensation beyond contractual wages
21	Title IX Coordinators / Complaint Officers	Susan Wilson, Dr. Scott O'Brien, Gregory Hilton, and District General Counsel	No additional compensation beyond contractual wages for employee coordinators; as per contract for General Counsel
22	Americans with Disabilities Act (ADA)	Dr. Scott O'Brien	No additional compensation beyond



	Coordinator		contractual wages
23	Records Management Officer	Gregory Hilton	No additional compensation beyond contractual wages
24	Records Access Officer	Gregory Hilton	No additional compensation beyond contractual wages
25	Records Appeal Officer	Dr. Michael Ring	No additional compensation beyond contractual wages
26	Federal Child Nutrition Program Hearing Official	Maureen Branagan	No additional compensation beyond contractual wages
27	Federal Child Nutrition Program Reviewing Official	Maureen Branagan	No additional compensation beyond contractual wages
28	Federal Child Nutrition Program Verification Official	Maureen Branagan	No additional compensation beyond contractual wages
29	Asbestos Officer / AHERA LEA Designee	Paul Martinez	No additional compensation beyond contractual wages
30	Chemical Hygiene Officer	Paul Martinez	No additional compensation beyond contractual wages
31	School Pesticide Officer	Paul Martinez	No additional compensation beyond contractual wages
32	Attendance Officers	Susann Crossan (RPHS); James Moeller (RPMS); Linda Murphy (JAE); Dr. Virginia Gibbons (FJC)	No additional compensation beyond contractual wages
33	Dignity Act Coordinators	Susann Crossan (RPHS); Michael Gabriel (RPHS); Jonathan Hart (RPHS); James Moeller (RPMS); Dawn Meyers (RPMS); Linda Murphy (JAE); Dr. Courtney Herbert (JAE); Dr. Virginia Gibbons (FJC); Vivien Leary (FJC); Dr. Scott O'Brien (District-wide)	No additional compensation beyond contractual wages
34	Certifier of Payrolls	Dr. Michael Ring	No additional compensation beyond contractual wages
35	Residence Determination Designee	Susan Wilson	No additional compensation beyond contractual wages
36	District Emergency Management	Charles Delargy	No additional compensation beyond

	Coordinator		contractual wages
37	Districtwide School Safety Team	As indicated in the BOE-approved Safety Plan	NA
38	Financial , Accounting and Reporting	Cullen & Danowski, LLP	\$8,600 per year

All in favor - Motion carried 4-0

**V. DESIGNATIONS**

President Sullivan requested a motion for item V to be voted on as one item, not to be read separately.

Upon a motion made by Ed Casswell and seconded by Gregory Amendola, the following resolution was offered:

**BE IT RESOLVED**, that item V is approved as presented.

**A. OFFICIAL BANK DEPOSITORY - ALL FUNDS**

(Ed. Law 2129, 2130; Comm. Reg. 170.2)

**BE IT RESOLVED**, that the following Banks and/or Trust Companies be and are hereby designated as the official depositories for the district funds during the school year 2018-2019:

- Chase Manhattan Bank
- TD Bank
- Capital One Bank
- Bridgehampton National Bank
- Sterling National Bank

**B. REGULAR MONTHLY MEETINGS**

(Ed. Law 1708 (quarterly), 2504)

**BE IT RESOLVED**, that the regular business school board meetings for the 2018-2019 school year be held at times and locations to be identified prior to date of each meeting, on the following dates:

- |                    |   |
|--------------------|---|
| August 27, 2018    | Regular Meeting   |
| September 24, 2018 | Regular Meeting   |
| October 22, 2018   | Regular Meeting   |
| November 19, 2018  | Regular Meeting   |
| December 17, 2018  | Regular Meeting   |
| January 14, 2019   | Regular Meeting   |
| February 4, 2019   | Regular Meeting   |
| March 18, 2019     | Regular Meeting   |
| April 16, 2019     | Regular Meeting / BOCES Budget Vote and Elections       |
| May 7, 2019        | Public Hearing (Budget) (Ed. Law 2018 (5))              |
| May 21, 2019       | Regular Meeting & Budget Vote/Election (Ed. Law 2022-a) |
| June 17, 2019      | Regular Meeting   |
| July 11, 2019      | 2019-2020 Organizational Meeting/Regular Meeting        |

**C. DISTRICT ANNUAL PUBLIC HEARING/BUDGET VOTE/ELECTION**  
(Ed. Law 2022-a; Ed. Law 2018 (5))

**BE IT RESOLVED**, that pursuant to Section 2022-a of the Education Law the third Tuesday in May (May 21, 2019) is hereby designated as the date of the Annual Meeting to vote upon the appropriation of the necessary funds to meet the estimated expenditures of the school district, on any propositions involving the expenditure of money or authorizing the levy of taxes, and for the election of the members of the Board of Education; and that the 7th day of May, 2019, is hereby designated as the District Public Hearing date to review the proposed budget that will be voted upon on May 21, 2019.

**D. OFFICIAL NEWSPAPERS**  
(Ed. Law 2004; Gen. Municipal Law 103)

**BE IT RESOLVED**, that the official school district newspapers designated for legal notices are *The Village Beacon Record*, *The Long Island Business News* and *Newsday* for the 2018-2019 school year.

All in favor – Motion carried 4-0

**VI. OTHER APPOINTMENTS**

**A. COMMITTEE/SUBCOMMITTEE ON SPECIAL EDUCATION:**  
(Comm. Reg. Subchapter P, Part 200)

Upon a motion made by Gregory Amendola, and seconded by Sean Casswell, the following resolution was offered:

**BE IT RESOLVED**, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee/Subcommittee on Special Education in accordance with the provisions of the Education Law, Section 4402. The following people and positions are recommended for Board of Education approval for the 2018-2019 school year:

Chairperson	Andrea Moscatiello
Chairperson	Kristen White
Chairperson	Susan Randazzo
Chairperson	Krista Legge
Alternate Chairperson	Mark Muchnik
Alternate Chairperson	Jennifer Wafer
Alternate Chairperson	Juliet Williams
Alternate Chairperson	Meredith Picone
Student's Teacher	as per Education Law 4402
Alternate Parent Member	Jenny Andersson
Alternate Parent Member	Mary Anne Palmese
Alternate Parent Member	Laurie Christiansen
School Psychologist	Mark Muchnik
School Psychologist	Jennifer Wafer
School Psychologist	Juliet Williams
School Psychologist	Meredith Picone

District Special Education	Teacher Members
District Regular Education	Teacher Members
School Physicians	Rocky Point Medical Care, P.C. (Dr. Gil) Peconic Bay Medical Care

All in favor – Motion carried 4-0

**B. APPOINTMENTS TO THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Upon a motion made by Sean Callahan, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that the Rocky Point Board of Education approves the appointment of a generic representative of the Suffolk County Department of Social Services for the Rocky Point Committee on Preschool Special Education which would be at the discretion of Suffolk County for the 2018-2019 school year.

**BE IT FURTHER RESOLVED**, that the Rocky Point Board of Education approves the appointment of a representative of the providing testing agency as a generic member of the Rocky Point Committee on Preschool Special Education for the 2018-2019 school year.

**BE IT FURTHER RESOLVED**, that in accordance with Commissioner’s Regulations, Part 200, each Board of Education shall appoint a Committee on Preschool Special Education. The following people and positions are recommended for Board of Education approval for the 2018-2019 school year:

Chairperson	Andrea Moscatiello
Chairperson	Kristen White
Chairperson	Susan Randazzo
Chairperson	Krista Legge
Alternate Chairperson	Mark Muchnik
Alternate Chairperson	Jennifer Wafer
Alternate Chairperson	Juliet Williams
Alternate Chairperson	Meredith Picone
Student’s Teacher	as per Education Law 4402
Alternate Parent Member	Jenny Andersson
Alternate Parent Member	Mary Anne Palmese
Alternate Parent Member	Laurie Christiansen
School Psychologist	Mark Muchnik
School Psychologist	Jennifer Wafer
School Psychologist	Juliet Williams
School Psychologist	Meredith Picone
District Special Education	Teacher Members
District Regular Education	Teacher Members
School Physicians	Rocky Point Medical Care, P.C. (Dr. Gil) Peconic Bay Medical Care

**Evaluator:** For any meetings prior to the initial recommendation, a professional who participated in the evaluation of the child for whom services are first being sought.

**Teacher:** For any meeting held to review or re-evaluate the status of the preschool child, the child's Pre-School Teacher.

**Suffolk County Representative:** For a child in transition from an early intervention program, the appropriately licensed or certified professional from the Department of Health Program.

All in favor – Motion carried 4-0

**C. SURROGATE PARENT:**

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

**BE IT RESOLVED**, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Surrogate Parent in accordance with the provisions of the Education Law, Section 4402. The following person is recommended for Board of Education approval for the 2018-2019 school year to serve as a Surrogate Parent:

Laurie Christiansen  
Mary Anne Palmese

All in favor – Motion carried 4-0

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that items D 1, 2 & 3 are approved as presented.

**D. (1) IMPARTIAL HEARING OFFICERS** (As per the provisions of Chapter 403 of the Laws of 1993 Commissioner of Education Mandate Amendment to Section 4404(1) of the Education Law)

**IT IS HEREBY RESOLVED**, that pursuant to a parental request for an Impartial Hearing is filed pursuant to the Individuals with Disabilities in Education Act (IDEA), the Board of Education will arrange for an impartial due process hearing to be conducted.

**RESOLVED**, the Board will immediately-but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent-initiate the process to select an impartial hearing officer (IHO) through a rotational selection process. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on its behalf.

**RESOLVED**, the District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO certified in New York State and available to serve in the District. The appointment of an IHO will be made only from such list and in accordance with the alphabetical rotation selection process and the timelines and procedures established by the Commissioner of Education. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department.

**D. (2) COMPENSATION OF IMPARTIAL HEARING OFFICERS (IHO)**

**IT IS HEREBY FURTHER RESOLVED**, as per the Board of Education District Policy No. 7670, the District will be responsible for compensating the IHO for prehearing, hearing and post hearing activities at the rate agreed upon at the time of the IHO's appointment.

**D. (3) 2018-2019 COMPENSATION SCHEDULE FOR IMPARTIAL HEARING OFFICERS**

**BE IT FURTHER RESOLVED**, that the Rocky Point Board of Education approves the 2018-2019 Compensation Schedule for Impartial Hearing Officers in accordance with the following:

Pursuant to 8 NYCRR 200.21, compensation for Impartial Hearing Officers for pre-hearing, hearing, and post-hearing activities shall be the maximum rate prescribed in a schedule approved by the director of the Division of the Budget. For the 2018-2019 school year the rate is \$100.00 per hour.

The District will also reimburse the IHO for certain travel and other hearing-related expenses (e.g., duplication and telephone costs) pursuant to the schedule. The School District shall not reimburse Impartial Hearing Officers for any meal or lodging expenses they may incur.

The School District shall, upon review and approval of properly submitted documentation, reimburse Impartial Hearing Officers for automobile travel at the most recent mileage rate approved by the Internal Revenue Service and for the cost of tolls necessarily incurred as a result of attending the impartial hearing. However, the maximum amount reimbursed by the School District for mileage and travel related expenses shall not exceed \$50.00 per day for each day the Impartial Hearing Officer attends the hearing.

All in favor – Motion carried 4-0

**VII. AUTHORIZATIONS**

Upon a motion made by Sean Callahan, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that item VII is approved as presented.

**A. AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO FILE APPLICATIONS AND GRANTS IN COMPLIANCE WITH FEDERAL AND STATE REGULATIONS**

**BE IT RESOLVED**, that Dr. Michael F. Ring, Chief School Officer, be hereby authorized as district representative to file all applications in compliance with Federal and State regulations and grants for the 2018-2019 school year.

**B. AUTHORIZATION TO APPROVE CONFERENCES, WORKSHOPS, ETC. REQUESTS (General Municipal Law 77.b)**

**BE IT RESOLVED**, that Dr. Michael F. Ring, Superintendent of Schools, and/or his designee, be authorized to approve all conferences, workshops, etc. requests for school district staff members for the 2018-2019 school year.

**C. AUTHORIZATION TO ESTABLISH PETTY CASH FUNDS (Comm. Reg. 170.4)**

**BE IT RESOLVED**, that the Administration be authorized to establish petty cash funds for the 2018-2019 school year as follows:

Central Office – Dr. Michael F. Ring	\$100.00
Business Office – Gregory Hilton	\$100.00
Rocky Point High School – Susann Crossan	\$100.00
Rocky Point Middle School – James Moeller	\$100.00
Joseph A. Edgar School – Linda Murphy	\$100.00
Frank J. Carasiti Elementary School – Dr. Virginia Gibbons	\$100.00

**D. DESIGNATION OF AUTHORIZED SIGNATURES ON CHECKS (Ed. Law 1709-29; Comm. Reg.. 170.4)**

**BE IT RESOLVED**, that Virginia Holloway, School District Treasurer, be authorized to sign checks for the 2018-2019 school year, and that Linda Bilski, Deputy School District Treasurer, and Gregory Hilton, School Business Official, and Dr. Michael F. Ring, Superintendent of Schools, be authorized to sign checks for the 2018-2019 school year in the absence of Virginia Holloway; and furthermore that two signatories be required for any check exceeding \$10,000 and that the signatories for such checks be the School District Treasurer and the Superintendent of Schools or the School Business Official.



**E. AUTHORIZATION FOR CHIEF SCHOOL OFFICER and SCHOOL BUSINESS OFFICIAL TO APPROVE BUDGET TRANSFERS (Ed. Law 1720, 2523)**

**BE IT RESOLVED**, that, pursuant to Commissioner's Regulation Section 170.2 and accordance with Board of Education policy number 5330, Dr. Michael F. Ring, Chief School Officer and Gregory Hilton, School Business Official (acting in the same capacity as the Assistant Superintendent for Finance and Operations) be authorized to approve budget transfers during the 2018-2019 school year.

**F. AUTHORIZATION FOR USE OF CHECK SIGNER**

**BE IT RESOLVED**, that the Deputy School District Treasurer and the School District Treasurer shall have use of their own check signer with USB flash drive devices containing the signature of the Deputy School District Treasurer and the School District Treasurer, respectively.

**G. AUTHORIZATION TO INVEST DISTRICT FUNDS**

**BE IT RESOLVED**, that Virginia Holloway, District Treasurer, during the school year 2018- 2019, and in her absence, Linda Bilski, Deputy District Treasurer, be authorized to invest district funds in accordance with the applicable state laws - Ed. Law 1723 (a).

**H. AUTHORIZATION TO ENTER INTO AGREEMENT FOR COOPERATIVE EDUCATIONAL SERVICES WITH EASTERN SUFFOLK BOCES**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education enters into an agreement for Cooperative Educational Services with the Eastern Suffolk BOCES for fiscal year 2018-2019 at an estimated cost of \$8,206,641 subject to change based on the actual needs for programs and services during the 2018-2019 school year.

All in favor – Motion carried 4-0

**VIII. OTHER ITEMS**

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

**BE IT RESOLVED**, that items VII A-T are approved as presented.

**A. BONDING SUPERINTENDENT OF SCHOOLS, SCHOOL DISTRICT TREASURER, DEPUTY SCHOOL DISTRICT TREASURER, SCHOOL BUSINESS OFFICIAL, AND ALL OTHER EMPLOYEES**

**BE IT RESOLVED**, that the Superintendent of Schools, School Business Official, School District Treasurer, Deputy School District Treasurer, School District Clerk and Director of Child Nutrition shall be bonded at a minimum of \$1,500,000.00; Extra-Class Activity Treasurer and Board of Education President shall be bonded at a minimum of \$200,000.00, and all other employees shall be bonded at a minimum of \$100,000.00.



**B. ESTABLISH MILEAGE REIMBURSEMENT RATE (Ed. Law 2118)**

**BE IT RESOLVED**, that the Board of Education establishes the mileage rate for reimbursement to school district employees for school business mileage at the prevailing Internal Revenue Service rate per mile during the 2018-2019 school year.

**C. REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS 3410, 5220, 5410, 5681, 7110 (first reading)**

**BE IT RESOLVED**, that the Board of Education reviews and re-adopts the following policies (*first reading*):

- 3410 Code of Conduct on School Property
- 5220 District Investments
- 5410 Purchasing
- 5681 School Safety Plans
- 7110 Rocky Point School District's Comprehensive Attendance Plan

**D. REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS 5660, 5661, 6212, 6550, 7130, 7131, 7243, 7512, 7513, 8240 AND REMOVAL OF BOARD OF EDUCATION POLICY #5662. (SECOND READING)**

**BE IT RESOLVED** that the Board of Education reviews, re-adopts and/or deletes the following policies as indicated below: (*second reading*)

- #5660— Meal Charging and Prohibition Against Meal Shaming
- #5661—District Wellness Policy
- #6212—Certification and Qualifications
- #6550—Leaves of Absence
- #7130—School Admission and Residency
- #7131— Education of Students in Temporary Housing
- #7243—Military Recruiters and Institutions of Higher Education
- #7512—Student Physicals
- #7513—Medication and Personal Care Items
- #8240—Instruction in Certain Subjects
- #5662—Meal Charging will be deleted

**E. ESTABLISH THE SUBSTITUTE RATE OF PAY SCHEDULE**

**BE IT RESOLVED**, that the Board of Education establish the following substitute rate of pay schedule for the 2018-2019 fiscal year:

***Non-Instructional Staff:***

Clerical	\$ 12.00 per hour
Custodial	\$ 15.00 per hour
Groundskeeper I	\$ 15.00 per hour
Food Service Worker	\$ 12.00 per hour

School Health Aide	\$ 12.00 per hour
Guard	\$ 18.30 per hour
Teacher Aide/ Hall Monitor/Monitor	\$ 12.00 per hour
School Nurse	\$ 28.00 per hour
Maintenance Mechanic II	\$ 18.86 per hour
School Communications Coordinator	\$ 25.00 per hour
<b><i>Budget Hearing/Vote/Election Staff:</i></b>	
Chief Inspector	\$15.00 per hour
Board of Registration	\$12.50 per hour
Teller	\$12.50 per hour
Poll Clerk	\$12.50 per hour
Substitutes for above	\$12.50 per hour

***Teaching/Teaching Assistant Staff:***

A. Substitute Teacher/Teaching Assistant per diem daily rate of \$125.00

B. In cases where the Substitute Teacher/Teaching Assistant assignment lasts thirty (30) continuous days or more for the same teacher, the substitute will be paid at a per diem rate of \$225 beginning on day thirty-one (31).

C. Preferred Substitute Teachers/Teaching Assistants will earn a per diem rate of \$150.

**F. ROCKY POINT SCHOOL-LEVEL AND DISTRICT SAFETY PLANS**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point School-level and District Safety Plans.

**G. RE-ADOPTION OF PURCHASING MANUAL**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education re-adopts the Purchasing Manual, as attached.

**H. OPENING/CLOSING OF DISTRICT BANK ACCOUNTS**

**BE IT RESOLVED**, that the Board of Education authorizes the Superintendent of Schools, School Business Official and/or District Treasurer to open and close bank accounts as necessary to fulfill the banking needs of the district.

**I. STUDENT ACTIVITY CONTRACTS**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Purchasing Agent to enter into contracts for services to be provided for events and activities of district-sponsored clubs and organizations, as well as those sponsored by the district, in accordance with the attached schedule.

**J. AUDIT COMMITTEE CHARTER**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Audit Committee Charter as per the attached.

**K. AUTHORIZATION – SCHOOL BOARD MEMBERSHIP DUES**

**BE IT RESOLVED**, that the School Board membership indicated below is hereby authorized for the 2018-2019 fiscal year, with associated estimated costs as follows:

Nassau/Suffolk School Boards Association	\$3,425.00
--	------------

**L. RESOLUTION IN OPPOSITION TO FIELD TESTING**

**WHEREAS** the Board of Education of the Rocky Point Union Free School District has heretofore voiced its opposition to mandatory field testing of standardized assessments and;

**WHEREAS** the New York State Education Department has selected various schools of the Rocky Point Union Free School District for field testing of standardized assessments during the 2018-2019 school year and;

**WHEREAS** the Board of Education of the Rocky Point Union Free School District as the elected governing body of the school district continues in its belief that field testing of standardized assessments is not in the best interest of its students or instructional program; Now therefore,

**BE IT RESOLVED**, that the Rocky Point Union Free School District respectfully declines to participate in any and all field testing of standardized assessments during the 2018-2019 school year and directs the Superintendent of Schools to take all necessary steps to effectuate this resolution and provide notification of same to the State Education Department.

**M. RECERTIFICATION OF QUALIFIED LEAD EVALUATORS AND EVALUATORS FOR TEACHERS AND PRINCIPALS**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education, hereby recertifies Susan Wilson, Linda Murphy, Dr. Scott O'Brien, Susann Crossan, Jonathan Hart, Michael Gabriel, James Moeller, Kristen White, Dawn Meyers, Dr. Courtney Herbert, Charles Delargy, Dr. Virginia Kelly-Gibbons, Vivien Leary, Andrea Moscatiello, Melinda Brooks, Anja Groth, and Aaron Factor as Qualified Lead Evaluators or Evaluators of classroom teachers and building principals and certifies having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9. This recertification has been issued in accordance with the process for certifying lead evaluators and evaluators described in the district's Annual Professional Performance Review Plan.

**N. 2019-2020 BUDGET DEVELOPMENT CALENDAR**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2019-2020 Budget Development Calendar as attached.

**O. CERTIFICATION OF THE ROCKY POINT UFSD ANNUAL PERFORMANCE REVIEW PLAN IN COMPLIANCE WITH THE REQUIREMENTS OF EDUCATION LAW §3012-D AND SUBPART 30-3 OF THE RULES OF THE BOARD OF REGENTS**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Rocky Point Union Free School District hereby certifies the Annual Professional Performance Review (APPR) Plan in compliance with the requirements of Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents and has been adopted by the governing body of the school district or BOCES;

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools is directed to file the foregoing District Certification Form.

**P. SURPLUS EQUIPMENT**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve for surplus the following attached lists of equipment.

**Q. SURPLUS BOOKS – JAE LIBRARY**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve for surplus the following attached lists of 851 books.

**R. BID #17-06 LEXMARK OEM TONER CARTRIDGES & SUPPLIES – BID EXTENSION FOR 2018-2019**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with CDW Government LLC for Lexmark OEM Toner Cartridges and Supplies, for the 2018-2019 fiscal year, at no additional cost as per the attached.

**S. ST. CHARLES HOSPITAL CONSULTANT CONTRACT EXTENSION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to renew the contract with St. Charles Hospital for sports medicine Physician/Physician Assistant, as per the attached.

**T. SPECIAL EDUCATION CONTRACT – THREE VILLAGE CENTRAL SCHOOL DISTRICT EXTENDED SCHOOL YEAR PROGRAM FOR 2018**

**BE IT RESOVLED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Three Village Central School District, for special education students' services in the Three Village Central School District's Extended School Year Program for 2018, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

All in favor – Motion carried 4-0

**U. PERSONNEL**

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the attached Personnel changes.

Motion carried 3-0  
1 Abstention - Sean Callahan

**V. NEW BUSINESS**

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss. There was no new business.

Mrs. Sullivan extended her congratulations to Ms. Dawn Meyers on her interim appointment as Assistant Principal at Rocky Point Middle School.

**W. ADJOURNMENT**

Upon a motion made by Sean Callahan and seconded by Ed Casswell, the Board of Education adjourned the meeting at 7:13 p.m.

All in favor – Motion carried 4-0

Respectfully submitted,

Kelly White  
District Clerk

**MINUTES  
ROCKY POINT PUBLIC SCHOOLS  
SPECIAL MEETING OF THE BOARD OF EDUCATION  
July 25, 2018**

Mrs. Sullivan called the meeting to order at 5 p.m. in the conference room of Rocky Point Middle School.

Pledge of Allegiance

Present: Susan Sullivan, President  
Sean Callahan, Vice President  
Gregory Amendola, Trustee  
Edward Casswell, Trustee  
Joseph Coniglione, Trustee  
Kelly White, District Clerk

Absent: None

**EXECUTIVE SESSION**

At 5 p.m., a motion was made by Sean Callahan and seconded by Ed Casswell to go into Executive Session to discuss a specific personnel issue.

All in favor – Motion carried 5-0

The Board returned to Open Session at 6:20 p.m.

**ADJOURNMENT**

At 6:20 p.m., a motion was made by Ed Casswell and seconded by Sean Callahan to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Kelly White  
District Clerk

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FINANCE REPORTS  
FOR THE MONTH ENDED JUNE 2018**

**BOARD MEETING BOOK**

TREASURER'S REPORT

**Rocky Point Union Free School District  
Treasurer's Report  
For the Month Ended: June 30, 2018**



Rocky Point Union Free School District  
Treasurer's Report  
General Fund - Investment A2008  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018	11,723,573.54
Receipts:		
Funding Transfer: Interfund Transfers	900,000.00	
Interest Revenue	10,598.62	
Cleary School State Aid 2017-2018	47,336.12	
Commercial Gaming Revenue 2017-2018	24,590.21	
General Aid Revenue 2017-2018	1,338,355.91	
Excess Cost Aid 2017-2018	1,319,998.15	
Tax Revenue	14,155,814.87	
State Breakfast & Lunch Revenue	2,227.00	
Federal Breakfast & Lunch Revenue	56,504.00	
		17,855,424.88
Disbursements:		
Funding Transfer: AP Warrants	3,191,625.12	
Funding Transfer: Interfund Transfers	20,520.25	
Funding Transfer: TAN Principal & Interest	4,565,394.16	
Funding Transfer: Net Payroll	4,890,285.47	
Funding Transfer: Payroll Deductions	2,583,651.84	
		(15,251,476.84)
Total available balance per General Ledger as of:	6/30/2018	14,327,521.58
Bank Balance as of: 6/30/2018		14,327,521.58

Prepared by: Linda Bilski  
Date: 7/3/2018

Reviewed by: Virginia Holloway  
Date: 7/3/2018

A2008

ROCKY POINT UFSD  
GENERAL FUND INVESTMENT ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY** FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 05/31/18	\$11,723,573.54	Number of Days in Cycle	29
9 Deposits/Credits	\$17,855,424.88	Minimum Balance This Cycle	\$11,723,573.54
Interest Paid	\$0.00	Average Collected Balance	\$18,692,037.69
12 Checks/Debits	(\$15,251,476.84)	Interest Earned During this Cycle	\$0.00
Service Charges	\$0.00	Interest Paid Year-To-Date	\$59,931.37
Ending Balance 06/29/18	\$14,327,521.58		

**ACCOUNT DETAIL** FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
06/04	ACH deposit BROOKHAVEN CASH DISB 060418 ROCKY POINT SCH DIST	\$7,616,299.97		\$19,339,873.51
06/08	ACH deposit NYS OSC ACH 060818 ROCKY POINT SCHOOL DIS AP00033335899	\$58,731.00		\$19,398,604.51
06/11	ACH deposit BROOKHAVEN CASH DISB 061118 ROCKY POINT SCH DIST	\$5,214,479.23		\$24,613,083.74
06/12	Book transfer debit TO ...3946		\$1,154,311.84	\$23,458,771.90
06/12	Book transfer debit TO ...3954		\$744,602.23	\$22,714,169.67
06/14	Book transfer debit TO ...9596		\$250,695.03	\$22,463,474.64
06/15	ACH deposit NYS OSC ACH 061518 ROCKY POINT SCHOOL DIS AP00033349454	\$1,319,998.15		\$23,783,472.79
06/18	ACH deposit BROOKHAVEN CASH DISB 061818 ROCKY POINT SCH DIST	\$1,325,035.67		\$25,108,508.46
06/18	ACH deposit NYS OSC ACH 061818 ROCKY POINT SCHOOL DIS AP00033355057	\$47,336.12		\$25,155,844.58

Thank you for banking with us.

## DETAIL ACCOUNT TRANSACTIONS - A 2008 CAPITAL ONE INVESTMENT - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	11,723,573.54
06/04/18	1026332			TAX REVENUE #19	CR-12	7,616,299.97	0.00	19,339,873.51
06/05/18	321			TAN P & I DUE 6.27.18	JE-25	0.00	3,556,583.33	15,783,290.18
06/08/18	1026339			FEDERAL B'FAST REVENUE	CR-13	11,551.00	0.00	15,794,841.18
06/08/18	1026342			STATE LUNCH REVENUE MA	CR-13	1,638.00	0.00	15,796,479.18
06/08/18	1026340			STATE B'FAST REVENUE MAY	CR-13	589.00	0.00	15,797,068.18
06/08/18	1026341			FEDERAL LUNCH REVENUE	CR-13	44,953.00	0.00	15,842,021.18
06/11/18	1026338			TAX REVENUE #20	CR-12	5,214,479.23	0.00	21,056,500.41
06/12/18	1026347			TRUST & AGENCY DEDUCTIO	CR-13	0.00	744,602.23	20,311,898.18
06/12/18	1026348			FUNDING NET PAYROLL 6.15.	CR-13	0.00	1,154,311.84	19,157,586.34
06/14/18	1026359			FUNDING WARRANT #83	CR-13	0.00	250,695.03	18,906,891.31
06/15/18	1026361			EXCESS COST AID 2017-2018	CR-13	1,319,998.15	0.00	20,226,889.46
06/18/18	1026360			TAX REVENUE #21	CR-13	1,325,035.67	0.00	21,551,925.13
06/18/18	1026362			'17-'18 STATE AID CLEARY SC	CR-13	47,336.12	0.00	21,599,261.25
06/18/18	1026423			INTEREST REVENUE	CR-13	10,598.62	0.00	21,609,859.87
06/20/18	338			INTERFUND TRANSFER	JE-25	900,000.00	0.00	22,509,859.87
06/20/18	1026375			FUNDING WARRANT #85	CR-13	0.00	2,312,863.69	20,196,996.18
06/20/18	1026376			TRUST & AGENCY DEDUCTIO	CR-13	0.00	1,694,114.19	18,502,881.99
06/20/18	1026377			FUNDING NET PAYROLL 6.22.	CR-13	0.00	3,445,743.04	15,057,138.95
06/25/18	355			RELEASE INTERFUND RECEI	JE-25	0.00	20,520.25	15,036,618.70
06/25/18	354			TAN PRINCIPAL & INTEREST	JE-25	0.00	1,008,810.83	14,027,807.87
06/25/18	1026392			TRUST & AGENCY DEDUCTIO	CR-13	0.00	144,935.42	13,882,872.45
06/25/18	1026393			FUNDING NET PAYROLL 6.29.	CR-13	0.00	290,230.59	13,592,641.86
06/27/18	1026422			FUNDING WARRANT #88	CR-13	0.00	628,066.40	12,964,575.46
06/29/18	1026424			COMMERCIAL GAMING REVE	CR-13	24,590.21	0.00	12,989,165.67
06/29/18	1026425			GENERAL AID REVENUE 2017	CR-13	1,338,355.91	0.00	14,327,521.58
				TOTALS		17,855,424.88	15,251,476.84	14,327,521.58

Rocky Point Union Free School District  
Treasurer's Report  
General Fund - AP Checking A2010  
As of June 30, 2018

Reconciled Balance as of: 5/31/2018 1,663,659.64

Receipts:

Refunds	2,687.15	
Petty Cash Return	181.17	
Varsity Sports Banquet	7,645.00	
Senior Prom	43,800.00	
Community Ed	43,840.00	
Insurance Proceeds	24,437.59	
Redeposit NSF Checks	112.00	
State Aid June 2017-2018	926,432.65	
Lost Books	292.19	
Lost Calculators	115.00	
Copy Fee	2.00	
Foster Tuition	38,178.90	
Donations	583.25	
Health, Dental, Life	8,826.34	
Funding Transfer	<u>3,191,625.12</u>	
		4,288,758.36

Disbursements:

NSF Check	1,262.00	
Cash Disbursements	<u>3,361,031.89</u>	
		<u>(3,362,293.89)</u>

Total available balance per General Ledger as of: 6/30/2018 2,590,124.11

Bank Balance as of: 6/30/2018 2,306,240.43

Add: Deposits In Transit 932,959.70

Less: Outstanding Checks (649,076.02)

Adjusted Bank Balance as of: 6/30/2018 2,590,124.11

Prepared by: Linda Bilski  
Date: 7/9/2018

Reviewed by: Virginia Housley  
Date: 7/19/2018

A2010

ROCKY POINT UFSD  
GENERAL FUND CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 05/31/18	\$2,736,557.59	Number of Days in Cycle	29
28 Deposits/Credits	\$3,355,798.66	Minimum Balance This Cycle	\$1,667,844.82
247 Checks/Debits	(\$3,786,115.82)	Average Collected Balance	\$2,329,683.85
Service Charges	\$0.00		
Ending Balance 06/29/18	\$2,306,240.43		

**ACCOUNT DETAIL FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
06/01	Check 108643		\$1,568.00	\$2,734,989.59
06/01	Check 108567		\$17.44	\$2,734,972.15
06/04	Customer Deposit	\$24,607.13		\$2,759,579.28
06/04	Check 108709		\$900,033.65	\$1,859,545.63
06/04	Check 108695		\$39,532.29	\$1,820,013.34
06/04	Check 108729		\$17,925.54	\$1,802,087.80
06/04	Check 108687		\$11,627.69	\$1,790,460.11
06/04	Check 108696		\$10,307.49	\$1,780,152.62
06/04	Check 108710		\$8,080.28	\$1,772,072.34
06/04	Check 108626		\$6,615.21	\$1,765,457.13
06/04	Check 108724		\$2,800.00	\$1,762,657.13
06/04	Check 108717		\$2,362.50	\$1,760,294.63
06/04	Check 108731		\$2,157.32	\$1,758,137.31
06/04	Check 108691		\$1,508.00	\$1,756,629.31
06/04	Check 108692		\$475.08	\$1,756,154.23
06/04	Check 108704		\$430.00	\$1,755,724.23
06/04	Check 108677		\$280.00	\$1,755,444.23
06/04	Check 108725		\$271.04	\$1,755,173.19
06/04	Check 108693		\$162.58	\$1,755,010.61

Thank you for banking with us.

ROCKY POINT UFSD		
OUTSTANDING CHECK LIST		
AS OF JUNE 30, 2018		
CHECK#	CHECK DATE	CHECK AMOUNT
108430	4/24/2018	\$20.06
108531	5/8/2018	\$8.84
108588	5/15/2018	\$20.00
108589	5/15/2018	\$1,000.00
108594	5/15/2018	\$338.40
108742	6/5/2018	\$19.02
108746	6/5/2018	\$6.97
108835	6/12/2018	\$7,996.80
108852	6/19/2018	\$404.33
108859	6/19/2018	\$60.00
108861	6/19/2018	\$60.00
108870	6/19/2018	\$1,470.00
108872	6/19/2018	\$282.00
108877	6/19/2018	\$60.00
108881	6/19/2018	\$1,500.00
108888	6/19/2018	\$338.40
108893	6/19/2018	\$106.94
108895	6/19/2018	\$737.40
108905	6/19/2018	\$3,408.80
108908	6/19/2018	\$3,171.66
108921	6/26/2018	\$441.62
108922	6/26/2018	\$21.00
108923	6/26/2018	\$80.00
108924	6/26/2018	\$3,543.89
108925	6/26/2018	\$15,208.67
108926	6/26/2018	\$1,350.21
108927	6/26/2018	\$14.70
108928	6/26/2018	\$1,020.00
108929	6/26/2018	\$60.00
108930	6/26/2018	\$2,385.94
108931	6/26/2018	\$224.04
108932	6/26/2018	\$20.99
108933	6/26/2018	\$14,828.34
108934	6/26/2018	\$294.26
108935	6/26/2018	\$3,110.73
108936	6/26/2018	\$126.76
108937	6/26/2018	\$1,741.45
108938	6/26/2018	\$156.57
108939	6/26/2018	\$1,000.29
108940	6/26/2018	\$4.99
108941	6/26/2018	\$412.80
108944	6/26/2018	\$466,514.69
108945	6/26/2018	\$72.50
108946	6/26/2018	\$50.00
108947	6/26/2018	\$1,123.77
108948	6/26/2018	\$185.59
108949	6/26/2018	\$400.00
108953	6/26/2018	\$56,639.83
108954	6/26/2018	\$4,598.29
108955	6/26/2018	\$1,693.00
108956	6/26/2018	\$1,805.15
108957	6/26/2018	\$614.46
108958	6/26/2018	\$30.72
108959	6/26/2018	\$945.00

108960	6/26/2018	\$48.61	
108961	6/26/2018	\$5,587.69	
108962	6/26/2018	\$3,897.05	
108963	6/26/2018	\$33,387.29	
108964	6/26/2018	\$19.84	
108965	6/26/2018	\$439.25	
108966	6/26/2018	\$3,966.42	
		\$649,076.02	

## DETAIL ACCOUNT TRANSACTIONS - A 2010 CAPITAL ONE AP CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	1,663,659.64
06/01/18	1026328			NATIONAL UNION FIRE INSU	CR-12	24,437.59	0.00	1,688,097.23
06/01/18	1026329			NRG / SEMI PAYMENT	CR-12	169.54	0.00	1,688,266.77
06/01/18	1026330			HEALTH, DENTAL, LIFE	CR-12	7,806.18	0.00	1,696,072.95
06/06/18				* SEE CASH DISBURSEMENT	CD-82	0.00	169,406.77	1,526,666.18
06/08/18	1026335			LOST BOOKS	CR-12	110.00	0.00	1,526,776.18
06/08/18	1026336			VARSITY SPORTS BANQUET	CR-12	7,645.00	0.00	1,534,421.18
06/08/18	1026337			SR PROM	CR-12	43,800.00	0.00	1,578,221.18
06/08/18	1026333			COMMUNITY ED / SUMMER	CR-12	6,365.00	0.00	1,584,586.18
06/08/18	1026334			COMMUNITY ED / SUMMER	CR-12	1,675.00	0.00	1,586,261.18
06/12/18	1026345			FOSTER CHILD TUITION 16-1	CR-12	11,529.27	0.00	1,597,790.45
06/12/18	335			NSF CHECK	JE-25	0.00	300.00	1,597,490.45
06/12/18	1026346			VACATION REPAYMENT / FUL	CR-12	323.00	0.00	1,597,813.45
06/13/18				* SEE CASH DISBURSEMENT	CD-83	0.00	250,695.03	1,347,118.42
06/14/18	1026359			FUNDING WARRANT #83	CR-13	250,695.03	0.00	1,597,813.45
06/14/18	349			NSF CHECK	JE-25	0.00	150.00	1,597,663.45
06/14/18	350			NSF CHECK	JE-25	0.00	300.00	1,597,363.45
06/14/18	351			NSF CHECK	JE-25	0.00	56.00	1,597,307.45
06/14/18	352			BOUNCED CHECK	JE-25	0.00	56.00	1,597,251.45
06/15/18	1026358			SUMMER DRIVERS ED	CR-12	12,000.00	0.00	1,609,251.45
06/15/18	1026352			SUMMER COMM ED	CR-12	790.00	0.00	1,610,041.45
06/15/18	1026353			SUMMER COMM ED	CR-12	1,320.00	0.00	1,611,361.45
06/15/18	1026354			SUMMER DRIVERS ED	CR-12	12,800.00	0.00	1,624,161.45
06/15/18	1026355			SUMMER COMMUNITY ED	CR-12	2,635.00	0.00	1,626,796.45
06/15/18	1026356			LOST CALCULATOR CHARGE	CR-12	15.00	0.00	1,626,811.45
06/15/18	1026357			COPY FEE	CR-12	2.00	0.00	1,626,813.45
06/20/18				* SEE CASH DISBURSEMENT	CD-85	0.00	2,312,863.69	-686,050.24
06/20/18	1026375			FUNDING WARRANT #85	CR-13	2,312,863.69	0.00	1,626,813.45
06/22/18	1026383			RIVERHEAD CSD /TUITION F	CR-12	26,649.63	0.00	1,653,463.08
06/22/18	1026384			REFUND/CHILDREN'S PLUS I	CR-12	0.39	0.00	1,653,463.47
06/22/18	1026385			LOST BOOK	CR-12	22.00	0.00	1,653,485.47
06/22/18	1026386			LOST BOOK	CR-12	10.00	0.00	1,653,495.47
06/22/18	1026387			MS PETTY CASH BAL ON JUN	CR-12	12.76	0.00	1,653,508.23
06/22/18	1026388			DISTRIC OFFICE PETTY CAS	CR-12	90.00	0.00	1,653,598.23
06/22/18	1026389			LOST BOOK	CR-12	58.14	0.00	1,653,656.37
06/22/18	1026381			LOST CALSULATOR / CHLOE	CR-12	100.00	0.00	1,653,756.37
06/22/18	1026380			BUS TRANSPORATION SHAR	CR-12	2,194.22	0.00	1,655,950.59
06/22/18	1026378			HEALTH, LIFE	CR-12	1,020.16	0.00	1,656,970.75
06/22/18	1026379			DONATION / RETAIL BUSINES	CR-12	583.25	0.00	1,657,554.00
06/22/18	1026382			HS PETTY CASH BAL ON JUN	CR-12	10.41	0.00	1,657,564.41
06/26/18	414			NSF CHECK	JE-25	0.00	400.00	1,657,164.41
06/27/18				* SEE CASH DISBURSEMENT	CD-88	0.00	628,066.40	1,029,098.01
06/27/18	1026422			FUNDING WARRANT #88	CR-13	628,066.40	0.00	1,657,164.41



## DETAIL ACCOUNT TRANSACTIONS - A 2010 CAPITAL ONE AP CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/29/18	1026402			SUMMER COMM ED	CR-12	3,075.00	0.00	1,660,239.41
06/29/18	1026403			LOST BOOK HS	CR-12	15.00	0.00	1,660,254.41
06/29/18	1026404			17-18 FJC PETTY CASH BAL	CR-12	68.00	0.00	1,660,322.41
06/29/18	1026405			DRIVERS ED	CR-12	400.00	0.00	1,660,722.41
06/29/18	1026406			DRIVERS ED SUMMER	CR-12	400.00	0.00	1,661,122.41
06/29/18	1026407			COMMUNITY ED	CR-12	2,380.00	0.00	1,663,502.41
06/29/18	1026408			REDEPOSIT CK 327/JESSE M	CR-12	56.00	0.00	1,663,558.41
06/29/18	1026409			REDEPOSIT CK 192/LEE A GO	CR-12	56.00	0.00	1,663,614.41
06/29/18	1026410			LOST BOOK HS	CR-12	42.00	0.00	1,663,656.41
06/29/18	1026400			STATE AID JUNE 17-18	CR-12	926,432.65	0.00	2,590,089.06
06/29/18	1026401			JAE LOST BOOK	CR-12	35.05	0.00	2,590,124.11
				TOTALS		4,288,758.36	3,362,293.89	2,590,124.11

Report Completed 3:11 PM

Rocky Point Union Free School District  
Treasurer's Report  
General Fund - Investment A2011  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018		10,108,731.13
Receipts:			
	Interest Revenue	<u>1,658.84</u>	1,658.84
Disbursements:			<u>0.00</u>
Total available balance per General Ledger as of:	6/30/2018		<u>10,110,389.97</u>
Bank Balance as of:	6/30/2018		<u>10,110,389.97</u>

Prepared by: Linda Bilski  
Date: 7/12/2018

Reviewed by: Virginia Holloway  
Date: 7/12/2018

A 2011



JPMorgan Chase Bank, N.A.  
Northeast Market  
P O Box 182051  
Columbus, OH 43218 - 2051

June 01, 2018 through June 29, 2018

**Customer Service Information**

If you have any questions about your statement, please contact your Customer Service Professional.

00053475 WBS 802 211 18118 NNNNNNNNNN 1 000000000 C2 0000  
ROCKY POINT UFSD  
GENERAL FUND MONEY MARKET A/C  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

**Commercial Checking With Interest Summary**

	Number	Market Value/Amount	Shares
Opening Ledger Balance		\$10,108,731.13	
Deposits and Credits	1	\$1,658.84	
Withdrawals and Debits	0	\$0.00	
Checks Paid	0	\$0.00	
<b>Ending Ledger Balance</b>		<b>\$10,110,389.97</b>	
Average Ledger Balance	\$10,108,788	Annual Percentage Yield Earned	0.21%
Interest Credited This Period	\$1,658.84	Interest Credited Year-to-Date	\$8,101.12
Interest Rate(s): 06/01 to 06/30 at 0.20%			

**Deposits and Credits**

Ledger Date	Description	Amount
06/29	Interest Payment	\$1,658.84
<b>Total</b>		<b>\$1,658.84</b>

**Daily Balance**

Date	Ledger Balance	Date	Ledger Balance
06/29	\$10,110,389.97		

Your service charges, fees and earnings credit have been calculated through account analysis.

Please examine this statement of account at once. By continuing to use the account, you agree that: (1) the account is subject to the Bank's deposit account agreement, and (2) the Bank has no responsibility for any error in or improper charge to the account (including any unauthorized or altered check) unless you notify us in writing of this error or charge within sixty days of the mailing or availability of the first statement on which the error or charge appears.

DETAIL ACCOUNT TRANSACTIONS - A 2011 CHASE GENERAL FUND MM - 06/01/18 - 06/30/18

DATE	REF#	INVT	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	10,108,731.13
06/29/18	1026431			INTEREST REVENUE	CR-13	1,658.84	0.00	10,110,389.97
				TOTALS		1,658.84	0.00	10,110,389.97

Report Completed 2:18 PM

Rocky Point Union Free School District  
Treasurer's Report  
Cafeteria Checking - C207  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018		484,035.27
Receipts:			
	Miscellaneous Revenue	3.85	
	Café Sales	<u>15,268.57</u>	
			15,272.42
Disbursements:			
	NSF Check	20.00	
	Cash Disbursements	<u>28,893.50</u>	
			<u>(28,913.50)</u>
Total available balance per General Ledger as of:	6/30/2018		<u><u>470,394.19</u></u>
Bank Balance as of:	6/30/2018		476,913.58
Add:	Deposits In Transit		226.29
Less:	Outstanding Checks		<u>(6,745.68)</u>
Adjusted Bank Balance as of:	6/30/2018		<u><u>470,394.19</u></u>

Prepared by: Linda Bilski  
Date: 7/12/2018

Reviewed by: Virginia H. Conway  
Date: 7/12/2018

C207

ROCKY POINT UFSD  
CAFETERIA CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY** FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018

**Govt Banking Blended Chking**

Previous Balance 05/31/18	\$495,105.56
196 Deposits/Credits	\$16,683.79
32 Checks/Debits	(\$34,875.77)
Service Charges	\$0.00
Ending Balance 06/29/18	\$476,913.58

**ROCKY POINT UFSD**

Number of Days in Cycle	29
Minimum Balance This Cycle	\$472,684.08
Average Collected Balance	\$467,586.36

**ACCOUNT DETAIL** FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018

**Govt Banking Blended Chking**

**ROCKY POINT UFSD**

Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
06/01	Check 11226		\$28.45	\$495,077.11
06/01	Check 11215		\$10.57	\$495,066.54
06/04	Customer Deposit	\$262.18		\$495,328.72
06/04	Customer Deposit	\$245.71		\$495,574.43
06/04	Customer Deposit	\$220.90		\$495,795.33
06/04	V Vault Customer Deposit	\$205.10		\$496,000.43
06/04	Customer Deposit	\$102.00		\$496,102.43
06/04	V Vault Customer Deposit	\$84.95		\$496,187.38
06/04	Customer Deposit	\$76.18		\$496,263.56
06/04	Customer Deposit	\$63.00		\$496,326.56
06/04	V Vault Customer Deposit	\$60.80		\$496,387.36
06/04	Customer Deposit	\$56.96		\$496,444.32
06/04	Customer Deposit	\$52.20		\$496,496.52
06/04	Customer Deposit	\$50.95		\$496,547.47
06/04	V Vault Customer Deposit	\$42.20		\$496,589.67
06/04	V Vault Customer Deposit	\$14.08		\$496,603.75
06/04	Check 11236		\$4,863.30	\$491,740.45
06/04	Check 11240		\$4,264.24	\$487,476.21
06/04	Check 11238		\$1,166.53	\$486,309.68

Thank you for banking with us.

## Bank Reconciliation Outstanding Checks Listing as of 06/30/18

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
1234	05/29/18	MEADOW PROVISIONS CORP	240.68	N	
1249	06/05/18	NICKERSON VENDING LLC	75.00	N	
1264	06/26/18	BLESSING, KATHLEEN	28.90	N	
1265	06/26/18	BRANAGAN, MAUREEN	25.07	N	
1266	06/26/18	BRODSKY, CINDY	21.00	N	
1267	06/26/18	BRUNO, STEVEN	11.60	N	
1268	06/26/18	CHINESE FOOD SOLUTIONS, I	628.62	N	
1269	06/26/18	CREAM-O-LAND DAIRIES, LLC	1,563.95	N	
1270	06/26/18	CUTLER, MARY	28.75	N	
1272	06/26/18	ECOLAB INC.	699.38	N	
1273	06/26/18	ISLAND WHOLESALE MEATS &	552.56	N	
1274	06/26/18	JOHNSON, SEAN	26.86	N	
1275	06/26/18	LASURDO, JAMES	23.30	N	
1276	06/26/18	LIU, CHANG-JUN	9.05	N	
1277	06/26/18	MIVILA FOODS OF NY	69.38	N	
1278	06/26/18	MODERN ITALIAN BAKERY	1,299.59	N	
1279	06/26/18	NICHOLS, ROBERT	20.00	N	
1280	06/26/18	POULOS, DIANE	32.65	N	
1281	06/26/18	PROCOLD EAST	315.52	N	
1282	06/26/18	ROSMAN, JOHN	4.30	N	
1283	06/26/18	SCHRIER, H. & CO.	848.03	N	
1284	06/26/18	Staples Business Advantag	183.19	N	
1285	06/27/18	DAMERS, JOAN	38.30	N	
GRAND TOTAL			6,745.68		
TOTAL CHECKS			23		

Report Completed 12:27 PM

## DETAIL ACCOUNT TRANSACTIONS - C 207 CAPITAL ONE CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	484,035.27
06/01/18	1026363			CAF'T RECEIPTS	CR-11	124.35	0.00	484,159.62
06/01/18	1026363			CAF'T RECEIPTS	CR-11	20.00	0.00	484,179.62
06/01/18	1026363			CAF'T RECEIPTS	CR-11	43.53	0.00	484,223.15
06/01/18	1026363			CAF'T RECEIPTS	CR-11	35.45	0.00	484,258.60
06/01/18	1026363			CAF'T RECEIPTS	CR-11	4.04	0.00	484,262.64
06/01/18	1026363			CAF'T RECEIPTS	CR-11	46.25	0.00	484,308.89
06/01/18	1026363			CAF'T RECEIPTS	CR-11	111.60	0.00	484,420.49
06/01/18	1026363			CAF'T RECEIPTS	CR-11	129.75	0.00	484,550.24
06/01/18	1026363			CAF'T RECEIPTS	CR-11	86.84	0.00	484,637.08
06/01/18	1026363			CAF'T RECEIPTS	CR-11	89.60	0.00	484,726.68
06/01/18	1026363			CAF'T RECEIPTS	CR-11	76.15	0.00	484,802.83
06/01/18	1026363			CAF'T RECEIPTS	CR-11	263.50	0.00	485,066.33
06/01/18	1026363			CAF'T RECEIPTS	CR-11	217.40	0.00	485,283.73
06/01/18	1026363			CAF'T RECEIPTS	CR-11	46.00	0.00	485,329.73
06/01/18	1026363			CAF'T RECEIPTS	CR-11	158.65	0.00	485,488.38
06/04/18	1026364			CAF'T RECEIPTS	CR-11	119.90	0.00	485,608.28
06/04/18	1026364			CAF'T RECEIPTS	CR-11	70.00	0.00	485,678.28
06/04/18	1026364			CAF'T RECEIPTS	CR-11	38.04	0.00	485,716.32
06/04/18	1026364			CAF'T RECEIPTS	CR-11	39.05	0.00	485,755.37
06/04/18	1026364			CAF'T RECEIPTS	CR-11	57.04	0.00	485,812.41
06/04/18	1026364			CAF'T RECEIPTS	CR-11	121.00	0.00	485,933.41
06/04/18	1026364			CAF'T RECEIPTS	CR-11	209.00	0.00	486,142.41
06/04/18	1026364			CAF'T RECEIPTS	CR-11	147.60	0.00	486,290.01
06/04/18	1026364			CAF'T RECEIPTS	CR-11	21.50	0.00	486,311.51
06/04/18	1026364			CAF'T RECEIPTS	CR-11	20.00	0.00	486,331.51
06/04/18	1026364			CAF'T RECEIPTS	CR-11	50.10	0.00	486,381.61
06/04/18	1026364			CAF'T RECEIPTS	CR-11	69.35	0.00	486,450.96
06/04/18	1026364			CAF'T RECEIPTS	CR-11	95.50	0.00	486,546.46
06/04/18	1026364			CAF'T RECEIPTS	CR-11	45.50	0.00	486,591.96
06/04/18	1026364			CAF'T RECEIPTS	CR-11	243.00	0.00	486,834.96
06/04/18	1026364			CAF'T RECEIPTS	CR-11	185.05	0.00	487,020.01
06/05/18	1026365			CAF'T RECEIPTS	CR-11	203.55	0.00	487,223.56
06/05/18	1026365			CAF'T RECEIPTS	CR-11	178.23	0.00	487,401.79
06/05/18	1026365			CAF'T RECEIPTS	CR-11	267.40	0.00	487,669.19
06/05/18	1026365			CAF'T RECEIPTS	CR-11	21.35	0.00	487,690.54
06/05/18	1026365			CAF'T RECEIPTS	CR-11	97.20	0.00	487,787.74
06/05/18	1026365			CAF'T RECEIPTS	CR-11	71.90	0.00	487,859.64
06/05/18	1026365			CAF'T RECEIPTS	CR-11	65.95	0.00	487,925.59
06/05/18	1026365			CAF'T RECEIPTS	CR-11	136.10	0.00	488,061.69
06/05/18	1026365			CAF'T RECEIPTS	CR-11	40.45	0.00	488,102.14
06/05/18	1026365			CAF'T RECEIPTS	CR-11	53.20	0.00	488,155.34
06/05/18	1026365			CAF'T RECEIPTS	CR-11	50.61	0.00	488,205.95



## DETAIL ACCOUNT TRANSACTIONS - C 207 CAPITAL ONE CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/05/18	1026365			CAFT RECEIPTS	CR-11	9.82	0.00	488,215.77
06/05/18	1026365			CAFT RECEIPTS	CR-11	72.20	0.00	488,287.97
06/05/18	1026365			CAFT RECEIPTS	CR-11	22.70	0.00	488,310.67
06/05/18	1026365			CAFT RECEIPTS	CR-11	13.84	0.00	488,324.51
06/06/18				* SEE CASH DISBURSEMENT	CD-23	0.00	12,221.13	476,103.38
06/06/18	1026366			CAFT RECEIPTS	CR-11	54.06	0.00	476,157.44
06/06/18	1026366			CAFT RECEIPTS	CR-11	14.78	0.00	476,172.22
06/06/18	1026366			CAFT RECEIPTS	CR-11	95.00	0.00	476,267.22
06/06/18	1026366			CAFT RECEIPTS	CR-11	254.05	0.00	476,521.27
06/06/18	1026366			CAFT RECEIPTS	CR-11	43.28	0.00	476,564.55
06/06/18	1026366			CAFT RECEIPTS	CR-11	37.70	0.00	476,602.25
06/06/18	1026366			CAFT RECEIPTS	CR-11	23.15	0.00	476,625.40
06/06/18	1026366			CAFT RECEIPTS	CR-11	108.20	0.00	476,733.60
06/06/18	1026366			CAFT RECEIPTS	CR-11	35.20	0.00	476,768.80
06/06/18	1026366			CAFT RECEIPTS	CR-11	138.40	0.00	476,907.20
06/06/18	1026366			CAFT RECEIPTS	CR-11	179.40	0.00	477,086.60
06/06/18	1026366			CAFT RECEIPTS	CR-11	77.04	0.00	477,163.64
06/06/18	1026366			CAFT RECEIPTS	CR-11	74.60	0.00	477,238.24
06/06/18	1026366			CAFT RECEIPTS	CR-11	74.24	0.00	477,312.48
06/07/18	1026367			CAFT RECEIPTS	CR-11	63.29	0.00	477,375.77
06/07/18	1026367			CAFT RECEIPTS	CR-11	59.20	0.00	477,434.97
06/07/18	1026367			CAFT RECEIPTS	CR-11	49.44	0.00	477,484.41
06/07/18	1026367			CAFT RECEIPTS	CR-11	43.75	0.00	477,528.16
06/07/18	1026367			CAFT RECEIPTS	CR-11	18.24	0.00	477,546.40
06/07/18	1026367			CAFT RECEIPTS	CR-11	57.30	0.00	477,603.70
06/07/18	1026367			CAFT RECEIPTS	CR-11	45.55	0.00	477,649.25
06/07/18	1026367			CAFT RECEIPTS	CR-11	136.10	0.00	477,785.35
06/07/18	1026367			CAFT RECEIPTS	CR-11	30.40	0.00	477,815.75
06/07/18	1026367			CAFT RECEIPTS	CR-11	64.20	0.00	477,879.95
06/07/18	1026367			CAFT RECEIPTS	CR-11	88.45	0.00	477,968.40
06/07/18	1026367			CAFT RECEIPTS	CR-11	528.00	0.00	478,496.40
06/07/18	1026367			CAFT RECEIPTS	CR-11	39.55	0.00	478,535.95
06/07/18	1026367			CAFT RECEIPTS	CR-11	23.40	0.00	478,559.35
06/07/18	1026367			CAFT RECEIPTS	CR-11	141.72	0.00	478,701.07
06/07/18	1026367			CAFT RECEIPTS	CR-11	150.80	0.00	478,851.87
06/08/18	1026368			CAFT RECEIPTS	CR-11	172.55	0.00	479,024.42
06/08/18	1026368			CAFT RECEIPTS	CR-11	129.05	0.00	479,153.47
06/08/18	1026368			CAFT RECEIPTS	CR-11	65.87	0.00	479,219.34
06/08/18	1026368			CAFT RECEIPTS	CR-11	109.65	0.00	479,328.99
06/08/18	1026368			CAFT RECEIPTS	CR-11	111.85	0.00	479,440.84
06/08/18	1026368			CAFT RECEIPTS	CR-11	490.13	0.00	479,930.97
06/08/18	1026368			CAFT RECEIPTS	CR-11	4.00	0.00	479,934.97
06/08/18	1026368			CAFT RECEIPTS	CR-11	115.10	0.00	480,050.07

## DETAIL ACCOUNT TRANSACTIONS - C 207 CAPITAL ONE CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/08/18	1026368			CAF'T RECEIPTS	CR-11	11.20	0.00	480,061.27
06/08/18	1026368			CAF'T RECEIPTS	CR-11	62.67	0.00	480,123.94
06/08/18	1026368			CAF'T RECEIPTS	CR-11	55.60	0.00	480,179.54
06/08/18	1026368			CAF'T RECEIPTS	CR-11	28.05	0.00	480,207.59
06/11/18	334			BOUNCED CHECK	JE-25	0.00	20.00	480,187.59
06/11/18	1026369			CAF'T RECEIPTS	CR-11	122.37	0.00	480,309.96
06/11/18	1026369			CAF'T RECEIPTS	CR-11	25.10	0.00	480,335.06
06/11/18	1026369			CAF'T RECEIPTS	CR-11	62.63	0.00	480,397.69
06/11/18	1026369			CAF'T RECEIPTS	CR-11	52.00	0.00	480,449.69
06/11/18	1026369			CAF'T RECEIPTS	CR-11	6.60	0.00	480,456.29
06/11/18	1026369			CAF'T RECEIPTS	CR-11	88.00	0.00	480,544.29
06/11/18	1026369			CAF'T RECEIPTS	CR-11	239.35	0.00	480,783.64
06/11/18	1026369			CAF'T RECEIPTS	CR-11	36.10	0.00	480,819.74
06/11/18	1026369			CAF'T RECEIPTS	CR-11	23.75	0.00	480,843.49
06/11/18	1026369			CAF'T RECEIPTS	CR-11	158.30	0.00	481,001.79
06/11/18	1026369			CAF'T RECEIPTS	CR-11	54.80	0.00	481,056.59
06/12/18	1026370			CAF'T RECEIPTS	CR-11	106.26	0.00	481,162.85
06/12/18	1026370			CAF'T RECEIPTS	CR-11	7.84	0.00	481,170.69
06/12/18	1026370			CAF'T RECEIPTS	CR-11	109.60	0.00	481,280.29
06/12/18	1026370			CAF'T RECEIPTS	CR-11	105.43	0.00	481,385.72
06/12/18	1026370			CAF'T RECEIPTS	CR-11	20.85	0.00	481,406.57
06/12/18	1026370			CAF'T RECEIPTS	CR-11	80.10	0.00	481,486.67
06/12/18	1026370			CAF'T RECEIPTS	CR-11	79.00	0.00	481,565.67
06/12/18	1026370			CAF'T RECEIPTS	CR-11	163.05	0.00	481,728.72
06/12/18	1026370			CAF'T RECEIPTS	CR-11	73.32	0.00	481,802.04
06/12/18	1026370			CAF'T RECEIPTS	CR-11	5.49	0.00	481,807.53
06/12/18	1026370			CAF'T RECEIPTS	CR-11	42.70	0.00	481,850.23
06/12/18	1026370			CAF'T RECEIPTS	CR-11	34.10	0.00	481,884.33
06/12/18	1026370			CAF'T RECEIPTS	CR-11	58.60	0.00	481,942.93
06/13/18				* SEE CASH DISBURSEMENT	CD-24	0.00	10,249.62	471,693.31
06/13/18	1026371			CAF'T RECEIPTS	CR-11	113.88	0.00	471,807.19
06/13/18	1026371			CAF'T RECEIPTS	CR-11	55.43	0.00	471,862.62
06/13/18	1026371			CAF'T RECEIPTS	CR-11	48.35	0.00	471,910.97
06/13/18	1026371			CAF'T RECEIPTS	CR-11	60.20	0.00	471,971.17
06/13/18	1026371			CAF'T RECEIPTS	CR-11	12.40	0.00	471,983.57
06/13/18	1026371			CAF'T RECEIPTS	CR-11	102.55	0.00	472,086.12
06/13/18	1026371			CAF'T RECEIPTS	CR-11	169.60	0.00	472,255.72
06/13/18	1026371			CAF'T RECEIPTS	CR-11	56.30	0.00	472,312.02
06/13/18	1026371			CAF'T RECEIPTS	CR-11	55.15	0.00	472,367.17
06/13/18	1026371			CAF'T RECEIPTS	CR-11	44.60	0.00	472,411.77
06/13/18	1026371			CAF'T RECEIPTS	CR-11	35.90	0.00	472,447.67
06/13/18	1026371			CAF'T RECEIPTS	CR-11	3.00	0.00	472,450.67
06/14/18	1026372			CAF'T RECEIPTS	CR-11	33.75	0.00	472,484.42

## DETAIL ACCOUNT TRANSACTIONS - C 207 CAPITAL ONE CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/14/18	1026372			CAF'T RECEIPTS	CR-11	119.42	0.00	472,603.84
06/14/18	1026372			CAF'T RECEIPTS	CR-11	95.84	0.00	472,699.68
06/14/18	1026372			CAF'T RECEIPTS	CR-11	99.45	0.00	472,799.13
06/14/18	1026372			CAF'T RECEIPTS	CR-11	53.35	0.00	472,852.48
06/14/18	1026372			CAF'T RECEIPTS	CR-11	8.08	0.00	472,860.56
06/14/18	1026372			CAF'T RECEIPTS	CR-11	49.37	0.00	472,909.93
06/14/18	1026372			CAF'T RECEIPTS	CR-11	20.60	0.00	472,930.53
06/14/18	1026372			CAF'T RECEIPTS	CR-11	49.20	0.00	472,979.73
06/14/18	1026372			CAF'T RECEIPTS	CR-11	3.30	0.00	472,983.03
06/15/18	1026349			SALES TAX REIMBURSEMEN	CR-11	72.76	0.00	473,055.79
06/15/18	1026350			SALESTAX REIMBURSEMENT	CR-11	64.44	0.00	473,120.23
06/15/18	1026374			CAF'T RECEIPTS	CR-11	120.06	0.00	473,240.29
06/15/18	1026374			CAF'T RECEIPTS	CR-11	13.25	0.00	473,253.54
06/15/18	1026374			CAF'T RECEIPTS	CR-11	62.90	0.00	473,316.44
06/15/18	1026374			CAF'T RECEIPTS	CR-11	93.82	0.00	473,410.26
06/15/18	1026374			CAF'T RECEIPTS	CR-11	9.75	0.00	473,420.01
06/15/18	1026374			CAF'T RECEIPTS	CR-11	36.90	0.00	473,456.91
06/15/18	1026374			CAF'T RECEIPTS	CR-11	5.36	0.00	473,462.27
06/15/18	1026374			CAF'T RECEIPTS	CR-11	57.50	0.00	473,519.77
06/15/18	1026374			CAF'T RECEIPTS	CR-11	75.95	0.00	473,595.72
06/15/18	1026374			CAF'T RECEIPTS	CR-11	15.30	0.00	473,611.02
06/18/18	1026395			CAF'T RECEIPTS	CR-11	64.55	0.00	473,675.57
06/18/18	1026395			CAF'T RECEIPTS	CR-11	53.55	0.00	473,729.12
06/18/18	1026395			CAF'T RECEIPTS	CR-11	12.02	0.00	473,741.14
06/18/18	1026395			CAF'T RECEIPTS	CR-11	23.75	0.00	473,764.89
06/18/18	1026395			CAF'T RECEIPTS	CR-11	49.10	0.00	473,813.99
06/18/18	1026395			CAF'T RECEIPTS	CR-11	52.45	0.00	473,866.44
06/18/18	1026395			CAF'T RECEIPTS	CR-11	84.51	0.00	473,950.95
06/18/18	1026395			CAF'T RECEIPTS	CR-11	38.30	0.00	473,989.25
06/19/18	1026396			CAF'T RECEIPTS	CR-11	17.70	0.00	474,006.95
06/19/18	1026396			CAF'T RECEIPTS	CR-11	34.75	0.00	474,041.70
06/19/18	1026396			CAF'T RECEIPTS	CR-11	40.68	0.00	474,082.38
06/19/18	1026396			CAF'T RECEIPTS	CR-11	11.14	0.00	474,093.52
06/19/18	1026396			CAF'T RECEIPTS	CR-11	389.00	0.00	474,482.52
06/19/18	1026396			CAF'T RECEIPTS	CR-11	69.50	0.00	474,552.02
06/19/18	1026396			CAF'T RECEIPTS	CR-11	274.80	0.00	474,826.82
06/19/18	1026396			CAF'T RECEIPTS	CR-11	76.32	0.00	474,903.14
06/19/18	1026396			CAF'T RECEIPTS	CR-11	51.00	0.00	474,954.14
06/19/18	1026396			CAF'T RECEIPTS	CR-11	48.72	0.00	475,002.86
06/19/18	1026396			CAF'T RECEIPTS	CR-11	23.41	0.00	475,026.27
06/20/18	1026397			CAF'T RECEIPTS	CR-11	5.38	0.00	475,031.65
06/20/18	1026397			CAF'T RECEIPTS	CR-11	10.10	0.00	475,041.75
06/21/18	1026398			CAF'T RECEIPTS	CR-11	751.60	0.00	475,793.35
06/21/18	1026398			CAF'T RECEIPTS	CR-11			

**DETAIL ACCOUNT TRANSACTIONS - C 207 CAPITAL ONE CHECKING - 06/01/18 - 06/30/18**

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/21/18	1026398			CAF'T RECEIPTS	CR-11	5.97	0.00	475,799.32
06/22/18	1026394			DEPOSIT ALL SCHOOLS' PET	CR-11	725.00	0.00	476,524.32
06/22/18	1026399			CAF'T RECEIPTS	CR-11	6.00	0.00	476,530.32
06/22/18	1026399			CAF'T RECEIPTS	CR-11	46.80	0.00	476,577.12
06/22/18	1026399			CAF'T RECEIPTS	CR-11	7.77	0.00	476,584.89
06/26/18	1026412			CAF'T RECEIPTS	CR-11	226.29	0.00	476,811.18
06/26/18	1026411			CAF'T RECEIPTS	CR-11	1.91	0.00	476,813.09
06/27/18				* SEE CASH DISBURSEMENT	CD-25	0.00	6,422.75	470,390.34
06/30/18	464			MISCELLANEOUS REVENUE	JE-25	3.85	0.00	470,394.19
				<b>TOTALS</b>		<b>15,272.42</b>	<b>28,913.50</b>	<b>470,394.19</b>

Report Completed 3:08 PM

Rocky Point Union Free School District  
Treasurer's Report  
Cafeteria Fund ACH C208  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018		263,300.18
Receipts:			
	Café ACH Deposits	16,241.14	
	Interest	<u>22.47</u>	
			16,263.61
Disbursements:			<u>0.00</u>
Total available balance per General Ledger as of:	6/30/2018		<u><u>279,563.79</u></u>
Bank Balance as of:	6/30/2018		<u><u>279,563.79</u></u> 0.00

Prepared by: Linda Bilski  
Date: 7/12/2018

Reviewed by: Virginia Holway  
Date: 7/12/2018



JPMorgan Chase Bank, N.A.  
 Northeast Market  
 P O Box 182051  
 Columbus, OH 43218 - 2051

C208

June 01, 2018 through June 29, 2018

**CUSTOMER SERVICE INFORMATION**

If you have any questions about your statement, please contact your Customer Service Professional.

00037519 DDA 802 212 18118 NNNNNNNNNN 1 00000000 C1 0000

ROCKY POINT UFSD  
 SCHOOL LUNCH ACH  
 90 ROCKY POINT YAPHANK RD  
 ROCKY POINT NY 11778-8423



**CHECKING SUMMARY**

Commercial Checking With Interest

	INSTANCES	AMOUNT
Beginning Balance		\$262,268.68
Deposits and Additions	54	17,295.11
Ending Balance	54	\$279,563.79
Annual Percentage Yield Earned This Period		0.10%
Interest Paid This Period		\$22.47
Interest Paid Year-to-Date		\$95.94

**DEPOSITS AND ADDITIONS**

DATE	DESCRIPTION	AMOUNT
06/01	Orig CO Name:Hrtland Pmt Sys Orig ID:Wfbehps001 Desc Date: CO Entry Descr:Txns/Fees Sec:CCD Trace#:091000012604173 Eed:180601 Ind ID:650000007830113 Ind Name:Rocky Point Ufsd Trn: 1522604173Tc	\$1,031.50
06/01	Orig CO Name:Heartland Orig ID:1223755714 Desc Date:053118 CO Entry Descr:ACH Funds Sec:CCD Trace#:091000014533444 Eed:180601 Ind ID:2262811 Ind Name:Rocky Point Ufsd Trn: 1514533444Tc	421.00
06/04	Orig CO Name:Hrtland Pmt Sys Orig ID:Wfbehps001 Desc Date: CO Entry Descr:Txns/Fees Sec:CCD Trace#:091000014841332 Eed:180604 Ind ID:650000007830113 Ind Name:Rocky Point Ufsd Trn: 1554841332Tc	1,331.00
06/04	Orig CO Name:Hrtland Pmt Sys Orig ID:Wfbehps001 Desc Date: CO Entry Descr:Txns/Fees Sec:CCD Trace#:091000014841326 Eed:180604 Ind ID:650000007830113 Ind Name:Rocky Point Ufsd Trn: 1554841326Tc	970.00
06/04	Orig CO Name:Heartland Orig ID:1223755714 Desc Date:060318 CO Entry Descr:ACH Funds Sec:CCD Trace#:091000014841330 Eed:180604 Ind ID:2264858 Ind Name:Rocky Point Ufsd Trn: 1554841330Tc	286.00
06/04	Orig CO Name:Hrtland Pmt Sys Orig ID:Wfbehps001 Desc Date: CO Entry Descr:Txns/Fees Sec:CCD Trace#:091000014841328 Eed:180604 Ind ID:650000007830113 Ind Name:Rocky Point Ufsd Trn: 1554841328Tc	90.00

DETAIL ACCOUNT TRANSACTIONS - C 208 CHASE ACH REVENUE - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	263,300.18
06/29/18	1026436			INTEREST REVENUE	CR-13	22.47	0.00	263,322.65
06/30/18	1026432			FJC ACH	CR-13	4,502.30	0.00	267,824.95
06/30/18	1026433			JAE ACH	CR-13	4,775.55	0.00	272,600.50
06/30/18	1026434			RPHS ACH	CR-13	1,982.00	0.00	274,582.50
06/30/18	1026435			RPMS ACH	CR-13	4,981.29	0.00	279,563.79
				TOTALS		16,263.61	0.00	279,563.79

Report Completed 12:22 PM

Rocky Point Union Free School District  
Treasurer's Report  
Federal Fund Checking - F205  
As of June 30, 2018

Reconciled Balance as of: 5/31/2018 307,817.81

Receipts:

Respect Grant 39,693.98 39,693.98

Disbursements:

Cash Disbursements 21,635.00 (21,635.00)

Total available balance per General Ledger as of: 6/30/2018 325,876.79

Bank Balance as of: 6/30/2018 325,876.79  
0.00

Prepared by: Linda Bilski  
Date: 7/12/2018

Reviewed by: Virginia Holman  
Date: 7/12/2018



F205

ROCKY POINT UFSD  
FEDERAL CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY** FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 05/31/18	\$330,281.98	Number of Days in Cycle	29
1 Deposits/Credits	\$39,693.98	Minimum Balance This Cycle	\$307,817.81
8 Checks/Debits	(\$44,099.17)	Average Collected Balance	\$323,508.88
Service Charges	\$0.00		
Ending Balance 06/29/18	\$325,876.79		

**ACCOUNT DETAIL** FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
06/04	Check 4443		\$7,155.00	\$323,126.98
06/04	Check 4442		\$2,854.17	\$320,272.81
06/07	Check 4441		\$3,180.00	\$317,092.81
06/12	Check 4444		\$9,275.00	\$307,817.81
06/21	ACH deposit DOEP TREAS 310 MISC PAY 062118 ROCKY POINT UNION FREE *****0200	\$39,693.98		\$347,511.79
06/25	Check 4445		\$2,025.00	\$345,486.79
06/26	Check 4446		\$3,180.00	\$342,306.79
06/28	Check 4448		\$9,275.00	\$333,031.79
06/28	Check 4447		\$7,155.00	\$325,876.79
<b>Total</b>		\$39,693.98	\$44,099.17	

Govt Banking Blended Chking		ROCKY POINT UFSD						
Checks * designates gap in check sequence								
Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
4441	06/07	\$3,180.00	4443	06/04	\$7,155.00	4445	06/25	\$2,025.00
4442	06/04	\$2,854.17	4444	06/12	\$9,275.00	4446	06/26	\$3,180.00

Thank you for banking with us.

DETAIL ACCOUNT TRANSACTIONS - F 205 CAPITAL ONE CHECKING - 06/01/18 - 06/30/18

DATE	REF	INV	VEND	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	307,817.81
06/20/18				* SEE CASH DISBURSEMENT	CD-29	0.00	21,635.00	286,182.81
06/21/18	1026373			RESPECT GRANT	CR-3	39,693.98	0.00	325,876.79
				TOTALS		39,693.98	21,635.00	325,876.79

Report Completed 11:31 AM

Rocky Point Union Free School District  
Treasurer's Report  
Capital Fund Checking - H205  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018		4,618,702.55
Receipts:			0.00
Disbursements:			
	Cash Disbursement	<u>207,115.00</u>	<u>(207,115.00)</u>
Total available balance per General Ledger as of:	6/30/2018		<u><u>4,411,587.55</u></u>
Bank Balance as of:	6/30/2018		4,458,368.40
Less:	Outstanding Checks		<u>(46,780.85)</u>
Adjusted Bank Balance as of:	6/30/2018		<u><u>4,411,587.55</u></u>

Prepared by: Linda Bilski  
Date: 7/10/2018

Reviewed by: Virginia Holloway  
Date: 7/10/2018

H205

ROCKY POINT UFSD  
CAPITAL FUND CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

<b>Govt Banking Blended Chking</b>		<b>ROCKY POINT UFSD</b>	
Previous Balance 05/31/18	\$4,618,702.55	Number of Days in Cycle	29
0 Deposits/Credits	\$0.00	Minimum Balance This Cycle	\$4,458,368.40
3 Checks/Debits	(\$160,334.15)	Average Collected Balance	\$4,529,989.78
Service Charges	\$0.00		
Ending Balance 06/29/18	\$4,458,368.40		

**ACCOUNT DETAIL FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

<b>Govt Banking Blended Chking</b>			<b>ROCKY POINT UFSD</b>		
<i>Date</i>	<i>Description</i>		<i>Deposits/Credits</i>	<i>Withdrawals/Debits</i>	<i>Resulting Balance</i>
06/11	Check 962			\$78,018.55	\$4,540,684.00
06/11	Check 963			\$4,415.60	\$4,536,268.40
06/18	Check 964			\$77,900.00	\$4,458,368.40
<b>Total</b>			\$0.00	\$160,334.15	

<b>Govt Banking Blended Chking</b>			<b>ROCKY POINT UFSD</b>					
<b>Checks</b> * designates gap in check sequence								
<i>Check No.</i>	<i>Date</i>	<i>Amount</i>	<i>Check No.</i>	<i>Date</i>	<i>Amount</i>	<i>Check No.</i>	<i>Date</i>	<i>Amount</i>
962	06/11	\$78,018.55	963	06/11	\$4,415.60	964	06/18	\$77,900.00

*Thank you for banking with us.*

**Bank Reconciliation Outstanding Checks Listing as of 06/30/18**

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
965	06/26/18	JOHN A GRILLO ARCHITECT,	46,780.85	N	
			GRAND TOTAL	46,780.85	
			TOTAL CHECKS	1	

Report Completed 1:01 PM

## DETAIL ACCOUNT TRANSACTIONS - H 205 CAPITAL ONE CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	4,618,702.55
06/06/18				* SEE CASH DISBURSEMENT	CD-25	0.00	82,434.15	4,536,268.40
06/13/18				* SEE CASH DISBURSEMENT	CD-26	0.00	77,900.00	4,458,368.40
06/27/18				* SEE CASH DISBURSEMENT	CD-27	0.00	46,780.85	4,411,587.55
				TOTALS		0.00	207,115.00	4,411,587.55

Report Completed 11:31 AM

Rocky Point Union Free School District  
Treasurer's Report  
Trust and Agency Checking - T204  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018	1,744,791.15
Receipts:		
	Flex Plan	483.83
	AP Exams	29,636.26
	Funding Transfers	<u>2,583,651.84</u>
		2,613,771.93
Disbursements:		
	Admin. TSA Non-Elective	13,500.00
	Admin. Scholarship	3,355.00
	ERS	10,598.54
	Funding Transfer: Interfund Transfer	900,000.00
	Cash Disbursements	<u>3,199,041.24</u>
		<u>(4,126,494.78)</u>
Total available balance per General Ledger as of:		<u>232,068.30</u>
	6/30/2018	
Bank Balance as of:	6/30/2018	247,780.14
Less:	Outstanding Checks	<u>(15,711.84)</u>
Adjusted Bank Balance as of :	6/30/2018	<u>232,068.30</u>

Prepared by: Linda Bilski  
Date: 7/12/2018

Reviewed by: Virginia H. Murray  
Date: 7/12/2018

T204

ROCKY POINT UFSD  
TRUST AND AGENCY ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 05/31/18	\$1,755,949.60	Number of Days in Cycle	29
5 Deposits/Credits	\$2,613,771.93	Minimum Balance This Cycle	\$243,992.22
40 Checks/Debits	(\$4,121,941.39)	Average Collected Balance	\$1,013,573.91
Service Charges	\$0.00		
Ending Balance 06/29/18	\$247,780.14		

**ACCOUNT DETAIL FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
06/01	Wire transfer withdrawal THE OMNI GROUP 060118 USD0003383307		\$80,711.96	\$1,675,237.64
06/01	ACH Withdrawal IRS USATAXPYMT 060118 ROCKY POINT SCHOOL DIS *****7063		\$457,297.00	\$1,217,940.64
06/01	ACH Withdrawal NYS DTF PROMPT WT Tax Paymnt 060118 ROCKY POINT UFSD *****2253		\$83,149.86	\$1,134,790.78
06/04	Customer Deposit	\$29,636.26		\$1,164,427.04
06/04	Customer Deposit	\$483.83		\$1,164,910.87
06/04	ACH Withdrawal 9102716322 CONS COLL 060418 ROCKY POINT UF 74728-010		\$10,598.54	\$1,154,312.33
06/04	Check 11730		\$4,758.70	\$1,149,553.63
06/04	Check 11725		\$1,980.00	\$1,147,573.63
06/04	Check 11727		\$631.61	\$1,146,942.02
06/04	Check 11700		\$511.23	\$1,146,430.79
06/04	Check 11726		\$57.72	\$1,146,373.07
06/05	Check 11734		\$7,700.48	\$1,138,672.59
06/05	Check 11728		\$1,199.81	\$1,137,472.78

Thank you for banking with us.



Bank Reconciliation Outstanding Checks Listing as of 06/30/18

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
11701	05/01/18	VOTE COPE	226.75	N	
11722	05/15/18	VOTE COPE	226.75	N	
11732	06/01/18	SHERIFF OF SUFFOLK COUNTY	711.08	N	
11733	06/01/18	VOTE COPE	226.75	N	
11745	06/12/18	SHERIFF OF SUFFOLK COUNTY	629.12	N	
11746	06/12/18	VOTE COPE	226.75	N	
11748	06/19/18	THE LIM OF AMERICAN ART,	1,809.00	N	
11751	06/20/18	SHERIFF OF SUFFOLK COUNTY	707.62	N	
11752	06/26/18	J.J. STANIS AND COMPANY,	1,520.01	N	
11753	06/26/18	LIDLAW TRANSIT INC	8,782.64	N	
11754	06/26/18	NYS CHILD SUPPORT PROCESS	32.44	N	
11755	06/26/18	SHERIFF OF SUFFOLK COUNTY	612.93	N	
GRAND TOTAL			15,711.84		
TOTAL CHECKS			12		

Report Completed 1:23 PM

DETAIL ACCOUNT TRANSACTIONS - T 204 CAPITAL ONE TRUST & AGENCY - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	1,744,791.15
06/01/18	1026331			FLEX PLAN BAL DUE/ KITTY B	CR-11	483.83	0.00	1,745,274.98
06/01/18	1026305			TOTAL REGISTRATION LLC /	CR-11	29,636.26	0.00	1,774,911.24
06/04/18	330			ERS MAY 2018	JE-25	0.00	10,598.54	1,764,312.70
06/06/18				* SEE CASH DISBURSEMENT	CD-60	0.00	42,634.86	1,721,677.84
06/12/18	1026347			TRUST & AGENCY DEDUCTIO	CR-13	744,602.23	0.00	2,466,280.07
06/20/18	340			ADMIN. SCHOLARSHIP	JE-25	0.00	3,355.00	2,462,925.07
06/20/18	329			ADMIN. TSA NON ELECTIVE	JE-25	0.00	13,500.00	2,449,425.07
06/20/18	338			INTERFUND TRANSFER	JE-25	0.00	900,000.00	1,549,425.07
06/20/18				* SEE CASH DISBURSEMENT	CD-62	0.00	1,891.00	1,547,534.07
06/20/18	1026376			TRUST & AGENCY DEDUCTIO	CR-13	1,694,114.19	0.00	3,241,648.26
06/25/18	1026392			TRUST & AGENCY DEDUCTIO	CR-13	144,935.42	0.00	3,386,583.68
06/27/18				* SEE CASH DISBURSEMENT	CD-64	0.00	10,302.65	3,376,281.03
06/30/18				* SEE CASH DISBURSEMENT	CD-59	0.00	645,663.18	2,730,617.85
06/30/18				* SEE CASH DISBURSEMENT	CD-61	0.00	665,782.01	2,064,835.84
06/30/18				* SEE CASH DISBURSEMENT	CD-63	0.00	1,692,069.91	372,765.93
06/30/18				* SEE CASH DISBURSEMENT	CD-65	0.00	140,697.63	232,068.30
				<b>TOTALS</b>		<b>2,613,771.93</b>	<b>4,126,494.78</b>	<b>232,068.30</b>

Rocky Point Union Free School District  
Treasurer's Report  
Net Payroll Checking - T205  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018		1,109,548.64
Receipts:			
	Funding Transfer	<u>4,890,285.47</u>	4,890,285.47
Disbursements:			
	Disburse Net Payroll	<u>5,969,050.94</u>	<u>(5,969,050.94)</u>
Total available balance per General Ledger as of:	6/30/2018		<u>30,783.17</u>
Bank Balance as of:	6/30/2018		127,662.74
Add:	Bank Adjustment		1,000.00
Less:	Outstanding Checks		<u>(97,879.57)</u>
Adjusted Bank Balance as of:	6/30/2018		<u>30,783.17</u> (0.00)

Prepared by: Linda Beliski  
Date: 7/16/2018

Reviewed by: Virginia Kelly  
Date: 7/16/2018

T205

ROCKY POINT UFSD  
PAYROLL ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

<u>Govt Banking Blended Chking</u>		<u>ROCKY POINT UFSD</u>	
Previous Balance 05/31/18	\$1,200,742.80	Number of Days in Cycle	29
3 Deposits/Credits	\$4,890,285.47	Minimum Balance This Cycle	\$79,394.61
607 Checks/Debits	(\$5,963,365.53)	Average Collected Balance	\$602,356.48
Service Charges	\$0.00		
Ending Balance 06/29/18	\$127,662.74		

**ACCOUNT DETAIL FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

<u>Govt Banking Blended Chking</u>		<u>ROCKY POINT UFSD</u>		
<u>Date</u>	<u>Description</u>	<u>Deposits/Credits</u>	<u>Withdrawals/Debits</u>	<u>Resulting Balance</u>
06/01	ACH Withdrawal PAYROLL ROCKYPT REG SALARY 060118 PAYROLL ROCKYPT -SETT-TMOBSPEB		\$1,029,148.53	\$171,594.27
06/01	Check 96392		\$3,700.65	\$167,893.62
06/01	Check 96413		\$3,114.19	\$164,779.43
06/01	Check 96407		\$3,005.92	\$161,773.51
06/01	Check 96404		\$2,775.17	\$158,998.34
06/01	Check 96410		\$1,442.09	\$157,556.25
06/01	Check 96424		\$1,433.43	\$156,122.82
06/01	Check 96405		\$647.21	\$155,475.61
06/01	Check 96419		\$615.78	\$154,859.83
06/01	Check 96416		\$608.51	\$154,251.32
06/01	Check 96414		\$523.79	\$153,727.53
06/01	Check 96420		\$485.96	\$153,241.57
06/01	Check 96362		\$30.47	\$153,211.10
06/04	Check 96418		\$349.76	\$152,861.34
06/04	Check 96376		\$4,668.94	\$148,192.40
06/04	Check 96412		\$3,915.98	\$144,276.42
06/04	Check 96378		\$3,539.17	\$140,737.25
06/04	Check 96411		\$3,214.63	\$137,522.62

Thank you for banking with us.

**ROCKY POINT UFSD  
OUTSTANDING CHECK LIST  
AS OF JUNE 30, 2018**

<u>Check #</u>	<u>Check Date</u>	<u>Check Amt.</u>
96408	6/1/2018	\$1,408.43
96452	6/15/2018	\$3,783.89
96456	6/15/2018	\$458.98
96475	6/15/2018	\$1,356.17
96502	6/15/2018	\$169.96
96506	6/15/2018	\$841.96
96516	6/15/2018	\$942.68
96521	6/15/2018	\$1,282.52
96528	6/15/2018	\$303.63
96553	6/15/2018	\$467.86
96557	6/15/2018	\$682.28
96558	6/15/2018	\$684.30
96565	6/15/2018	\$532.90
96592	6/15/2018	\$356.54
96596	6/15/2018	\$1,164.74
96611	6/15/2018	\$360.63
96613	6/15/2018	\$550.15
96626	6/15/2018	\$1,061.25
96639	6/15/2018	\$345.71
96649	6/15/2018	\$369.40
96683	6/22/2018	\$13,702.64
96698	6/22/2018	\$1,493.54
96718	6/22/2018	\$12,931.72
96739	6/22/2018	\$970.44
96750	6/22/2018	\$840.28
96759	6/22/2018	\$1,963.76
96764	6/22/2018	\$23.99
96783	6/22/2018	\$315.71
96795	6/22/2018	\$8,871.80
96829	6/22/2018	\$702.51
96833	6/22/2018	\$835.16
96840	6/22/2018	\$671.98
96843	6/22/2018	\$4,091.08
96853	6/22/2018	\$1,152.31
96974	6/22/2018	\$295.62
96982	6/22/2018	\$6,202.25
96990	6/22/2018	\$5,615.52
96992	6/22/2018	\$5,118.78
96996	6/22/2018	\$995.10
97001	6/22/2018	\$24.39
97002	6/22/2018	\$58.88
97003	6/22/2018	\$492.23
97004	6/22/2018	\$60.04
97009	6/29/2018	\$786.39
97011	6/29/2018	\$62.06
97012	6/29/2018	\$301.01
97014	6/29/2018	\$363.96
97016	6/29/2018	\$501.46
97018	6/29/2018	\$1,906.73
97020	6/29/2018	\$857.34

97025	6/29/2018	\$331.87
97026	6/29/2018	\$506.10
97027	6/29/2018	\$102.66
97028	6/29/2018	\$1,512.85
97029	6/29/2018	\$923.71
97030	6/29/2018	\$100.54
97031	6/29/2018	\$1,093.08
97032	6/29/2018	\$1,164.84
97033	6/29/2018	\$425.37
97034	6/29/2018	\$617.99
97035	6/29/2018	\$120.70
97036	6/29/2018	\$1,231.63
97037	6/29/2018	\$230.87
97038	6/29/2018	\$184.70
		<u>\$97,879.57</u>

DETAIL ACCOUNT TRANSACTIONS - T 205 CAPITAL ONE NET PAYROLL - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	1,109,548.64
06/01/18	315			FICA & MED & T&A DEDUCTIO	JE-26	0.00	1,078,765.47	30,783.17
06/12/18	1026348			FUNDING NET PAYROLL 6.15.	CR-13	1,154,311.84	0.00	1,185,095.01
06/15/18	332			FICA & MED & T&A DEDUCTIO	JE-26	0.00	1,154,311.84	30,783.17
06/20/18	1026377			FUNDING NET PAYROLL 6.22.	CR-13	3,445,743.04	0.00	3,476,526.21
06/22/18	348			FICA & MED & T&A DEDUCTIO	JE-26	0.00	3,445,743.04	30,783.17
06/25/18	1026393			FUNDING NET PAYROLL 6.29.	CR-13	290,230.59	0.00	321,013.76
06/29/18	357			FICA & MED & T&A DEDUCTIO	JE-26	0.00	290,230.59	30,783.17
				TOTALS		4,890,285.47	5,969,050.94	30,783.17

Report Completed 11:32 AM

Rocky Point Union Free School District  
Treasurer's Report  
Scholarship Fund Checking - U200  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018	42,672.03
Receipts:		
Sound Beach Music	500.00	
Kenneth Edwards Memorial	100.00	
Admin. Scholarship	3,355.00	
Live Like Susie Memorial	<u>1,050.00</u>	
		5,005.00
Disbursements:		
	<u>4,100.00</u>	(4,100.00)
Total available balance per General Ledger as of:		
	6/30/2018	<u><u>43,577.03</u></u>
Bank Balance as of:	6/30/2018	45,977.03
Less: Outstanding Checks		
		<u>(2,400.00)</u>
Adjusted Bank Balance as of:	6/30/2018	<u><u>43,577.03</u></u>

Prepared by: Linda Beliski  
Date: 7/10/2018

Reviewed by: Virginia Bellamy  
Date: 7/10/2018



U200

ROCKY POINT UFSD  
SCHOLARSHIP CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 05/31/18	\$42,672.03	Number of Days in Cycle	29
4 Deposits/Credits	\$5,005.00	Minimum Balance This Cycle	\$42,672.03
3 Checks/Debits	(\$1,700.00)	Average Collected Balance	\$43,943.19
Service Charges	\$0.00		
Ending Balance 06/29/18	\$45,977.03		

**ACCOUNT DETAIL FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
06/20	Book transfer credit FROM ...3954	\$3,355.00		\$46,027.03
06/21	Customer Deposit	\$500.00		\$46,527.03
06/25	Check 344		\$500.00	\$46,027.03
06/26	Customer Deposit	\$1,050.00		\$47,077.03
06/26	Customer Deposit	\$100.00		\$47,177.03
06/26	Check 343		\$1,000.00	\$46,177.03
06/28	Check 342		\$200.00	\$45,977.03
<b>Total</b>		\$5,005.00	\$1,700.00	

Govt Banking Blended Chking		ROCKY POINT UFSD						
<b>Checks</b> * designates gap in check sequence								
Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
342	06/28	\$200.00	343	06/26	\$1,000.00	344	06/25	\$500.00

Thank you for banking with us.

*Bank Reconciliation Outstanding Checks Listing as of 06/30/18*

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
345	06/12/18	MIDDLETON, CONNOR	500.00	N	
346	06/12/18	NICHOLS, PRESTON	200.00	N	
347	06/12/18	PIETRAMALA, HUNTER	200.00	N	
348	06/12/18	PINKENBURG, JADE	250.00	N	
349	06/12/18	PINKENBURG, JADE	500.00	N	
350	06/12/18	SEARIGHT, MOLLY	250.00	N	
351	06/12/18	SEARIGHT, MOLLY	500.00	N	
GRAND TOTAL			2,400.00		
TOTAL CHECKS			7		

Report Completed 9:50 AM

DETAIL ACCOUNT TRANSACTIONS - U 200 CASH IN CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	42,672.03
06/13/18				* SEE CASH DISBURSEMENT	CD-3	0.00	4,100.00	38,572.03
06/15/18	1026351			SOUND BEACH MUSIC INC	CR-3	500.00	0.00	39,072.03
06/20/18	340			ADMIN. SCHOLARSHIP	JE-25	3,355.00	0.00	42,427.03
06/22/18	1026390			LIVE LIKE SUSIE SCHOLARSH	CR-3	1,050.00	0.00	43,477.03
06/22/18	1026391			KENNETH EDWARS MEMORI	CR-3	100.00	0.00	43,577.03
				TOTALS		5,005.00	4,100.00	43,577.03

Report Completed 11:32 AM

Rocky Point Union Free School District  
Treasurer's Report  
Debt Service Fund Checking - V200  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018		3,411,985.91
Receipts:			
	Release Interfund Receivable	<u>20,520.25</u>	20,520.25
Disbursements:			
	Debt Service Interest	335,531.26	
	Debt Service Principal	<u>3,060,000.00</u>	<u>(3,395,531.26)</u>
Total available balance per General Ledger as of:	6/30/2018		<u>36,974.90</u>
Bank Balance as of:	6/30/2018		<u>36,974.90</u> 0.00

Prepared by: Linda Bilski  
Date: 7/12/2018

Reviewed by: Judith Hollaway  
Date: 7/12/2018

V200

ROCKY POINT UFSD  
DEBT SERVICE FUND  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 05/31/18	\$3,411,985.91	Number of Days in Cycle	29
1 Deposits/Credits	\$20,520.25	Minimum Balance This Cycle	\$16,454.65
6 Checks/Debits	(\$3,395,531.26)	Average Collected Balance	\$606,811.62
Service Charges	\$0.00		
Ending Balance 06/29/18	\$36,974.90		

**ACCOUNT DETAIL FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018**

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
06/01	Wire transfer withdrawal DTC 060118 USD0003369980		\$365,000.00	\$3,046,985.91
06/01	Wire transfer withdrawal DTC 060118 USD0003370116		\$1,625,000.00	\$1,421,985.91
06/01	ACH Withdrawal DEPOSITORY TRUST CONS COLL 060118 ROCKY POINT SD NY 50882850		\$149,275.00	\$1,272,710.91
06/15	Wire transfer withdrawal DTC 061518 USD0003399136		\$515,000.00	\$757,710.91
06/15	Wire transfer withdrawal DTC 061518 USD0003399115		\$555,000.00	\$202,710.91
06/15	ACH Withdrawal DEPOSITORY TRUST CONS COLL 061518 ROCKY POINT SD NY 50882850		\$186,256.26	\$16,454.65
06/25	Book transfer credit FROM ...5277	\$20,520.25		\$36,974.90
<b>Total</b>		<b>\$20,520.25</b>	<b>\$3,395,531.26</b>	

Thank you for banking with us.

DETAIL ACCOUNT TRANSACTIONS - V 200 CASH - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	3,411,985.91
06/01/18	299			DEBT SERV.PRIN.P'MENT DU	JE-25	0.00	3,060,000.00	351,985.91
06/01/18	300			DEBT SERV.INT. P'MENT 6/1 &	JE-25	0.00	335,531.26	16,454.65
06/25/18	355			RELEASE INTERFUND RECEI	JE-25	20,520.25	0.00	36,974.90
				TOTALS		20,520.25	3,395,531.26	36,974.90

Report Completed 11:32 AM

Rocky Point Union Free School District  
Treasurer's Report  
Extra Class Checking - X201  
As of June 30, 2018

Reconciled Balance as of:	5/31/2018		83,096.90
Receipts:			
	Vending Machine	817.00	
	Plant Sale	3,516.00	
	Robotics Fundraiser	30.00	
	Car Wash	397.00	
	8th Grade Dance	3,244.00	
	Wall of Honor	500.00	
	Senior Breakfast	900.00	
	HS Yearbook Sales	1,420.00	
	MS Yearbook Sales	<u>1,215.00</u>	
			12,039.00
Disbursements:			
	Cash Disbursements	<u>41,508.98</u>	<u>(41,508.98)</u>
Total available balance per General Ledger as of:		6/30/2018	<u><u>53,626.92</u></u>
Bank Balance as of:	6/30/2018		87,651.64
Less:	Outstanding Checks		<u>(34,024.72)</u>
Adjusted Bank Balance as of :		6/30/2018	<u><u>53,626.92</u></u> 0.00

Prepared by: Linda Bielcki  
Date: 7/10/2018

Reviewed by: Virginia H. Murray  
Date: 7/10/2018

X201

ROCKY POINT UFSD  
EXTRA CLASS CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

**ACCOUNT SUMMARY** FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018

<b>Govt Banking Blended Chking</b>		<b>ROCKY POINT UFSD</b>	
Previous Balance 05/31/18	\$83,096.90	Number of Days in Cycle	29
11 Deposits/Credits	\$12,039.00	Minimum Balance This Cycle	\$80,307.14
17 Checks/Debits	(\$7,484.26)	Average Collected Balance	\$83,189.84
Service Charges	\$0.00		
Ending Balance 06/29/18	\$87,651.64		

**ACCOUNT DETAIL** FOR PERIOD JUNE 01, 2018 - JUNE 29, 2018

<b>Govt Banking Blended Chking</b>		<b>ROCKY POINT UFSD</b>		
<i>Date</i>	<i>Description</i>	<i>Deposits/Credits</i>	<i>Withdrawals/Debits</i>	<i>Resulting Balance</i>
06/11	Customer Deposit	\$3,516.00		\$86,612.90
06/11	V Vault Customer Deposit	\$300.00		\$86,912.90
06/11	Check 11171		\$2,200.00	\$84,712.90
06/11	Check 11172		\$935.00	\$83,777.90
06/14	Check 11174		\$140.13	\$83,637.77
06/14	Check 11175		\$300.00	\$83,337.77
06/18	Check 11177		\$1,500.00	\$81,837.77
06/18	Check 11180		\$279.22	\$81,558.55
06/20	Check 11188		\$600.86	\$80,957.69
06/20	Check 11189		\$130.35	\$80,827.34
06/21	V Vault Customer Deposit	\$517.00		\$81,344.34
06/21	Check 11192		\$72.76	\$81,271.58
06/21	Check 11151		\$64.44	\$81,207.14
06/25	Check 11184		\$200.00	\$81,007.14
06/25	Check 11187		\$200.00	\$80,807.14
06/25	Check 11186		\$200.00	\$80,607.14
06/25	Check 11183		\$150.00	\$80,457.14
06/25	Check 11181		\$150.00	\$80,307.14
06/26	Customer Deposit	\$3,244.00		\$83,551.14

*Thank you for banking with us.*



Bank Reconciliation Outstanding Checks Listing as of 06/30/18

CHECK#	ISSUE DATE	PAYEE	AMOUNT	CLEARED	CLEAR DATE
11170	06/05/18	BARBER, KATELIN MARY	300.00	N	
11173	06/05/18	LUCHSINGER, HANNAH	250.00	N	
11176	06/12/18	BERNARD F. MAY & SON, INC	2,280.05	N	
11178	06/12/18	CALLAHAN, RYAN	150.00	N	
11179	06/12/18	CALLAHAN, RYAN	200.00	N	
11182	06/12/18	DEROSA, JARED	200.00	N	
11193	06/12/18	VADEN, MICHAEL	200.00	N	
11194	06/26/18	BONOMI, BROOKE	287.37	N	
11195	06/26/18	JOSTENS INC.	21,425.31	N	
11196	06/26/18	WILLIAM JAMES PHOTOGRAPHY	8,670.00	N	
11197	06/26/18	ZAFFINO, JENNIFER	61.99	N	
GRAND TOTAL			34,024.72		
TOTAL CHECKS			11		

Report Completed 2:18 PM

## DETAIL ACCOUNT TRANSACTIONS - X 201 CAPITAL ONE CHECKING - 06/01/18 - 06/30/18

DATE	REF#	INV#	VEND#	EXPLANATION	SCH#	DEBITS	CREDITS	BALANCE
06/01/18				BALANCE 07/01/17 - 05/31/18		0.00	0.00	83,096.90
06/11/18	1026343			WATER MACHINE DEPOSIT	CR-13	300.00	0.00	83,396.90
06/11/18	1026344			INTERACT SPRING PLANT SA	CR-13	3,516.00	0.00	86,912.90
06/21/18	1026413			VARSITY CLUB DRINK MACHI	CR-13	517.00	0.00	87,429.90
06/26/18	1026414			MS YEARBOOK SALES	CR-13	585.00	0.00	88,014.90
06/26/18	1026415			HS YEARBOOK SALES	CR-13	1,420.00	0.00	89,434.90
06/26/18	1026416			BANN CAR WASH & LIVE LIKE	CR-13	397.00	0.00	89,831.90
06/26/18	1026417			8TH GRADE MOVING UP DAN	CR-13	3,244.00	0.00	93,075.90
06/26/18	1026418			MS YEARBOOK SALES	CR-13	630.00	0.00	93,705.90
06/29/18	1026419			STUDENT COUNCIL SENIOR	CR-13	900.00	0.00	94,605.90
06/29/18	1026420			VARSITY CLUB WALL OF HO	CR-13	500.00	0.00	95,105.90
06/29/18	1026421			MS ROBOTICS CLUB FR	CR-13	30.00	0.00	95,135.90
06/30/18				* SEE CASH DISBURSEMENT	CD-27	0.00	4,410.31	90,725.59
06/30/18				* SEE CASH DISBURSEMENT	CD-28	0.00	6,779.00	83,946.59
06/30/18				* SEE CASH DISBURSEMENT	CD-29	0.00	30,319.67	53,626.92
				TOTALS		12,039.00	41,508.98	53,626.92

Report Completed 2:04 PM



**John F. Dennehy**  
**Certified Public Accountant**

July 3, 2018

Board of Education  
Rocky Point School District  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

*Re: Internal Claims Audit Report for the period  
June 1, 2018 through June 30, 2018*

Board of Education:

I have completed my internal claims auditing services for the Rocky Point School District covering the period June 1, 2018 through June 30, 2018. The services I performed, as outlined within my proposal, include reviewing all claims against the District. The purpose of this report is to update the Board of Education on work performed to date, my findings, and recommendations.

For ease of reference I have categorized the remainder of this report as follow:

#### **Internal Claims Audit Services**

#### **Exhibits**

#### **INTERNAL CLAIMS AUDIT SERVICES**

The internal claims audit services performed on each claim against the District consisted of:

1. Verification of the accuracy of invoices and claim forms
2. Ensuring proper approval of all purchases; checking that purchases constitute legal expenses of the school district
3. Determining that purchase orders have been issued in accordance with Board of Education policy, and applicable state laws

Board of Education  
Rocky Point School District  
July 3, 2018  
Page 2

*Re: Internal Claims Audit Report for the time period of  
June 1, 2018 through June 30, 2018*

4. Comparison of invoices or claims with previously approved contracts
5. Reviewing price extensions, claiming of applicable discounts, inclusion of shipping and freight charges
6. Approving all charges that are presented for payment which are supported with documentary evidence indicating compliance with all pertinent laws, policies and regulations

Over the time period of June 1, 2018 through June 30, 2018 I have audited **404** claims against the District in the amount of **\$6,217,662.43**. (See attached Exhibit I) I made inquiries and/ or observations into **44** claims in the amount of **\$217,534.28**. I have summarized the inquiries and/or observations as well as the resolutions within Exhibit II. It should be noted that currently, there are 0 outstanding inquiries in regards to the audit of the claims made against the District for the period of June 1, 2018 through June 30, 2018. I have summarized all voided checks and notable exceptions in Exhibit III.

\*\*\*\*\*

I trust that the foregoing comments are clear. If you have any questions or you would like to discuss this matter further, please contact me at 631-928-5406.

Very truly yours,

*John F. Dennehy, Jr.*  
*Certified Public Accountant*

Internal Claims Audit By Fund

Rocky Point School District

Exhibit I

Warrant Date	Audit Date	Warrant #	Fund	# of Checks	\$ Value of Checks	# of Inquiries	\$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check Sequence
6/6/2018	6/6/2018	82	A	57	169,406.77	15	38,439.25	15	-	108734-108789
6/13/2018	6/13/2018	83	A	59	250,695.03	10	19,548.95	10	-	108790-108847
6/20/2018	6/20/2018	85	A	75	2,312,863.69	4	35,350.16	4	-	108848-108920
6/27/2018	6/27/2018	88	A	49	628,066.40	2	33,408.29	2	-	108921-108966
6/6/2018	6/6/2018	23	C	12	12,221.13	5	6,649.67	5	-	11242-11253
6/13/2018	6/13/2018	24	C	10	10,249.62	3	5,133.08	3	-	11254-11263
6/27/2018	6/27/2018	25	C	24	6,422.75	1	38.30	1	-	11264-11285
6/20/2018	6/20/2018	29	F	4	21,635.00	-	-	-	-	4445-4448
6/6/2018	6/6/2018	25	H	2	82,434.15	1	78,018.55	1	-	962-963
6/13/2018	6/13/2018	26	H	1	77,900.00	-	-	-	-	964
6/27/2018	6/27/2018	27	H	1	46,780.85	-	-	-	-	965
6/6/2018	6/6/2018	60	T	3	42,634.86	-	-	-	-	11735-11737
6/13/2018	6/13/2018	61	T	27	665,782.01	-	-	-	-	11738-11746, 5114493-5114510
6/20/2018	6/20/2018	62	T	2	1,891.00	-	-	-	-	11747-11748
6/20/2018	6/20/2018	63	T	20	1,692,069.91	-	-	-	-	11749-11751, 5114511-5114527
6/27/2018	6/27/2018	64	T	2	10,302.65	-	-	-	-	11752-11753
6/27/2018	6/27/2018	65	T	16	140,697.63	-	-	-	-	11754-11755, 5114528-5114541
6/13/2018	6/13/2018	3	U	10	4,100.00	-	-	-	-	342-351
6/6/2018	6/6/2018	27	X	7	4,410.31	1	285.18	1	-	11169-11175
6/13/2018	6/13/2018	28	X	18	6,779.00	1	600.86	1	-	11176-11193
6/27/2018	6/27/2018	29	X	5	30,319.67	1	61.99	1	-	11194-11197
<b>TOTAL</b>				<b>404</b>	<b>\$ 6,217,662.43</b>	<b>44</b>	<b>\$ 217,534.28</b>	<b>44</b>	<b>-</b>	

**Legend:**

A - General	P (A) - Chase General
C - Cafeteria	T - Trust & Agency
F - Federal	HB - Bond 2003
H - Capital	CM- Misc Spec Revenue
HCP - Capital Projects	U - Scholarship

**John F. Dennehy, Jr.**  
**Certified Public Accountant, PC**

**Rocky Point School District**  
**Claims Audit - Analysis by Number of Inquiries & Dollar Value**  
**Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims**  
**Exhibit II**

**2017 / 2018 YTD**

**Analysis by Number of Inquiries**

Reason For Inquiry	Resolution	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	- 0.00%	1 0.38%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check amount not equal to invoices	Difference <\$1; Immaterial, claim paid	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check amount not equal to invoices	Will pay balance with next invoice	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check amount not equal to invoices	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check amount not equal to revised invoice	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check issued prior to service	Void & reissue at time of service	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Current year expense paid prior year P.O.	P.O. Funds carried over	5 1.17%	- 0.00%	- 0.00%	2 0.63%	2 0.46%	1 0.25%
Incorrect vendor name	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	1 0.25%
Insufficient supporting backup	Hold for missing information	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Insufficient supporting backup	Backup Provided	3 0.70%	2 0.75%	1 0.28%	1 0.33%	- 0.00%	2 0.50%
Insufficient supporting backup	Void check	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Invoice date precedes PO date	Noted by Business Office	19 4.45%	23 8.68%	15 4.17%	16 5.21%	17 3.93%	14 3.47%
Invoice over 90 days outstanding/undated	Verified no duplicate payment	16 3.75%	12 4.53%	6 1.67%	8 2.61%	17 3.93%	14 3.47%
Invoice previously stamped by claims auditor	Confirmed original check void	4 0.94%	1 0.38%	4 1.11%	1 0.33%	4 0.92%	- 0.00%
Missing administrator approval endorsement	Received proper authorization	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Missing receiving signature on invoice or PO	Verified receipt of goods/services	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
No Purchase Order encumbered	Void & reissue after P.O. encumbered	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Not an original invoice	Copy, fax or statement accepted	11 2.58%	7 2.64%	3 0.83%	5 1.63%	7 1.62%	6 1.49%
Paid sales tax	Void and reissue	- 0.00%	- 0.00%	1 0.28%	- 0.00%	- 0.00%	- 0.00%
PO insufficient funds	PO funds increased post invoice/paid direct from budget code	2 0.47%	8 3.05%	5 1.39%	3 0.98%	5 1.15%	6 1.49%
Prior year invoice paid current year funds	Noted by Business Office	- 0.00%	- 0.00%	- 0.00%	- 0.00%	2 0.46%	- 0.00%
Pre-dated Invoice	Hold until service date	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Separation of Duties	Same individual signed P.O. and authorized payment; additional admin approval provided	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Xtra Class club purchased gift cards for needy family	Utilizing recipient verification procedure through school social worker	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
<b>Total Number (#) of Inquiries</b>		<b>60 14.05%</b>	<b>54 20.38%</b>	<b>35 9.72%</b>	<b>36 11.73%</b>	<b>54 12.47%</b>	<b>44 10.89%</b>
<b>Total Claims Audited</b>		<b>427 100.00%</b>	<b>265 100.00%</b>	<b>360 100.00%</b>	<b>307 100.00%</b>	<b>433 100.00%</b>	<b>404 100.00%</b>
<b>Total Outstanding Inquiries</b>		<b>0 0.00%</b>	<b>0 0.00%</b>	<b>0 0.00%</b>	<b>0 0.00%</b>	<b>0 0.00%</b>	<b>0 0.00%</b>

**Rocky Point School District**  
**Claims Audit - Analysis by Number of Inquiries & Dollar Value**  
**Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims**  
**Exhibit II**

**2017 / 2018 YTD**

**Analysis by Dollar Value**

Reason For Inquiry	Resolution	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	- 0.00%	220.00 0.01%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check amount not equal to invoices	Difference<\$1; Immaterial, claim paid	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check amount not equal to invoices	Will pay balance with next invoice	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check amount not equal to invoices	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check amount not equal to revised invoice	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Check issued prior to service	Void & reissue at time of service	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Current year expense paid prior year P.O.	P.O. Funds carried over	90,714.30 2.13%	- 0.00%	- 0.00%	48,512.97 1.10%	20,032.37 0.33%	8,548.32 0.14%
Incorrect vendor name	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	38.30 0.00%
Insufficient supporting backup	Hold for missing information	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Insufficient supporting backup	Backup Provided	1,597.35 0.04%	13,043.25 0.33%	690.04 0.02%	10,210.00 0.25%	- 0.00%	347.17 0.01%
Insufficient supporting backup	Void check	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Invoice date precedes PO date	Noted by Business Office	113,393.60 2.68%	100,538.49 2.51%	55,062.50 1.31%	114,980.98 2.62%	84,068.49 1.38%	97,948.76 1.58%
Invoice over 90 days outstanding/undated	Verified no duplicate payment	20,716.25 0.49%	15,235.77 0.38%	3,439.51 0.08%	3,486.40 0.08%	47,109.29 0.77%	90,859.86 1.46%
Invoice previously stamped by claims auditor	Confirmed original check void	330.00 0.01%	200.00 0.00%	8,262.48 0.19%	95.00 0.00%	263.97 0.00%	- 0.00%
Missing administrator approval endorsement	Received proper authorization	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Missing receiving signature on invoice or PO	Verified receipt of goods/services	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
No Purchase Order encumbered	Void & reissue after P.O. encumbered	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Not an original invoice	Copy, fax or statement accepted	21,550.11 0.51%	5,450.66 0.14%	6,070.59 0.14%	18,875.41 0.43%	13,453.99 0.22%	3,344.64 0.05%
Paid sales tax	Void and reissue	- 0.00%	- 0.00%	89.14 0.00%	- 0.00%	- 0.00%	- 0.00%
PO insufficient funds	PO funds increased post invoice/paid direct from budget code	7,158.08 0.17%	5,478.46 0.14%	2,321.55 0.05%	7,560.44 0.17%	25,137.59 0.41%	16,447.23 0.26%
Prior year invoice paid current year funds	Noted by Business Office	- 0.00%	- 0.00%	- 0.00%	- 0.00%	4,978.15 0.08%	- 0.00%
Pre-dated Invoice	Hold until service date	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Separation of Duties	Same individual signed P.O. and authorized payment; additional admin approval provided	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
Xtra Class club purchased gift cards for needy family	Utilizing recipient verification procedure through school social worker	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%	- 0.00%
<b>Total Value (\$) of Inquiries</b>		<b>255,459.69 6.00%</b>	<b>140,166.63 3.50%</b>	<b>76,535.81 1.80%</b>	<b>203,721.20 4.64%</b>	<b>195,043.85 3.20%</b>	<b>217,534.28 3.50%</b>
<b>Total Claims Audited</b>		<b>4,261,074.56 100.00%</b>	<b>4,005,728.48 100.00%</b>	<b>4,249,764.09 100.00%</b>	<b>4,390,526.10 100.00%</b>	<b>6,101,828.66 100.00%</b>	<b>6,217,662.43 100.00%</b>
<b>Total Outstanding Inquiries</b>		<b>- 0.00%</b>	<b>- 0.00%</b>	<b>- 0.00%</b>	<b>- 0.00%</b>	<b>- 0.00%</b>	<b>- 0.00%</b>

**Rocky Point School District  
Internal Claim Audit  
Notable Exceptions  
Exhibit III**

**Voided Checks - June 2018**

Fund	Ck #	Amount \$	Vendor	Warrant #	Warrant		Resolution
					Date	Reason For Inquiry	
C	11271	\$38.30	Damers, Joam	25	6/27/2018	Recipients name incorrect	Void check and reissue
		-					
<b>Total</b>	<b>1 Void</b>	<b>38.30</b>					

**Other Notable Exceptions - June 2018**

Fund	Ck #	Amount \$	Vendor	Warrant #	Warrant		Resolution
					Date	Reason For Inquiry	
None		-					
		-					
<b>Total</b>	<b>0 Inquiries</b>	<b>-</b>					

*John F. Dennehy, Jr.  
Certified Public Accountant, PC*



**Rocky Point School District  
Internal Claims Audit  
Payroll Audit  
Exhibit IV**

**Audited Payroll Checks - June 2018**

<b>Fund</b>	<b>Ck #</b>	<b>Amount \$</b>	<b>Employee</b>	<b>Payroll Date</b>	<b>Exceptions</b>
PR	96491	1,884.26	Yates, Edward E	6/15/2018	Address on W-4 inconsistent with other forms; received updated W-4 form on 6/27/2018.
PR	264569	2,564.94	Katsapis, Elicia D	6/15/2018	None
PR	264486	2,731.08	Rucano, Keri L	6/15/2018	None
PR	264647	719.58	Collins, Theresa M	6/15/2018	None
PR	264764	1,512.85	Carapezza, Nicole M	6/15/2018	Insufficient supporting documentation; received signed appointment letter; check approved.
PR	96667	14,887.74	Ferraro, Emily	6/22/2018	None
PR	96777	13,435.21	Calamita, Kelly	6/22/2018	None
PR	96930	9,641.27	Silverman, Jennifer M	6/22/2018	None
PR	96947	3,834.05	Romonoski, Mary P	6/22/2018	None
PR	96950	3,528.73	Syrett, Jeanine M	6/22/2018	None
PR	97019	4,483.93	Yates, Edward E	6/29/2018	None
PR	264913	1,383.38	Manger, Elizabeth M	6/29/2018	None
PR	265067	239.23	Clavin, Charles H	6/29/2018	None
PR	265083	32.13	Juliski, Michael R	6/29/2018	None
PR	265086	190.68	Marino, Deanna M	6/29/2018	None
		<b>61,069.06</b>			

\*Please note all checks have been selected at random using a random number generator.

\*\*A result of no exceptions means that the the payroll check is accurate when compared against contracts, renewal letters and other documents.

*John F. Dennehy, Jr.*  
**Certified Public Accountant, PC**



John F. Dennehy  
Certified Public Accountant

August 3, 2018

Board of Education  
Rocky Point School District  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

*Re: Internal Claims Audit Report for the period  
July 1, 2018 through July 31, 2018*

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Board of Education  
Rocky Point School District  
August 3, 2018  
Page 2

*Re: Internal Claims Audit Report for the time period of  
July 1, 2018 through July 31, 2018*

4. Comparison of invoices or claims with previously approved contracts
5. Reviewing price extensions, claiming of applicable discounts, inclusion of shipping and freight charges
6. Approving all charges that are presented for payment which are supported with documentary evidence indicating compliance with all pertinent laws, policies and regulations

Over the time period of July 1, 2018 through July 31, 2018 I have audited 279 claims against the District in the amount of **\$3,792,827.62**. (See attached Exhibit I) I made inquiries and/ or observations into 67 claims in the amount of **\$393,220.45**. I have summarized the inquiries and/or observations as well as the resolutions within Exhibit II. It should be noted that currently, there are 0 outstanding inquiries in regards to the audit of the claims made against the District for the period of July 1, 2018 through July 31, 2018. I have summarized all voided checks and notable exceptions in Exhibit III.

\*\*\*\*\*

I trust that the foregoing comments are clear. If you have any questions or you would like to discuss this matter further, please contact me at 631-928-5406.

Very truly yours,

John F. Dennehy, Jr.  
Certified Public Accountant

**Rocky Point School District**  
**Internal Claims Audit By Fund**  
**Exhibit I**

Warrant Date	Audit Date	Warrant #	Fund	# of Checks	\$ Value of Checks	# of Inquiries	\$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check Sequence
7/3/2018	7/3/2018	1	A	63	186,101.55	15	31,755.04	15	-	108967-109028
7/11/2018	7/11/2018	2	A	35	1,631,835.76	8	308,233.33	8	-	109029-109063
7/18/2018	7/18/2018	4	A	49	139,426.52	9	16,695.62	9	-	109064-109112
7/25/2018	7/25/2018	5	A	79	1,329,303.66	32	20,883.51	32	-	109113-109191
7/3/2018	7/3/2018	1	C	5	4,719.59	1	305.73	1	-	11286-11290
7/11/2018	7/11/2018	2	C	4	25,668.73	-	-	-	-	11291-11294
7/3/2018	7/3/2018	1	F	3	19,610.00	1	7,155.00	1	-	4449-4451
7/18/2018	7/18/2018	2	F	3	5,347.45	-	-	-	-	4452-4454
7/25/2018	7/25/2018	3	F	1	455.30	-	-	-	-	4455
7/18/2018	7/18/2018	1	H	2	89,335.70	-	-	-	-	966-967
7/25/2018	7/25/2018	2	H	1	65,880.60	-	-	-	-	968
7/3/2018	7/3/2018	1	T	2	8,534.86	1	8,192.22	1	-	11756-11757
7/11/2018	7/11/2018	2	T	15	158,786.28	-	-	-	-	11758-11759, 5114542-5114554
7/25/2018	7/25/2018	3	T	1	3,476.11	-	-	-	-	11760
7/25/2018	7/25/2018	4	T	15	123,845.51	-	-	-	-	11761-11762, 5114555-5114567
7/3/2018	7/3/2018	1	X	1	500.00	-	-	-	-	11198
<b>TOTAL</b>				<b>279</b>	<b>\$ 3,792,827.62</b>	<b>67</b>	<b>\$ 393,220.45</b>	<b>67</b>	<b>-</b>	

Legend:	
A - General	P (A) - Chase General
C - Cafeteria	T - Trust & Agency
F - Federal	HB - Bond 2003
H - Capital	CM- Misc Spec Revenue
HCP - Capital Projects	TE-Expendable Trust

**John F. Dennehy, Jr.**  
**Certified Public Accountant, PC**

**Rocky Point School District**  
**Claims Audit - Analysis by Number of Inquiries & Dollar Value**  
**Exhibit II**  
**Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims**

2018 / 2019 YTD

Reason For Inquiry	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Total
All invoices not reflected on check	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Check amount not equal to invoices	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Check amount not equal to invoices	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Check amount not equal to invoices	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Current year expense paid prior year P.O.	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Incorrect vendor name	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Name misspelled; name corrected in system.	1.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.00%
P.O. Funds carried over	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Void & reissue	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Will pay balance with next invoice	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Difference<\$1; Inmaterial; claim paid	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Pay unpaid invoice(s) next warrant	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Insufficient supporting backup	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Insufficient supporting backup	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Insufficient supporting backup	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Void check	2.00%	0.00%	0.00%	0.00%	0.00%	0.00%	2.00%
Backup Provided	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Hold for missing information	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Invoice date precedes PO date	19.00%	0.00%	0.00%	0.00%	0.00%	0.00%	19.00%
Invoice over 90 days outstanding/unfiled	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Verified no duplicate payment	5.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.00%
Confirmed original check void	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Received proper authorization	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Verified receipt of goods/services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Missing receiving signature on invoice or PO	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
No Purchase Order encumbered	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Not an original invoice	18.00%	0.00%	0.00%	0.00%	0.00%	0.00%	18.00%
Copy, fax or statement accepted	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Void & reissue after P.O. encumbered	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Amount immaterial (< \$5); claim paid	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
PO funds increased post invoice/paid direct	7.00%	0.00%	0.00%	0.00%	0.00%	0.00%	7.00%
from budget code	15.00%	0.00%	0.00%	0.00%	0.00%	0.00%	15.00%
Noted by Business Office	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Prior year invoice paid current year funds	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Separation of Duties	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Hold until service date	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Same individual signed P.O. and authorized payment; additional admin approval provided	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Utilizing recipient verification procedure through school social worker	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total Claims Audited	279	67	1	0	0	0	347
Total Number (#) of Inquiries	279	67	1	0	0	0	347
Total Outstanding Inquiries	0	0	0	0	0	0	0

**Rocky Point School District**  
**Claims Audit - Analysis by Number of Inquiries & Dollar Value**  
**Exhibit II**  
**Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims**

2018 / 2019 YTD

Reason For Inquiry	Resolution	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Check amount not equal to invoices	Difference \$1; Immaterial, claim paid	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Check amount not equal to invoices	Will pay balance with next invoice	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Check amount not equal to invoices	Void & reissue	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Current year expense paid prior year P.O.	P.O. Funds carried over	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Incorrect vendor name	Name misspelled; name corrected in system,	1,814.67	0.05%	0.00%	0.00%	0.00%	0.00%
Insufficient supporting backup	Claim paid	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Insufficient supporting backup	Hold for missing information	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Insufficient supporting backup	Backup Provided	127.00	0.00%	0.00%	0.00%	0.00%	0.00%
Insufficient supporting backup	Void check	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Invoice date precedes PO date	Noted by Business Office	320,198.91	0.44%	0.00%	0.00%	0.00%	0.00%
Invoice over 90 days outstanding/undated	Verified no duplicate payment	2,018.25	0.00%	0.00%	0.00%	0.00%	0.00%
Invoice previously scanned by claims auditor	Confirmed original check void	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Missing administrator approval endorsement	Received proper authorization	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Missing receiving signature on invoice or PO	Verified receipt of goods/services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
No Purchase Order encumbered	Void & reissue after P.O. encumbered	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Not an original invoice	Copy, fax or statement accepted	16,232.22	0.48%	0.00%	0.00%	0.00%	0.00%
Paid sales tax	Amount immaterial (< \$5), claim paid	40,425.15	1.07%	0.00%	0.00%	0.00%	0.00%
PO insufficient funds	P.O. funds increased post invoice/paid direct	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Prior year invoice paid current year funds	from budget code	12,404.25	0.33%	0.00%	0.00%	0.00%	0.00%
Pre-dated invoice	Hold until service date	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Separation of Funds	Same individual signed P.O. and authorized payment; additional admin approval provided	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Xtra Class club purchased gift cards for needy family	Utilizing recipient verification procedure through school social worker	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>Total Value (\$) of Inquiries</b>		<b>398,290.45</b>	<b>10.37%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Claims Audited</b>		<b>3,792,827.62</b>	<b>100.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

**Rocky Point School District  
Internal Claim Audit  
Notable Exceptions  
Exhibit III**

**Voided Checks - July 2018**

<b>Fund</b>	<b>Ck #</b>	<b>Amount \$</b>	<b>Vendor</b>	<b>Warrant #</b>	<b>Warrant Date</b>	<b>Reason For Inquiry</b>	<b>Resolution</b>
None		-					
<b>Total</b>	<b>0 Void</b>	-					

**Other Notable Exceptions - July 2018**

<b>Fund</b>	<b>Ck #</b>	<b>Amount \$</b>	<b>Vendor</b>	<b>Warrant #</b>	<b>Warrant Date</b>	<b>Reason For Inquiry</b>	<b>Resolution</b>
None		-					
<b>Total</b>	<b>0 Inquiries</b>	-					

**Rocky Point School District  
Internal Claims Audit  
Payroll Audit  
Exhibit IV**

**Audited Payroll Checks - July 2018**

<b>Fund</b>	<b>Ck #</b>	<b>Amount \$</b>	<b>Employee</b>	<b>Payroll Date</b>	<b>Exceptions</b>
PR	97057	40.63	Holly, Kimberly A	7/12/2018	None
PR	97058	108.9	McDonald, Jennifer E	7/12/2018	None
PR	265152	74.81	Meier, Seth	7/12/2018	None
PR	265183	2,025.88	Sanchez, Loretta	7/12/2018	None
PR	265228	134.39	Schmitz, Deborah	7/12/2018	None
PR	265367	2,571.25	Leary, Vivienne M	7/25/2018	None
PR	265371	46.17	Tandy, Carrie	7/25/2018	None
PR	265381	143.14	Smokler, Kim	7/25/2018	None
PR	265398	1,728.72	Rizzi, Holly	7/25/2018	Clerk notified employee to file updated W-4 form.
PR	265400	1,961.20	White, Kelly	7/25/2018	None
		<b>8,835.09</b>			

\*Please note all checks have been selected at random using a random number generator.

\*\*A result of no exceptions means that the the payroll check is accurate when compared against contracts, renewal letters and other documents.

*John F. Dennehy, Jr.*  
**Certified Public Accountant, PC**



# *Interoffice Memorandum*

**TO:** Dr. Michael Ring, Superintendent

**FROM:** Andrea Moscatiello, Director of Special Education  
Kristen White, Director of Support Services

**DATE:** 8/28/2017

**RE:** Board Action Sheets

Below please find the schedule to be approved at the 8/28/2017 Board of Education meeting:

<b>SCHEDULE-A 8/28/2017</b>		
<b>Year</b>	<b>Date</b>	<b>Location</b>
18/19	04/18/2018	RPHS Committee
17-18	05/02/2018	FJC Committee
17-18	05/07/2018	JAE Committee
18-19	05/07/2018	JAE Committee
17-18	05/08/2018	RPMS Committee
18-19	05/08/2018	RPMS Committee
17-18	05/11/2018	JAE Committee
18-19	05/11/2018	JAE Committee
17-18	05/11/2018	JAE Committee
18-19	05/11/2018	JAE Committee
18-19	05/17/2018	RPHS Committee
17-18	05/18/2018	Manifestation
18-19	05/18/2018	RPHS Committee
17-18	05/22/2018	Manifestation
18-19	05/22/2018	FJC Committee
17-18	05/22/2018	Manifestation
17-18	05/22/2018	Manifestation
18-19	05/25/2018	RPMS Committee
17-18	05/29/2018	Manifestation
18-19	05/29/2018	Shoreham/Wading River
18-19	05/31/2018	RPMS Committee
18-19	05/31/2018	ES Jefferson Academic Center
18-19	05/31/2018	RPHS Committee
17-18	06/08/2018	ES Jefferson Academic Center
17-18	06/11/2018	RPMS Committee
18-19	06/11/2018	RPMS Committee
17-18	06/12/2018	FJC Committee
18-19	06/12/2018	FJC Committee
17-18	06/12/2018	FJC Committee
18-19	06/12/2018	FJC Committee

17-18	06/12/2018	JAE Committee
18-19	06/12/2018	JAE Committee
17-18	06/14/2018	FJC Committee
18-19	06/14/2018	FJC Committee
17-18	06/14/2018	Manifestation
18-19	06/15/2018	FJC Committee
18-19	06/15/2018	JAE Committee
17-18	06/15/2018	JAE Committee
17-18	06/15/2018	RPMS Committee
18-19	06/15/2018	RPMS Committee
18-19	06/15/2018	Wading River Elementary
17-18	06/18/2018	FJC Committee
18-19	06/18/2018	FJC Committee
17-18	06/18/2018	JAE Committee
18-19	06/18/2018	JAE Committee
17-18	06/18/2018	Manifestation
17-18	06/18/2018	RPMS Committee
18-19	7/25/2018	Special Ed Office
18-19	07/25/2018	Special Ed Office

*Dr. Michael Ring - Board Action Sheets*  
*AM/em*

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'					Grade: 12			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School			
04/18/2018	08/27/2018	Subcommittee on Special Education / Reevaluation/Annual Review	Classified		Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services (ICT-English)	09/05/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Social Studies)	09/05/2018	06/26/2019		1	Daily	42min.	Classroom	

Student: 'Board of Education Copy'					Grade: 12			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School			
04/18/2018	08/27/2018	Subcommittee on Special Education / Annual Review	Classified		Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services (ICT-Social Studies)	09/05/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-English)	09/05/2018	06/26/2019		1	Daily	42min.	Classroom	

Student: 'Board of Education Copy'					Grade: 12			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School			
04/18/2018	08/27/2018	Subcommittee on Special Education / Annual Review	Classified		Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services (ICT-Social Studies)	09/05/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-English)	09/05/2018	06/26/2019		1	Daily	42min.	Classroom	

Student: 'Board of Education Copy'					Grade: 12			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School			
04/18/2018	08/27/2018	Subcommittee on Special Education / Annual Review	Classified		Home Public School District(HPSD) / Rocky Point High School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services (ICT-Social Studies)	09/05/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-English)	09/05/2018	06/26/2019		1	Daily	42min.	Classroom	

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 12	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
04/18/2018	08/27/2018	Subcommittee on Special Education / Annual Review		Classified		Home Public School District(HPSD) / Rocky Point High School		
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Integrated Co-teaching Services (ICT-Social Studies)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-English)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 12	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
04/18/2018	08/27/2018	Subcommittee on Special Education / Annual Review		Classified		Home Public School District(HPSD) / Rocky Point High School		
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Integrated Co-teaching Services (ICT-Social Studies)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-English)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 02	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
05/02/2018	08/27/2018	Committee on Special Education / Program Review			Classified			
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>	
Resource Room Program	02/26/2018	06/22/2018	5:1	1	Daily	40min.	Classroom	
Speech/Language Therapy	02/26/2018	06/22/2018	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 05	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
05/07/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting			Classified			
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>	
Resource Room Program	05/07/2018	06/22/2018	5:1	1	Daily	40min.	Classroom/Therapy Room	

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 04	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
05/07/2018	08/27/2018	Committee on Special Education / Annual Review		Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Occupational Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom	
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room	

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 05	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
05/07/2018	08/27/2018	Subcommittee on Special Education / Reevaluation/Annual Review		Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services	09/05/2018	06/26/2019		6	Daily	40min.	Classroom	
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	3	Weekly	30min.	Therapy Room or Classroom	

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 04	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
05/07/2018	08/27/2018	Committee on Special Education / Reevaluation/Annual Review		Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class	09/05/2018	06/26/2019	15:1	6	Daily	40min.	Classroom	
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	3	Weekly	30min.	Therapy Room or Classroom	
Occupational Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom	

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 06	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
05/07/2018	08/27/2018	Committee on Special Education / Annual Review		Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Resource Room Program	09/05/2018	06/26/2019	5:1	5	Weekly	42min.	Separate	

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 04	
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<b>Meeting Date</b> 05/07/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Subcommittee on Special Education / Annual Review							<b>Decision</b> Classified
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>		
Integrated Co-teaching Services	09/05/2018	06/26/2019		6	Daily	40min.	Classroom		
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom		
Counseling-Social Skills Counseling	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Classroom/Therapy Room		

**Student:** 'Board of Education Copy' **Grade:** 04

<b>Meeting Date</b> 05/07/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Special Education / Reevaluation/Annual Review							<b>Decision</b> Classified
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>		
Integrated Co-teaching Services	09/05/2018	06/26/2019		6	Daily	40min.	Classroom		
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom		
Occupational Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom		

**Student:** 'Board of Education Copy' **Grade:** 06

<b>Meeting Date</b> 05/07/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Subcommittee on Special Education / Annual Review							<b>Decision</b> Classified
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>		
Resource Room Program	09/05/2018	06/26/2019	5:1	1	Daily	42min.	Classroom		



**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'						<b>Grade:</b> 07		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>	<b>Placement Recommendation / School</b>			
05/08/2018	08/27/2018	Subcommittee on Special Education / Initial Eligibility Determination Meeting		Classified	Home Public School District(HPSD) / Rocky Point Middle School			
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Integrated Co-teaching Services (ICT-Math)		06/05/2018	06/22/2018		1	Daily	42min.	Classroom
Counseling		06/05/2018	06/22/2018	Individual	1	Weekly	30min.	Therapy Room

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy							<b>Grade:</b> 08	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>	<b>Placement Recommendation / School</b>		
05/08/2018	08/29/2018	Committee on Special Education / Annual Review			Classified	Home Public School District(HPSD) / Rocky Point Middle School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services (ICT-Science)	05/15/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Math)	05/15/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Social Studies)	05/15/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-English)	05/15/2018	06/26/2019		1	Daily	42min.	Classroom	
Special Class (Learning Lab - Math)	05/15/2018	06/26/2019	15:1	1	Every Other Day	42min.	Classroom	
Counseling Services	09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Counselor's Office	

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

**Student:** 'Board of Education Copy'

**Grade:** 04

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>					
05/11/2018	08/27/2018	Committee on Special Education / Annual Review	Classified					
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services	09/05/2018	06/26/2019		6	Daily	40min.	Classroom	
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Classroom/Therapy Room	
Speech/Language Therapy	09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Classroom/Therapy Room	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 03	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
05/11/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting			Classified			
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>	
Speech/Language Therapy	05/24/2018	06/22/2018	Small Group (5:1)	1	Weekly	30min.	Classroom/Therapy Room	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 05	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>	<b>Placement Recommendation / School</b>		
05/11/2018	08/27/2018	Subcommittee on Special Education / Requested Review			Classified	Home Public School District(HPSD) / Joseph A. Edgar School		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class	05/14/2018	06/22/2018	12:1+1	5	Weekly	2hr.	Classroom	
Special Class	07/03/2017	08/11/2017	12:1+1	5	Weekly	2hr. 30min.	Classroom	
Speech/Language Therapy	09/06/2017	06/22/2018	Individual	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/06/2017	06/22/2018	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom	
Physical Therapy	09/06/2017	06/22/2018	Individual	1	Weekly	30min.	Therapy Room or Classroom	
Parent Counseling and Training	09/06/2017	06/22/2018	Individual	4	Yearly	30min.	Counselor's Office/Special Location	
Speech/Language Therapy	07/03/2017	08/11/2017	Small Group	2	Weekly	30min.	Classroom	
Counseling-Social Skills Counseling	07/03/2017	08/11/2017	Small Group	2	Weekly	30min.	Classroom	
Physical Therapy	07/03/2017	08/11/2017	Small Group	1	Weekly	30min.	Special Location	
Aide	05/14/2018	06/22/2018	5:1	5	Weekly	2 hours	Classroom, Physical Education, Lunch/Recess	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'

Grade: 08

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School			
05/11/2018	08/27/2018	Subcommittee on Special Education / Annual Review	Classified	Home Public School District(HPSD) / Rocky Point Middle School			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class - Science	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class - English	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class - Math	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class - Social Studies	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class - Reading	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class	07/09/2018	08/17/2018	12:1+1	5	Weekly	2hr. 30min.	Classroom
Speech/Language Therapy	09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Therapy Room
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom
Physical Therapy	09/11/2018	06/14/2019	Individual	1	Weekly	42min.	Therapy Room or Classroom
Parent Counseling and Training	09/11/2018	06/14/2019	Small Group	4	Yearly	1hr.	School
Counseling	09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Counselor's Office
Counseling-Social Skills Counseling	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Counselor's Office
Speech/Language Therapy	07/09/2018	08/17/2018	Small Group	2	Weekly	30min.	Classroom
Counseling-Social Skills Counseling	07/09/2018	08/17/2018	Small Group	2	Weekly	30min.	Classroom
Physical Therapy	07/09/2018	08/17/2018	Small Group	1	Weekly	30min.	Special Location
Aide	09/05/2018	06/26/2019	1:1	8	Daily	42 minutes	Across school setting
Behavioral Intervention Consultation for Team	09/05/2018	06/26/2019		1	Quarterly	30 minutes	School

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 10				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
05/17/2018	08/27/2018	Subcommittee on Special Education / Annual Review		Classified		Home Public School District(HPSD) / Rocky Point High School		
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Integrated Co-teaching Services (ICT-Math)		09/05/2018	06/26/2019	1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Science)		09/04/2018	06/21/2019	1	Daily	42min.	Classroom	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy				<b>Grade:</b> 09				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>			<b>Placement Recommendation / School</b>	
05/18/2018	08/27/2018	Committee on Special Education / Manifestation Team		Classified			Home Public School District(HPSD) / Rocky Point High School	
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class - Math		05/18/2018	06/22/2018	15:1	5	Weekly	42min.	Classroom
Behavior Intervention Services		05/28/2018	06/22/2018	Individual	1	Weekly	30min.	Separate
Parent Counseling and Training		05/28/2018	06/22/2018	Individual	1	Monthly	1hr.	Home/School
Behavioral Intervention Consultation for Team		09/05/2017	06/22/2018		4	Yearly	42 minutes	School



**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'						<b>Grade:</b> 10			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			<b>Placement Recommendation / School</b>	
05/18/2018	08/27/2008	Committee on Special Education / Annual Review			Classified			Home Public School District(HPSD) / Rocky Point High School	
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>	
Special Class - English		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom	
Special Class - Math		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom	
Special Class - Social Studies		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom	
Special Class - Science		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom	
Resource Room Program		09/05/2018	06/26/2019	5:1	1	Every Other Day	42min.	Classroom	
Behavior Intervention Services		09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Therapy Room/ Counselors Office	
Parent Counseling and Training		09/11/2018	06/14/2019	Individual	1	Monthly	1hr.	Home	
Behavioral Intervention Consultation for Team		09/05/2018	06/26/2019		As needed	Throughout the School Year	As needed	School	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

**Student:** 'Board of Education Copy'

**Grade:** Kdg.

<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>
05/22/2018	08/27/2018	Committee on Special Education / Manifestation Determination	Classified

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class	12/19/2017	06/21/2018	15:1	6	Daily	40min.	Classroom
Psychological Counseling Services	09/04/2017	06/21/2018	Individual	1	Weekly	30min.	Therapy Room
Occupational Therapy	09/04/2017	06/21/2018	Small Group (5:1)	1	Weekly	30min.	Therapy Room
Counseling-Social Skills Counseling	12/19/2017	06/21/2018	Small Group (5:1)	1	Weekly	30min.	Therapy Room
Aide	05/02/2018	06/22/2018	1:1	8	Daily	40 minutes	Across School Setting

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

**Student:** 'Board of Education Copy'

**Grade:** 03

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>					
05/22/2018	08/27/2018	Committee on Special Education / Reevaluation/Annual Review	Classified					
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services	09/05/2018	06/26/2019		6	Daily	40min.	Classroom	
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'					<b>Grade:</b> 09				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			<b>Placement Recommendation / School</b>	
05/22/2018	08/27/2018	Subcommittee on Special Education / Manifestation Determination			Classified			Home Public School District(HPSD) / Rocky Point High School	
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>	
Special Class - Math		09/05/2017	06/22/2018	15:1	1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-English)		09/05/2017	06/22/2018		1	Daily	42min.	Classroom	
Special Class - Science		09/05/2017	06/22/2018	15:1	1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Social Studies)		09/05/2017	06/22/2018		1	Daily	42min.	Classroom	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 09				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>		<b>Placement Recommendation / School</b>	
05/22/2018	08/27/2018	Committee on Special Education / Manifestation Determination			Classified		Home Public School District(HPSD) / Rocky Point High School	
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class - Math		09/05/2017	06/22/2018	15:1	1	Daily	42min.	Classroom
Special Class - English		09/05/2017	06/22/2018	15:1	1	Daily	42min.	Classroom
Special Class - Social Studies		09/05/2017	06/22/2018	15:1	1	Daily	42min.	Classroom
Special Class - Science		09/05/2017	06/22/2018	15:1	1	Daily	42min.	Classroom
Counseling-Social Skills Counseling		09/05/2017	06/22/2018	Small Group (5:1)	1	Weekly	42min.	Counselor's Office

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

Meeting Date		BOE Date		Committee / Reason		Decision		Placement Recommendation / School	
05/25/2018		08/27/2018		Subcommittee on Special Education / Requested Review		Classified		Home Public School District(HPSD) / Rocky Point High School	
<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class - Math		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-English)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Science)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Social Studies)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom	
Counseling		09/11/2018	06/21/2019	Individual	2	Weekly	30min.	Counselor's Office	

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

**Student:** 'Board of Education Copy'

**Grade:** 08

<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>				<b>Placement Recommendation / School</b>
05/29/2018	08/27/2018	Committee on Special Education / Manifestation Determination	Classified				Home Public School District (HPSD) / Rocky Point Middle School
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class - Science	09/05/2017	06/22/2018	15:1	1	Daily	42min.	Special Classes
Special Class - Social Studies	09/05/2017	06/22/2018	15:1	1	Daily	42min.	Special Classes
Integrated Co-teaching Services (ICT-English)	09/05/2017	06/22/2018		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-Math)	10/30/2017	06/22/2018		1	Daily	42min.	Classroom
Special Class (Bellport Academic Center-SE)	07/03/2017	08/11/2017	8:1+1	5	Weekly	3hr.	Across All Educational Settings
Speech/Language Therapy	09/05/2017	06/22/2018	Small Group (5:1)	1	Weekly	42min.	Classroom/Therapy Room
Counseling	09/05/2017	06/22/2018	Small Group (5:1)	1	Weekly	30min.	Counselor's Office/Special Location
Behavior Intervention Services	10/27/2017	06/22/2018	Individual	2	Weekly	42min.	Special Location
Psychological Counseling	07/03/2017	08/11/2017	Individual	1	Weekly	30min.	Counselor's Office and other therapeutic settings
Psychological Counseling	07/03/2017	08/11/2017	Small Group (5:1)	1	Weekly	30min.	Counselor's Office and other therapeutic settings
Speech/Language Therapy	07/03/2017	08/11/2017	Small Group (5:1)	1	Weekly	30min.	Across All Educational Settings
Aide	09/13/2017	06/22/2018	1:1	7	Daily	6 hours	Throughout the School day

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 03				
<b>Meeting Date</b> 05/29/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Subcommittee on Special Education / Annual Review		<b>Decision</b> Classified			<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Joseph A. Edgar School	
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class		09/05/2018	06/26/2019	12:1+1	1	Daily	6hr.	Classroom
Special Class		07/09/2018	08/17/2018	12:1+1	5	Weekly	5hr.	School
Speech/Language Therapy		09/05/2018	06/26/2019	Individual	4	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy		09/05/2018	06/26/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom
Parent Counseling and Training		09/05/2018	06/26/2019	Small Group	4	Weekly	1hr.	School
Occupational Therapy		09/05/2018	06/26/2019	Individual	1	Weekly	30min.	Classroom/Therapy Room
Speech/Language Therapy		07/09/2018	08/17/2018	Individual	2	Weekly	30min.	Special Location
Occupational Therapy		07/09/2018	08/17/2018	Individual	1	Weekly	30min.	Special Location

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 03				
<b>Meeting Date</b> 05/29/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Subcommittee on Special Education / Annual Review		<b>Decision</b> Classified			<b>Placement Recommendation / School</b> Other Public School District(OPSD) / Wading River Elementary School	
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class		09/05/2018	06/26/2019	8:1+2	5	Weekly	6hr.	Classroom
Special Class		07/09/2018	08/17/2019	8:1:1	5	Weekly	5hr.	School
Speech/Language Therapy		09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Therapy Room or Classroom
Physical Therapy		09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy		09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom
Parent Counseling and Training		09/11/2018	06/14/2019	Small Group	4	Yearly	1hr.	School
Applied Behavioral Analysis Services		09/11/2018	06/14/2019	Individual	5	Weekly	1hr.	Home
Physical Therapy		07/09/2018	08/17/2018	Individual	2	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy		07/09/2018	08/17/2018	Individual	2	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		07/09/2018	08/17/2018	Individual	2	Weekly	30min.	Therapy Room or Classroom
Applied Behavioral Analysis Services		07/09/2018	08/17/2018	Individual	5	Weekly	1hr.	Home
Aide		09/05/2018	06/26/2019	2:1	5	Weekly	6 hours	across all educational settings
Aide		07/09/2018	08/17/2018	1:1	5	Weekly	5 hours	Throughout school day



**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

**Student:** 'Board of Education Copy'

**Grade:** Ungraded

Meeting Date	BOE Date	Committee / Reason	Decision					
05/31/2018	08/27/2018	Committee on Special Education / Annual Review	Classified					
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class - Math	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom	
Special Class - English	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom	
Special Class - Social Studies	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom	
Special Class - Science	09/04/2015	06/26/2019	12:1+1	1	Daily	42min.	Classroom	
Special Class - Reading	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom	
Special Class	07/09/2018	08/17/2018	12:1+1	5	Daily	5hr.	Classroom	
Speech/Language Therapy	09/11/2018	06/14/2019	Individual	2	Weekly	42min.	Therapy Room or Classroom	
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	42min.	Therapy Room or Classroom	
Physical Therapy	09/11/2018	06/14/2019	Individual	1	Weekly	42min.	Therapy Room or Classroom	
Occupational Therapy	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	42min.	Therapy Room or Classroom	
Occupational Therapy	09/11/2018	06/14/2019	Individual	1	Weekly	42min.	Therapy Room or Classroom	
Speech/Language Therapy	07/09/2018	08/17/2018	Small Group (5:1)	2	Weekly	30min.	Classroom	
Counseling-Social Skills Counseling	07/09/2018	08/17/2018	Small Group (5:1)	2	Weekly	30min.	Classroom	
Physical Therapy	07/09/2018	08/17/2018	Small Group	1	Weekly	30min.	Special Location	
Occupational Therapy	07/09/2018	08/17/2018	Small Group	1	Weekly	30min.	Special Location	
Aide	09/05/2018	06/26/2019	2:1	8	Daily	42 minutes	Across School Setting	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 08					
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>		<b>Placement Recommendation / School</b>	
05/31/2018	08/27/2018	Committee on Special Education / Annual Review			Classified		BOCES Class in a Public School(BOCES-PSD) / BOCES ES Jefferson Academic Center	
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class (Jefferson Academic Center)		09/05/2018	06/22/2019	8:1:1	1	Daily	6hr.	Classroom
Special Class (Sequoia High School)		07/09/2018	08/17/2018	8:1+1	5	Weekly	3hr.	Classroom
Counseling		09/05/2018	06/25/2019	Individual	2	Weekly	30min.	Counselor's Office
Counseling		09/05/2018	06/25/2019	Small Group (5:1)	1	Weekly	30min.	Counselor's Office
Psychological Counseling		07/09/2018	08/17/2018	Individual	1	Weekly	30min.	Counselor's Office and other therapeutic settings
Psychological Counseling as per Sagamore Program		07/09/2018	08/17/2018	Small Group	1	Weekly	30min.	Counselor's Office and other therapeutic settings

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 09	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>	<b>Placement Recommendation / School</b>		
05/31/2018	08/27/2018	Subcommittee on Special Education / Requested Review			Classified	Home Public School District(HPSD) / Rocky Point High School		
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Integrated Co-teaching Services (ICT-Science)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom
Special Class - English		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom
Special Class - Math		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-Social Studies)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom
Resource Room Program		09/05/2018	06/26/2019	5:1	1	Daily	42min.	Separate
Consultant Teacher Services		07/09/2018	08/17/2018	Direct	4	Weekly	1hr. 30min.	Home
Speech/Language Therapy		09/11/2018	06/14/2019	Individual	3	Weekly	30min.	Home/Community
Parent Counseling and Training		09/11/2018	06/14/2019	Individual	4	Yearly	42min.	Conference Room
Counseling-Social Skills Counseling		09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Counselor's Office
Speech/Language Therapy		07/09/2018	08/17/2018	Individual	2	Weekly	30min.	Home
Individual Aide		09/05/2018	06/26/2019		8	Daily	Throughout the School Day	School

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 06	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>	<b>Placement Recommendation / School</b>		
06/08/2018	08/27/2018	Committee on Special Education / Parent Request			Classified	BOCES Class(BOCES-SS) / BOCES ES Jefferson Academic Center		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class	09/05/2017	06/22/2018	8:1:1	1	Daily	6hr.	Classroom	
Special Class	07/11/2017	08/11/2017	8:1:1	1	Daily	3hr.	Classroom	
Counseling	09/05/2017	06/22/2018	Small Group	1	Weekly	30min.	Counselor's Office	
Speech/Language Therapy	09/05/2017	06/22/2018	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room	
Counseling	09/05/2017	06/22/2018	Individual	2	Weekly	30min.	Counselor's Office	
Occupational Therapy	09/05/2017	06/22/2018	Individual	1	Weekly	30min.	Therapy Room	
Parent Counseling and Training	09/05/2017	06/22/2018	Individual	1	Weekly	1hr.	Home/Community	
Counseling	07/13/2017	08/11/2017	Small Group	1	Weekly	30min.	Classroom/Therapy Room	
Counseling	07/13/2017	08/11/2017	Individual	2	Weekly	30min.	Therapy Room	
Occupational Therapy	07/13/2017	08/11/2017	Individual	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/13/2017	08/11/2017	Small Group (5:1)	2	Weekly	30min.	Therapy Room	

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'					<b>Grade:</b> 08			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>		<b>Placement Recommendation / School</b>	
06/11/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting			Classified		Home Public School District(HPSD) / Rocky Point High School	
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>	
Special Class - Math	06/11/2018	06/22/2018	15:1+1	1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Science)	06/11/2018	06/22/2018		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Science)	06/11/2018	06/22/2018		1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-English)	06/11/2018	06/22/2018		1	Daily	42min.	Classroom	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student: 'Board of Education Copy'</b>								<b>Grade: 02</b>
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
06/12/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting			Ineligible			
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>	
Speech/Language Therapy	09/05/2017	06/22/2018	Small Group	2	Weekly	30min.	Therapy Room	

<b>Student: 'Board of Education Copy'</b>								<b>Grade: 01</b>
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
06/12/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting			Classified			
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>	
Speech/Language Therapy	06/12/2018	06/22/2018	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room	

<b>Student: 'Board of Education Copy'</b>								<b>Grade: 02</b>
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
06/12/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting			Ineligible			

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

Grade: 02

Student: 'Board of Education Copy'

Meeting Date	BOE Date	Committee / Reason	Decision
06/12/2018	08/27/2018	Committee on Special Education / Annual Review	Classified

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 05
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>
06/12/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting	Ineligible

<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 04
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>
06/12/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting	Classified
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>
Integrated Co-teaching Services	06/12/2018	06/22/2018	
Speech/Language Therapy	06/12/2018	06/22/2018	Individual
Speech/Language Therapy	06/12/2018	06/22/2018	Small Group (5:1)
			<b><u>Frequency</u></b>
			6
			<b><u>Period</u></b>
			Daily
			<b><u>Duration</u></b>
			40min.
			<b><u>Location</u></b>
			Classroom
			Classroom/Therapy Room
			Classroom/Therapy Room



**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 05				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>				
06/12/2018	08/27/2018	Committee on Special Education / Annual Review	Classified				
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>
Integrated Co-teaching Services	09/05/2018	06/26/2019		6	Daily	40min.	Classroom
Speech/Language Therapy	09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Classroom/Therapy Room
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> Kdg.				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/14/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting		Classified				
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>	
Resource Room Program	06/14/2018	06/22/2018	5:1	1	Daily	40min.	Classroom	
Speech/Language Therapy	06/14/2018	06/22/2018	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 01			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>				
06/14/2018	08/27/2018	Committee on Special Education / Annual Review	Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Resource Room Program	09/05/2018	06/26/2019	5:1	1	Daily	40min.	Classroom
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 03			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>				
06/14/2018	08/27/2018	Committee on Special Education / Annual Review	Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Resource Room Program	09/05/2018	06/26/2019	5:1	1	Daily	40min.	Classroom
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Classroom/Therapy Room
Speech/Language Therapy	09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Classroom/Therapy Room
Counseling Services	09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Counselor's Office/Special Location

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 02			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>				
06/14/2018	08/27/2018	Subcommittee on Special Education / Annual Review	Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Occupational Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	30min.	Classroom/Therapy Room
Speech/Language Therapy	09/11/2018	06/14/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	07/09/2018	08/17/2018	Small Group	2	Weekly	30min.	Classroom

**Committee Recommendations for Board of Education Review with Details (August 27, 2018)**

<i>Meeting</i>	<i>Alt ID#</i>	<i>Name</i>	<i>Age</i>	<i>Grade</i>	<i>Committee</i>	<i>Reason</i>	<i>Decision</i>	<i>Disability</i>	<i>Recommended School</i>		
06/14/2018		██████████	11:6	05	CSE	Initial Eligibility Determination Meeting	Classified	Learning Disability	Joseph A. Edgar School		
		<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Resource Room Program				06/14/2018	06/22/2018	5:1	1	Daily	40 mins

**Committee Recommendations for Board of Education Review with Details (August 27, 2018)**

<i>Meeting</i>	<i>Alt ID#</i>	<i>Name</i>	<i>Age</i>	<i>Grade</i>	<i>Committee</i>	<i>Reason</i>	<i>Decision</i>	<i>Disability</i>	<i>Recommended School</i>		
06/14/2018			11:6	06	CSE	Annual Review	Classified	Learning Disability	Rocky Point Middle School		
		<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Resource Room Program				09/05/2018	06/26/2019	5:1	1	Daily	42 mins

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'					<b>Grade:</b> 08			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>	<b>Placement Recommendation / School</b>		
06/14/2018	08/27/2018	Subcommittee on Special Education / Manifestation Determination			Classified	Home Public School District(HPSD) / Rocky Point Middle School		
<b><u>Recommended Program/Service</u></b>								
	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>	
Special Class - Reading	09/05/2017	08/22/2018	15:1	1	Daily	42min.	Classroom	
Special Class - Math	09/05/2017	08/22/2018	15:1	1	Daily	42min.	Classroom	
Special Class - English	09/05/2017	08/22/2018	15:1	1	Daily	42min.	Classroom	
Integrated Co-teaching Services (ICT-Social Studies)	09/05/2017	08/22/2018		1	Daily	42min.	Classroom	
Special Class - Science	09/05/2017	08/22/2018	15:1	1	Daily	42min.	Classroom	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 01					
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
06/15/2018	08/27/2018	Committee on Special Education / Annual Review			Classified			
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>	
Special Class	09/05/2018	06/26/2019	12:1+1	6	Daily	40min.	Classroom	
Speech/Language Therapy	09/11/2018	06/14/2019	Individual	3	Weekly	30min.	Therapy Room or Classroom	
Counseling-Social Skills Counseling	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom	
Shared Aide/Monitor	09/05/2018	06/26/2019		8	Daily	40 minutes	Across School Setting	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 05				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/15/2018	08/27/2018	Subcommittee on Special Education / Program Review		Classified				
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>	
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	3	Weekly	30min.	Therapy Room or Classroom	



**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

**Student:** 'Board of Education Copy'

**Grade:** Ungraded

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>				
06/15/2018	08/27/2018	Subcommittee on Special Education / Program Review	Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class - Reading	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class - Math	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class - English	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class - Social Studies	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class - Science	09/05/2018	06/26/2019	12:1+1	1	Daily	42min.	Classroom
Special Class	07/09/2018	08/17/2018	12:1+1	5	Weekly	5hr.	Classroom
Parent Counseling and Training	09/11/2018	06/14/2019	Individual	3	Weekly	1hr.	Home/Community
Speech/Language Therapy	09/11/2018	06/14/2019	Small Group (5:1)	2	Weekly	42min.	Therapy Room
Speech/Language Therapy	09/11/2018	06/14/2019	Individual	2	Weekly	42min.	Therapy Room
Parent Counseling and Training	09/11/2018	06/14/2019	Small Group	4	Yearly	1hr.	Conference Room
Physical Therapy	09/11/2018	06/14/2019	Individual	2	Weekly	42min.	Therapy Room
Occupational Therapy	09/11/2018	06/14/2019	Individual	2	Weekly	42min.	Therapy Room
Counseling-Social Skills Counseling	09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	42min.	Therapy Room
Counseling	09/11/2018	06/14/2019	Individual	1	Weekly	42min.	Therapy Room
Occupational Therapy	07/09/2018	08/17/2018	Small Group	1	Weekly	30min.	Therapy Room
Physical Therapy	07/09/2018	08/17/2018	Small Group	1	Weekly	30min.	Therapy Room
Speech/Language Therapy	07/09/2018	08/17/2018	Small Group	2	Weekly	30min.	Classroom
Counseling-Social Skills Counseling	07/09/2018	08/17/2018	Small Group	2	Weekly	30min.	Classroom
Aide	09/05/2018	06/26/2019	5:1	8	Daily	42 minutes	Across School Setting
Behavioral Intervention Consultation for Team	09/04/2018	06/21/2019		1	Quarterly	42 minutes	classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 08				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>		<b>Placement Recommendation / School</b>	
06/15/2018	08/27/2018	Subcommittee on Special Education / Initial Eligibility Determination Meeting			Classified		Home Public School District(HPSD) / Rocky Point Middle School	
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Integrated Co-teaching Services (ICT-Math)		06/15/2018	06/22/2018		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-English)		06/15/2018	06/22/2018		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-Science)		06/15/2018	06/22/2018		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-Social Studies)		06/15/2018	06/22/2018		1	Daily	42min.	Classroom

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> Board of Education Copy					<b>Grade:</b> 07			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			<b>Placement Recommendation / School</b>
06/15/2018	08/27/2018	Subcommittee on Special Education / Annual Review			Classified			Home Public School District(HPSD) / Rocky Point Middle School
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Integrated Co-teaching Services (ICT-Math)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-English)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-Science)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-Social Studies)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> Ungraded		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>	<b>Placement Recommendation / School</b>			
06/15/2018	08/27/2018	Subcommittee on Special Education / Annual Review			Classified	Other Public School District(OPSD) / Wading River Elementary School			
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>	
Special Class		09/05/2018	06/26/2019	8:1+2	5	Weekly	5hr.	Classroom	
Special Class		07/09/2018	08/17/2018	12:1+1	5	Weekly	5hr.	Special Location	
Parent Counseling and Training		09/05/2018	06/26/2019	Individual	1	Weekly	1hr.	Home	
Occupational Therapy		09/05/2018	06/26/2019	Individual	1	Weekly	30min.	Home	
Speech/Language Therapy		09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Home	
Applied Behavioral Analysis Services		09/05/2018	06/26/2019	Individual	3	Weekly	1hr.	Home	
Physical Therapy		09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy		09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Therapy Room	
Occupational Therapy		09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom	
Feeding Therapy		09/05/2018	06/26/2019	Individual	4	Weekly	30min.	Home/Community	
Occupational Therapy		07/09/2018	08/17/2019	Individual	1	Weekly	30min.	Home	
Occupational Therapy		07/09/2018	08/17/2018	Individual	1	Weekly	30min.	Therapy Room or Classroom	
Speech/Language Therapy		07/09/2018	08/17/2019	Individual	3	Weekly	30min.	Home	
Applied Behavioral Analysis Services		07/09/2018	08/17/2018	Individual	3	Weekly	1hr.	Home	
Parent Counseling and Training		07/09/2018	08/17/2018	Individual	1	Weekly	1hr.	Home	
Physical Therapy		07/09/2018	08/17/2018	Individual	1	Weekly	30min.	Therapy Room or Classroom	
Aide		09/05/2018	06/26/2019	3:1	5	Weekly	6 hours	Throughout school day	
Aide		07/09/2018	08/17/2018	2:1	5	Weekly	5 hours	Throughout school day	

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> Kdg.				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting		Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Integrated Co-teaching Services	06/18/2018	06/22/2018		6	Daily	40min.	Classroom	
Speech/Language Therapy	06/18/2018	06/22/2018	Individual	3	Weekly	30min.	Classroom/Therapy Room	
Speech/Language Therapy	06/18/2018	06/22/2018	Small Group (5:1)	1	Weekly	30min.	Classroom/Therapy Room	
Counseling-Social Skills Counseling	06/18/2018	06/22/2018	Small Group (5:1)	1	Weekly	30min.	Counselor's Office/Special Location	

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 01				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting		Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class	06/18/2018	06/22/2018	12:1+1	6	Daily	40min.	Classroom	
Speech/Language Therapy	06/18/2018	06/22/2018	Individual	4	Weekly	30min.	Classroom/Therapy Room	

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 01				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting		Classified				
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Speech/Language Therapy	06/18/2018	06/22/2018	Individual	1	Weekly	30min.	Classroom/Therapy Room	
Speech/Language Therapy	06/18/2018	06/22/2018	Small Group (5:1)	1	Weekly	30min.	Classroom/Therapy Room	

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 01				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting		Ineligible				

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 02				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				

06/18/2018

08/27/2018

Committee on Special Education / Initial Eligibility Determination Meeting

Classified

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Integrated Co-teaching Services	06/18/2018	06/22/2018		6	Daily	40min.	Classroom
Occupational Therapy	09/05/2017	06/22/2018	Small Group	2	Weekly	30min.	Therapy Room or Classroom
Physical Therapy	09/05/2017	06/22/2018	Individual	1	Weekly	30min.	Therapy Room or Classroom
Shared Aide/Monitor	09/06/2017	06/22/2018		2	Daily	1 hour 30 minutes	classroom, cafeteria and playground

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 01		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>			
06/18/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting	Ineligible			
Aide/Monitor		09/06/2017 06/22/2018	3	Daily	2 hours 15 minutes	Classroom, cafeteria and playground

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student: 'Board of Education Copy'</b>				<b>Grade: 01</b>				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Annual Review		Classified				
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Integrated Co-teaching Services		09/05/2018	06/26/2019		6	Daily	40min.	Classroom
Speech/Language Therapy		09/11/2018	06/14/2019	Individual	3	Weekly	30min.	Classroom/Therapy Room
Speech/Language Therapy		09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Classroom/Therapy Room
Counseling-Social Skills Counseling		09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Counselor's Office/Special Location

<b>Student: 'Board of Education Copy'</b>				<b>Grade: 02</b>				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Annual Review		Classified				
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class		09/05/2018	06/26/2019	12:1+1	6	Daily	40min.	Classroom
Speech/Language Therapy		09/11/2018	06/14/2019	Individual	4	Weekly	30min.	Classroom/Therapy Room

<b>Student: 'Board of Education Copy'</b>				<b>Grade: 01</b>				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Annual Review		Classified				
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Speech/Language Therapy		09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Classroom/Therapy Room
Speech/Language Therapy		09/11/2018	06/14/2019	Small Group (5:1)	1	Weekly	30min.	Classroom/Therapy Room

<b>Student: 'Board of Education Copy'</b>				<b>Grade: 03</b>				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Annual Review		Classified				
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Integrated Co-teaching Services		09/05/2018	06/26/2019		6	Daily	40min.	Classroom
Occupational Therapy		09/11/2018	06/14/2019	Small Group	2	Weekly	30min.	Therapy Room or Classroom
Physical Therapy		09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Therapy Room or Classroom



Shared Aide/Monitor	09/05/2018 06/26/2019	2	Daily	1 hour 30 minutes	classroom, cafeteria and playground
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**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 03	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
06/18/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting			Ineligible			
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>	
Resource Room Program	09/05/2017	06/22/2018	5:1	1	Daily	40min.	Classroom	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 06	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
06/18/2018	08/27/2018	Subcommittee on Special Education / Annual Review			Classified			
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>	
Special Class - English	09/05/2018	06/26/2019	15:1	5	Weekly	42min.	Classroom	
Special Class - Reading	09/05/2018	06/26/2019	15:1	5	Weekly	42min.	Therapy Room	

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 06	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
06/18/2018	08/27/2018	Subcommittee on Special Education / Annual Review			Classified			
<u><b>Recommended Program/Service</b></u>	<u><b>Start Date</b></u>	<u><b>End Date</b></u>	<u><b>Ratio</b></u>	<u><b>Frequency</b></u>	<u><b>Period</b></u>	<u><b>Duration</b></u>	<u><b>Location</b></u>	
Resource Room Program	09/05/2018	06/26/2019	5:1	1	Daily	42min.	Classroom/Therapy Room	

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'						<b>Grade:</b> 05		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>			
06/18/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting			Classified			
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Resource Room Program		06/18/2018	06/22/2018	5:1	1	Daily	42min.	Classroom

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 06				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>				
06/18/2018	08/27/2018	Committee on Special Education / Annual Review	Classified				
<b><u>Recommended Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Resource Room Program	09/05/2018	06/26/2019	5:1	1	Daily	42min.	Classroom

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'					<b>Grade:</b> 07			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>		<b>Placement Recommendation / School</b>	
06/18/2018	08/27/2018	Subcommittee on Special Education / Manifestation Determination			Classified		Home Public School District(HPSD) / Rocky Point Middle School	
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class - Math		03/07/2018	06/22/2018	15:1	1	Daily	42min.	Classroom
Special Class - English		03/07/2018	06/22/2018	15:1	1	Daily	42min.	Classroom
Special Class - Reading		03/07/2018	06/22/2018	15:1	1	Daily	42min.	Classroom
Special Class - Social Studies		03/07/2018	06/22/2018	15:1	1	Daily	42min.	Classroom
Special Class - Science		03/07/2018	06/22/2018	15:1	1	Daily	42min.	Classroom

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'				<b>Grade:</b> 08				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>			<b>Decision</b>		<b>Placement Recommendation / School</b>	
06/18/2018	08/27/2018	Subcommittee on Special Education / Requested Review			Classified		Home Public School District(HPSD) / Rocky Point Middle School	
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Special Class - Math		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom
Special Class - English		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom
Special Class - Reading		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom
Special Class - Social Studies		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom
Special Class - Science		09/05/2018	06/26/2019	15:1	1	Daily	42min.	Classroom
Counseling		09/11/2018	06/14/2019	Individual	1	Weekly	30min.	Counselor's Office

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> Ungraded	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
07/25/2018	08/27/2018	Committee on Special Education / Program Review		Classified		Home Public School District(HPSD) / Joseph A. Edgar School		
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class		09/05/2018	06/26/2019	12:1+1	6	Daily	40min.	Classroom
Special Class		07/09/2018	08/17/2018	12:1+1	1	Daily	5hr.	Special Classes
Occupational Therapy		09/11/2018	06/26/2019	Individual	1	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy		09/11/2018	06/26/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room
Speech/Language Therapy		09/11/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		09/11/2018	06/26/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		07/09/2018	08/17/2018	Small Group	2	Weekly	30min.	Classroom
Occupational Therapy		07/09/2018	08/17/2018	Small Group	1	Weekly	30min.	Therapy Room
Counseling		07/09/2018	08/17/2018	Small Group	2	Weekly	30min.	Classroom

<b>Student:</b> 'Board of Education Copy'							<b>Grade:</b> 12	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
07/25/2018	08/27/2018	Committee on Special Education / Reevaluation/Annual Review		Classified		Home Public School District(HPSD) / Rocky Point High School		
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Integrated Co-teaching Services (ICT-English)		09/05/2018	06/26/2019		1	Daily	42min.	Classroom
Integrated Co-teaching Services (ICT-Social Studies)		09/05/2018	06/26/2019		1	Daily	42min.	Integrated
Counseling-Social Skills Counseling		09/05/2018	06/26/2019	Individual	1	Weekly	30min.	Counselor's Office/Special Location



**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 01
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>
07/25/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting	Ineligible
<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 03
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>
07/25/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting	Ineligible

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'			<b>Grade:</b> 02
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>
07/25/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting	Ineligible

# *Interoffice Memorandum*

**TO:** *Dr. Michael Ring, Superintendent*  
**FROM:** *Kristen White, Director of Support Services*  
**DATE:** *8/27/2018*  
**RE:** *Board Action Sheets*

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*Below please find the schedule to be approved at the 8/27/2018 Board of Education meeting:*

<b>SCHEDULE- B 8/27/2018</b>	
<b>Date</b>	<b>Location</b>
<i>5/25/2018</i>	<i>CPSE to CSE Committee</i>
<i>5/29/2018</i>	<i>CPSE to CSE Committee</i>
<i>5/31/2018</i>	<i>CPSE to CSE Committee</i>
<i>6/4/2018</i>	<i>CPSE to CSE Committee</i>
<i>6/7/2018</i>	<i>CPSE to CSE Committee</i>
<i>6/12/2018</i>	<i>CPSE to CSE Committee</i>
<i>6/14/2018</i>	<i>CPSE Committee</i>
<i>6/21/2018</i>	<i>CPSE to CSE Committee</i>
<i>7/11/2018</i>	<i>CPSE Committee</i>

*Dr. Michael Ring-Board Action Sheets-DD/kao*

**Rocky Point Union Free School District**  
**Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>	<b>Placement Recommendation / School</b>			
06/12/2018	08/27/2018	Committee on Preschool Special Education / Annual Review		Declassified	Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b><u>Recommended Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Frequency</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	<b><u>Location</u></b>
Speech/Language Therapy		09/06/2017	06/22/2018	Individual	2	Weekly	30min.	Home/Community

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/07/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Initial Eligibility Determination Meeting	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Occupational Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Home/Community	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/07/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Initial Eligibility Determination Meeting	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Education Itinerant Services	09/05/2018	06/26/2019	1:1	3	Weekly	1hr.	Preschool	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/12/2018	<b>BOE Date</b> 08/27/2019	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Home/Community	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 05/29/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Occupational Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Preschool	
Occupational Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Therapy Room	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/14/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Home/Community	

Occupational Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	1	Weekly	30min.	Home/Community

<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>			<b>Placement Recommendation / School</b>		
05/31/2018	08/27/2018	Committee on Preschool Special Education / Annual Review	Exited			Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Occupational Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Home	

<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>			<b>Placement Recommendation / School</b>		
05/25/2018	08/27/2018	Committee on Preschool Special Education / Annual Review	Classified Preschool			Approved Preschool Special Education Program(APSEP) / Leeway School, Inc		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Special Class	09/05/2018	06/26/2019	8:1:1	5	Weekly	5hr.	Classroom	
Special Class	07/02/2018	08/10/2018	8:1:1	5	Weekly	5hr.	Classroom	
Parent Counseling and Training	09/05/2018	06/26/2019	Individual	2	Monthly	1hr.	Counselor's Office	
Counseling - Play Therapy	09/05/2018	06/26/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom	
Counseling - Play Therapy	09/05/2018	06/26/2019	Individual	1	Weekly	30min.	Therapy Room or Classroom	
Counseling - Play Therapy	07/02/2018	08/10/2018	Individual	1	Weekly	30min.	Therapy Room or Classroom	
Parent Counseling and Training	07/02/2018	08/10/2018	Individual	1	Monthly	1hr.	Counselor's Office	

<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>			<b>Placement Recommendation / School</b>		
06/14/2018	08/27/2018	Committee on Preschool Special Education / Annual Review	Classified Preschool			Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Home	

<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>			<b>Placement Recommendation / School</b>		
06/04/2018	08/27/2018	Committee on Preschool Special Education / Annual Review	Classified Preschool			Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Home	
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Therapy Room	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/12/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Exited		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Home	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 05/31/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Exited		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>	
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Home	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/14/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>	
Occupational Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Preschool	
Occupational Therapy	07/02/2018	08/10/2018	Individual	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	1	Weekly	30min.	Therapy Room	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/07/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Initial Eligibility Determination Meeting	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Home	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/21/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Initial Eligibility Determination Meeting	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>	
Special Education Itinerant Services	09/05/2018	06/26/2019	1:1	2	Weekly	1hr.	Preschool	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Preschool	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/12/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b> Speech/Language Therapy	<b>Start Date</b> 09/05/2018	<b>End Date</b> 06/26/2019	<b>Ratio</b> Individual	<b>Frequency</b> 3	<b>Period</b> Weekly	<b>Duration</b> 30min.	<b>Location</b> Home	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 05/31/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Exited		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b> Speech/Language Therapy	<b>Start Date</b> 07/02/2018	<b>End Date</b> 08/10/2018	<b>Ratio</b> Individual	<b>Frequency</b> 1	<b>Period</b> Weekly	<b>Duration</b> 30min.	<b>Location</b> Home	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/21/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Initial Eligibility Determination Meeting	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b> Speech/Language Therapy	<b>Start Date</b> 09/05/2018	<b>End Date</b> 06/26/2019	<b>Ratio</b> Individual	<b>Frequency</b> 2	<b>Period</b> Weekly	<b>Duration</b> 30min.	<b>Location</b> Preschool	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/14/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b> Speech/Language Therapy	<b>Start Date</b> 09/05/2018	<b>End Date</b> 06/26/2019	<b>Ratio</b> Individual	<b>Frequency</b> 3	<b>Period</b> Weekly	<b>Duration</b> 30min.	<b>Location</b> Therapy Room	
<b>Recommended Program/Service</b> Speech/Language Therapy	<b>Start Date</b> 07/02/2018	<b>End Date</b> 08/10/2018	<b>Ratio</b> Individual	<b>Frequency</b> 2	<b>Period</b> Weekly	<b>Duration</b> 30min.	<b>Location</b> Therapy Room	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 06/12/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Classified Preschool		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			
<b>Recommended Program/Service</b> Speech/Language Therapy	<b>Start Date</b> 09/05/2018	<b>End Date</b> 06/26/2019	<b>Ratio</b> Individual	<b>Frequency</b> 2	<b>Period</b> Weekly	<b>Duration</b> 30min.	<b>Location</b> Home/Community	

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Preschool			
<b>Meeting Date</b> 05/31/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Preschool Special Education / Annual Review	<b>Decision</b> Exited		<b>Placement Recommendation / School</b> Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only			



<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Home
<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>	
06/14/2018	08/27/2018	Committee on Preschool Special Education / Annual Review		Classified Preschool		Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only	
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Preschool
<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>	
07/11/2018	08/27/2018	Committee on Preschool Special Education / Initial Eligibility Determination Meeting		Classified Preschool		Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only	
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Education Itinerant Services	09/05/2018	06/26/2019	1:1	2	Weekly	1hr.	Preschool
Parent Counseling and Training	09/05/2018	06/26/2019	Individual	1	Monthly	1hr.	Special Location
Occupational Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Preschool
<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>	
07/11/2018	08/27/2018	Committee on Preschool Special Education / Initial Eligibility Determination Meeting		Classified Preschool		Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only	
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Home
<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>	
07/11/2018	08/27/2018	Committee on Preschool Special Education / Initial Eligibility Determination Meeting		Ineligible		/	
<b>Student:</b> 'Board of Education Copy'			<b>AltID#:</b>			<b>Grade:</b> Preschool	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>	
07/11/2018	08/27/2018	Committee on Preschool Special Education / Initial Eligibility Determination Meeting		Classified Preschool		Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only	
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Education Itinerant Services	01/02/2019	06/26/2019	1:1	2	Weekly	1hr.	Home/School
Speech/Language Therapy	01/02/2019	06/26/2019	Individual	2	Weekly	30min.	Home/Community

Student: 'Board of Education Copy'		AitID#:		Grade: Preschool			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
06/21/2018	08/27/2018	Committee on Preschool Special Education / Reevaluation Review	Classified Preschool		Approved Preschool Special Education Program(APSEP) / Alternatives For Children		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Special Class	09/05/2018	06/26/2019	12:1+1	5	Weekly	2hr. 30min.	Classroom
Special Class	07/02/2018	08/10/2018	12:1+1	5	Weekly	2hr. 30min.	Classroom
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Therapy Room or Classroom
Parent Counseling and Training	09/05/2018	06/26/2019	Individual	1	Monthly	1hr.	Therapy Room
Occupational Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Therapy Room or Classroom

Student: 'Board of Education Copy'		AitID#:		Grade: Preschool			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
06/14/2018	08/27/2018	Committee on Preschool Special Education / Annual Review	Classified Preschool		Preschool Itinerant Services Only(PISO) / Preschool Itinerant Services Only		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Physical Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room
Occupational Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Preschool
Physical Therapy	07/02/2018	08/10/2018	Individual	1	Weekly	30min.	Therapy Room
Occupational Therapy	07/02/2018	08/10/2018	Individual	1	Weekly	30min.	Therapy Room
Speech/Language Therapy	07/02/2018	08/10/2018	Individual	2	Weekly	30min.	Therapy Room

**Rocky Point Union Free School District  
Committee Meeting Recommendations for Board of Education**

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Kdg.			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
05/25/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition		Classified		Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Special Class		09/05/2018	06/26/2019	15:1	6	Daily	40min.	Classroom
Speech/Language Therapy		09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		09/05/2018	06/26/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b> 62100			<b>Grade:</b> Kdg.			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
06/04/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition		Ineligible		Home Public School District(HPSD) / Frank J. Carasiti Elem.		

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Kdg.			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
06/04/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition		Ineligible		Home Public School District(HPSD) / Frank J. Carasiti Elem.		

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Kdg.			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
06/07/2018	08/27/2018	Subcommittee on Special Education / Reevaluation CPSE to CSE Review		Classified		Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Frequency</b>	<b>Period</b>	<b>Duration</b>	<b>Location</b>
Speech/Language Therapy		09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy		09/05/2018	06/26/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>			<b>Grade:</b> Kdg.			
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>		<b>Placement Recommendation / School</b>		
05/29/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition		Ineligible		Home Public School District(HPSD) / Frank J. Carasiti Elem.		

**Student:** 'Board of Education Copy' **AltID#:** **Grade:** Kdg.

Meeting Date	BOE Date	Committee / Reason	Decision					Placement Recommendation / School
05/31/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Classified					Home Public School District(HPSD) / Frank J. Carasiti Elem.
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Speech/Language Therapy	09/05/2018	06/26/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom	
Occupational Therapy	09/05/2018	06/26/2019	Individual	1	Weekly	30min.	Therapy Room or Classroom	
Occupational Therapy	09/05/2018	06/26/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom	

**Student:** 'Board of Education Copy' **AltID#:** **Grade:** Kdg.

Meeting Date	BOE Date	Committee / Reason	Decision					Placement Recommendation / School
06/04/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Classified					Home Public School District(HPSD) / Frank J. Carasiti Elem.
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Physical Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom	
Occupational Therapy	09/05/2018	06/26/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom	

**Student:** 'Board of Education Copy' **AltID#:** **Grade:** Kdg.

Meeting Date	BOE Date	Committee / Reason	Decision					Placement Recommendation / School
06/07/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Initial Meeting - Eligibility Not Determined					Home Public School District(HPSD) / Frank J. Carasiti Elem.

**Student:** 'Board of Education Copy' **AltID#:** **Grade:** Kdg.

Meeting Date	BOE Date	Committee / Reason	Decision					Placement Recommendation / School
05/31/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Classified					Home Public School District(HPSD) / Frank J. Carasiti Elem.
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	1	Weekly	30min.	Therapy Room or Classroom	
Speech/Language Therapy	09/05/2018	06/26/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom	

Student: 'Board of Education Copy'		AltID#:		Grade: Kdg.			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
06/04/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Classified		Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Integrated Co-teaching Services	09/05/2018	06/26/2019		6	Daily	40min.	Classroom
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	1	Weekly	30min.	Therapy Room or Classroom
Speech/Language Therapy	09/05/2018	06/26/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	09/05/2018	06/26/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	09/05/2018	06/26/2019	Individual	1	Weekly	30min.	Therapy Room or Classroom

Student: 'Board of Education Copy'		AltID#:		Grade: Kdg.	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School
05/29/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Ineligible		Home Public School District(HPSD) / Frank J. Carasiti Elem.

Student: 'Board of Education Copy'		AltID#:		Grade: Kdg.			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
06/21/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Classified		Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Speech/Language Therapy	09/05/2018	06/26/2019	Small Group (5:1)	2	Weekly	40min.	Therapy Room or Classroom

Student: 'Board of Education Copy'		AltID#:		Grade: Kdg.	
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School
05/29/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Ineligible		Home Public School District(HPSD) / Frank J. Carasiti Elem.

Student: 'Board of Education Copy'		AltID#:		Grade: Kdg.			
Meeting Date	BOE Date	Committee / Reason	Decision		Placement Recommendation / School		
05/25/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Classified		Home Public School District(HPSD) / Frank J. Carasiti Elem.		
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>

Special Class	09/05/2018	06/26/2019	12:1+1	6	Daily	40min.	Classroom
Speech/Language Therapy	09/05/2018	06/26/2019	Individual	4	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom
Physical Therapy	09/05/2018	06/26/2019	Individual	2	Weekly	30min.	Therapy Room or Classroom

**Student:** 'Board of Education Copy'      **AltID#:**      **Grade:** Kdg.

<b>Meeting Date</b> 05/31/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Special Education / Reevaluation CPSE to CSE Transition	<b>Decision</b> Ineligible	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.
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**Student:** 'Board of Education Copy'      **AltID#:**      **Grade:** Kdg.

<b>Meeting Date</b> 05/31/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Special Education / Reevaluation CPSE to CSE Transition	<b>Decision</b> Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>
Speech/Language Therapy	09/05/2018	06/26/2019	Small Group (5:1)	2	Weekly	30min.	Therapy Room or Classroom

**Student:** 'Board of Education Copy'      **AltID#:**      **Grade:** Kdg.

<b>Meeting Date</b> 05/25/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Special Education / Reevaluation CPSE to CSE Transition	<b>Decision</b> Ineligible	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.
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**Student:** 'Board of Education Copy'      **AltID#:**      **Grade:** Kdg.

<b>Meeting Date</b> 05/29/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Special Education / Reevaluation CPSE to CSE Transition	<b>Decision</b> Ineligible	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.
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**Student:** 'Board of Education Copy'      **AltID#:**      **Grade:** Kdg.

<b>Meeting Date</b> 05/31/2018	<b>BOE Date</b> 08/27/2018	<b>Committee / Reason</b> Committee on Special Education / Reevaluation CPSE to CSE Transition	<b>Decision</b> Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Frank J. Carasiti Elem.			
<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>

Speech/Language Therapy	09/05/2018	06/26/2019	Individual	3	Weekly	30min.	Therapy Room or Classroom
Occupational Therapy	09/05/2018	06/26/2019	Small Group (5:1)	1	Weekly	30min.	Therapy Room or Classroom

<b>Student:</b> 'Board of Education Copy'		<b>AltID#:</b>		<b>Grade:</b> Kdg.	
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>	
06/12/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Ineligible	Home Public School District(HPSD) / Frank J. Carasiti Elem.	

Invoice No.	Invoice Date	Gross Amount	Discount	Net Amount
0000922241 Sponsor 922241 - Online Group Profit Due	05/28/2018	23.20	0.00	23.20
<b>TOTALS</b>		23.20	0.00	23.20

**GREAT GA AMERICAN**  
PO Box 305140 - Nashville, TN 37230-5140

Fraud Protected  
by Positive Pay

Date: 05/29/2018 NO. 3423533

87-0863  
0640

23.20

\*\*\*\*\*23.20\* USD

Pay \*\*\*TWENTY-THREE and TWENTY cents\*\*\*

To the Order of  
\*\*\*\*\*  
FRANK J CARASITI ELEMENTARY SCHOOL\*  
VIRGINIA GIBBONS  
90 ROCKY PT RD  
ROCKY POINT NY 11778-8423

TWO SIGNATURES REQUIRED FOR AMOUNTS EXCEEDING \$5,000.00

*Signature*

MP

PINNACLE NATIONAL BANK - Nashville, TN 37201

MP





**Profit Statement**  
For  
**Online Sales**

Great American Opportunities, Inc.  
PO Box 305142  
Nashville, TN 37230-5142

922241  
01

Sales Representative:  
  
8019371

VIRGINIA GIBBONS  
FRANK J CARASITI ELEMENTARY SCHOOL  
90 ROCKY PT RD  
ROCKY POINT NY 11778-8423

ACCOUNT NO:  
STATEMENT NO: 922241-4-01

FRANK J CARASITI ELEMENTARY SCHOOL

**STATEMENT** No.922241-4-01

Statement Print Date: 05/28/2018

Description	Activity Prior to 07/01/2017	Activity 07/01/2017 - 05/28/2018	Total Activity
<b>Account Activity:</b>			
Total Number of Items Ordered	0	8	8
Total Sales Paid	\$0.00	\$213.00	\$213.00
<b>Profit Calculation</b>			
Account Profit	\$0.00	\$85.20	\$85.20
Profit Checks Already Sent	\$0.00	\$62.00-	\$62.00-
Profit Due	<u>\$0.00</u>	<u>\$23.20</u>	<u>\$23.20</u>

**PROFIT CHECK SENT \$23.20**

*Congratulations! Customers have chosen your organization as the beneficiary of the proceeds from their online sales. Thank you for fundraising with Great American Opportunities.*

**CUSTOMER CARE:** 8:00 am - 5:00 pm CST; Toll Free No.1-800-251-1542; **EMAIL:** greatamerican@gafundraising.com  
**SEND CORRESPONDENCE TO:** PO Box 305142, Nashville, TN 37230-5142  
**CORPORATE WEB SITE:** www.gafundraising.com **ORDER TRACKING WEB SITE:** www.magtrak.com

**ROCKY POINT UNION FREE SCHOOL DISTRICT**

**SURPLUS TEXTBOOK DISPOSAL**

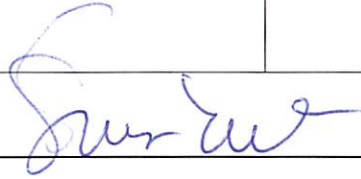
**SCHOOL:** Rocky Point High School

**DEPARTMENT:** SS

**ADMINISTRATOR:** M. Brooks

Title and Author	ISBN#	Copyright Date	Number to be Disposed of	Rationale
The American Journey	978-0-07-881088-6	2009	600	Out of date; District adopted new book for new standards

**EXECUTIVE DIRECTOR:** \_\_\_\_\_



**DATE:** July 26, 2018

ROCKY POINT PUBLIC SCHOOLS

**SURPLUS EQUIPMENT DISPOSAL**

School: D O South Department: Special-ed Name: Ju Artura

Description	Model#/Serial#	Property Tag #	Quantity	Reason for Disposal
iPad	Star / 14TKR55J1FHW	4750	1	Broken

Assistant Superintendent Signature 

Date: 7/10/18

**ROCKY POINT PUBLIC SCHOOLS**

**SURPLUS EQUIPMENT DISPOSAL**

School: High School

Department: Main Office

Name: Susann Crossan

Description	Model#/Serial#	Property Tag #	Quantity	Reason for Disposal
White GE Refrigerator	Model # GTS181B	002108	1	Refrigerator doesn't work

Interim Assistant Superintendent Signature 

Date: 8/2/18

**ROCKY POINT PUBLIC SCHOOLS**

**SURPLUS EQUIPMENT DISPOSAL**

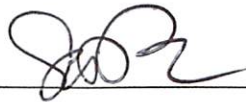
School: DO South

Department: Special Ed

Name: Sue Artura

Description	Model#/Serial#	Property Tag #	Quantity	Reason for Disposal
Laptop	HP Mini	3184	1	Broken
Laptop	HP Mini	3530	1	Broken
Laptop	HP Mini	3527	1	Broken
Laptop	HP Mini	3457	1	Broken
Laptop	HP Mini	3526	1	Broken

Interim Assistant Superintendent Signature \_\_\_\_\_



Date: \_\_\_\_\_

8/9/18

Community Relations

**SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY**

The District has developed and will amend, as appropriate, a written Code of Conduct for the Maintenance of Order on School Property, including school functions, which shall govern the conduct of students, teachers and other school personnel, as well as visitors. The Board of Education shall further provide for the enforcement of such Code of Conduct.

For purposes of this policy, and the implemented Code of Conduct, school property means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of the District's elementary or secondary schools, or in or on a school bus; and a school function shall mean a school-sponsored extracurricular event or activity regardless of where such event or activity takes place, including those that take place in another state.

The District Code of Conduct has been developed in collaboration with student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

The Code of Conduct shall include, at a minimum, the following:

- a) Provisions regarding conduct, dress and language deemed appropriate and acceptable on school property and at school functions, and conduct, dress and language deemed unacceptable and inappropriate on school property; provisions regarding acceptable civil and respectful treatment of teachers, school administrators, other school personnel, students and visitors on school property and at school functions; the appropriate range of disciplinary measures which may be imposed for violation of such Code; and the roles of teachers, administrators, other school personnel, the Board of Education and parents/persons in parental relation to the student;
- b) Standards and procedures to assure security and safety of students and school personnel;
- c) Provisions for the removal from the classroom and from school property, including a school function, of students and other persons who violate the Code;
- d) Provisions prescribing the period for which a disruptive student may be removed from the classroom for each incident, provided that no such student shall return to the classroom until the Principal (or his/her designated School District administrator) makes a final determination pursuant to Education Law Section 3214(3-a)(c) or the period of removal expires, whichever is less;
- e) Disciplinary measures to be taken for incidents involving the possession or use of illegal substances or weapons, the use of physical force, vandalism, violation of another student's civil rights, harassment and threats of violence;

(Continued)

## Community Relations

**SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)**

- f) Provisions for detention, suspension and removal from the classroom of students, consistent with Education Law Section 3214 and other applicable federal, state and local laws, including provisions for school authorities to establish procedures to ensure the provision of continued educational programming and activities for students removed from the classroom, placed in detention, or suspended from school, which shall include alternative educational programs appropriate to individual student needs;
- g) Procedures by which violations are reported and determined, and the disciplinary measures imposed and carried out;
- h) Provisions ensuring the Code of Conduct and its enforcement are in compliance with state and federal laws relating to students with disabilities;
- i) Provisions setting forth the procedures by which local law enforcement agencies shall be notified of Code violations which constitute a crime;
- j) Provisions setting forth the circumstances under and procedures by which parents/persons in parental relation to the student shall be notified of Code violations;
- k) Provisions setting forth the circumstances under and procedures by which a complaint in criminal court, a juvenile delinquency petition or person in need of supervision ("PINS") petition will be filed;
- l) Circumstances under and procedures by which referral to appropriate human service agencies shall be made;
- m) A minimum suspension period for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law. For purposes of this requirement, as defined in Commissioner's Regulations, "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom" shall mean engaging in conduct which results in the removal of the student from the classroom by teacher(s) pursuant to the provisions of Education Law Section 3214(3-a) and the provisions set forth in the Code of Conduct on four (4) or more occasions during a semester, or three or more occasions during a trimester, as applicable;
- n) A minimum suspension period for acts that would qualify the student to be defined as a violent student pursuant to Education Law Section 3214(2-a)(a). However, the suspending authority may reduce the suspension period on a case-by-case basis consistent with any other state and federal law;

(Continued)

## Community Relations

**SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)**

- o) A Bill of Rights and Responsibilities of Students which focuses upon positive student behavior, and which shall be publicized and explained to all students on an annual basis; and
- p) Guidelines and programs for in-service education programs for all District staff members to ensure effective implementation of school policy on school conduct and discipline.

The Code of Conduct has been adopted by the Board of Education only after at least one public hearing that provided for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties. Copies of the Code of Conduct shall be disseminated pursuant to law and Commissioner's Regulations.

The District's Code of Conduct shall be reviewed on an annual basis, and updated as necessary in accordance with law. The School Board shall reapprove any updated Code of Conduct or adopt revisions only after at least one (1) public hearing that provides for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties.

The District shall file a copy of its Code of Conduct and all amendments to the Code with the Commissioner of Education no later than thirty (30) days after their respective adoptions.

**Privacy Rights**

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Education Law Sections 2801 and 3214  
Family Court Act Articles 3 and 7  
Vehicle and Traffic Law Section 142  
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(1)(2)

NOTE: Refer also to Policy #7310 -- School Conduct and Discipline  
*District Code of Conduct on School Property*

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**SUBJECT: DISTRICT INVESTMENTS**

Whenever the District has funds (including operating funds, reserve funds and proceeds of obligations) that exceed those necessary to meet current expenses, the Board of Education shall authorize the District Treasurer to invest such funds in accordance with all applicable laws and regulations and in conformity with the guidelines established by this policy.

**Objectives**

The objectives of this investment policy are as follow:

- a) Investments shall be made in a manner so as to safeguard the funds of the School District; and
- b) Bank deposits shall be made in a manner so as to safeguard the funds of the School District.
- c) Investments shall be sufficiently liquid so as to allow funds to be available as needed to meet the obligations of the School District.
- d) Funds shall be invested in such a way as to earn the maximum yield possible given the first three (3) investment objectives.

**Authorization**

The authority to deposit and invest funds is delegated to the District Treasurer. These functions shall be performed in accordance with the applicable sections of the General Municipal Law and the Local Finance Law of the State of New York.

The District Treasurer may invest funds in the following eligible investments:

- a) Obligations of the State of New York.
- b) Obligations of the United States Government or any obligations for which principal and interest are fully guaranteed by the United States Government.
- c) Time Deposit Accounts placed in a commercial bank authorized to do business in the State of New York, providing the account is collateralized as required by law. (Banking Law Section 237(2) prohibits a savings bank from accepting a deposit from a local government. This also applies to savings and loan associations.)

(Continued)

**SUBJECT: DISTRICT INVESTMENTS (Cont'd.)**

- d) Transaction accounts (demand deposits) both interest bearing and non-interest bearing that do not require notice of withdrawal placed in a commercial bank authorized to do business in the State of New York, providing the account is collateralized as required by law.
- e) Certificates of Deposits placed in a commercial bank authorized to do business in the State of New York providing the Certificates are collateralized as required by law.

**Implementation**

Using the policy as a framework, regulations and procedures shall be developed which reflect:

- a) A list of authorized investments;
- b) Procedures including a signed agreement to ensure the School District's financial interest in investments;
- c) Standards for written agreements consistent with legal requirements;
- d) Procedures for the monitoring, control, deposit and retention of investments and collateral which shall be done at least once a month;
- e) Standards for security agreements and custodial agreements consistent with legal requirements;
- f) Standards for diversification of investments with firms and banks with whom the School District transacts business

This policy shall be reviewed and re-adopted at least annually or whenever new investment legislation becomes law, as staff capabilities change, or whenever external or internal issues warrant modification.

Education Law Sections 1604-a, 1723(a), 2503(1) and 3652  
General Municipal Law Section 39  
Local Finance Law Section 165

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**SUBJECT: PURCHASING**

The District's purchasing activities will be part of the responsibilities of the Business Office, under the general supervision of the Purchasing Agent designated by the Board of Education. The purchasing process should enhance school operations and educational programs through the procurement of goods and services deemed necessary to meet District needs.

**Competitive Bids and Quotations**

As required by law, the Superintendent will follow normal bidding procedures in all cases where needed quantities of like items will total the maximum level allowed by law during the fiscal year, (similarly for public works-construction, repair, etc.) and in such other cases that seem to be to the financial advantage of the School District.

A bid bond may be required if considered advisable.

No bid for supplies shall be accepted that does not conform to specifications furnished unless specifications are waived by Board action. Contracts shall be awarded to the lowest responsible bidder who meets specifications. However, the Board may choose to reject any bid.

Rules shall be developed by the administration for the competitive purchasing of goods and services.

The Superintendent may authorize purchases within the approved budget without bidding if required by emergencies and are legally permitted.

The Superintendent is authorized to enter into cooperative bidding for various needs of the School District.

**Request for Proposal Process for the Independent Auditor**

In accordance with law, no audit engagement shall be for a term longer than five (5) consecutive years. The District may, however, permit an independent auditor engaged under an existing contract for such services to submit a proposal for such services in response to a request for competitive proposals or be awarded a contract to provide such services under a request for proposal process.

**Procurement of Goods and Services**

The Board of Education recognizes its responsibility to ensure the development of procedures for the procurement of goods and services not required by law to be made pursuant to competitive bidding requirements. These goods and services must be procured in a manner so as to:

- a) Assure the prudent and economical use of public moneys in the best interest of the taxpayer;

(Continued)

**SUBJECT: PURCHASING (Cont'd.)**

- b) Facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances; and
- c) Guard against favoritism, improvidence, extravagance, fraud and corruption.

These procedures shall contain, at a minimum, provisions which:

- a) Prescribe a process for determining whether a procurement of goods and services is subject to competitive bidding and if it is not, documenting the basis for such determination;
- b) With certain exceptions (purchases pursuant to General Municipal Law, Article 5-A; State Finance Law, Section 162; State Correction Law, Section 184; or those circumstances or types of procurements set forth in (f) of this section), provide that alternative proposals or quotations for goods and services shall be secured by use of written request for proposals, written quotations, verbal quotations or any other method of procurement which furthers the purposes of General Municipal Law Section 104-b;
- c) Set forth when each method of procurement will be utilized;
- d) Require adequate documentation of actions taken with each method of procurement;
- e) Require justification and documentation of any contract awarded to other than the lowest responsible dollar offer, stating the reasons;
- f) Set forth any circumstances when, or the types of procurement for which, the solicitation of alternative proposals or quotations will not be in the best interest of the District; and
- g) Identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated biennially.

Any unintentional failure to fully comply with these provisions shall not be grounds to void action taken or give rise to a cause of action against the District or any District employee.

The Board of Education shall solicit comments concerning the District's policies and procedures from those employees involved in the procurement process. All policies and procedures regarding the procurement of goods and services shall be reviewed annually by the Board.

**Best Value**

Effective January 27, 2012, General Municipal Law (GML) Section 103 was amended to permit a school district or BOCES to award purchase contracts in excess of twenty thousand dollars (\$20,000) on the basis of "best value", rather than on the basis of the lowest responsible bid. The Board of Education must adopt a resolution at a public meeting authorizing the award of bids based on "best

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**SUBJECT: PURCHASING (Cont'd.)**

value." The Board of Education may also approve "best value" bid award recommendations on an individual bid basis at a scheduled public meeting. A best value award is one that optimizes quality, cost and efficiency, typically applies to complex services and technology contracts and is quantifiable whenever possible.

**"Piggybacking" Law - Exception to Competitive Bidding**

On August 1, 2012, General Municipal Law (GML) Section 103 was amended to allow school districts to purchase certain goods and services (apparatus, materials, equipment and supplies) through the use of contracts let by the United States or any agency thereof, any state, and any county, political subdivision or district of any state. The amendment authorizes school districts and BOCES to "piggyback" on contracts let by outside governmental agencies in a manner that constitutes competitive bidding "consistent with state law."

This "piggybacking" is permitted on contracts issued by other governmental entities, provided that the original contract:

- a) Has been let by the United States or any agency thereof, any state (including New York State) or any other political subdivision or district therein;
- b) Was made available for use by other governmental entities and agreeable with the contract holder; and
- c) Was let in a manner that constitutes competitive bidding consistent with New York State law and is not in conflict with other New York State laws.

The "piggybacking" amendment and the "best value" amendment may not be combined to authorize a municipality to "piggyback" onto a cooperative contract which was awarded on the basis of "best value." In other words, while a school district or BOCES may authorize the award of contracts on the basis of "best value", it may not "piggyback" onto a purchasing contract awarded by another agency on the basis of "best value."

**Alternative Formats for Instructional Materials**

Preference in the purchase of instructional materials will be given to vendors who agree to provide materials in a usable alternative format (i.e., any medium or format, other than a traditional print textbook, for presentation of instructional materials that is needed as an accommodation for each student with a disability, including students requiring Section 504 Accommodation Plans, enrolled in the School District). Alternative formats include, but are not limited to, Braille, large print, open and closed captioned, audio, or an electronic file in an approved format as defined in Commissioner's Regulations.

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**SUBJECT: PURCHASING (Cont'd.)**

As required by federal law and New York State Regulations, the District has adopted the National Instructional Materials Accessibility Standard (NIMAS) to ensure that curriculum materials are available in a usable alternative format for students with disabilities. Each school district has the option of participating in the National Instructional Materials Access Center (NIMAC). Whether a district does or does not participate in NIMAC, the district will be responsible to ensure that each student who requires instructional materials in an alternate format will receive it in a timely manner and in a format that meets NIMAS standards. The New York State Education Department (NYSED) recommends that school districts choose to participate in NIMAC, because this national effort to centralize the distribution of instructional materials in alternate formats will help guarantee timely provision of such materials to students.

For school districts, Boards of Cooperative Educational Services (BOCES), State-operated schools, State-supported schools and approved private schools that choose to participate in NIMAC, **contracts with publishers executed on and after December 3, 2006** for textbooks and other printed core materials *must* include a provision that requires the publisher to produce NIMAS files and send them to the NIMAC (this will not add any cost to the contract).

For more information regarding NIMAC including model contract language, Steps for Coordinating with NIMAC and an IDEA Part B Assurances Application, see website: <http://www.vesid.nysed.gov/specialed/publications/persprep/NIMAS.pdf>

**Geographic Preference in Procuring Local Agricultural Products**

Schools participating in Child Nutrition Programs such as the National School Lunch Program, School Breakfast Program and/or Special Milk Program are encouraged to purchase unprocessed locally grown and locally raised agricultural products. A School District may apply an optional geographic preference in the procurement of such products by defining the local area where this option will be applied. The intent of this preference is to supply wholesome unprocessed agricultural products that are fresh and delivered close to the source.

A geographic preference established for a specific area adds additional points or credits to bids received in response to a solicitation, but does not provide a set-aside for bidders located in a specific area, nor does it preclude a bidder from outside a specified geographic area from competing for and possibly being awarded a specific contract.

**Computer Software Purchases**

Software programs designated for use by students in conjunction with computers of the District shall meet the following criteria:

- a) A computer program which a student is required to use as a learning aid in a particular class; and

(Continued)

**SUBJECT: PURCHASING (Cont'd.)**

- b) Any content-based instructional materials in an electronic format that are aligned with State Standards which are accessed or delivered through the internet and based on a subscription model. Such electronic format materials may include a variety of media assets and learning tools including video, audio, images, teacher guides, and student access capabilities as such terms are defined in Commissioner's Regulations.

**Environmentally Sensitive Cleaning and Maintenance Products**

In accordance with Commissioner's Regulations, State Finance Law and Education Law, effective with the 2006-2007 school year, the District shall follow guidelines, specifications and sample lists when purchasing cleaning and maintenance products for use in its facilities. Such facilities include any building or facility used for instructional purposes and the surrounding grounds or other sites used for playgrounds, athletics or other instruction.

Environmentally sensitive cleaning and maintenance products are those which minimize adverse impacts on health and the environment. Such products reduce as much as possible exposures of children and school staff to potentially harmful chemicals and substances used in the cleaning and maintenance of school facilities. The District shall identify and procure environmentally sensitive cleaning and maintenance products which are available in the form, function and utility generally used. Coordinated procurement of such products as specified by the Office of General Services (OGS) may be done through central state purchasing contracts to ensure that the District can procure these products on a competitive basis.

The District shall notify their personnel of the availability of such guidelines, specifications and sample product lists.

**SUBJECT: PURCHASING (Cont'd.)**

Non-Competitive Bidding Purchases

The Board's internal policies and procedures governing procurement of apparel or sports equipment, where such procurement is not required to be made pursuant to competitive bidding requirements, shall prohibit the purchase of apparel or sports equipment, from any vendor based upon either or both of the following considerations:

- a) The labor standards applicable to the manufacture of the apparel or sports equipment including, but not limited to, employee compensation, working conditions, employee rights to form unions, and the use of child labor; or
- b) The bidder's failure to provide information sufficient for the Board of Education to determine the labor standards applicable to the manufacture of the apparel or sports equipment.

(Continued)

**SUBJECT: PURCHASING (Cont'd.)****Contracts for Goods, Services and Public Works**

No contracts for goods and services shall be made by individuals or organizations in the school that involve expenditures without first securing approval for such contract from the Purchasing Agent.

No Board member or employee of the School District shall have an interest in any contract entered into by the Board or the School District.

Per General Municipal Law Section 103(5), upon the adoption of a resolution by a vote of at least three-fifths (3/5) of all Board members stating that for reasons of efficiency or economy there is need for standardization, purchase contracts for a particular type or kind of equipment, materials or supplies of more than twenty thousand (\$20,000) dollars may be awarded by the Board to the lowest responsible bidder furnishing the required security after advertisement for sealed bids in the manner provided in law. In addition, the Board is required to award all contracts for public works in excess of thirty-five thousand dollars (\$35,000) to the lowest responsible bidder after advertising for public sealed bids.

7 CFR 210.21, 215.14(a) and 220.16

20 USC Section 1474(e)(3)(B)

Education Law Sections 305(14), 409-1, 701, 751(2)(b), 1604, 1709, 1950, 2503, 2554 and 3602

General Municipal Law Articles 5-A, 18 and Section 103

State Finance Law Sections 162 and 163-b

8 NYCRR Sections 155, 170.2, 200.2(b)(10), 200.2(c)(2) and 200.2(i)

NOTE: Refer also to Policy #5660 -- Meal Charging and Prohibition Against Meal Shaming School Food Service Program (Lunch and Breakfast)

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**SUBJECT: SCHOOL SAFETY PLANS**

The District-wide and building-level school safety plans have been adopted by the School Board only after at least one (1) public hearing or meeting that allowed for the participation of school personnel, parents, students, and any other interested parties. Each plan shall be reviewed by the appropriate school safety team on at least an annual basis, updated as needed by July 1 and recommended to the Board of Education for approval. These plans will be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the School District with local and county resources in the event of such incidents or emergencies.

**District-Wide School Safety Plan**

*District-wide school safety plan* means a comprehensive, multi-hazard school safety plan that covers all school buildings of the School District that addresses prevention and intervention strategies, emergency response and management at the District level and has the contents as prescribed in Education Law and Commissioner's Regulations.

The *District-wide school safety plan* shall be developed by the District-wide school safety team appointed by the Board of Education. The District-wide team shall include, but not be limited to, representatives of the School Board, student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

**Building-Level School Safety Plans**

*Building-level school safety plan* means a building-specific school emergency response plan, or a component part of the district-wide safety plan, that addresses prevention and intervention strategies, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's Regulations.

The building-level plan shall be developed in accordance with the guidelines contained with the District safety plan and in compliance with applicable regulations and law.

If the District receives federal preparedness funds, the District requires appropriate personnel to complete the IS-700 NIMS (National Incident Management System) introductory course.

**Filing/Disclosure Requirements**

The District shall file a copy of its comprehensive District-wide school safety plan and any amendments thereto with the Commissioner of Education in accordance with the procedure for same, as promulgated by the Commissioner of Education. Building-level emergency response plans shall be confidential and shall **not** be subject to disclosure under the Freedom of Information Law or any other provision of law.

Homeland Security Presidential Directives - HSPD-5, HSPD-8  
Homeland Security Act of 2002, 6 United States Code (USC) Section 101  
Education Law Section 2801-a  
Public Officers Law Article 6  
8 New York Code of Rules and Regulations (NYCRR) Section 155.17

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**SUBJECT: ROCKY POINT SCHOOL DISTRICT'S COMPREHENSIVE  
ATTENDANCE PLAN**

**Objectives**

Attendance is a critical factor in school success for students. Studies have shown that consistent school attendance, academic success, and school completion have a positive correlation. The educational process requires continuity of instruction and students need to experience classroom discussions, debate, and independent study in order to increase achievement. The purpose of Rocky Point School District's Attendance policy is to ensure the maintenance of an adequate record of verifying the attendance of all children during days of instruction and to establish a mechanism by which the patterns of pupil absence can be examined to develop effective intervention strategies. This procedure will permit each school to know the whereabouts of every student for safety and school management reasons and will help students succeed at meeting the New York State learning standards.

School attendance is both a right and responsibility in New York State. Children have the right to attend school between the ages of 5 and 21. Parents are expected to make sure that their children attend school on a regular basis. To implement a successful attendance policy, the District needs the cooperation of all members of the educational community, including parents, students, teachers, administrators, and support staff. Through the implementation of this policy the District expects to reduce the current level of unexcused absences, lateness, and early dismissals.

**Strategies Employed to Accomplish Objectives**

Rocky Point School District will employ the following strategies to ensure the effectiveness of this attendance policy.

**Increase awareness of policy among students by:**

- a) Including a copy in the student agenda book for 6th through 12th grade students.
- b) Request signatures from students in grades 6 through 12 indicating that they have read and understand the goals and consequences established for them in the District's Attendance Policy.
- c) Including a copy of policy on the district's Web site. ([www.rockypointschools.org](http://www.rockypointschools.org))

(Continued)

**SUBJECT: ROCKY POINT SCHOOL DISTRICT'S COMPREHENSIVE  
ATTENDANCE PLAN (Cont'd.)**

Increase awareness of policy among parents by:

- a) Including a summary of the policy with the mailing/ConnectEd inviting parents to Open School Night.
- b) Request a parent signature on policy indicating that they have read and understand what is expected of his/her child.
- c) Including a summary of attendance requirements in the school district's calendar.
- d) Reminding them of attendance requirements when daily phone calls are made to verify student absence.
- e) Including a copy of policy on the district's Web site. ([www.rockypointschools.org](http://www.rockypointschools.org))

**General Procedures**

Each absence, late, and early dismissal will be recorded as excused or unexcused along with a code noting specific reason for absence. Excused absences are defined as: an absence due to personal illness, illness or death in the family, religious observance, quarantine, required court appearances, approved college visits, approved cooperative work programs, or military obligations. All other absences, lateness, or early dismissals will be considered unexcused.

On the secondary level, grades 6 through 12, attendance will be taken during each class period and compiled in a central location within each school. A designated staff member responsible for attendance will cross reference class absence with daily absentee list. A mechanism for transferring classroom attendance data to the building level has been developed.

On the elementary level (grades K through 5), attendance will be taken on a subject by subject basis (ELA/Math/Social Studies/Science) during each assigned period.

Any absence, lateness, or early dismissal must be accounted for. It is the parents' responsibility to notify the school within 24 hours of the absence AND to provide a written excuse upon the student's return to school. The written note should include student's name, date of absence, reason for the absence, and parent's signature. This note should be brought to the main office when he/she returns to school. Each day a child is absent a phone call from the parent is requested; however, all absences will be recorded as unexcused until a written note is received. At the secondary level it is the student's responsibility to provide documentation for all in-school appointments that will prevent a student from attending class prior to dismissal from class.

(Continued)

**SUBJECT: ROCKY POINT SCHOOL DISTRICT'S COMPREHENSIVE ATTENDANCE PLAN (Cont'd.)**

Parents will be notified if their child is absent, late, or departs early from school. Students in grades 9 through 12, who enter school late with an unexcused reason, will be assigned after school detention. When a student is out of school for ten or more consecutive days or is hospitalized for any period of time, the parent or guardian must contact the health office prior to the student returning to school to set up a re-entry interview.

**Minimum Attendance Requirements for 9th through 12th Grade Students**

The high school attendance requirement states, in part, that to be granted academic credit for any course, a student must earn a passing grade in the course and attend each class a minimum of eighty five percent (85%) of the time.

Students will not receive course credit if absent more than:

- Full-year course 28 days
- Full-year alternating day course 14 days
- Half-year course 14 days

In each course, when a student exceeds the maximum number of absences, this student's work will no longer be evaluated. A notation of "no grade" for all subsequent reporting periods and exams will be entered on the report card. Students who have failed to meet the attendance requirements will be denied academic credit but will be responsible to complete course assignments while they audit the course. If a student is eligible to take a Regents examination, pursuant to Commissioner's Regulations, the score will be noted on the student's permanent record.

Applicability

- a) This policy shall apply to students in grades 9 through 12 and for accelerated 8th grade students enrolled in courses where they earn high school credit.
- b) This policy shall apply to each course independently.
- c) This policy shall apply to students with a handicapping condition unless otherwise noted in their individualized educational program or 504 plan.
- d) Students attending classes at other facilities, such as a BOCES center, shall be subject to the attendance policies at those other facilities. In addition, this policy shall apply for the portion of the students' program for which they are enrolled at Rocky Point High School.
- e) New students to the high school, who enroll after the first semester, shall be entitled to half the number of allowable absences for each scheduled course.
- f) Students who transfer from one class to another during the school year will have their class attendance transfer to the new class.

(Continued)

**SUBJECT: ROCKY POINT SCHOOL DISTRICT'S COMPREHENSIVE  
ATTENDANCE PLAN (Cont'd.)**

Absences

- a) All absences from class will be covered by this policy. No distinction will be made between the classification of excused or unexcused when determining the total number of days absent from each course.
- b) Students shall not be considered absent when they are authorized by school officials to be somewhere other than in their regularly scheduled class. For example, if school personnel expect a student to report elsewhere during their regularly scheduled class time for such activities as meetings, conferences with school personnel, testing, physical exams, music lessons, or field trips, the student shall not be considered absent. It is the responsibility of the student and/or the designated staff member to provide the teacher with written documentation to attend these sessions before they are permitted to leave the class.
- c) Absences resulting from the student being assigned to the alternative learning program will not count as a class absence. Absences resulting from a student assigned to out-of-school suspension will not count as an absence.
- d) Students who, for any reason, are removed from the Regular Attendance Register and placed on Homebound Instruction shall not be considered absent from their regular classes during that time.

Notification Sequence

The following refers to the notification process pertaining to the number of absences in a single course. A student may be notified several different times if excessive absences exist in more than one class.

- a) As soon as possible after the fourteenth, twenty-first, and twenty-eighth absence from a full year course, the high school administration shall send written notification to the student's parent(s) and guidance counselor. The letters shall notify the parent(s) as follows:
  - After the 14th absence: The student has been absent half the number of maximum absences and may lose credit if absences continue.
  - After the 21st absence: The student has only seven absences remaining and will lose credit if absences exceed the limit.
  - After the 28th absence: The student will not receive credit due to excessive absenteeism.
- b) Similarly, as soon as possible after the sixth, tenth, and fourteenth absence from a half-year course, or a full-year alternating day course, the high school administration shall send written notification to the student's parent(s) and guidance counselor. The letters shall notify the parent(s) as follow:

(Continued)

**SUBJECT: ROCKY POINT SCHOOL DISTRICT'S COMPREHENSIVE  
ATTENDANCE PLAN (Cont'd.)**

- After the 6th absence: The student has been absent nearly half the number of maximum absences and may lose credit if absences continue.
- After the 10th absence: The student has only four absences remaining and will lose credit if absences exceed the limit.
- After the 14th absence: The student will not receive credit due to excessive absenteeism.

In every letter to a student's parent(s), a request will be made for the parent to meet with the child's counselor. A phone call from the child's guidance counselor will follow this request. The impact of excessive absences on the student's education, possible intervention strategies to eliminate the problem, and the consequences associated with the student's absenteeism will be discussed. If contact between the parent(s) and the school is not made, the school may contact outside agencies for additional support in addressing the attendance problem. The parent(s) will have an opportunity to confer with the school staff; however, a conference with the parent(s) is not a prerequisite to denying academic credit to a student who has failed to meet the attendance requirements. The prime responsibility for the student's attendance in class rests with the student.

Appeals Process

For extenuating circumstances only, a parent has the right to file a written appeal for review by the appeals committee. The appeals committee will consist of an administrator, one counselor, and one teacher. The written appeal, including all supporting documentation, must be received by the Building Principal within ten (10) days of the date of the loss of credit letter. The committee will then rule on whether the student will continue as a regular student in the class or be placed on audit. The final decision will rest with the Principal. Any further absence during the appeals process may result in dismissal of appeal and loss of credit.

**Minimum Attendance Requirements for 6th-8th Grade Students**

The Middle School attendance requirement is consistent with the District's Attendance Policy. All students must attend each class a minimum of eighty-five percent (85%) of the time. This shall apply to all students in grades 6 through 8, unless otherwise stated on a classified student's individual educational plan or 504 plan. Eighth grade students taking courses for high school credit must maintain the minimum attendance requirements for students in grades 9 through 12. The High School definition of absences applies for all Middle School students.

Notification Sequence and Consequences

- After 5th absence: Main office notification letter home.

(Continued)

**SUBJECT: ROCKY POINT SCHOOL DISTRICT'S COMPREHENSIVE  
ATTENDANCE PLAN (Cont'd.)**

- After 10th absence: Letter and phone call requesting parental meeting with guidance counselor and student.
- After 15th absence: Letter and phone call requiring parental meeting with Assistant Principal.
- After 20th absence: Require meeting with Principal.  
Require medical documentation.  
PINS consideration and/or outside agency consideration.
- After 25th absence: Require meeting with Principal.  
PINS if no medical documentation is provided.  
Outside agency contacted if no medical documentation provided.
- After 28th absence: PINS and outside agency may be contacted.  
Principal's decision on retention regardless of academic standing.

**Minimum Attendance Requirement for Pre-K through 5th Grade Students**

The Elementary Schools' attendance requirement is consistent with the District's Attendance Policy. All students must attend class a minimum of eighty-five percent (85%) of the time. This shall apply to all students in grades Pre-K through 5. The school staff will discuss the importance of school attendance and offer assistance to parents and guardians of students who are excessively absent.

Notification Sequence

- a) As soon as possible after the tenth day of absence and/or tardiness, the school administration shall send written notification of the number of absences to the student's parent(s) or guardian(s) reminding them of the importance of regular attendance.
- b) As soon as possible after the twentieth day of absence and/or tardiness, the school administration shall send written notification of the number of absences to the student's parent(s) or guardian(s) expressing concern about the impact of excessive absences on the student's education. (*request a conference*)
- c) As soon as possible after the twenty-fifth day of absence and/or tardiness, the school administration shall arrange for a conference with the parent(s) or guardian(s) and shall consider contacting outside agencies to protect the interest of the child.

(Continued)

**SUBJECT: ROCKY POINT SCHOOL DISTRICT'S COMPREHENSIVE ATTENDANCE PLAN (Cont'd.)**

Consequences of Excessive Absenteeism at the Elementary Level

- a) A doctor's note may be required.
- b) A child must demonstrate competence for promotion to next grade level by performance on district's standardized tests.
- c) Referrals will be made to outside agencies for additional support towards attendance problem.

**Incentives and Consequences for Attendance Patterns**

Each school, where administration deems appropriate, may use the following list of incentives to encourage good attendance.

- a) Community donated gifts are given or raffled to students who meet attendance standards.
- b) Students who meet the attendance standard can eat in a special area or with a special person in the school.
- c) Field trip arranged for students who meet the attendance standards.
- d) Participation in extra curricula activities for students who meet attendance standards.
- e) Recognition award for one hundred percent (100%) attendance each term.
- f) Students with perfect attendance selected to park in choice locations.
- g) Attendance record used when considering issuance of working papers.

Each school, where the administration deems appropriate, may use the following list of sanctions to discourage poor attendance.

- a) Loss of the right to play sports.
  - b) Loss of the right to participate in extra-curricula activities.
  - c) Loss of the right to attend school-related trips.
  - d) Loss of parking privileges.
  - e) Revocation of student's employment permit.
  - f) Attendance at meeting with parents, administration and counselor to discuss impact of excessive absences.
  - g) Repetition of course or grade level due to excessive absences.
- 

Adoption Date 3/23/09

Revision Dates 7/12/12, 7/11/13

Review Dates 8/25/14, 8/31/15, 8/29/16, 8/28/17, 8/27/18



**Phase II**

# Smart Schools Bond Act

Rocky Point UFSD—Board of Education Presentation & Public Forum  
Board of Education Meeting June 18, 2018



## SMART SCHOOLS BOND ACT

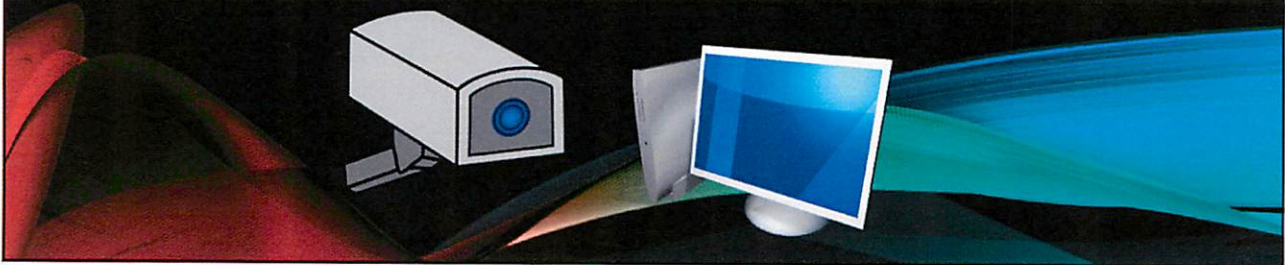
New York's Smart Schools Bond Act was approved by NYS voters. The bond act provides school districts with funding for new educational technology and infrastructure improvements to enhance learning opportunities for all students across the state.





## AREAS OF POSSIBLE INVESTMENT

- High speed broadband/wireless connectivity
- Learning technology equipment
- High-tech security features on campus



## ROCKY POINT ALLOCATION

- One-time allocation
- No deadlines for submission
- Funds do not expire
- Funds can be reimbursed on an ongoing basis

**\$2,450,155**



## WHAT ARE THE STEPS?

- Review allocation amount
- Identify district needs
- Stakeholder engagement
- Capital planning discussion
- Instructional technology plan
  - ✓ Submitted and approved
- Phase I Wireless Project
  - ✓ Submitted in March 2017
  - ✓ Pending review and approval by NYSED
- Preliminary Plan submission to BOE for Phase II
  - ✓ 30-day review June 18 to July 18, 2018
  - ✓ Public comments accepted
- Public Hearing
  - ✓ June 18, 2018
- Final plan & BOE approval
  - August 27, 2018
- Prepare and Submit to SED

## SMART SCHOOLS IT CONSIDERATIONS

Requires linkage to the District's Instructional Technology Plan which addresses gaps in the District's current level of technology including:

- All items related to network infrastructure to support required increase of wired network, wireless network, and broadband internet access.
- All items related to classroom equipment, learning technology equipment, and student/teacher devices.



## SMART SCHOOLS IT CONSIDERATIONS

Requires reviewing the use of digital connectivity and technology to improve teaching and learning in the classroom:

- ✓ Creativity and innovation
- ✓ Communications and collaboration
- ✓ Research and information fluency
- ✓ Critical thinking, problem solving and decision making
- ✓ Digital citizenship
- ✓ Demonstrate the safe and cooperative use of technology
- ✓ Technology operations and concepts

## OUR STAKEHOLDERS

- Teachers (4-6)
- Students (2-3)
- Parents (2-4)
- BOE Member (1)
- Principals/Assistant Principals (4)
- Academic Department Directors/Coordinators/Chairs (2-4)
- District Tech Support (2)
- Executive Director for Educational Services (1)
- Higher Education (1)



## Phase I—Wireless Network (BOE Approved & Submitted)

### Phase II—Chromebook Initiative/SMART Board Replacement

(Costs are estimates totaling \$2,450,155 allocation)

- **Wired Network Update Phase I** (submitted to NYSED 3/2017) **\$510,000**
  - ✓ Switches
- **Installation of a Wireless Network Phase I** (submitted to NYSED 3/2017) **\$525,000**
  - ✓ Switches/Access Points/Wiring (Cabling)
- **Chromebook Initiative Proposal Phase II** **\$1,154,800**
  - ✓ Grades K-2: 10 Chromebook Carts (3 per grade level/1 library)
  - ✓ Grades 3-5: 29 Classroom Chromebook Carts
  - ✓ Grades 6-12: 1:1 Chromebooks
  - ✓ Teachers K-12: 1:1 Chromebooks
  - ✓ Charging Carts: 22 for HS/MS
- ✓ **Additional Devices/Items** **\$260,355**
  - ✓ Interactive Whiteboard Replacements
  - ✓ 3D Printers and CNC Machine
  - ✓ Document Cameras
  - ✓ Ozobot Bit Classroom Kits and Cubelets

## Phase II Proposal

(Pending BOE & NYSED Approval—Tentative Rollout 2020-2021 School Year)

- **Chromebook Initiative K-12** **\$1,154,800**
  - ✓ Grades K-2: 10 Chromebook Carts
  - ✓ Grades 3-5: 29 Classroom Chromebook Carts
  - ✓ Grades 6-12: 1:1 Chromebooks
  - ✓ Teachers K-12: 1:1 Chromebooks
  - ✓ Charging Carts: 22 Carts
- **Other Technology** **\$260,355**
  - ✓ SMART Boards replaced with interactive flat panels
  - ✓ 3D Printers to be purchased for technology classes
  - ✓ CNC milling machine to be purchased for technology classes
  - ✓ Document Cameras to replace end-of-life existing cameras
  - ✓ Ozobot Bit Classroom Kits and Cubelets



## Phase II Proposal

### Estimated Cost of Purchasing Chromebooks

(Pending BOE & NYSED Approval—Tentative Rollout 2020-2021 School Year)

#### CHROMEBOOKS

- ❖ Grades K-12 Staff: 270
- ❖ Grades 6-12 Students: 1,700
  - Total: 1,970 Chromebooks x \$330 Per Device = \$650,100 Smart Funds

#### CHROMEBOOK CARTS & CHARGING CARTS

- ❖ Grades K-5 Students: Chromebook Carts *(Devices not taken home and remain in school.)*
  - JAE 29 Classroom Carts
  - FJC 10 Classroom Carts (3 per grade level; 1 library cart)
  - Total 39 Carts x \$11,700 Per Cart = \$456,300 Smart Funds
- ❖ Grades 6-12 Charging Carts
  - 11 Carts per building—ELA classes and Libraries
  - 22 Carts x \$2,200 = \$48,400 Smart Funds
- ❖ Est. Total: \$1,154,800 of remaining \$1,415,155 Smart Funding
- ❖ Remaining Funds \$260,355: Other classroom technology

## PHASE II

### Estimate of Total Cost of Ownership for a Chromebook

(Data Provided by Districts Currently using Chromebooks—Average Cost Per Unit)

Item	Cost
Chromebook (Touch Screen)	\$330.00
White Glove Service (set up all your Chrome needs before the devices ships)	\$ 10.00
Google Chrome Management Console License <i>(estimate will recur annually*)</i>	\$ 24.00
Insurance <i>(estimate will recur annually*)</i>	\$ 40.00
Case (estimate)	\$ 30.00
Stylus (estimate)	\$ 28.00
Go Guardian (Chromebook Management & Web Filtering <i>estimate will recur annually*</i> )	\$ 9.70
Kami (Kami is the online PDF and Document App <i>estimate will recur annually*</i> )	\$ 3.00
Follett Resource Manager (track and manage Chromebooks <i>estimate will recur annually*</i> )	\$ 7.30
<b>TOTAL PER UNIT COST (Approximate)</b>	<b>\$482.00</b>

\*\$84 Total in recurring costs



## PHASE II

### One Time Rollout Costs Not Covered By Smart Schools Funding

(Pending BOE & NYSED Approval—Tentative Rollout 2020-2024 School Year)

Years 1 to 4 (estimates)	One Time Cost
Year 1 Non-Smart Fund Items for Initial Rollout of MS Grade 6 + Staff (One-time initial cost—300 x \$152)	\$45,600
Year 1 Short-Term Instructional Technology Staff—1 MS (Model Schools BOCES and be eliminated after 4 years)	\$50,000
Year 2 Non-Smart Fund Items for Initial Rollout of MS Grades 6 & 8 (One-time initial cost—550 x \$152)	\$83,600
Year 2 Short-Term Instructional Technology Staff—1 MS (Model Schools BOCES and be eliminated after 3 years)	\$50,000
Year 3 Non-Smart Fund Items for Initial Rollout of HS Grades 10-12 + Staff (One-time initial cost—720 x \$152)	\$129,200
Year 3 Short-Term Instructional Technology Staff—1 HS (Model Schools BOCES and be eliminated after 2 years)	\$50,000
Year 4 Non-Smart Fund Items for Initial Rollout of FJC/JAE Grades K-5+Staff (One-time initial cost 1600 x \$122)	\$195,200
Year 4 Short-Term Instructional Technology Staff—1 FJC/JAE (Model Schools BOCES final year of this cost)	\$50,000

## PHASE II

### Annual Recurring Costs Not Covered By Smart Schools Funding

(Pending BOE & NYSED Approval—Tentative 2020 School Year Rollout)

#### Estimated Costs Years 1-2

Year 1: Additional IT--1 at the MS (BOCES estimated)	\$65,000
Year 1: Summer Staff for Annual Imaging (MS imaging)	\$5,000
Year 1: Replacement Batteries (50 x \$30)	\$1,500
<b>YEAR 1 TOTAL RECURRING COSTS</b>	<b>\$71,500</b>
Year 2: Additional IT--1 at the MS (BOCES estimated)	\$65,000
Year 2: Summer Staff for Annual Imaging (MS imaging)	\$5,000
Year 2: Replacement Batteries (50 x \$30)	\$1,500
Year 2: Annual Related Fees – Insurance, Licensing, Management/Filter, Tracking (MS \$84 x 850)	\$71,400
<b>YEAR 2 TOTAL CUMULATIVE RECURRING COSTS</b>	<b>\$142,900</b>



## PHASE II

### Annual Recurring Costs Not Covered By Smart Schools Funding

(Pending BOE & NYSED Approval—Tentative 2020 School Year Rollout)

#### Estimated Costs Years 3 and 4 and Beyond

Year 3: Additional IT--1 at the MS, 1 at the HS (BOCES & estimated)	\$130,000
Year 3: Summer Staff for Annual Imaging (MS & HS imaging)	\$9,000
Year 3: Replacement Batteries (150 x \$30)	\$4,500
Year 3: Annual Related Fees – Insurance, Licensing, Management/Filter, Tracking (MS/HS \$84 x 1570)	\$131,880
Year 3: Annual Chromebook Refresh 250 devices per yr x \$482—a grade level & staff (replacement cycle)	\$120,500
<b>YEAR 3 TOTAL CUMULATIVE RECURRING COSTS</b>	<b>\$395,880</b>
Year 4: Additional IT--1 at the MS, 1 at the HS, 1 shared FJC/JAE (BOCES & estimated)	\$195,000
Year 4: Summer Staff for Annual Imaging (K-12 imaging)	\$12,000
Year 4: Replacement Batteries (300 x \$30)	\$9,000
Year 4: Annual Related Fees – Insurance, Licensing, Management/Filter, Tracking (MS/HS \$84 x 3170)	\$266,280
Year 4: Annual Chromebook Refresh 250 devices per yr x \$482—a grade level & staff (replacement cycle)	\$120,500
<b>YEAR 4 AND BEYOND TOTAL CUMULATIVE RECURRING COSTS</b>	<b>\$602,780</b>

## Comment Period

- In accordance with New York State law, the Rocky Point Union Free School District is offering a 30-day comment period for our community to provide input on the district's Smart Schools Bonds Act Preliminary Plan from June 18, 2018 through July 18, 2018.
  - ❖ Susan Wilson, Executive Director for Educational Services
  - ❖ [swilson@rpufsd.org](mailto:swilson@rpufsd.org)

## Technology Meetings 2018-19

(Open to the Public)

September 18, 2018 @ 3 PM in District Office

November 14, 2018 @ 3 PM in District Office

January 16, 2019 @ 3 PM in District Office

April 19, 2019 @ 3 PM in District Office





## *Sachem Central School District*

KENNETH G. GRAHAM, ED.D.  
SUPERINTENDENT OF SCHOOLS

Ronald G. Sacks  
School Business Administrator  
Samoset Administrative Offices  
51 School Street  
Lake Ronkonkoma, NY 11779  
(631) 471-1352  
FAX (631) 471-1318

July 16, 2018

Andrea Moscatiello  
Director of Special Education  
**Rocky Point Union Free School District**  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

**RE: SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM**

Dear Ms. Moscatiello,

Enclosed please find two Instructional Services Agreements for students from your district who are attending the Extended School Year Program in the Sachem Central School District beginning July 2, 2018.

Please have your Board of Education President sign **both** contracts and return one executed copy to my attention. An invoice for tuition will be sent under separate cover.

Thank you for your prompt attention to this matter. If you have any questions or concerns, please do not hesitate to contact me at (631) 471- 1352.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Sacks".

Ronald G. Sacks  
School Business Administrator

RGS:lh  
Enclosure

JUL 19 2018

**INSTRUCTIONAL SERVICE AGREEMENT**  
**EXTENDED SCHOOL YEAR PROGRAM**

THIS AGREEMENT made this 27<sup>th</sup> day of August, 2018 by and between BOARD OF EDUCATION, Rocky Point Union Free School District (hereinafter referred to as the "SENDING SCHOOL DISTRICT"), as the party of the first part, having its principal place of business located at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778 and BOARD OF EDUCATION, SACHEM CENTRAL SCHOOL DISTRICT (hereinafter referred to as the "RECEIVING SCHOOL DISTRICT"), as the party of the second part, having its principal place of business for purposes of this Agreement at 51 School Street, Lake Ronkonkoma, NY 11779.

**WITNESSETH:**

**WHEREAS**, pursuant to Education Law § 4402 (2)(b)(2), the SENDING SCHOOL DISTRICT is authorized by law to contract with other public school districts for special education programs and services for students resident in its own district and in need of such services.

**WHEREAS**, the SENDING SCHOOL DISTRICT desires that RECEIVING SCHOOL DISTRICT provide instruction to the students enrolled in the program operated by RECEIVING SCHOOL DISTRICT; and

**WHEREAS**, RECEIVING SCHOOL DISTRICT warrants that it has reviewed the individualized education program ("IEP") of each pupil to be enrolled in its program, and represents that it will provide the level of services identified in the IEP to meet the needs of such children; and

**WHEREAS**, RECEIVING SCHOOL DISTRICT is capable of and willing to provide the within services to the SENDING SCHOOL DISTRICT.

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereto mutually agree as follows:

1. **TERM OF AGREEMENT**: This Agreement shall be in effect for the period **July 1, 2018 to August 30, 2018**, unless terminated earlier, as set forth herein.
  
2. **SCOPE OF SERVICES**: During the term of this Agreement, the Receiving School District shall provide a special education program and/or services to the following students listed in Appendix A of this agreement. RECEIVING SCHOOL DISTRICT shall provide adequate instruction, related services and/or a facility to the students listed in appendix A during the summer school period. The education provided by RECEIVING SCHOOL DISTRICT shall be appropriate to the mental ability and physical condition of the children, and in accordance with Commissioner's Regulations, all applicable Federal, State and local statutes, rules and ordinances. The RECEIVING SCHOOL DISTRICT agrees to provide services in accordance with the State Education Department's regulations, using only professionals certified by the New York State Education Department. The RECEIVING SCHOOL DISTRICT agrees to provide the student who is the subject of this Agreement with the following special education program(s) and/or related service(s) in accordance with the student's Individualized Education Plan ("IEP"):

**Instructional Program**  
**Summer Extended School Year**

**Location**  
**Wenonah Elementary School**

In the event that the SENDING SCHOOL DISTRICT, upon the recommendation of its CSE, wishes to modify the instructional program and/or related services (i.e. type, frequency and/or location) provided to the students during the term of the Agreement, the SENDING SCHOOL DISTRICT shall present its request for such modification(s) to the RECEIVING SCHOOL DISTRICT. The RECEIVING SCHOOL DISTRICT shall review such request and shall determine whether it is able to meet such request. The RECEIVING SCHOOL DISTRICT shall notify the SENDING SCHOOL DISTRICT of its determination within ten (10) business days and shall advise same of any changes in cost associated with any modification(s) made to the program and/or services. Any agreement with respect to an increase or decrease in related services or change of program shall be in writing and signed by both parties and shall be made an addendum to this Agreement.

3. **PAYMENT SCHEDULE:** In full consideration for the program and/or services set forth in paragraph 2 above, the Sending School District agrees to pay to the Receiving School District the following sums:

<b>Instructional Program:</b>	<b>SED/OMS Certified 2018-2019 Tuition Rate per student</b>
<b>Related Services:</b>	<b>SED/OMS 2018-2019 Regional Weighted Average Per Diem Rate for 1:1 Aide (as per student's IEP)</b>

SENDING SCHOOL DISTRICT reserves the right to add or delete a child from the list of the children covered by this Agreement at any time during the school term. Enrollment for any period less than one (1) month shall be prorated. Any overpayments will be reimbursed by RECEIVING SCHOOL DISTRICT to the SENDING SCHOOL DISTRICT.

4. **INVOICE DUE:** Payment to RECEIVING SCHOOL DISTRICT shall be made within thirty (30) days from receipt of invoice from RECEIVING SCHOOL DISTRICT. SENDING SCHOOL DISTRICT shall give RECEIVING SCHOOL DISTRICT notice of any invoice dispute within twenty (20) days of its receipt and reserves the right to withhold payment pending the resolution of this dispute. Failure to dispute any invoice shall not be deemed as an acceptance and does not act as a waiver of SENDING SCHOOL DISTRICT's rights or prevent SENDING SCHOOL DISTRICT from availing itself of any remedy or course of action it has at law or in equity at a later date.

5. **INSURANCE PROVISION:** RECEIVING SCHOOL DISTRICT shall purchase from and maintain in a company or companies lawfully licensed to do business in the State of New York such insurance as will protect RECEIVING SCHOOL DISTRICT and SENDING SCHOOL DISTRICT from claims set forth below for which RECEIVING SCHOOL DISTRICT may be legally liable, whether such operations be by RECEIVING SCHOOL DISTRICT or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Notwithstanding any terms, conditions or provisions in any other writing between the parties, RECEIVING SCHOOL DISTRICT hereby agrees to effectuate the naming of SENDING SCHOOL DISTRICT as an unrestricted additional insured on RECEIVING SCHOOL DISTRICT's insurance policies, with the exception of workers' compensation and professional liability.

6. **ATTENDANCE RECORDS:** RECEIVING SCHOOL DISTRICT shall maintain monthly attendance records which shall be submitted to SENDING SCHOOL DISTRICT at the end of

each month. If a child has been absent for a period of five (5) or more consecutive days, the attendance record shall indicate the reason for that absence.

7. **REPORTS OF STUDENTS:** RECEIVING SCHOOL DISTRICT shall obtain whatever releases or other legal documents that are necessary in order that RECEIVING SCHOOL DISTRICT may render full and complete reports concerning the education and progress of the pupil(s) covered by the terms of this Agreement. The full responsibility for obtaining such clearances rests on RECEIVING SCHOOL DISTRICT. Any failure to carry out such responsibility shall permit the Commissioner of Education to withdraw approval for the placement of such child in such program, in which event this Agreement shall be canceled forthwith in regard to such child for whom such releases are not submitted.

8. **STUDENT TRANSPORTATION:** The SENDING SCHOOL DISTRICT shall be responsible for providing all students of the Agreement with transportation to and from school.

9. **STUDENT PRESCRIPTIONS:** Where applicable, SENDING SCHOOL DISTRICT shall obtain all medical prescriptions from the parent/guardian of students referred to RECEIVING SCHOOL DISTRICT. SENDING SCHOOL DISTRICT shall forward copies of these prescriptions to RECEIVING SCHOOL DISTRICT upon its written request.

10. **TERMINATION NOTICE:** This Agreement may be terminated by either party upon thirty (30) days written notice to the other party. In the event of such termination, the parties will adjust the accounts due and payable to RECEIVING SCHOOL DISTRICT for services rendered. RECEIVING SCHOOL DISTRICT will not incur any additional expenses upon receipt of SENDING SCHOOL DISTRICT's notification that RECEIVING SCHOOL DISTRICT's services have been terminated. Upon any such termination, the parties shall endeavor in an orderly manner to wind down activities hereunder. In the event of termination, all reports and services due to SENDING SCHOOL DISTRICT must be completed by RECEIVING SCHOOL DISTRICT within thirty (30) days of the termination date.

11. **CONFIDENTIALITY:** RECEIVING SCHOOL DISTRICT, its employees, and/or agents agree that all information obtained in connection with the services provided for in this Agreement is deemed confidential information. RECEIVING SCHOOL DISTRICT, its employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. RECEIVING SCHOOL DISTRICT further agrees that any information received by RECEIVING SCHOOL DISTRICT, its employees, and/or agents during the course of the services provided pursuant to this Agreement which concerns the personal, financial, or other affairs of SENDING SCHOOL DISTRICT, its employees, agents, clients, and/or students will be treated by RECEIVING SCHOOL DISTRICT, its employees, and/or agents in full confidence and will not be revealed to any other persons, firms, or organizations. The parties further agree that the terms and conditions set forth herein shall survive the expiration and/or termination of this Agreement.

12. **HIPAA:** Both parties to this Agreement understand that they may receive and/or come into contact with *protected health information* as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The Parties hereby acknowledge their respective responsibilities pursuant to HIPAA and, if necessary, shall execute a Business Associate Agreement in connection with such responsibilities.

13. **NOTICES:** Any notices to be given under this Agreement by either party to the other may be effected by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of two (2) days after mailing. Notice shall be delivered or mailed to:

Andrea Moscatiello, Director of Special Education  
Rocky Point Union Free School District  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

John O'Keefe, Assistant Superintendent for Business & Operations  
Sachem Central School District  
51 School Street  
Lake Ronkonkoma, NY 11779

14. **DISCRIMINATION:** Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age or disability.

15. **GOVERNING LAW:** This Agreement shall be governed by the laws of the State of New York.

16. **NO PRIOR AGREEMENTS:** This Agreement constitutes the full and complete Agreement between SENDING SCHOOL DISTRICT and RECEIVING SCHOOL DISTRICT, and supersedes all prior written and oral agreements, commitments or understandings with respect thereto. This Agreement may not be altered, changed, added to, deleted from or modified except through the mutual written consent of the parties.

17. **AGREEMENT CONSTRUCTION:** This Agreement has been arrived at mutually and is not to be construed against any party hereto as being the drafter hereof or causing the same to be drafted.

18. **REPRESENTATIONS AND WARRANTIES:** RECEIVING SCHOOL DISTRICT represents and warrants: 1) that RECEIVING SCHOOL DISTRICT has no obligations, legal or otherwise, inconsistent with the terms of this Agreement; 2) that the performance of the services to be provided in this Agreement does not and will not violate any applicable law, rule or regulation or any proprietary or other right of any third party; and 3) that RECEIVING SCHOOL DISTRICT has not entered into or will not enter into any Agreement (whether oral or written) in conflict with this Agreement.

19. **AMENDMENT:** This Agreement may be amended only in writing and signed by the parties.

20. **AUTHORITY TO ENTER AGREEMENT:** The undersigned representative of RECEIVING SCHOOL DISTRICT hereby represents and warrants that the undersigned is an officer, director, or agent of RECEIVING SCHOOL DISTRICT with full legal rights, power and authority to enter into this Agreement on behalf of RECEIVING SCHOOL DISTRICT and bind RECEIVING SCHOOL DISTRICT with respect to the obligations enforceable against RECEIVING SCHOOL DISTRICT in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

Date:

By: \_\_\_\_\_

PRESIDENT  
BOARD OF EDUCATION,  
Rocky Point Union Free School District

Date:

7-11-18

By: \_\_\_\_\_

PRESIDENT  
BOARD OF EDUCATION,  
Sachem Central School District



Cynthia Stachowski  
School Superintendent

Ann O. Romeo  
Assistant Superintendent for Business



2460 North Wading River Road  
Wading River, New York 11792  
Tel (631) 929-4300  
Fax (631) 929-0303

William J. Glasshagel  
School Principal

Robert J. Scappatore  
Director of Curriculum/Data/Technology

June 25, 2018

Mr. Greg Hilton  
School Business Official  
Administrative Office  
Rocky Point UFSD  
90 Rocky Point -Yaphank Rd.  
Rocky Point, NY 11778



Dear Mr. Hilton:

Enclosed please find two copies of our Instructional Services Agreement for the 2018-2019 school year.

Kindly have an authorized representative sign both copies. Keep one copy for your records and return one copy to us for our files.

If you have any questions or need any additional information please feel free to contact Kate Nolan at (631) 929-4300 ext 109.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann O. Romeo".

Ann O. Romeo  
Assistant Superintendent for Business



**LITTLE FLOWER UNION FREE SCHOOL DISTRICT**  
**2460 North Wading River Road**  
**Wading River, New York 11792**  
**Tel (631) 929-4300 / Fax (631) 929-0303**

**Cynthia Stachowski**  
School Superintendent

**William J. Glasshagel**  
School Principal

**Ann O. Romeo**  
Assistant Superintendent for Business

**Robert J. Scappatore**  
Director of Curriculum/Data/Technology

**INSTRUCTIONAL SERVICES AGREEMENT**

This is an agreement for instructional services for 2018-2019(the period of July 1, 2018 – June 30, 2019), between **Little Flower UFSD**, having offices located at 2460 North Wading River Road, Wading River, New York 11792 and **Rocky Point UFSD**, having offices located at 90 Rocky Point – Yaphank Road, Rocky Point, NY 11778.

WHEREAS, Little Flower UFSD is an educational institution that provides special education instructional services, and

WHEREAS, Rocky Point UFSD is also an educational institution that provides instructional services, and

WHEREAS, Rocky Point UFSD has contracted with Little Flower UFSD for the provision of certain specialized instructional services to Rocky Point UFSD student(s),

NOW, THEREFORE, upon mutual consideration given, the parties herein agree as follows:

1. Little Flower UFSD agrees to provide instructional services to students specified by Rocky Point UFSD in accordance with each student's IEP for the applicable school year. These services are to be provided by teachers and/or related service professionals possessing appropriate qualifications and certifications. All teachers performing services under this Agreement shall be licensed to practice in the State of New York and be fingerprinted and cleared to perform instructional services.
2. Little Flower UFSD agrees to submit to Rocky Point UFSD, on a timely basis, reports of the services rendered and reports concerning the student's educational program and progress. Further, Little Flower UFSD personnel agrees to make itself available to Rocky Point UFSD personnel for purposes of case discussions, personal observations, educational reviews and program visitations by prior arrangement between the personnel involved. Little Flower UFSD will maintain all necessary records and reports in accordance with federal, state and, local laws and regulations concerning the education and progress of each designated student.
3. Little Flower UFSD agrees to submit to Rocky Point UFSD monthly Tuition bills for 2018-2019 (the period of July 1, 2018 – June 30, 2019). In turn, Rocky Point UFSD agrees to pay the tuition rate billed within thirty (30) days. Tuition rates are billed monthly at the rates for summer and school year established by the New York State Education Department. If the tuition rates for the current school period are not available at the beginning of the school term, Little Flower UFSD will bill and Rocky Point UFSD shall pay the rates applicable to the previous school year until the new rates are set; at which time both parties shall adjust the billing and payments in accordance with the rates applicable to the current school year.

4. This agreement shall not be modified or amended, except in writing, signed by both parties.
5. This Agreement, and the obligation of Rocky Point UFSD to make payments hereunder, shall terminate upon withdrawal of the student by Rocky Point UFSD for any reason whatsoever or termination of the approval of Little Flower UFSD by the Commissioner of Education.
6. Upon any termination, Rocky Point UFSD shall pay to Little Flower UFSD the pro-rata portion of the monthly tuition for that part of the month when services were furnished prior to termination.
7. The signatories to this Agreement have the authority of their respective Boards of Education to execute this Agreement and bind their respective Districts to the terms of this Agreement.
8. Services and / or obligations set forth in this agreement shall not be assigned to a different school / agency in whole or in part without the written consent of all parties to this Agreement.

**Indemnification Clause:**

Each Party will indemnify and hold the other harmless from all liabilities and damages, including attorney's fees, arising from its own negligence under this agreement.

**Little Flower UFSD**

By: Cynthia Stachowski, Superintendent  
 Representative Name (Please Type or Print)

Cynthia Stachowski  
 Representative's Signature

6/27/18  
 Date

**Rocky Point UFSD**

By: \_\_\_\_\_  
 Representative Name (Please Type or Print)

\_\_\_\_\_  
 Representative's Signature

\_\_\_\_\_  
 Date



NEW YORK STATE DEPARTMENT OF EDUCATION

INSTRUCTION CONTRACT

Name of School District Rocky Point Union Free School District

THIS AGREEMENT made this 1st day of July, 2018 between the Rocky Point Union Free School District, in the County of Suffolk in the State of New York, party of the first part, and The Summit School at Nyack, in the County of Rockland in the State of New York, party of the second part.

WITNESSETH, that whereas the party of the first part is duly empowered to enter into a contract with the party of the second part as trustee of his/her school district to purchase the educational services described in pupil's individual education program for [REDACTED] residing in the school district of the part of the first part and (s)he shall be entitled to be taught in the school district of the party of the second part during the 2018/19 school year commencing July 1, 2018, pursuant to the applicable provisions of the Education Law.

NOW, THEREFORE, the party of the first part hereby agrees to pay to the party of the second part tuition and maintenance in accordance with the Education Law for receiving into and teaching in the school during the term of this contract all or part, or the child (ren) of school age residing in the school district of the said party of the first part, payment to be made as follows:

**Education: July & August 2018 - \$5,681.00**

**Maintenance: \$339.59 per Diem, July 1, 2018 – August 31, 2018**

and the said party of the second part hereby agree that in consideration of the payment of such sums as herein before provided all children covered under this contract shall be admitted into the private school in the school district of the party of the second part, and be taught therein during the term of such contract; and such child shall be entitled to, and shall receive like and equal instruction to that imparted to the children of like ages, grades and departments and shall be accorded all the rights and privileges enjoyed by the resident children of the school district of the party of the second part in attendance at the school therein.

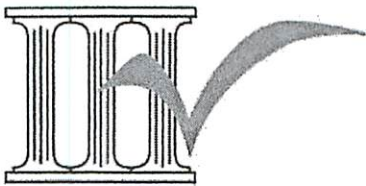
It is mutually agreed that this contract shall not become valid and binding upon either party thereto until the same shall be approved.

IN WITNESS WHEREOF, the parties have set their hands on the day and year above written.

Director, Approved Private School

President of the Board of Education

Federal ID # 11-2167091



*The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.*

**THREE VILLAGE  
CENTRAL SCHOOL DISTRICT**

*Dawn Mason  
Executive Director  
Pupil Personnel Services*



August 2018

Greg Hilton  
Rocky Point School District  
90 Yaphank – Rocky Point Road  
Rocky Point, NY 11778

Dear Mr. Hilton,

Enclosed please find two Special Education services contracts for a Rocky Point resident student who will be attending the Three Village Central School District for the 2018-19 school year.

The current N.Y.S. NRT rate for an elementary student is \$78,661. Once the new NRT rates have been established, an adjustment will be made.

Please have both contracts signed by your Board president and return both to my attention. Once the contracts have been Board approved, we will send a fully executed copy.

Sincerely,

Dawn Mason  
Executive Director  
Pupil Personnel Services

Cheryl Pedisich, Superintendent of Schools  
Jeffrey Carlson, Assistant Superintendent, Business Services  
Gary Dabrusky, Ed.D., Assistant Superintendent, Human Resources  
Kevin Scanlon, Assistant Superintendent, Educational Services  
100 Suffolk Avenue ■ Stony Brook, New York 11790 ■ Telephone: 631-730-4566 ■ Fax: 631-730-4569

Board of Education  
William F. Connors, Jr., President  
Irene Gische, Vice President

Deanna Bavlnka  
Inger Germano  
Dr. Jeffrey Kernan

Jonathan Kornreich  
Angelique Ragolia  
Kathleen Sampogna, District Clerk

**SPECIAL EDUCATION SERVICES CONTRACT**  
**Education Law § 4401(2)(b)**

This Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018 by and between the Board of Education of the **Rocky Point Union Free School District** (hereinafter the "SENDING DISTRICT"), having its principal place of business at 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778 and the Board of Education of the Three Village Central School District (hereinafter the "RECEIVING DISTRICT"), having its principal place of business at 100 Suffolk Avenue, Stony Brook, New York 11790.

**W I T N E S S E T H**

WHEREAS the SENDING DISTRICT is authorized under the Education Law to contract with other public school districts within the State of New York for the instruction of students with disabilities in those situations where the SENDING DISTRICT is unable to provide for the education of such students with disabilities in special classes in the schools of the SENDING DISTRICT; and

WHEREAS, the RECEIVING DISTRICT is a public school district within the State of New York authorized to provide special education and related services to students with disabilities;

NOW, THEREFORE, the parties mutually agree as follows:

**A. TERM**

The term of this Agreement shall be from **September 1, 2018 through June 30, 2019**, inclusive, unless terminated early as provided for in this Agreement. It is understood that neither party is under any obligation to renew this Agreement upon its expiration.

**B. SERVICES AND RESPONSIBILITIES:**

1. During the term of this Agreement, the services to be provided by the RECEIVING DISTRICT shall include, but not be limited to the following:

- a. Instructional Services
- b. Special Education and Related Services as set forth in each student's Individualized Education Program (IEP).

2. The RECEIVING DISTRICT shall provide the services set forth in this Agreement to those student(s) referenced by the SENDING DISTRICT in Exhibit "A" attached hereto and/or referred to the RECEIVING DISTRICT in writing.

3. All services provided by the RECEIVING DISTRICT to students under this Agreement shall be in accordance with each student's IEP, as it may be modified from time to time. Prompt written notice shall be given by the SENDING DISTRICT to the RECEIVING DISTRICT upon any modification of a student's IEP.
4. The RECEIVING DISTRICT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as established policy guidance from the New York State Education Department.
5. Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age, disability, or sponsorship.
6. The RECEIVING DISTRICT shall comply with all applicable provisions of the Safe Schools Against Violence in Education (SAVE) Act, including, but not limited to background checks and fingerprinting of all staff directly providing services to students. All persons providing services to the SENDING DISTRICT pursuant to this Agreement must receive clearance for employment by the New York State Education Department prior to the provision of such services.
7. The RECEIVING DISTRICT shall provide all services pursuant to this Agreement in a competent, professional and timely manner.
8. The RECEIVING DISTRICT will work cooperatively with the SENDING DISTRICT'S Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE). The RECEIVING DISTRICT shall make relevant personnel available to participate in meetings of the SENDING DISTRICT's Committee on Special Education (CSE), where appropriate, upon reasonable prior notice to the RECEIVING DISTRICT of such meetings.
9. The RECEIVING DISTRICT shall maintain records, logs and/or reports in accordance with all applicable laws, regulations, and requirements of the New York State Education Department or Health Department. The SENDING DISTRICT shall have the right to examine any or all records or accounts maintained and/or created by the RECEIVING DISTRICT in connection with this Agreement, and upon request shall be entitled to copies of same.
10. The parties understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.
11. The parties, and their respective employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or



indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).

12. The SENDING DISTRICT shall obtain whatever releases, prescriptions, or other legal documents that are necessary for the RECEIVING DISTRICT to provide services pursuant to this Agreement.

13. The SENDING DISTRICT shall obtain releases or other legal documents necessary for the RECEIVING DISTRICT to render full reports concerning the education and progress of the student(s) to the SENDING DISTRICT at the same time that such reports are made to the parent(s) of student(s) covered by the terms of this Agreement.

14. Upon reasonable prior written notice, the RECEIVING DISTRICT shall be subject to visitation by the SENDING DISTRICT and/or its designated representatives during the normal business hours of the RECEIVING DISTRICT and on dates and times mutually agreeable to the parties.

15. In the event that the parent or person in parental relation to a student(s) receiving services pursuant to this Agreement files a request for an impartial hearing or administrative complaint or initiates litigation in connection with such services, the RECEIVING DISTRICT shall upon hearing of such request or complaint, promptly give written notice of same to the SENDING DISTRICT.

16. Insurance

a. The RECEIVING DISTRICT, at its sole expense, shall procure and maintain such policies of commercial general liability, malpractice and other insurance as shall be necessary to insure the RECEIVING DISTRICT and the SENDING DISTRICT, including the Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by the RECEIVING DISTRICT in connection with the performance of the RECEIVING DISTRICT's responsibilities under this Agreement; each such policy shall provide a minimum coverage of One Million Dollars (\$1,000,000.00) per occurrence subject to an annual aggregate of Two Million Dollars (\$2,000,000).

b. The insurance is to be underwritten by a licensed and/or admitted New York State Insurer with a minimum A.M. Best's rating of "A-".

c. In the event any of the aforementioned insurance policies are cancelled or not renewed, the RECEIVING DISTRICT shall notify the SENDING DISTRICT in writing within thirty (30) days of such cancellation or non-renewal.

### **C. COMPENSATION**

1. The RECEIVING DISTRICT shall be entitled to recover tuition from the SENDING DISTRICT for each student receiving services pursuant to this Agreement. The tuition rate shall not exceed the actual net cost of educating such student. If the accounting records of the RECEIVING DISTRICT are not maintained in a manner which would indicate the net cost of educating such student, the tuition rate shall be determined in accordance with the formula set forth in Part 174 of the Regulations of the Commissioner of Education (the "Commissioner's Tuition Rate"). The parties understand that the Commissioner's Tuition Rate is subject to change by the State Education Department in accordance with Part 174 of the Regulations of the Commissioner of Education. In the event that the Commissioner's Tuition Rate is changed for the term of this Agreement, if applicable, the amount of tuition which the SENDING DISTRICT is required to pay shall be increased or decreased to reflect the adjusted tuition rate for the relevant period of each student's attendance.

2. Requests for payment by the RECEIVING DISTRICT shall be made by submission of a detailed written invoice to the SENDING DISTRICT which references the time period for which payment is being requested and a breakdown of the total amount due for the period specified.

3. The SENDING DISTRICT shall pay the RECEIVING DISTRICT within thirty (30) days of receipt of each invoice by the SENDING DISTRICT.

4. The SENDING DISTRICT shall give the RECEIVING DISTRICT notice of any invoice disputes within twenty (20) days of its receipt of the invoice, and reserves the right to withhold payment pending the resolution of the dispute.

### **D. MISCELLANEOUS**

#### **1. Termination**

a. Either the SENDING DISTRICT or the RECEIVING DISTRICT may terminate this Agreement upon thirty (30) days prior written notice to the other party. Such notice shall be given in accordance with the requirements for all notices pursuant to this Agreement set forth below.

b. The parties agree that either party's failure to comply with any terms or conditions of this Agreement will provide a basis for the other party to immediately terminate this Agreement without any further liability to the party which violated the Agreement.



c. In the event the SENDING DISTRICT or the RECEIVING DISTRICT terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

2. Defense / Indemnification

a. RECEIVING DISTRICT agrees to defend, indemnify and hold harmless the SENDING DISTRICT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the RECEIVING DISTRICT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.

b. SENDING DISTRICT agrees to defend, indemnify and hold harmless the RECEIVING DISTRICT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the SENDING DISTRICT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.

3. Notices: All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

To Sending District: Rocky Point Union Free School District  
90 Rocky Point-Yaphank Road  
Rocky Point, New York 11778  
Attn: PPS

To Receiving District: Three Village Central School District  
100 Suffolk Avenue  
Stony Brook, New York 11790  
Attn: PPS

5. Assignment: It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.

6. No Waiver: The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.

7. Severability: Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

8. Governing Law: This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.

9. Venue: Any dispute arising under this Agreement shall be litigated in the Courts of Suffolk County, New York.

10. Entire Agreement: This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.

11. Amendment: This Agreement may not be changed orally, but only by an agreement, in writing, signed by authorized representatives of both parties.

12. Execution: This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by authorized representatives of both parties.

**THREE VILLAGE CENTRAL  
SCHOOL DISTRICT**

**ROCKY POINT  
SCHOOL DISTRICT**

By: \_\_\_\_\_  
William F. Connors, Jr.,  
President, Board of Education

By: \_\_\_\_\_  
President, Board of Education

4/15  
80-20-231248

**CONFIDENTIAL EXHIBIT A**

Student(s) to whom services shall be provided pursuant to this AGREEMENT:

<b>Name of Student (s)</b>	<b>Date of Birth</b>



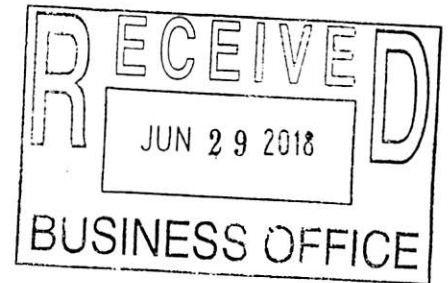
**JOHN A. GRILLO**  
**ARCHITECT, P.C.**  
1213 MAIN STREET  
PORT JEFFERSON, NY 11777

TEL: (631) 476-2161

FAX: (631) 476-9846

June 27, 2018

Mr. Greg Hilton  
School Business Official  
Rocky Point UFSD  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778



RE: Rocky Point UFSD  
Bond Issue Related Capital Improvement Program  
SED No.: 58-02-09-02-0-001-014 - Edgar ES  
SED No.: 58-02-09-02-0-005-032 - HS/MS  
Contract No. 1 - General Construction  
Preferred Construction, Inc.

Dear Mr. Hilton:

Enclosed please find four (4) copies of Change Order No. 1, as respects the work of the referenced project. Please have all four (4) copies signed, including the SED required Change Order Certification (attached to the backs of the change orders), retain one (1) copy for your files and return the remainder, to our office, for processing.

If additional information is required, please don't hesitate to contact to contact our office.

Very truly yours,

A handwritten signature in black ink, appearing to read 'John M. Grillo'. The signature is fluid and cursive, written over the typed name and title.

John M. Grillo  
Architect

JMG:kw

Preferred-CO1 - ltr-2sd

**CHANGE  
ORDER**

AIA DOCUMENT G701

OWNER

SED No.: 58-02-09-02-0-005-032

ARCHITECT  
CONTRACTOR  
FIELD  
OTHER

Rocky Point HS

PROJECT: Rocky Point U.F.S.D.  
(name,address) 90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778  
CONTRACTOR: Preferred Construction, Inc.  
(name,address) 223 Wall Street  
Halesite, NY 11743

CHANGE ORDER NUMBER: One  
DATE: April 25, 2018  
ARCHITECTS PROJECT NO.  
CONTRACT DATE: 5/17/17  
CONTRACT FOR: Contract No. 1 – General Construction

**The Contract is changed as follows:**

The Contractor is directed to supply all material, labor and equipment required to complete the following:

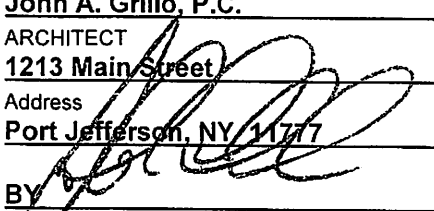
- 1. The Contractor damaged a section of carpet during construction. The cost to replace this section of carpet is being deducted from the contract amount.

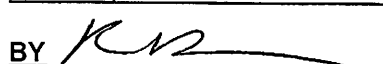
Deduct: \$6,158.02

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) ( <del>Guaranteed Maximum Cost</del> ) was.....	\$1,324,209.00
Net change by previously authorized Change Orders.....	\$0.00
The (Contract Sum) ( <del>Guaranteed Maximum Cost</del> ) prior to this Change Order was.....	\$1,324,209.00
The (Contract Sum) ( <del>Guaranteed Maximum Cost</del> ) will be (increased) (decreased) (unchanged) by this Change Order in the amount of .....	\$6,158.02
The new (Contract Sum)( <del>Guaranteed Maximum Cost</del> ) including this Change Order will be .....	\$1,318,050.98
The Contract Time will be (increased)(decreased)(unchanged) by	( 0 ) days
The Date of Substantial Completion as of the date of this Change Order therefore is	

NOTE: The summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

John A. Grillo, P.C.  
ARCHITECT  
1213 Main Street  
Address  
Port Jefferson, NY, 11777  
BY   
DATE 4/25/18

Preferred Construction, Inc.  
CONTRACTOR  
223 Wall Street  
Address  
Halesite, NY 11743  
BY   
DATE 6/8/18

Rocky Point UFSD  
OWNER  
90 Rocky Point-Yaphank Road  
Address  
Rocky Point, NY 11778  
BY \_\_\_\_\_  
DATE \_\_\_\_\_

**AIA CAUTION:** You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

AIA DOCUMENT G701 CHANGE ORDER 1987 EDITION AIA 1987 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W. WASHINGTON, D.C. 20006



# CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

FP-COC 09/02, rev 08/06,  
rev. 04/10  
Page One

**THE STATE EDUCATION DEPARTMENT** / THE UNIVERSITY OF THE STATE OF NEW YORK / Albany, NY 12234

Office of Facilities Planning, Room 1060 Education Building Annex

Tel. (518) 474-3906 Fax (518) 486-5918

www.emsc.nysed.gov/facplan/

**Instructions:** This CERTIFICATION is required for all change orders submitted to SED  
Fill out all three parts completely.

<b>Change Order Number:</b>
1

## Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number

5	8	0	2	0	9	0	2	0	0	0	5	0	3	2
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

District BEDS Code

Building Identification Number

Project number

District & Building Name

Rocky Point UFSD - Rocky Point High School

Type of Project

Reconstruction /Alteration     Addition & Alteration     New Building     Other

Project Description

Contract No. 2 - Plumbing Reconstruction

Architect / Engineer firm

John A. Grillo, Architect, PC 1213 Main Street, Port Jefferson, NY

name

address

Contact Person

John M. Grillo, Architect    631-476-2161

name & title

phone number & e-mail

Construction Manager firm

name

address

Contact Person

name & title

phone number & e-mail

District Contact Person

Mr. Greg Hilton School Business Official    631-744-1600

name & title

phone number & e-mail

## Part Two

Provide the following information for each individual item in the change order:

(Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

The Contract has been amended as follows:

The Contractor is directed to supply all material, labor and equipment required to complete the following:

1. The Contractor damaged a section of carpet during construction. The cost to replace this section of carpet is being deducted from the contract amount.

Deduct: \$6,158.02

Requested By: Suffolk County Department of Health

Relationship to Project Scope: See Above

Basis of Need: See Above

Description of Work: See Above

# CHANGE ORDER CERTIFICATION

FP-COC 04/10

Page Two

## Part Three

1

### Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

2

### Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature and printed name of the School Superintendent or District Superintendent if a BOCES project

3

### Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

John A. Grillo, Architect, PC

\_\_\_\_\_  
Architectural / Engineering Firm Name

4/25/2018

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature and printed name of the Architect or Engineer

<b>Bid Title:</b>	Integrated Pest Management Services			<b>Vendor:</b>	<b>Vendor:</b>	<b>Vendor:</b>
<b>Bid Number:</b>	19-05			<b>Bug Fighters</b>	<b>Parkway</b>	
<b>Bid Opening Date:</b>	8/9/2018					
	<b>Item #</b>	<b>Est. Qty.</b>	<b>Description</b>	<b>Unit Price</b>	<b>Unit Price</b>	<b>Unit Price</b>
<b>Part I:</b>						
Integrated Pest Management Program	1	1 each	Integrated Pest Management Program (all locations)	\$140.00	\$280.00	
			Per year for all locations	\$1,680.00	\$3,360.00	
	2	5 calls	Emergency Service			
			Price per call	\$125.00	\$175.00	
			Estimated total	\$625.00	\$875.00	
			<b>Estimated Total Part I</b>	<b>\$2,305.00</b>	<b>\$4,235.00</b>	
<b>Part II:</b>						
Termites:	3	estimate 100 linear ft	Termites			
			Minimum Charge:	\$0.00	\$800.00	
			Price per linear Ft:	\$8.50	\$8.00	
			Estimated total	\$850.00	\$800.00	
			Bait Stations-Price per (10)	\$0.00	\$300.00	
Additional One Year Warranty/						
Maintenance Fee		1 each	%	\$0.25	\$0.35	
				\$212.50	\$280.00	
			<b>Estimated Total Part II</b>	<b>\$1,062.50</b>	<b>\$1,380.00</b>	
<b>Part III:</b>						
Carpenter Ants.	4	estimate 50 linear ft.	Carpenter Ants			
			Minimum Charge:	\$0.00	\$375.00	
			Price per linear Ft:	\$6.75	\$7.50	
			Estimated total	\$337.50	\$375.00	
Additional One Year Warranty/						
Maintenance Fee		1 each	%	\$0.25	\$0.35	
				\$84.38	\$131.25	
			<b>Estimated Total Part III</b>	<b>\$421.88</b>	<b>\$506.25</b>	
<b>Part IV:</b>						
Bees, Wasps, Hornets, etc:	5		Bees, Wasps, Hornets, etc.			
			Minimum charge:	\$150.00	\$175.00	
		estimate 20 hours	Hourly rate:	\$0.00	\$175.00	
			Estimated total	\$3,000.00	\$3,500.00	
		estimate 20 traps	Price for juice/traps	\$20.00	\$10.00	
			Estimated total	\$400.00	\$200.00	
			<b>Estimated Total Part IV</b>	<b>\$3,400.00</b>	<b>\$3,700.00</b>	



Bid Title:	Integrated Pest Management Services			Vendor:	Vendor:	Vendor:
Bid Number:	19-05			Bug Fighters	Parkway	
Bid Opening Date:	8/9/2018					
Part V:	6		Yearly Fee for Warranty/Maintenance per location			
Yearly fee for Warranty/Maintenance			per location	\$300.00	\$480.00	
of existing Termite Bait System		2 locations currently	Estimated Total Part V	\$600.00	\$960.00	
Part VI:						
Removal of Wild Life	7	estimate 5 hours	Removal of Wild Life			
			Cost per hour to remove nuisance wild life including labor & material	\$375.00	\$250.00	
			Estimated total	\$1,875.00	\$1,250.00	
Part VII:			Additional Visits			
Additional Visits	8	estimate 40 hours	Cost per visit for additional visits to specific locations as	\$100.00	\$150.00	
			requested by the Director of Buildings & Grounds			
			Estimated total	\$4,000.00	\$6,000.00	
Part VIII:	9	estimate 15 hours	Rodent Infestation			
Rodent Infestation:			Cost per hour for rodent inspection/infestation diagnosis	\$100.00	\$150.00	
			Estimated total	\$1,500.00	\$2,250.00	
	10	estimate 50 traps	Cost per trap for placement of rodent traps	\$15.00	\$5.00	
			Estimated total	\$750.00	\$250.00	
	11	estimate 25 hours	Cost per hour to inspect/manage/dispose of traps	\$0.00	\$75.00	
			Estimated total	\$0.00	\$1,875.00	
			Estimated Total Part VI	\$8,125.00	\$11,625.00	
Time & Materials: Miscellaneous	12	Price Per Hour	Labor Rate	\$145.00	\$75.00	
			Estimated Total of All Parts	\$16,059.38	\$22,481.25	

**INTEGRATED PEST MANAGEMENT SERVICE**  
**BID #19-05**

**BID RESPONSE SHEET**

1) Integrated Pest Management Program (4 Building Kitchens)  
Per Month for all locations: \$ 140.00

Per Year (12 months) for all locations: \$ 1,680.00

2) Emergency Service  
Price Per Call \$ 125.00 per call

(estimate 5 calls)

The treatment of termites, carpenter ants and stinging insects, including, but not limited to Bees, Wasps and Hornets, are not covered under the monthly IPM Service Contract. Treatment shall be provided on an as needed basis as required and approved by the District. Contractor shall provide a one (1) year written warranty against infestations or re-infestations by subterranean termites or other wood destroying insects of the building areas treated under this contract. The Warranty shall include inspections three (3) times per year of the treated areas. If live infestations are discovered during the warranty period, and the soil and building conditions have not been altered in the interim-Retreat as may be needed for elimination of the infestation at no additional cost; Re-inspect the building area approximately 120 days (4 months) after retreatment at no additional cost

Treatment rates are to be quoted as separate items in the spaces provided below:

3) Termites:

	Minimum Charge:	\$ <u>0</u>
(Estimate 100 linear ft.)	Price Per Linear Ft:	\$ <u>8.50</u> per linear ft.
	Bait Stations- Price Per (10)	\$ <u>0</u> per ten stations

Additional one year Warranty/Maintenance (renewable on a year-to-year basis) - Fee must be based on a Percentage of Initial Area Treatment Cost (a copy of the initial treatment invoice must be attached to the annual warranty invoice for verification purposes) 25 % Percent

4) Carpenter Ants:

Minimum Charge: \$ 0  
(Estimate 50 linear ft.) Price Per Linear Ft: \$ 6.75 per linear ft.

Additional one year Warranty/Maintenance (renewable on a year-to-year basis) - Fee must be based on a Percentage of Initial Area Treatment Cost (a copy of the initial treatment invoice must be attached to the annual warranty invoice for verification purposes) 25 %Percent

5) Bees, Wasps, Hornets, etc.:

Minimum Charge: \$ 150.00  
(Estimate 20 hours) Hourly Rate: \$ 0 per hour  
(Estimate 20 traps) Price for Juice/Traps: \$ 20.00 per trap

Warranty/Maintenance of existing Termite Bait System

The District currently has two (2) locations with existing Termite Bait Systems, both at the Frank J. Carasiti Elementary School. Each of the locations has 20 stations.

Bidder can inspect the systems to be serviced by calling the District's Buildings and Grounds Department at (631) 849-7240.

6) Yearly Fee for Warranty/Maintenance per location \$ 300.00 per year

Removal of Wildlife

7) Cost per hour to remove nuisance wildlife  
Including labor and material

(Estimate 5 hours) \$ 375.00 per hour

Additional Visits

8) Cost per visit for additional visits to specific locations as  
requested by the Director of Buildings and Grounds.

(Estimate 40 hours)

\$ 100.00 per visit

Rodent Infestation

9) Cost per hour for Rodent Inspection/ Infestation Diagnosis

(Estimate 15 hours)

\$ 100.00 per hour

10) Cost per trap for placement of Rodent Traps \$ 15.00 per trap  
(Estimate 50 traps)

11) Cost per hour to inspect/manage/dispose of Traps \$ Ø per hour  
(Estimate 25 hours)

Time and Materials: Miscellaneous

Labor and Materials for services not included in specifications


12) Labor Rate: \$ 145.00 per hour

13) Materials  
Materials are to be billed at contractor's cost plus 20%. Contractor must be able to provide documentation of contractor's invoices. Invoices must be submitted with a copy of the invoice as submitted to the contractor for payment. The contractor agrees and hereby certifies that all parts and materials which are purchased by the contractor shall be at the lowest price available at the time considering the prevailing conditions and circumstances for which it is required that the purchase be made.

VENDOR INFORMATION

Company Name: Bug Fighters Etc., Inc

Address: PO Box 746, Yaphank NY 11980

Signature: 

Print Name: John Haas

Title: President

Telephone # 631924-6355 Fax: 631 924-6355

Email: bugfightersetc@yahoo.com Website: —

Federal ID # 11-3134335

Date: 7/30/2018

**ADVERTISEMENT  
INVITATION TO BIDDERS**

The Board of Education of the Rocky Point Union Free School District at Rocky Point, Town of Brookhaven, Suffolk County, New York hereby invites sealed bids for:

**Schedule No. :        19-05 Integrated Pest Management Services**

as specified in the contract documents.

Bids will be received until **9:00 A.M.**, prevailing time on **Thursday, August 9, 2018**, at the District Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778, at which time and place all bids will be publicly opened and read aloud. Bid title should be clearly marked on each envelope, along with the date and time of the bid opening.

The Board of Education reserves the right to reject any and all bids or to accept that bid which in its judgment is in the best interest of the School District.

Any bid submitted will be binding for **Forty Five (45)** days after the formal opening thereof, and no bid shall be withdrawn during that time, pending the decision of the Board of Education.

The contract documents, including specifications may be examined and obtained between the hours of **9:00 A.M. and 2:00 P.M., Monday through Thursday at the District Administrative Office**, 90 Rocky Point-Yaphank Road, Rocky Point, New York beginning Thursday, July 26, 2018.

**BY ORDER OF THE;  
Board of Education  
Rocky Point Union Free School District  
At Rocky Point, Town of Brookhaven  
Suffolk County, New York**

**By: Debra Hoffman  
Purchasing Agent**

**DATED: July 26, 2018**

LEGAL ADVERTISING

**ROCKY POINT UNION FREE SCHOOL DISTRICT**  
**Administrative Offices**  
**90 Rocky Point-Yaphank Road**  
**Rocky Point, New York 11778**  
**BIDDERS PROPOSAL AND CERTIFICATION**

The Board of Education  
Rocky Point Union Free School District  
Rocky Point, NY 11778

Attention: Business Office

Gentlemen:

The undersigned agrees to furnish and deliver, in accordance with all specifications and general conditions contained in the attached bid information package, the item(s) and/or service(s) indicated at the price(s) entered within, and agree to enter into a contract to provide same by acceptance of a purchase order. The undersigned bidder further certifies to having read these specifications, conditions and instructions, and offers to furnish the item(s) or service(s) specified to the Rocky Point Union Free School District in exact accordance with same, as indicated on pages contained in the bid information sheets. It is understood that the Board of Education reserves the right to award this bid to the lowest acceptable bidder, or to reject any or all bids, as best serves the interests of the school district, as determined by the Board of Education.

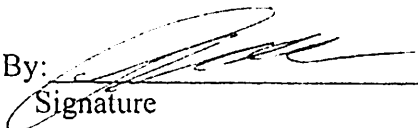
**Bid No.: 19-05 Integrated Pest Management Services**

**Date of Opening: August 9, 2018 9:00 AM**

Bug Fighters Etc., Inc  
Vendor Name

PO Box 746  
Street

Yaphank, NY 11980  
Town, State, Zip Code

By:   
Signature

John Haas, President  
Print Name and Title

631 929-6355  
Telephone

Note: All communication in connection with this bid should be addressed to the Purchasing Agent, Rocky Point Union Free School District, Administrative Office, 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. Telephone number 631-849-7563.

# ROCKY POINT UNION FREE SCHOOL DISTRICT

## GENERAL CONDITIONS

### GENERAL

Abstracts of proposals received are not prepared by distribution by the District

Reference to cash discount in the General Conditions notwithstanding, cash discount may be offered by Bidder for prompt payment of bills, provided such discount is based on payment of invoice not less than thirty (30) days after satisfactory delivery and/or receipt of invoice, whichever is later.

This bid proposal must not be separated, nor any portion of it removed, as to do so may disqualify your bid.

The bidder shall upon submission of the bid, deliver in accordance with Section 103D of the General Municipal Law, a Non-Collusive Bidding Certificate (enclosed).

Prices as quoted in this bid shall remain in effect without upward revision for the full period of contract.

Firms responding to this bid shall comply with the Prevailing Rate Schedule, Article 9, of the New York State Labor Law, as changed or amended during the contract period, which forms an integral part of the Bid Specifications.

### PERIOD OF CONTRACT

This contract shall cover the period from 7/01/18 through 6/30/19. The District may terminate the contract for any reason by giving thirty (30) days written notice.

### SPECIAL

The services required to be performed by this bid must comply with any and all Federal, State, Municipal and Local Laws pertinent thereto, in addition to the rules and regulations of any Administrative Agency having jurisdiction thereof, together with any amendments to said laws, rules and regulations.

### RESERVATION

The school district shall order the articles specified in this bid from the successful bidder/s, subject to the availability of appropriated funds, i.e. budget approved and passed by the voters of the district at an annual election held by the district for that purpose.

The contract may be canceled or annulled by the district upon non-performance of contract terms. Any unfulfilled deliveries against such contract may be purchased from other sources at the Contractor's expense.

# **ROCKY POINT UNION FREE SCHOOL DISTRICT**

## **GENERAL CONDITIONS**

### **HOLD HARMLESS**

The Contractor agrees to indemnify and save harmless the Rocky Point Union Free School District against any and all liability, loss, damage, cost or expenses which the Rocky Point Union Free School District may hereafter incur, suffer, or be required to pay by the reason of injury to any person or persons through the negligent or willful act of the Contractor or sub-contractor or the servants or agents of the Contractor or sub-contractor or for any other reason whatsoever arising out of the performance of said contract.

In the event that any action suit or proceeding is brought against the Rocky Point Union Free School District upon any liability arising out of the contract hereinbefore mentioned, the said Rocky Point Union Free School District shall give notice in writing thereof to the Contractor by certified mail-return receipt requested, addressed to the Contractor at the address herein given. Upon receipt of such notice the Contractor at his or its own expense shall defend against such claim, action or proceeding and take all such steps as may be necessary or proper therein by preventing the entry of a judgment or order against the Rocky Point Union Free School District and to do whatever else may be necessary to protect the interest of the Rocky Point Union Free School District.

### **IRAN DIVESTMENT ACT**

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2013" list ("Prohibited Entities List") posted on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should the Rocky Point UFSD receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, Rocky Point UFSD will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Rocky Point UFSD shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Rocky Point UFSD reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.



# ROCKY POINT UNION FREE SCHOOL DISTRICT

## GENERAL CONDITIONS

### INSURANCE REQUIREMENTS-CONTRACTOR

The Contractor shall purchase and maintain during the life of the contract the following insurance. This insurance must be purchased from a New York State licensed, A.M. Rated "A" or "A+" carrier. The Rocky Point Union Free School District and the Rocky Point Board of Education, with the exception of Workers' Compensation and Employers Liability Insurance, shall be named as additional insured and certificate holder. An original of the certificate shall be mailed to the District, with a provision that in the event the policies are either canceled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The Contractor shall not commence work under this contract until they have obtained all insurance as required and such insurance has been approved by the District.

The Contractor shall require any subcontractor(s) to provide all of the requirements of this section before any work is to commence. In addition, all subcontractors must carry statutory Workers' Compensation and Employers Liability Insurance for their employees.

#### **I. For All Coverages:**

Any deductible or self-insured retentions must be declared to and approved by the District. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its Board of Education, (Board) officers, employees or volunteers.

#### **II. Commercial General Liability Insurance:**

"Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in, at minimum, the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

#### **III. Comprehensive Automobile Liability Insurance:**

On owned, hired, leased, or non-owned motor vehicles in the amount of \$1,000,000 per occurrence, Combined Single Limit. Policy should include code 1-"any auto" and Insurance Services Office (I.S.O.) endorsement CA 0029 (Ed. 12/88)-Changes in Business Auto and Truckers Coverage.

With regard to Comprehensive Automobile and Commercial General Liability coverages, the policies shall be endorsed to contain the following provisions:

- Contractor's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- Any insurance or self-insurance maintained by the District, its Board, officers, Employees and volunteers shall be excess of the Transportation Company's Insurance and shall not contribute to it.
- The District and its Board shall enjoy all rights and privileges of the policy contract without the responsibility to pay premiums

# ROCKY POINT UNION FREE SCHOOL DISTRICT

## GENERAL CONDITIONS

### IV. Workers' Compensation and Employers Liability:

Statutory Workers' Compensation and Employers Liability Insurance for all of his employees to be engaged in work under the contract and if such work is sublet, the contract shall require the subcontractor to maintain similar coverage for all of his employees.

### V. Aircraft and Watercraft Liability (If applicable):

An owned and non-owned aircraft or watercraft (if used during the project), in the amount of \$1,000,000 per occurrence.

## INSPECTION AND INFORMATION

### EXAMINATION OF THE SITE, CONTRACT DOCUMENTS AND OTHER RELEVANT MATERIAL:

Each bidder shall visit the site of the proposed work, fully acquaint and familiarize himself with conditions as they fully exist and the character of the operations to be carried on under the proposed contract and make such investigations as he may see fit so that he may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The failure or omission of any bidder to receive or examine any form, instrument or document or any part of the contract documents or to visit the site and acquaint himself with conditions there existing, shall in no way relieve any bidder from any obligations with respect to this proposal, including that of furnishing the material and labor necessary to complete the performance of all the provisions of the proposed contract and the contemplated work therein. By submitting a proposal, the bidder represents and agrees that he has carefully examined and investigated the site and all other matters which in any way affect the work or performance of the contract. As a result of such examination he fully understands the intent and purpose thereof, and his obligations thereunder and that he will not make any claim for or have any right to damages because of any lack of information.

In the event alterations may be necessary to accommodate the Contractor's equipment such alterations shall be made at the sole expense of the contractor and the consent of the school district.

Additional information may be obtained by contacting the Purchasing Agent at 631-849-7563.

### PREVAILING WAGE RATE SCHEDULE

This contract is subject to all New York State Labor Laws and Prevailing Wage regulations. As per article (s) 8 and 9, of the New York State Labor Laws, wages paid for the performance of this contract shall not be less than those listed as minimum by the New York State Commissioner of Labor for the occupations listed. Prevailing wage schedule is attached. PRC #2018900794 has been assigned to this bid.

The Contractor shall further be responsible for making any necessary adjustments to the wages paid for performance of this contract as required by the New York State Labor Laws.

# ROCKY POINT UNION FREE SCHOOL DISTRICT

## GENERAL CONDITIONS

Every Contractor and subcontractor shall submit to the Department of Jurisdiction (Contracting Agency), within thirty (30) days thereafter, a transcript of the original payrolls, subscribed and affirmed as true under penalty of perjury. The Department of Jurisdiction (Contracting Agency) shall receive and maintain such payrolls.

Bidders are cautioned that if they submit a bid which is beneath the wage rate, they are not relieved from the responsibility to pay their employees in accordance with the New York State published mandated "prevailing rate schedule".

**In accordance with Prevailing Wage Law, all invoices must be submitted with certified payroll documentation.**

### EXTENSION CLAUSE

Extension Clause-Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

# **ROCKY POINT UNION FREE SCHOOL DISTRICT**

## **GENERAL CONDITIONS**

(For the purchase of materials, supplies and equipment)

All invitations to bid issued by the above name School District will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the School District.

1. The date and time of bid opening will be given in the Notice to Bidders.
2. All bids must be submitted on and in accordance with forms provided by the board.
3. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified.
4. All information required by Notice to Bidders, Specifications and Bid Offer in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in compliance with the specifications.
6. No alteration, erasure or addition is to be made in the typewritten or printed manner. Deviation from the specifications must be set forth in space provided in bid for this purpose.
7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed or typewritten signatures are not acceptable.
8. Sales to school districts are not affected by any fair trade agreements. (General Business Law, Ch. 39, Sec 369-a, Sub.3, L. 1941)
9. No charge will be allowed for federal, state or municipal sales and excise taxes since the school district is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
10. In all specifications, the words "or equal" are understood after each article giving manufacturer's name or catalog reference, or on any patented article. The decision of the school district as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, bidder must in every instance give the trade designation of the article, manufacturer's name, and detailed specification of item he proposes to furnish. Otherwise, bid will be construed as submitted on the identical item as specified.

## **ROCKY POINT UNION FREE SCHOOL DISTRICT GENERAL CONDITIONS**

11. Bids on equipment must be on standard new equipment, of latest model and in current production, unless otherwise specified.
12. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
13. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected.
14. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
15. Bidder must insert the price per unit and the extensions against each item in his bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
16. **Prices shall be net**, including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the proposal. If award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.
17.
  - a. The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendor of materials, supplies or equipment of the type described in the invitation for bids, and
  - b. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.
  - c. That to his knowledge no member of the Board of Education of the Rocky Point Union Free School District or any officer or employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or service to which it relates, or in any portion of the profits thereof.

# **ROCKY POINT UNION FREE SCHOOL DISTRICT**

## **GENERAL CONDITIONS**

18. All bids must be sealed. They may be submitted either in plain, opaque, envelopes or in those furnished by the school district. All bids must be addressed to:

Rocky Point Union Free School District  
Administrative Offices  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778  
Attention: Business Office

Bid envelopes must be clearly marked "Bid". Also the date and time of the bid opening as indicated on the Notice to Bidders must appear on the envelope. Bids must not be attached to or enclosed in packages containing bid samples. Telegraphed bids may be considered at the discretion of the school district. Telephoned quotations or amendments will not be accepted at any time.

19. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the school district, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and such interpretations and any supplemental instructions will be sent to all bidders of record by the school district in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.
20. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance or his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York, be a A.M. Best Rated "A" or "A+" carrier, and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board.
21. Each bidder shall include with his bid, a bid bond or certified check in the amount of five percent (5%) of his total bid, drawn in favor of the Board of Education. Such checks or bonds will be returned to unsuccessful bidders as soon as contracts are signed or purchase orders acknowledged by the successful bidders. Bid deposits of successful bidders will be returned upon the satisfactory completion of the contract.

### **SAMPLES**

22. All specifications are minimum standards; and accepted bid samples do not supersede specifications for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid sample.

## **ROCKY POINT UNION FREE SCHOOL DISTRICT GENERAL CONDITIONS**

23. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
24. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.
25. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the school district. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

### **AWARD**

26. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
27. The school district reserves the right to reject all bids. Also reserved is the right to reject, for cause, any bid in whole or in part; to waive technical defects, qualifications; irregularities; and omissions if in its judgment the best interests of the district will be served. Also reserved is the right to reject bids and to purchase items on State contract if such items can be obtained on the same terms, conditions, specifications and at a lower price.
28. The school district reserves the right to make awards within 120 days after the date of the bid opening during which period bids may not be withdrawn unless the bidder distinctly states in his bid that acceptance thereof must be made within in a shorter specified time.
29. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.

# **ROCKY POINT UNION FREE SCHOOL DISTRICT**

## **GENERAL CONDITIONS**

30. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, within 10 (ten) per cent over or under the award quantity, unless otherwise specified.
31. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
32. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the items rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
33. A contract may be canceled at the successful bidder's expense upon non-performance of contract.
34. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
35. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
36. When materials, equipment or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.
37. No items are to be shipped or delivered until receipt of an official order from the school district.
38. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his right, title, or interest therein or his power to execute such contract, to any other person, company or corporation without the previous written consent of the school district.



# **ROCKY POINT UNION FREE SCHOOL DISTRICT**

## **GENERAL CONDITIONS**

### **INSTALLATION OF EQUIPMENT**

39. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work, the premises shall be left in a neat, unobstructed condition, the buildings broom cleaned and everything in perfect repair and order. Old materials are the property of the successful bidder unless otherwise specified.
40. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.
41. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
42. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
43. Equipment for trade-in shall be dismantled by the successful bidder and removed at their expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

### **GUARANTEES BY THE SUCCESSFUL BIDDER**

44. The successful bidder guarantees:
  - a. His products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
  - b. To furnish adequate protection from damage for all work and to repair damages of any kind for which he or his workmen are responsible, to the building or equipment, to his own work, or to the work of other successful bidders.
  - c. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.
  - d. That all deliveries will be equal to the accepted bid sample.
  - e. That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly

## **ROCKY POINT UNION FREE SCHOOL DISTRICT GENERAL CONDITIONS**

used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.

Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the school district.

45. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear on order, it will be interpreted to mean prompt delivery (not to exceed 30 days). The decision of the school district as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.
46. The school district will not schedule any deliveries for Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement or is overdue, in which event the convenience of the school district shall govern.
47. Items shall be securely and properly packed for shipment, storage and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing case, bailing or sacks.
48. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of successful bidder when packages are not received in good condition.
49. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.
50. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of equipment. Any cost incurred due to the failure of the successful

# **ROCKY POINT UNION FREE SCHOOL DISTRICT**

## **GENERAL CONDITIONS**

bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.

51. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following information for each item delivered:

Purchase Order Number  
Name of Article  
Item Number  
Quantity  
Name of the successful bidder

Carton shall be labeled with purchase order, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

### **PAYMENTS**

52. Payment for the used portion of an inferior delivery will be made by the school district on an adjusted price basis.
53. Payment will be made only after correct presentation claim forms obtained from the ordering school district.
54. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with general conditions and specifications.

### **SAVING CLAUSE**

55. The successful bidder shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God or for any other acts not within the control of the successful bidder and which by the exercise of reasonable diligence he is unable to prevent.

### **LEGAL**

56. Any bidder, whether successful or unsuccessful, shall reimburse the school district for all costs, disbursements and attorneys' fees incurred in connection with any lawsuit, claim, cause of action, etc. which is frivolous, untenable or otherwise without a good faith basis and related to the bidding process or the subject thereof.

INTEGRATED PEST MANAGEMENT SERVICES  
Bid # 19-05

BID SPECIFICATIONS

1) SCOPE:

The Rocky Point School District invites sealed bids for the provision of integrated pest management services for the District's four (4) school building Kitchens and any other areas as determined by the District, as well as pest control at the Districts four (4) school building locations and the Administration building on an "as needed" basis.

The purpose of this bid is to establish pricing, as indicated within these specifications, for the "District" and any/all municipal and not-for-profit organizations authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between the Rocky Point Union Free School District and the vendor.

2) TERM OF CONTRACT:

Term of contract will be one (1) year, commencing September 1, 2018 through August 31, 2019. Extension Clause-Sixty (60) days prior to the termination of the contract, the parties, upon mutual written agreement, may extend the term for one (1) year and if extended as aforesaid, the parties may again, upon mutual written agreement, extend the contract for two (2) additional one-year periods at the same rates, terms and conditions.

3) SPECIAL REQUIREMENTS:

- a) Before submitting a bid, vendors are strongly encouraged to inspect the sites with a person assigned by the District's Buildings and Grounds Office by calling (631) 849-7240.
- b) Company must operate on a 24 hour basis, seven (7) days per week and must respond to an emergency call within a two-hour period.
- c) Company must be registered by New York State Department of Environmental Conservation. **Permit must be submitted with bid.**
- d) Contractor and servicemen are certified to perform the work specified herein in accordance with the administration by the New York State Department of Environmental Conservation of the Core Certification Program of the United State Environmental Protection Agency, as outlined in the most recent revision of circular 865.
- e) A copy of each serviceman's certificate that is to service premises must be submitted to the District's Buildings and Grounds Department.
- f) All changes of service personnel must be reported to the Buildings and Grounds Office. The name of the new serviceman along with his certificate must be submitted prior to his rendering service.
- g) Bidder must have a minimum five (5) years documented experience in exterminating service. A notarized statement on the business's letterhead will suffice for this documentation.

- h) Vendor must submit with the bid a reference listing of at least three (3) customers, including municipalities and school districts. (Reference sheet attached)
- i) Recommendations concerning any work under the Integrated Pest Management program shall be made by a certified entomologist at no cost to the School District. A copy of the Certification must be submitted with the proposal. No other credentials will be accepted.
- j) Special Entrance: Certain areas within some buildings may require special instructions for persons entering them. Any restrictions associated with these special areas will be explained by the District. The Contractor shall adhere to these restrictions.
- k) All company representatives shall wear their company uniform and ID tags while on-site.

4) INTEGRATED PEST MANAGEMENT PROGRAM:

Locations:

Frank J. Carasiti (Kitchen and surrounding area)  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

Joseph A. Edgar Intermediate School (Kitchen and surrounding area)  
525 Route 25A  
Rocky Point, NY 11778

Rocky Point Middle School (Kitchen and surrounding area)  
76 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

Rocky Point High School (Kitchen and surrounding area)  
82 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

Any other building areas as determined by the District.

- a) Control of roaches, mice, water bugs, silverfish, rats, pavement ants, and any other Arthropod pests.
- b) An IPM logbook will be placed by the contractor in each building Food Service (Kitchen) Office. If other building locations are added, an IPM logbook will be maintained and kept in the Custodial Office for that building. At each visit, serviceperson will check this logbook for any complaints and inspect the area in question. The contractor shall update each book with product labels, charts to document placement areas of any traps, and sheets wherein the technician must document his time in/time out, type of service rendered, infestations noted if any, and recommendation.
- c) The exterminator will then recommend to the Buildings and Grounds Office what actions he/she will take to reduce the pest problem.
  - a. Action that modifies the pest habitat to reduce the carrying capacity of the site, exclude the pest, or otherwise makes the site environment incompatible with the biological needs of the pest.
  - b. Take appropriate pesticide action – utilize the least toxic, most effective chemical. Use a chemical that provides the longest effective time in contact with the pest. Use the most efficient application technique at a time when the pest is in its most vulnerable stage. Select a chemical that has the least possible hazard to the people, property and environment.

- c. Evaluate the results of the habitat modification and pesticide treatment actions by periodically monitoring the site environment and pest populations.
  - d. All records of these actions must be written up and copies provided to the Food Service (Kitchen) Office and/or building Custodial Office.
- d) Treatment selection and application with pest prevention methods and non-toxic controls should be the primary selection for pest management. Chemicals, if they are used, shall be those approved for use by the Department of Environmental Conservation for these types of applications, including areas where foodstuffs are prepared, stored or dispensed. Material Safety Data Sheets must be submitted with proposal for the chemicals that might be used. Products used in the IPM process are roach baits, ant baits, both in gel form, roach and ant bait disks, glue boards and monitoring traps.

e) **Rodent Control:**

Trapping devices (including glue boards) used in rodent control must be checked daily. The contractor shall dispose of rodents killed or trapped within 24 hours.

Trapping shall not be performed during periods when maintenance will be delayed by holidays, weekends, etc. Traps shall be placed out of the general view and located so as not to be affected by routine cleaning procedures. In addition to updating log book, Contractor shall verbally notify the building custodian of any new trap placements in classrooms, offices, or places of public assembly and student use. If an infestation has been diagnosed, rodent infestation rates will apply upon approval of Director of Buildings and Grounds.

All rodenticides, regardless of packaging, shall be placed either in locations not accessible to children, pets, wildlife, and domestic animals, or in EPA-approved tamper-resistant (often termed "tamper-proof") bait boxes. Frequently, bait box servicing shall depend upon the level of rodent infestation. All bait boxes shall be placed and maintained in accordance with EPA regulations with an emphasis on the safety of non-target organisms. The following five points shall be strictly adhered to:

1. The lids of all bait boxes must be securely locked or fastened shut.
2. Bait must always be placed in the baffle-protected feeding chamber of the box and never in the runway of the box.
3. All bait boxes must be securely attached or anchored to the floor, ground, wall etc. so that the box cannot be picked up or moved.
4. Liquid and solid poison baits shall be placed in distinctively marked bait stations or sturdy plastic, metal or wood construction—no paper or cardboard stations—and placed in areas normally inaccessible to users of the facilities, particularly children and pets. Covered bait stations shall be used in dietary, food processing, storage and handling areas. Paraffinized and weatherproof baits shall be used in wet areas.
5. All bait stations and traps shall have such tags or labels affixed so as to enable the pest control technician to enter his/her signature and date after each service. All bait stations and trap locations shall be marked by placement or a distinctively colored removable self-adhesive sticker placed on the nearest wall or column to make quick identification of each location.

- f) Vendor **must** notify the District's Buildings and Grounds Department (7) working days prior to a Scheduled Pesticide Application, and immediately upon recommending / performing Emergency Applications. The following information must be provided immediately once the application product and date are determined:
  - a. Product/EPA #
  - b. Type of application
  - c. Location of application
  - d. Scheduled date of application
- g) The monthly fee for the IPM service is for one visit per month per location. Additional visits, as requested by the District, are to be billed as per Item 8 (Bid Response Sheet), Additional Visits.

5) **ADDITIONAL PEST CONTROL:**

The treatment of termites, carpenter ants and stinging insects, including, but not limited to Bees, Wasps and Hornets, are not covered under the monthly IPM Service Contract. Treatment shall be provided on an as needed basis as required and approved by the District. Contractor shall provide a one (1) year written warranty against infestations or re-infestations by subterranean termites or other wood destroying insects of the building areas treated under this contract. The Warranty shall include inspections three (3) times per year of the treated areas. If live infestations are discovered during the warranty period, and the soil and building conditions have not been altered in the interim-Retreat as may be needed for elimination of the infestation at no additional cost; Re-inspect the building area approximately 120 days (4 months) after retreatment at no additional cost.

6) **EMERGENCY SERVICE:**

Response to all emergency calls will be made within a two hour period. Price per call

7) **REMOVAL OF WILDLIFE:**

Contractor shall remove nuisance wild life as directed by the authorized Building and Grounds Department representative. Contractor must possess a valid NYS wildlife control license number. Hourly rate to include all labor and material required for removal of wildlife.

8) **LABOR CHARGES:**

- a) Invoices for labor must be billed to the next quarter hour of actual time worked (example: 8:00 A.M. to 9:10 A.M. would be billed at 1 hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.
- b) The Awarded Vendor(s) may charge a minimum of one hour for any service call.

9) **BASIS OF AWARD:**

The district shall award and procure a contract with the lowest responsible bidder who is capable of **meeting all of the contract requirements** (in addition to the district's boilerplate requirements) and can furnish a price for each of the items defined in the Bid Response Sheet.

AFFIDAVIT OF COMPLIANCE

STATE OF New York

COUNTY OF Suffolk

Carol Haas, being duly sworn, deposes and says:

- 1) That (s)he is an officer or representative of Big Fighters Etc. Inc. and that (s)he has the authority to sign this affidavit.
- 2) This affidavit is offered as an inducement to the Rocky Point Union Free School District to award to Big Fighters Etc., Inc such purchase contracts for goods or services as directed by the Board of Education, in accordance with New York State law and with District policy.
- 3) That no Officer, Employee or Stockholder of the above referenced vendor is an Employee, in any position, Administrator or Board Member at the Rocky Point Union Free School District other than as disclosed below.
- 4) That no Officer, Employee or Stockholder of the above-referenced vendor is related to an employee in any position, administrator or Board Member, at the Rocky Point Union Free School District other than as disclosed below:

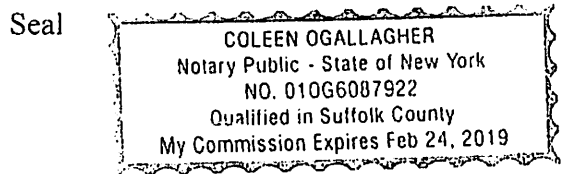
Vendor: List Officer, Employee or Stockholder's Name	Position with Vendor	Rocky Point UFSD Employee, Administrator or Board Member Name	Relationship between parties

Carol Haas  
Signed

7/30/18  
Date

Sworn to before me this 30<sup>th</sup>  
Day of July, 2018

Coleen Ogallagher  
Notary Public





**ROCKY POINT UNION FREE SCHOOL DISTRICT  
NON-COLLUSIVE BIDDING CERTIFICATION**

Chapter 751 of the Laws of 1965 amended Section 103-d of the General Municipal Law required that every bid or proposal submitted to a political sub-division of New York State must contain the following certification properly signed and executed:

The undersigned hereby certifies that:

- a. This bid or proposal has been independently arrived at without collusion with any other bidder with any competitor or potential competitor;
- b. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor;
- c. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.
- e. The attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Carol Haas  
Signature

Vice President  
Title

RESOLUTION-for corporate bidders only

**RESOLVED** that Carol Haas be authorized to sign and submit the bid or proposal of this corporation for the following project, Integrated Pest Management

and to include in such bid or proposal the certificate as to non-collusion required by Section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by BugFighters Etc., Inc Corporation at a meeting the 1<sup>st</sup> day of Jan 2018 and is still in full force and the 29 day of July 2018.

Seal of the Corporation

Carol Haas  
Secretary

ADMINISTRATIVE OFFICE  
90 ROCKY POINT-YAPHANK ROAD  
ROCKY POINT, NY 11778

REFERENCES

Company Name:

Please see separate enclosed list

Address:

\_\_\_\_\_

Contact Person:

\_\_\_\_\_

Telephone: (    )

\_\_\_\_\_

Dates of Contract(s)

\_\_\_\_\_

Company Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

Contact Person:

\_\_\_\_\_

Telephone: (    )

\_\_\_\_\_

Date of Contract(s)

\_\_\_\_\_

Company Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

Contact Person:

\_\_\_\_\_

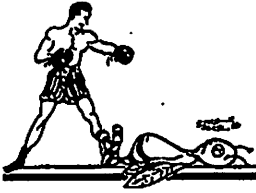
Telephone: (    )

\_\_\_\_\_

Date of Contract(s)

\_\_\_\_\_

Vendor Name: BugFighters Etc., Inc.



# BUG FIGHTERS ETC., INC.

P.O. Box 746  
Yaphank, NY 11980  
Phone/Fax (631) 924-6355

Bus. Reg. 09135  
Cert.# C1-629862

## LIST OF SCHOOL REFERENCES

*Longwood Central School District	Mr. Steve Harding	345-2772
*South Country Central Schools	Mr. Anthony Clements	730-1560
*Patchogue-Medford U.F.S.D.	Mr. Paul Noonan	687-6480
Commack U.F.S.D.	Mr. Richard Schram	858-3600
Deer Park U.F.S.D.	Mr. Robert Woolsey	274-4073
*Western Suffolk B.O.C.E.S.	Mr. James Meade	242-6128
*Elwood U.F.S.D.	Mr. John McDonald	266-5426
*Harborfields Central Schools	Mr. Andrew Cacciola	754-5424
*Huntington U.F.S.D.	Mr. George Austin	673-2128
*Bayport-Blue Point U.F.S.D.	Mr. Dennis Martin	472-7816
*Eastport-South Manor U.F.S.D.	Mr. Ron Ryan	874-5930
*Riverhead Central Schools	Mr. Mark Finnerty	369-6702
*Kings Park Central Schools	Mr. Ed Dumala	269-3224
*Rocky Point U.F.S.D.	Mr. Paul Martinez	744-1600
*Babylon U.F.S.D.	Mr. Tony Ciervo	893-7929
*Sayville U.F.S.D.	Mr. Steve Koepper	244-6550
*West Babylon U.F.S.D.	Mr. Ray Graziano	321-3106
*Middle Country Central Schools	Mr. Frank Fiorino	285-8830
*Three Village Central Schools	Mr. James O'Hagan	730-4676

Connetquot C.S.D.	Mr. Tim Dunegate	244-2212
*William Floyd U.F.S.D.	Mr. Finley Phillips	874-1723
*Comsewogue U.F.S.D.	Mrs. Stephanie Popke	474-8114
* Smithtown C.S.D.	Mr. Dan Leddy	382-4130
* Westhampton Beach U.F.S.D.	Mr. Anthony Verga	288-3800

(\*) CURRENTLY SERVICING DISTRICT  
INTEGRATED PEST MANAGEMENT



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/12/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cotgreave Insurance Agency, Inc. 558 Portlon Rd.  Ronkonkoma NY 11779	<b>CONTACT NAME:</b> Kristl Stachowicz <b>PHONE (A/C, No, Ext):</b> (631)981-5400 <b>E-MAIL ADDRESS:</b> kstachowicz@get-insured.com	<b>FAX (A/C, No):</b> (631)981-5448
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Philadelphia Indemnity Ins. Co.	<b>NAIC #</b> 18058
	<b>INSURER B:</b> Philadelphia Insurance Co.	<b>23850</b>
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
<b>INSURED</b> Bug Fighters ETC Inc P.O. Box 746 30 Christine Lane Yaphank NY 11980	<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** Master 17-18 GL, Auto, UM      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

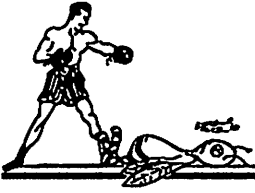
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/>  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		Y	PHPK1731863	12/25/2017	12/25/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Each Pollution Incident \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			PHPK1731863	12/25/2017	12/25/2018	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB805521	12/25/2017	12/25/2018	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as an additional insured under the general liability coverage as required by written contract subject to all policy terms and conditions with respect to work performed by the insured.

<b>CERTIFICATE HOLDER</b>  Rocky Point UFSD Administrative Office 90 Rocky Point-Yaphank Rd  Rocky Point NY 11778	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
--	--

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# BUG FIGHTERS ETC., INC.

P.O. Box 746  
Yaphank, NY 11980  
Phone/Fax (631) 924-6355

Bus. Reg. 09135  
Cert.# C1-629862

July 30, 2018

Rocky Point U. F. S. D.  
90 Rocky Point-Yaphank Road  
Rocky Point, New York 11778

To Whom It May Concern:

This letter is to confirm that Bug Fighters Etc., Inc. has more than five years of documented experience in the field of Pest Control.

Should you need any additional information, please don't hesitate to contact me. Thank you.

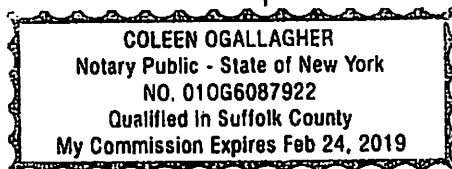
Sincerely,

*Carol Haas*

Carol Haas  
Vice President

*acknowledged before me on 7/30/18*

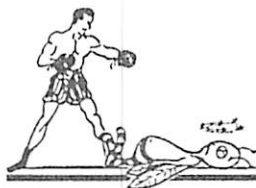
*Coleen Ogallagher*



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Phone/Fax (631) 924-6355

Bus. Reg. 09135  
Cert.# C1-629862



## STATE OF NEW YORK PESTICIDE BUSINESS REGISTRATION

THIS REGISTRATION CANNOT BE SOLD OR TRANSFERRED

Date Issued

10/03/2017

Expiration Date

12/31/2020

Registration #:

BUG FIGHTERS ETC INC  
JOHN A HAAS  
30 CHRISTINE LN  
YAPHANK, NY 11980

Category(s) of operation

7a - Structural & Rodent  
7c - Termite Control  
7f - Food Processing  
8 - Public Health

Certified Applicators

This is to certify that the holder of this certificate is registered with the Department of Environmental Conservation as a Pesticide Business pursuant to the provisions of the Environmental Conservation Law and the rules and regulation promulgated thereunder.

New York State Department of Environmental Conservation  
Division of Materials Management, Bureau of Pest Management  
Albany, New York 12233-7254

POST CONSPICUOUSLY

### COMMERCIAL PESTICIDE APPLICATOR



**JOHN A HAAS**

is duly certified by the New York State  
Department of Environmental Conservation

ID: C1629862 Expires: 11/21/2019

Categories/Subcategories of Certification

7a, 7c, 7f, 8

A handwritten signature in black ink, appearing to read "John A Haas".

THIS DOES NOT CONFER NYS EMPLOYEE STATUS



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# CLAIMS SERVICE BUREAU OF NEW YORK INC.

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21 HEMPSTEAD AVENUE P.O. BOX 805  
LYNBROOK, N.Y. 11563

(516) 593-2440 FAX: (516) 593-2486  
(800) 433-9631

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July 11, 2018

Ms. Debra Hoffman  
Rocky Point Union Free School District  
Administration Office  
90 Rocky Point-Yaphank Rd.  
Rocky Point, New York 11799

**RE: Claims Service Agreement**

Dear Ms. Hoffman:

The Self-Insured Program for the Rocky Point School District was renewed as of July 1, 2018.

Claims Service Bureau herewith agrees to renew our service contract under the same terms and conditions. The annual administration fee will remain at \$500 and the hourly rate at \$65. If the District wishes to continue with our services, please have a representative sign the enclosed agreement and return a copy to the undersigned.

All of us at Claims Service Bureau thank you for the continued opportunity to be of service to the Rocky Point School District.

Sincerely,

**CLAIMS SERVICE BUREAU OF NEW YORK INC.**

A handwritten signature in black ink, appearing to read "David Hutchinson", is written over a horizontal line.

BY: David Hutchinson  
DGH/am  
(enc.)





LICENSED AND BONDED  
STATE OF NEW YORK & CONNECTICUT

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# CLAIMS SERVICE BUREAU OF NEW YORK INC.

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21 HEMPSTEAD AVENUE P.O. BOX 805  
LYNBROOK, N.Y. 11563

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(800) 433-9631

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## CLAIMS SERVICE AGREEMENT SELF INSURANCE PROGRAM

Claims Service Bureau of New York Inc., hereinafter referred to as CSB, agrees to provide a Complete Claims Management Service for: Rocky Point UFSD hereinafter referred to as the Client, relative to any and all claims presented under Policy#: TBD Issued By: US Specialty  
Effective: 07/01/18-07/01/19 with the following service:

1. Examine all incident and accident reports received from the Client relative to either personal injury or property damage covered by the aforementioned insurance policy.
2. Provide necessary field and supervisory personnel to investigate, evaluate and adjust all claims on a 24 hour a day basis, 7 days a week, throughout the Continental USA.
3. Provide home telephone numbers of at least five claims representatives who will respond immediately to the scene of a serious accident before and after normal business hours.
4. When a claim is made and a file created requiring the posting of a reserve, CSB shall conduct a complete investigation in accordance with the highest accepted standards of claims investigation.

Said investigation shall include, but not limited to the following:  
Personal or recorded statements, photos, diagrams, police and/or motor vehicle reports, all medical reports, verification of lost time and earnings, property damage appraisals and reports, Central Index Bureau reports. Each file will be thoroughly prepared as swiftly as possible.

5. On those cases where litigation has been commenced, CSB shall make available to whatever defense attorney is selected, the original copies of all investigative material and shall work closely with the defense attorney and supervise the legal handling in accordance with the claims philosophy mutually agreed upon by the Client to report regularly to CSB with an analysis of all pleadings, EBT's, discovery proceedings.

We shall solicit from defense attorneys, their opinions concerning ultimate probable costs and case values and transmit those opinions, together with our own opinions, as to the value of each case to your office with recommendations.

6. Report regularly to the office of the Client concerning all investigation as developed in order that the Client may keep a complete file on each open case. Report also to the insurance company as per their requirements.
7. Provide the Client, the insurance company, the producer, and any other firm or individual designated by the Client, computerized loss reports either monthly or quarterly, depending upon the volume.
8. Participate as Client's advocate in all audits and any and all filings required by your insurance company.
9. All claim files and material shall be the property of the Client and the Client may exercise his right to audit any claim file or the entire program at its discretion without notice.

**FEEES**

- A. The annual fee to include the processing of all incident reports and the services mentioned hereinabove, with the exception of Section B below, shall be **\$500.00**.
- B. On all cases where a claim is made and/or the accident report clearly indicates that a claim is to be expected, requiring the creation of a file, posting reserve, investigation. All services will be handled on a time and expense basis of **\$65.00** per hour plus Allocated Expenses.\*

**BILLING**

- A. The annual fee of **\$500.00** shall be paid in two installments.
- B. On all cases requiring the creation of a file and investigation, CSB shall submit, as an additional fee, a separate bill on each case when the matter is completed or an interim bill within six months after the creation of a file.

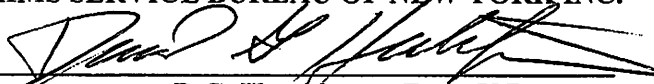
Any item of allocated expenses in excess of **\$100** shall be forwarded to the client for direct payment.

\*ALLOCATED EXPENSES shall mean all court costs; fees and expenses; fees for service of process; fees to attorneys; costs of undercover operative and detective services; fees of independent adjusters or attorneys for investigation or adjustment of claims in areas not reasonably accessible to employees of CSB, cost of employing experts for preparation of maps, photographs, diagrams, chemical or physical analysis; property damage reports; physical examinations; or for advice, opinion or testimony concerning claims under investigation or in litigation; costs of civil proceedings; costs for copies of any public records; cost of depositions and court reporter or recorded statements; travel expense; telephone; telegrams; photostats; photographs and any other similar fee cost or expense reasonably chargeable to the investigation, negotiation, settlement, or defense of a claim or loss.

ACCEPTED BY: \_\_\_\_\_  
Client

BY: \_\_\_\_\_

CLAIMS SERVICE BUREAU OF NEW YORK INC.

BY:   
D.G. Hutchinson, Exec. V.P.

**PRE-KINDERGARTEN SERVICE AGREEMENT BETWEEN  
THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND  
LITTLE RASCALS CHILD CARE LEARNING CENTER  
ACADEMIC YEAR 2018-2019**

This is the record of an agreement ("this Agreement") between Rocky Point Union Free School District (the "District") located at 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778, and Little Rascals Child Care Learning Center, with its principal place of business for purposes of this Agreement located at 187 Miller Place-Yaphank Rd, Miller Place, NY 11764 ("Contractor").

Whereas, Chapter 436 of the Laws of 1997 and Section 3602-e of the Education Law of the State of New York established the New York State Universal Pre-Kindergarten Program which is open for application and participation of public school districts; and,

Whereas, the New York State Universal Pre-Kindergarten Program provides public school districts with an opportunity to obtain funding for four-year old children to participate in a qualified pre-kindergarten program; and,

Whereas, applications for funding that contain strong collaborative arrangements with local Pre-Kindergarten providers are given preference by the State; and,

Whereas, Contractor is a duly qualified Pre-Kindergarten provider, and,

Whereas, the application of the District was successful and included the placement of twelve (12) eligible District students ("Students") in the Pre-Kindergarten Program ("Program") operated by the Contractor; and,

Now, therefore, it is agreed as follows:

**1. Purpose**

- (a) The purpose of this Agreement is to establish the terms and conditions of an agreement between the District and the Contractor to effectuate the placement of the Students in the Program operated by the Contractor and to comply with any requirements of the New York State Universal Pre-Kindergarten Program and/or other funding requirements.
- (b) This Agreement is entered into and authorized by Section 3602-e of the Education Law of the State of New York, and by Chapter 436 of the Laws of 1997.
- (c) Contractor and its agents are duly qualified to provide Pre-Kindergarten services ("Services") through its qualified Program for District students in all respects.
- (d) Contractor agrees that it will provide individuals who have the training, skills,

experience, knowledge, qualifications, and competency to operate the Program and that such individuals are duly certified and/or qualified under applicable federal laws, the laws of the State of New York, the Commissioner's Regulations, and any other applicable law, rule, or regulation to operate the Program and/or provide Services to Students.

- (e) Contractor agrees that the Program, its operation, and all Services performed within the Program will comply with all federal, state, or local laws, rules, regulations including but not limited to regulations of the Commissioner of Education, the Health Insurance Portability and Accountability Act of 1996, the Family Educational Rights and Privacy Act ("FERPA"), the No Child Left Behind Act of 2001 and any applicable such laws, rules, or regulations governing the operation of a pre-kindergarten/child care agency, including licensure by the New York State Department of Social Services.
- (f) Contractor agrees that all individuals who will have direct contact with Students will comply with all legally required criminal background and fingerprint clearance including but not limited to, requirements set forth in the New York Education Law. Necessary clearance with the Commissioner of Education must specifically identify the Rocky Point Union Free School District. Contractor must submit to the District proof of the appropriate background, fingerprinting, and other necessary clearance requirements *prior* to permitting any individual to provide Services in the Program. Proof of necessary clearance shall be sent to Human Resources located in the Rocky Point District Office.
- (g) Contractor affirmatively states that it is aware of, familiar with, and has carefully reviewed the Commissioner's Regulations pertaining to Universal Pre-Kindergarten Programs and that its Program complies with all such regulations including but not limited to those contained in 8 N.Y.C.R.R. Subparts 151-1.1 through 151-1.12. To the extent that any provision in this Agreement may conflict with such regulations, the regulations shall govern and the requirements set forth in the regulations are specifically incorporated herein by reference.

## **2. Services and Program Requirements**

- (a) Contractor agrees that the Program will comply with all requirements set forth in 8 N.Y.C.R.R. Subparts 151-1.1 through 151-1.12 and other applicable Commissioner Regulations.
- (b) Registration. All students referred for placement in the Program must have registered with the District in the Rocky Point High School, Registration Office.
- (c) Attendance. The Contractor shall maintain a daily record of student attendance and forward attendance information to the District each month.
  - (i) The Contractor must notify the District's Universal Pre-Kindergarten

Program Coordinator (“Coordinator”) of all students who do not attend on a regular basis and/or who are regularly late to the Program.

- (ii) Upon a determination by the Contractor or the District that attendance is deficient, a meeting with the parent shall be promptly held by the Contractor to determine the reasons for the attendance problem and to identify steps to resolve the attendance problem. Inability to resolve the problem, after documented interventions, must be referred in writing to the Coordinator.
  - (iii) Children who do not attend class or are late for two consecutive weeks without an appropriate medical excuse or other reasonable explanation shall be removed from the roster by the Contractor or at the discretion of the District. The Coordinator shall be promptly notified in writing that such action has been taken.
- (d) Calendar. Contractor must operate on a similar school calendar as the District. Students are required to attend the Program five days per week for two-and-a-half hours per day.
- (e) Discipline
- (i) Students shall be suspended for attendance reasons only after notice to the Coordinator, and following the application of appropriate due process procedures which shall include, but may not be limited to, notice to the child’s parent(s) or person in parental relation, and an opportunity for the child and his/her parent(s) or person in parental relation to be heard.
  - (ii) In order to suspend a student for behavioral reasons, such reasons must be documented in writing and shall be preceded by application of appropriate non-suspension interventions, parent input and involvement, and involvement of special needs personnel, if appropriate.
  - (iii) Notwithstanding any provision to the contrary, the Contractor may not suspend any student, for any reason, without the prior written approval of the Coordinator.
- (f) Cumulative Folders. The Contractor shall maintain cumulative folders for each Student that must contain, at minimum, notification of parent-teacher conferences/contacts and other reasonably related information applicable to the student. The cumulative folders shall be provided to the District at the end of the 2018/19 school year. Contractor must also make cumulative folders available for inspection or copying at the request of the District.
- (g) Curriculum. The Contractor shall follow the appropriate Pre-Kindergarten Curriculum and the Creative Curriculum, as approved by NYSED.

- (h) Assessment records. Assessment records must be maintained for each student and a copy thereof shall remain on file in the student cumulative folder. Assessment records are to be used in the Creative Curriculum Developmental Continuum and all of its related components.
- (i) Annual Assessment. The Contractor shall provide the District with a yearend assessment of its participation in the District Universal Pre-Kindergarten Program to determine the extent that goals and objectives have been met. Said assessment shall be submitted on or before July 11, 2018.
- (j) Facilities, Supplies, and Equipment. The Contractor shall maintain appropriate and necessary equipment, supplies, and materials for all Students. Nothing herein contained shall diminish the responsibility of the Contractor to comply with the facilities" requirement set forth in 8 N.Y.C.R.R. § 151-10. Any materials provided by the District must be returned to the District upon termination of this Agreement.
- (k) Contractor shall not disclose student education records except upon parental consent, upon forms prepared by the District, or as otherwise authorized by FERPA. Contractor shall further maintain the confidentiality of all medical, psychological, and student records of all Students in compliance with federal and state laws as well as the Commissioner's Regulations.

### **3. Insurance**

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the Agency hereby agrees to effectuate the naming of the District as an additional insured on the Agency's insurance policies.
2. The policy naming the District as an additional insured shall:
  - a. Be an insurance policy from an A.M. Best rated "secure" or better insurer, licensed in New York State.
  - b. State that the organization's coverage shall be primary and non-contributory coverage for the District its Board, employees and volunteers.
  - c. The District shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with the District. A completed copy of the endorsement must be attached to the certificate of insurance.
  - d. At the District's request, the organization shall provide a copy of the declaration page

- of the liability and umbrella policies with a list of endorsements and forms. If so requested, the organization will provide a copy of the policy endorsements and forms.
3. The Agency agrees to indemnify the District for any applicable deductibles and self-insured retentions.
  4. Required Insurance:
    - a. **Commercial General Liability Insurance**  
\$1,000,000 per occurrence/ \$2,000,000 aggregate, with no exclusions for athletic participants.
    - b. **Excess Insurance**  
\$1,000,000 each Occurrence and Aggregate. Excess coverage shall be on a follow-form basis.
    - c. **Workers' Compensation**  
Statutory Workers' Compensation and Employers' Liability Insurance for all employees.
    - d. **Automobile Liability**  
\$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles.
  5. Agency acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the District. The Agency is to provide the District with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities.

#### **4. Independent Contractor; Indemnification**

- (a) The relationship of the parties is that of independent contractor and any and all Services performed by Contractor and its employees or agents under this Agreement shall be performed in such capacity. None of the Contractor's employees, consultants, or agents shall hold him/herself out as, nor claim to be, an officer or employee of the District, not make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the District including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, disability benefits, or retirement membership or credit. Contractor shall not have, or hold itself out as having, the authority or power to bind or create liability for the District by its acts or omissions.
- (b) Contractor shall defend with competent counsel of the District's choosing, indemnify, and hold harmless the District, including its trustee, directors, officers,

employees, representatives, and agents with respect to all claims, liabilities, injuries, losses, expenses, and/or damages as a result of, arising from or in connection with its performance and/or non-performance under this Agreement including but not limited to reasonable attorneys' fees and litigation expenses.

- (c) Subsection 4(b) shall survive any expiration, termination, or non-renewal of this Agreement.
- (d) Nothing in this Agreement shall restrict Contractor from providing Services or otherwise engaging in business with, any other person or entity.
- (e) It is agreed by Contractor and the District that neither federal, state or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the District on behalf of any Contractor employee, consultant, or agent. Said payments are to be made by Contractor in compliance with all federal, state, and local laws, rules or regulations. Contractor agrees to pay all applicable taxes, including income taxes, workers' compensation insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over Contractor or its relationship with the District. Contractor further agrees to indemnify and hold the District harmless against any claim, cost, penalty, damage, or expense (including reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.
- (f) The District acknowledges that it shall have no ability to control the manner, means, details or methods by which Contractor performs its services under this Agreement except as provided herein and as required by federal, state, or local laws, rules, and regulations.

## **5. Fire Safety Requirements**

Building and classrooms operated by Contractor on behalf of the District shall meet the New York State Uniform Fire Prevention and Building Code (9 N.Y.C.R.R. Parts 600 through 1250), 8 N.Y.C.R.R. §§ 151-2.7 and 155.7 or its equivalent (notwithstanding the exemption for schools in cities with populations over 125,000 persons) and Part 418 of the Regulations of the Department of Social Services (18 N.Y.C.R.R. Part 418).

## **6. Fees**

- (a) The District has allocated two-thousand and six hundred and fifty dollars (\$2,650.00) per student, not to exceed the total amount for all students of thirty one-thousand and eight hundred dollars \$31,800.00 for the 2018/19 school year for the placement of children in the Program operated by Contractor and all Services provided in the Program. Under no circumstances shall Contractor be



entitled to more than \$31,800.00 for any and all Services rendered under this Agreement.

- (b) The District will make payment to Contractor at the end of each month in the amount of \$265.00 for each student. The District reserves the right, based upon non-attendance, to fill slots if they should become available throughout the school year. All calendars are due to the District at the end of each month. These calendars can be mailed to Mrs. Susan Wilson, at 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. It is expressly understood and acknowledged by Contractor that the funds for the pre-kindergarten placements contemplated hereunder are appropriated by a grant through the State of New York. In the event of diminution or cessation of then current appropriations by the State, the District reserves the right to cancel any existing placements with the Contractor and/or to terminate this Agreement in all respects with no recourse by Contractor.

## **7. Staffing and Staff Development**

- (a) The Contractor shall provide the District with information relative to individuals who are responsible for the instructional program for the Students.
- (b) Contractor shall provide the District with the following information as soon as possible: description of the qualifications for all individuals providing instruction in the Program; stability of staff in relation to average duration of employment; rate of turnover; and its ability to fill vacancies in a timely manner. At minimum, this information must include certification documents, educational background and training of all teachers and paraprofessional staff who will be directly involved with providing Services to the Students.
- (c) Within two (2) days of receipt of a written notice that the District objects to the continued use of a certain individual to provide Services to Students, Contractor shall remove said individual from any and all contact with the District students. The District reserves the right, at all times, to determine in its sole discretion whether any individual is qualified to provide Services.
- (d) Contractor agrees that all teachers shall be New York State certified.
- (e) Pursuant to the Commissioner's Regulations regarding staff qualifications (8 N.Y.C.R.R. § 151-1.5) a pre-kindergarten teaching assistant providing support in a pre-kindergarten classroom shall have a teaching license or certificate valid for service in the early childhood grades pursuant to Part 80 of the Commissioner's Regulations, and for those assistants in programs for limited English proficient (LEP) children, shall have bilingual proficiency in the children's native language. Contractor shall comply with the aforesaid requirements.
- (f) Contractor shall be responsible for complying with all staff qualification

- (g) Requirements for Pre-Kindergarten Programs as set forth in 8 N.Y.C.R.R. § 151-1.5.

## **8. Supervision of Program**

- (a) As required by the 8 N.Y.C.R.R. § 151-1.11, the Coordinator, or other designated District administrator, will supervise Program implementation and compliance with this Agreement. All issues related to this Agreement shall be first directed to the Coordinator.
- (b) The Coordinator may conduct at least one formal annual evaluation of the Program. In addition, information random visitations may take place throughout the school year. The Coordinator shall have access to all elements of the Pre Kindergarten Program including classroom visits, teacher observations, records and documents as deemed necessary by the District.

## **9. Term, Renewal, and Termination**

- (a) Term. This Agreement shall become effective upon the signing of this Agreement by both parties (the “Effective Date”) and upon ratification by the Board of Education and shall remain in effect until June 30, 2019.
- (b) Renewal. This Agreement may be reviewed annually by the parties and renewed if appropriate. Any such renewal shall be in a writing duly executed the parties.
- (c) Termination For Cause. Any party may terminate this Agreement effective immediately by providing written notice of termination for cause. “For cause” shall mean:
  - (i) Any material breach of this Agreement; or
  - (ii) Any act exposing the other party to liability to others for personal injury or property damage; or
  - (iii) Any act of fraud, theft or dishonesty in the course of performing services under this Agreement; or
  - (iv) Failure of the Contractor to comply with any requirement for a Pre-Kindergarten Program as set forth in the Regulations of the Commissioner of Education; or,
  - (v) The reduction and/or elimination of applicable funding for District participation in the Program.
- (d) Without Cause. Either party may terminate this Agreement without cause upon sixty (60) days written notice to the other party.

- (e) All rights and obligations under this Agreement shall immediately cease upon termination of the Agreement unless otherwise provided herein.
- (f) The parties shall deal with each other in good faith during the notice of termination without cause period and continue to perform all obligations under this Agreement until the expiration of the notice period.

## **10. Notices**

Unless otherwise stated, all notices and communications under this Agreement shall be in writing and shall be given by personal delivery, overnight delivery service, or certified mail, return receipt requested. Notice by the District to the Contractor shall be delivered to 187 Miller Place-Yaphank Road, Miller Place, NY 11764. Notice by the Contractor to the District shall be delivered to the Coordinator at 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778.

## **11. Assignment**

This Agreement and its respective duties and obligations hereunder may not be assigned, delegated, subcontracted, or transferred without the prior written consent of the other party.

## **12. Entire Agreement; Amendment**

This Agreement represents the entire understanding of the parties with respect to its subject matter, and it supersedes all prior agreements, understandings, or representations, whether oral or written, by either party. This Agreement may only be amended by a further written document signed by the parties.

## **13. Severability**

Should any provision of this Agreement be finally determined by any court of competent jurisdiction or any government agency with jurisdiction over this Agreement to be invalid or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions of this Agreement, unless such invalidity or unenforceability would defeat an essential purpose of this Agreement, in which case the Agreement shall be terminated.

## **14. Waiver**

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

## **15. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the domestic

laws of the State of New York, without regard to its choice of law principles. In the event of any controversy between the parties relating to this Agreement, the controversy shall be resolved in a court of appropriate subject matter jurisdiction located in Suffolk County, New York, unless the parties shall otherwise agree in writing. The parties consent to the personal jurisdiction of such court over them.

**16. Ratification**

This Agreement shall not become effective unless and until ratified by the Board of Education.

**17. Headings**

The headings set forth herein have been inserted for convenience only and are not to be considered when construing the provisions of this Agreement.

Dated: \_\_\_\_\_

**Little Rascals Child Care Learning Center**

By: \_\_\_\_\_  
Margo Abrams, Director/Owner

Dated: \_\_\_\_\_

**Rocky Point Union Free School District**

By: \_\_\_\_\_  
Susan Y. Sullivan  
President, Board of Education

**PRE-KINDERGARTEN SERVICE AGREEMENT BETWEEN  
THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND  
STEP BY STEP EARLY LEARNING CENTER INC.  
ACADEMIC YEAR 2018-2019**

This is the record of an agreement ("this Agreement") between Rocky Point Union Free School District (the "District") located at 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778, and Step by Step Early Learning Center Inc., with its principal place of business for purposes of this Agreement located at 138 Radio Avenue, Miller Place, NY 11764 ("Contractor").

Whereas, Chapter 436 of the Laws of 1997 and Section 3602-e of the Education Law of the State of New York established the New York State Universal Pre-Kindergarten Program which is open for application and participation of public school districts; and,

Whereas, the New York State Universal Pre-Kindergarten Program provides public school districts with an opportunity to obtain funding for four-year old children to participate in a qualified pre-kindergarten program; and,

Whereas, applications for funding that contain strong collaborative arrangements with local Pre-Kindergarten providers are given preference by the State; and,

Whereas, Contractor is a duly qualified Pre-Kindergarten provider, and,

Whereas, the application of the District was successful and included the placement of twenty-seven (27) eligible District students ("Students") in the Pre-Kindergarten Program ("Program") operated by the Contractor; and,

Now, therefore, it is agreed as follows:

**1. Purpose**

- (a) The purpose of this Agreement is to establish the terms and conditions of an agreement between the District and the Contractor to effectuate the placement of the Students in the Program operated by the Contractor and to comply with any requirements of the New York State Universal Pre-Kindergarten Program and/or other funding requirements.
- (b) This Agreement is entered into and authorized by Section 3602-e of the Education Law of the State of New York, and by Chapter 436 of the Laws of 1997.
- (c) Contractor and its agents are duly qualified to provide Pre-Kindergarten services ("Services") through its qualified Program for District students in all respects.
- (d) Contractor agrees that it will provide individuals who have the training, skills, experience, knowledge, qualifications, and competency to operate the Program

and that such individuals are duly certified and/or qualified under applicable federal laws, the laws of the State of New York, the Commissioner's Regulations, and any other applicable law, rule, or regulation to operate the Program and/or provide Services to Students.

- (e) Contractor agrees that the Program, its operation, and all Services performed within the Program will comply with all federal, state, or local laws, rules, regulations including but not limited to regulations of the Commissioner of Education, the Health Insurance Portability and Accountability Act of 1996, the Family Educational Rights and Privacy Act ("FERPA"), the No Child Left Behind Act of 2001 and any applicable such laws, rules, or regulations governing the operation of a pre-kindergarten/child care agency, including licensure by the New York State Department of Social Services.
- (f) Contractor agrees that all individuals who will have direct contact with Students will comply with all legally required criminal background and fingerprint clearance including but not limited to, requirements set forth in the New York Education Law. Necessary clearance with the Commissioner of Education must specifically identify the Rocky Point Union Free School District. Contractor must submit to the District proof of the appropriate background, fingerprinting, and other necessary clearance requirements *prior* to permitting any individual to provide Services in the Program. Proof of necessary clearance shall be sent to Human Resources located in the Rocky Point District Office.
- (g) Contractor affirmatively states that it is aware of, familiar with, and has carefully reviewed the Commissioner's Regulations pertaining to Universal Pre-Kindergarten Programs and that its Program complies with all such regulations including but not limited to those contained in 8 N.Y.C.R.R. Subparts 151-1.1 through 151-1.12. To the extent that any provision in this Agreement may conflict with such regulations, the regulations shall govern and the requirements set forth in the regulations are specifically incorporated herein by reference.

## **2. Services and Program Requirements**

- (a) Contractor agrees that the Program will comply with all requirements set forth in 8 N.Y.C.R.R. Subparts 151-1.1 through 151-1.12 and other applicable Commissioner Regulations.
- (b) Registration. All students referred for placement in the Program must have registered with the District in the Rocky Point High School, Registration Office.
- (c) Attendance. The Contractor shall maintain a daily record of student attendance and forward attendance information to the District each month.
  - (i) The Contractor must notify the District's Universal Pre-Kindergarten Program Coordinator ("Coordinator") of all students who do not attend on

a regular basis and/or who are regularly late to the Program.

- (ii) Upon a determination by the Contractor or the District that attendance is deficient, a meeting with the parent shall be promptly held by the Contractor to determine the reasons for the attendance problem and to identify steps to resolve the attendance problem. Inability to resolve the problem, after documented interventions, must be referred in writing to the Coordinator.
  - (iii) Children who do not attend class or are late for two consecutive weeks without an appropriate medical excuse or other reasonable explanation shall be removed from the roster by the Contractor or at the discretion of the District. The Coordinator shall be promptly notified in writing that such action has been taken.
- (d) Calendar. Contractor must operate on a similar school calendar as the District. Students are required to attend the Program five days per week for two-and-a-half hours per day.
- (e) Discipline
- (i) Students shall be suspended for attendance reasons only after notice to the Coordinator, and following the application of appropriate due process procedures which shall include, but may not be limited to, notice to the child's parent(s) or person in parental relation, and an opportunity for the child and his/her parent(s) or person in parental relation to be heard.
  - (ii) In order to suspend a student for behavioral reasons, such reasons must be documented in writing and shall be preceded by application of appropriate non-suspension interventions, parent input and involvement, and involvement of special needs personnel, if appropriate.
  - (iii) Notwithstanding any provision to the contrary, the Contractor may not suspend any student, for any reason, without the prior written approval of the Coordinator.
- (f) Cumulative Folders. The Contractor shall maintain cumulative folders for each Student that must contain, at minimum, notification of parent-teacher conferences/contacts and other reasonably related information applicable to the student. The cumulative folders shall be provided to the District at the end of the 2018/19 school year. Contractor must also make cumulative folders available for inspection or copying at the request of the District.
- (g) Curriculum. The Contractor shall follow the appropriate Pre-Kindergarten Curriculum and the Creative Curriculum, as approved by NYSED.

- (h) Assessment records. Assessment records must be maintained for each student and a copy thereof shall remain on file in the student cumulative folder. Assessment records are to be used in the Creative Curriculum Developmental Continuum and all of its related components.
- (i) Annual Assessment. The Contractor shall provide the District with a yearend assessment of its participation in the District Universal Pre-Kindergarten Program to determine the extent that goals and objectives have been met. Said assessment shall be submitted on or before July 11, 2018.
- (j) Facilities, Supplies, and Equipment. The Contractor shall maintain appropriate and necessary equipment, supplies, and materials for all Students. Nothing herein contained shall diminish the responsibility of the Contractor to comply with the facilities” requirement set forth in 8 N.Y.C.R.R. § 151-10. Any materials provided by the District must be returned to the District upon termination of this Agreement.
- (k) Contractor shall not disclose student education records except upon parental consent, upon forms prepared by the District, or as otherwise authorized by FERPA. Contractor shall further maintain the confidentiality of all medical, psychological, and student records of all Students in compliance with federal and state laws as well as the Commissioner’s Regulations.

### **3. Insurance**

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the Agency hereby agrees to effectuate the naming of the District as an additional insured on the Agency's insurance policies.
2. The policy naming the District as an additional insured shall:
  - a. Be an insurance policy from an A.M. Best rated "secure" or better insurer, licensed in New York State.
  - b. State that the organization's coverage shall be primary and non-contributory coverage for the District its Board, employees and volunteers.
  - c. The District shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with the District. A completed copy of the endorsement must be attached to the certificate of insurance.
  - d. At the District's request, the organization shall provide a copy of the declaration page of the liability and umbrella policies with a list of endorsements and forms. If so



- requested, the organization will provide a copy of the policy endorsements and forms.
3. The Agency agrees to indemnify the District for any applicable deductibles and self-insured retentions.
  4. Required Insurance:
    - a. **Commercial General Liability Insurance**  
\$1,000,000 per occurrence/ \$2,000,000 aggregate, with no exclusions for athletic participants.
    - b. **Excess Insurance**  
\$1,000,000 each Occurrence and Aggregate. Excess coverage shall be on a follow-form basis.
    - c. **Workers' Compensation**  
Statutory Workers' Compensation and Employers' Liability Insurance for all employees.
    - d. **Automobile Liability**  
\$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles.
  5. Agency acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the District. The Agency is to provide the District with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities.

#### **4. Independent Contractor; Indemnification**

- (a) The relationship of the parties is that of independent contractor and any and all Services performed by Contractor and its employees or agents under this Agreement shall be performed in such capacity. None of the Contractor's employees, consultants, or agents shall hold him/herself out as, nor claim to be, an officer or employee of the District, not make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the District including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, disability benefits, or retirement membership or credit. Contractor shall not have, or hold itself out as having, the authority or power to bind or create liability for the District by its acts or omissions.
- (b) Contractor shall defend with competent counsel of the District's choosing, indemnify, and hold harmless the District, including its trustee, directors, officers, employees, representatives, and agents with respect to all claims, liabilities,

injuries, losses, expenses, and/or damages as a result of, arising from or in connection with its performance and/or non-performance under this Agreement including but not limited to reasonable attorneys' fees and litigation expenses.

- (c) Subsection 4(b) shall survive any expiration, termination, or non-renewal of this Agreement.
- (d) Nothing in this Agreement shall restrict Contractor from providing Services or otherwise engaging in business with, any other person or entity.
- (e) It is agreed by Contractor and the District that neither federal, state or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the District on behalf of any Contractor employee, consultant, or agent. Said payments are to be made by Contractor in compliance with all federal, state, and local laws, rules or regulations. Contractor agrees to pay all applicable taxes, including income taxes, workers' compensation insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over Contractor or its relationship with the District. Contractor further agrees to indemnify and hold the District harmless against any claim, cost, penalty, damage, or expense (including reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.
- (f) The District acknowledges that it shall have no ability to control the manner, means, details or methods by which Contractor performs its services under this Agreement except as provided herein and as required by federal, state, or local laws, rules, and regulations.

## **5. Fire Safety Requirements**

Building and classrooms operated by Contractor on behalf of the District shall meet the New York State Uniform Fire Prevention and Building Code (9 N.Y.C.R.R. Parts 600 through 1250), 8 N.Y.C.R.R. §§ 151-2.7 and 155.7 or its equivalent (notwithstanding the exemption for schools in cities with populations over 125,000 persons) and Part 418 of the Regulations of the Department of Social Services (18 N.Y.C.R.R. Part 418).

## **6. Fees**

- (a) The District has allocated two-thousand and six hundred and fifty dollars (\$2,650.00) per student, not to exceed the total amount for all students of seventy one-thousand and five hundred and fifty dollars \$71,550.00 for the 2018/19 school year for the placement of children in the Program operated by Contractor and all Services provided in the Program. Under no circumstances shall Contractor be entitled to more than \$71,550.00 for any and all Services rendered under this Agreement.

- (b) The District will make payment to Contractor at the end of each month in the amount of \$265.00 for each student. The District reserves the right, based upon non-attendance, to fill slots if they should become available throughout the school year. All calendars are due to the District at the end of each month. These calendars can be mailed to Mrs. Susan Wilson, at 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778. It is expressly understood and acknowledged by Contractor that the funds for the pre-kindergarten placements contemplated hereunder are appropriated by a grant through the State of New York. In the event of diminution or cessation of then current appropriations by the State, the District reserves the right to cancel any existing placements with the Contractor and/or to terminate this Agreement in all respects with no recourse by Contractor.

## **7. Staffing and Staff Development**

- (a) The Contractor shall provide the District with information relative to individuals who are responsible for the instructional program for the Students.
- (b) Contractor shall provide the District with the following information as soon as possible: description of the qualifications for all individuals providing instruction in the Program; stability of staff in relation to average duration of employment; rate of turnover; and its ability to fill vacancies in a timely manner. At minimum, this information must include certification documents, educational background and training of all teachers and paraprofessional staff who will be directly involved with providing Services to the Students.
- (c) Within two (2) days of receipt of a written notice that the District objects to the continued use of a certain individual to provide Services to Students, Contractor shall remove said individual from any and all contact with the District students. The District reserves the right, at all times, to determine in its sole discretion whether any individual is qualified to provide Services.
- (d) Contractor agrees that all teachers shall be New York State certified.
- (e) Pursuant to the Commissioner's Regulations regarding staff qualifications (8 N.Y.C.R.R. § 151-1.5) a pre-kindergarten teaching assistant providing support in a pre-kindergarten classroom shall have a teaching license or certificate valid for service in the early childhood grades pursuant to Part 80 of the Commissioner's Regulations, and for those assistants in programs for limited English proficient (LEP) children, shall have bilingual proficiency in the children's native language. Contractor shall comply with the aforesaid requirements.
- (f) Contractor shall be responsible for complying with all staff qualification
- (g) Requirements for Pre-Kindergarten Programs as set forth in 8 N.Y.C.R.R. § 151-1.5.

## **8. Supervision of Program**

- (a) As required by the 8 N.Y.C.R.R. § 151-1.11, the Coordinator, or other designated District administrator, will supervise Program implementation and compliance with this Agreement. All issues related to this Agreement shall be first directed to the Coordinator.
- (b) The Coordinator may conduct at least one formal annual evaluation of the Program. In addition, information random visitations may take place throughout the school year. The Coordinator shall have access to all elements of the Pre Kindergarten Program including classroom visits, teacher observations, records and documents as deemed necessary by the District.

## **9. Term, Renewal, and Termination**

- (a) Term. This Agreement shall become effective upon the signing of this Agreement by both parties (the “Effective Date”) and upon ratification by the Board of Education and shall remain in effect until June 30, 2019.
- (b) Renewal. This Agreement may be reviewed annually by the parties and renewed if appropriate. Any such renewal shall be in a writing duly executed the parties.
- (c) Termination For Cause. Any party may terminate this Agreement effective immediately by providing written notice of termination for cause. “For cause” shall mean:
  - (i) Any material breach of this Agreement; or
  - (ii) Any act exposing the other party to liability to others for personal injury or property damage; or
  - (iii) Any act of fraud, theft or dishonesty in the course of performing services under this Agreement; or
  - (iv) Failure of the Contractor to comply with any requirement for a Pre-Kindergarten Program as set forth in the Regulations of the Commissioner of Education; or,
  - (v) The reduction and/or elimination of applicable funding for District participation in the Program.
- (d) Without Cause. Either party may terminate this Agreement without cause upon sixty (60) days written notice to the other party.
- (e) All rights and obligations under this Agreement shall immediately cease upon

termination of the Agreement unless otherwise provided herein.

- (f) The parties shall deal with each other in good faith during the notice of termination without cause period and continue to perform all obligations under this Agreement until the expiration of the notice period.

## **10. Notices**

Unless otherwise stated, all notices and communications under this Agreement shall be in writing and shall be given by personal delivery, overnight delivery service, or certified mail, return receipt requested. Notice by the District to the Contractor shall be delivered to 138 Radio Avenue, Miller Place, NY 11764. Notice by the Contractor to the District shall be delivered to the Coordinator at 90 Rocky Point-Yaphank Road, Rocky Point, New York 11778.

## **11. Assignment**

This Agreement and its respective duties and obligations hereunder may not be assigned, delegated, subcontracted, or transferred without the prior written consent of the other party.

## **12. Entire Agreement; Amendment**

This Agreement represents the entire understanding of the parties with respect to its subject matter, and it supersedes all prior agreements, understandings, or representations, whether oral or written, by either party. This Agreement may only be amended by a further written document signed by the parties.

## **13. Severability**

Should any provision of this Agreement be finally determined by any court of competent jurisdiction or any government agency with jurisdiction over this Agreement to be invalid or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions of this Agreement, unless such invalidity or unenforceability would defeat an essential purpose of this Agreement, in which case the Agreement shall be terminated.

## **14. Waiver**

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

## **15. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the domestic laws of the State of New York, without regard to its choice of law principles. In the event of any controversy between the parties relating to this Agreement, the controversy shall be resolved in a

court of appropriate subject matter jurisdiction located in Suffolk County, New York, unless the parties shall otherwise agree in writing. The parties consent to the personal jurisdiction of such court over them.

**16. Ratification**

This Agreement shall not become effective unless and until ratified by the Board of Education.

**17. Headings**

The headings set forth herein have been inserted for convenience only and are not to be considered when construing the provisions of this Agreement.

Dated: \_\_\_\_\_

**Step By Step Early Learning Center Inc.**

By: \_\_\_\_\_  
Judy Salmon, Director/Owner

Dated: \_\_\_\_\_

**Rocky Point Union Free School District**

By: \_\_\_\_\_  
Susan Y. Sullivan  
President, Board of Education

**AGREEMENT**  
**Between the**  
**BOARD OF EDUCATION OF THE**  
**ROCKY POINT UNION FREE SCHOOL DISTRICT**  
**And**  
**ROCKY POINT TEACHERS' ASSOCIATION**

---

THIS AGREEMENT is entered into by the Board of Education of the Rocky Point Union Free School District (the "District") and the Rocky Point Teachers' Association (the "Association"), collectively referred to as the "Parties."

WHEREAS, this Agreement shall constitute a change and modification to the Collective Bargaining Agreement, dated July 1, 2011, through June 30, 2020. Except as set forth below, all other provisions of the Collective Bargaining Agreement shall remain unchanged.

The parties hereby acknowledge that the ENL/LOTE (grades K-12), secondary science, ELA, social studies, and math chair persons (grades 6-12) and athletic trainer have heretofore agreed to a rate of compensation, with said rate set forth in a previous agreement. NOW, THEREFOR, in consideration of the premises and mutual covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto covenant and agree that the heretofore referenced chair persons and athletic trainer shall receive payment for their services in substantially equal increments via 2018-2019 biweekly paychecks, commencing on a date selected by the District and after the full execution of this Agreement.

This Agreement will automatically "sunset" effective June 30, 2019 and have no validity with respect to §209-a.1(e) of the Public Employees Fair Employment Act, unless extended in writing by the parties.

The Parties further agree that this Agreement shall not be precedent-setting nor binding upon the Parties in the future. Moreover, the Parties agree that this Agreement shall not be used and/or admitted into evidence in connection with any subsequent claim, litigation, arbitration, cause of action or proceeding of any kind and nature in any jurisdiction or forum except to enforce this agreement.

Dated: August 27, 2018

BOARD OF EDUCATION OF THE ROCKY  
POINT UNION FREE SCHOOL DISTRICT

By: \_\_\_\_\_  
Susan Y. Sullivan, President

Dated: August 27, 2018

ROCKY POINT  
TEACHERS ASSOCIATION

By: \_\_\_\_\_  
Laurie Berretta, President

## AGREEMENT

Between the

**BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT**

And the

**ROCKY POINT TEACHERS' ASSOCIATION**

---

THIS AGREEMENT is entered into by the Board of Education of the Rocky Point Union Free School District (the "District") and the Rocky Point Teachers' Association (the "Association"), collectively referred to as the "Parties."

Teachers who attend the College Board approved Advanced Placement institute (the "Institutes") during the months of June, July and/or August, 2018, at the direction of the District, shall be paid in accordance with Appendix B, Section 14: Compensation for Additional Supervision rate. Said payment shall be calculated to reflect that eligible teachers will be paid for a maximum of 5 days at 7 hours per day, for a total not to exceed 35 hours. This Agreement excludes payment to a teacher or teachers that have not yet reached the M75 level and who choose to utilize the hours at the Institute toward lateral advancement.

In addition to the compensation set forth above, the District will pay tuition (registration) costs for the Institutes, as approved in advance at its sole discretion. Mileage shall be reimbursable in accordance with the rate approved by the Board of Education, said reimbursement shall not exceed 150 miles for each approved day of attendance. All other transportation and other costs related to approved attendance at the Institutes are excluded from this Agreement.

This Agreement shall not have any retroactive application for staff who attended any Institutes prior to the dates included in this Agreement.

This Agreement will automatically "sunset" upon written notice by either of the parties to the other party and have no validity with respect to §209-a.1(e) of the Public Employees Fair Employment Act, unless extended in writing by the parties.

The Parties further agree that this Agreement shall not be precedent-setting nor binding upon the Parties in the future. Moreover, the Parties agree that this Memorandum of Agreement shall not be used and/or admitted into evidence in connection with any subsequent claim, litigation, arbitration, cause of action or proceeding of any kind and nature in any jurisdiction or forum.

Dated: August 27, 2018

BOARD OF EDUCATION OF THE ROCKY POINT  
UNION FREE SCHOOL DISTRICT

ROCKY POINT TEACHERS' ASSOCIATION

By: \_\_\_\_\_  
Mrs. Susan Y. Sullivan, President  
Rocky Point UFSD, Board of Education

By: \_\_\_\_\_  
Laurie Berretta, President



**AGREEMENT**  
**made by and between**  
**BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT**  
**and the**  
**ROCKY POINT SCHOOL RELATED PROFESSIONAL ASSOCIATION**  
**this 27<sup>th</sup> day of August 2018**

AGREEMENT entered into by and between the Board of Education of the Rocky Point Union Free School District (the "District") and the Rocky Point School-Related Professional Association (the "Association"), collectively referred to as the "Parties."

WHEREAS this Agreement contemplates a modification to the Collective Bargaining Agreement dated July 1, 2014, through June 30, 2020. Except as set forth below, all other provisions of the Collective Bargaining Agreement shall remain in full force and effect.

The parties hereby agree Article XX: Wages, J. Medical Intervention Stipend of the Collective Bargaining Agreement shall be hereafter referred titled Supplemental Student Assistance Stipend and shall be amended as follows:

- J. A Supplemental Student Assistance Stipend in the amount of \$750 per year shall be established in accordance with the following:
- a. The stipend will be paid to a unit member who is assigned to a child for a full day who "possesses special medical and/or personal assistance needs" and requires intervention related thereto. For a unit member assigned to a child for less than a full day, the stipend shall be prorated accordingly. The unit member, as a result of this assignment, accepts the responsibility to assist the child assigned to him/her, as needed. Supplemental student assistance shall not include any activities for which a professional license is required. Teacher Aides and Monitors are eligible for the stipend.
  - b. While the District retains the discretion to select and assign unit members who will receive the stipend, the assignment in this regard is completely voluntary on the part of the employee. However, in the event that no unit member is willing to accept a given assignment, the Board may, in its sole discretion, recruit and appoint another individual to fulfill this need.
  - c. Any employee who volunteers and is selected for the stipend, shall receive appropriate training provided by the District related to the specific assistance that may be required on behalf of the child.
  - d. No assignment requiring medical intervention shall be made unless approved by the District's physician and is compliant with all applicable regulations and laws including guidance established by the New York State Education Department and District policy.
  - e. Pursuant to applicable State Law, employees shall be represented and indemnified in the case of any lawsuit arising out of their job duties related to the stipend and will be covered by the District's liability insurance.

This Agreement will automatically “sunset” effective June 30, 2019 and have no validity with respect to §209-a.1(e) of the Public Employees Fair Employment Act, unless extended in writing by the parties.

The Parties further agree that this Agreement shall not be precedent-setting nor binding upon the Parties in the future. Moreover, the Parties agree that this Agreement shall not be used and/or admitted into evidence in connection with any subsequent claim, litigation, arbitration, cause of action or proceeding of any kind and nature in any jurisdiction or forum.

Dated: August 27, 2018

ROCKY POINT SCHOOL-RELATED  
PROFESSIONAL ASSOCIATION  
DISTRICT

BOARD OF EDUCATION OF THE ROCKY  
POINT UNION FREE SCHOOL

By: \_\_\_\_\_  
Ms. Theresa Schultz, President  
Rocky Point School-Related Professional Association

By: \_\_\_\_\_  
Mrs. Susan Y. Sullivan, President  
Rocky Point UFSD, Board of Education

Client#: 56493

FEDER15

**ACORD**

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
8/16/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Rampart Brokerage Corp. 1983 Marcus Avenue, Suite C130 Lake Success, NY 11042 516 538-7000	CONTACT NAME: <b>Jen Elferis</b> PHONE (A/C, No, Ext): <b>516.390.3704</b>	FAX (A/C, No): <b>15163903705</b>	
	E-MAIL ADDRESS: <b>JElferis@Rampartinsurance.com</b>		
<b>INSURED</b> Federation of Organizations For The New York State Mentally Disabled Inc. One Farmingdale Road West Babylon, NY 11704	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : <b>Philadelphia Indemnity Insuranc</b>		18058
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		

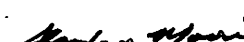
**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR INSR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			PHPK1836351	06/17/2018	06/17/2019	EACH OCCURRENCE	\$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$3,000,000
		<input type="checkbox"/> POLICY	<input type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC				\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			PHUB633780	06/17/2018	06/17/2019	EACH OCCURRENCE	\$10,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$10,000,000
	<input type="checkbox"/> DED	<input checked="" type="checkbox"/> RETENTION	\$10000					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

With respect to Foster Grandparents Program-Rocky Point School District is included as an Additional Insured as required by written contract or written agreement, All coverage is subject to policy terms, conditions, limits and exclusions

<b>CERTIFICATE HOLDER</b> Rocky Point School District 90 Rocky Point - Yaphank Road Rocky Point, NY 11778	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



Foster Grandparent Program  
3390 Route 112, Building A  
Medford, NY 11763  
Phone: 631-321-8229 ext.1224  
Fax: 631-321-6325

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Effective September 1, 2018 through September 1, 2019

**MEMORANDUM OF UNDERSTANDING**  
**FEDERATION OF ORGANIZATIONS' FOSTER GRANDPARENT PROGRAM**  
**AND**  
**Rocky Point Union Free School District**  
**FRANK J. CARASITI ELEMENTARY SCHOOL**  
**90 Rocky Point-Yaphank Road**  
**Rocky Point, NY 11778-8423**

**I. THE VOLUNTEER STATION WILL:**

- a. Assign 7 (more or less as needed) Foster Grandparents for a minimum of 15 and a maximum of 40 hours per week to work with children. Children assigned to a Foster Grandparent must be under the age of 21 and be professionally evaluated as needing an intensive one-to-one relationship.
- b. Personally discuss assignments with the Foster Grandparents and provide the volunteers and FGP staff with written Volunteer Assignment Plans.
- c. In consultation with the sponsor, be responsible for the volunteer's site-specific orientation, in-service instructions or special training.
- d. In coordination with the sponsor, provide supervision of volunteers on assignments and provide related follow-up support of volunteers.
- e. Furnish volunteers with any materials required by an assignment.
- f. Submit In-Kind Reports to sponsor when lunches, transportation or physical examinations are provided to verify non-federal support of the project.
- g. Assure adequate health and safety provisions for the protection of volunteers, including making new disposable gloves available for infection control.
- h. In consultation with the sponsor, make investigations and reports regarding accidents and injuries involving volunteers.
- i. Ensure that the Foster Grandparents serve in a volunteer capacity, and verify that the volunteers will not engage in any activity which would otherwise be performed by an

employed worker or which would supplant the hiring of or result in the displacement of employed workers or impair existing contracts for service.

- j. Provide recognition to the volunteers for their service to children.
- k. Assist the sponsor in the coordination of volunteer assignments, orientation, in-service instruction and other project related activities.
- l. Select and assign up to three children to be serviced by each volunteer, with the understanding that the Foster Grandparent will serve under the supervision of a professional at all times. At no time shall the Foster Grandparent be expected to supervise the children alone.
- m. Designate adequate space for the volunteers to carry out their activities with their assigned children.
- n. If possible, provide one free meal for each of the 7 (more or less as needed) volunteers for each day they serve as an in-kind contribution for their services.
- o. Provide appropriate statistics as needed that will demonstrate the impact that the Foster Grandparent has on the needs of the children served. Ensure all required paperwork is received in a timely manner.
- p. Comply with CORPORATION FOR NATIONAL AND COMMUNITY SERVICE policies and regulations and comply with Federal and other laws, executive orders, policies and regulations applicable to and concerning this project.
- q. Certify by signing this document that the site is handicapped accessible required under 45 CFR 1232.7 © Americans with Disabilities Act.
- r. Not discriminate against volunteers or in the operation of its program on the basis of race, color, national origin, sex, age, political affiliation, religion, or disability, if the volunteer is a qualified individual with a disability.
- s. Maintain the programs and activities to which the Foster Grandparent volunteers are assigned accessible to persons with disabilities and/or limited English language proficiency, and provide reasonable accommodations to allow persons with disabilities to participate in the program.
- t. Ensure that volunteers will not engage in, and grantee funds are not used for, any of the following activities, to the extent they are prohibited in the applicable program regulations: electoral activities, voter registration, voter transportation to polls, and efforts to influence legislation.
- u. Ensure that volunteers do not give religious instruction, conduct worship services, or engage in proselytization as part of their duties.
- v. Not request or receive compensation from the beneficiaries of Senior Corps volunteers.
- w. Ensure that Senior Corps volunteers do not receive a fee for service from service recipients, their legal guardian, or members of their family, or friends.



- x. The designated Volunteer Station Supervisor is: Dr. Virginia Gibbons, Principal

**II. THE FOSTER GRANDPARENT PROGRAM WILL:**

- a. Assign 7 (more or less as needed) Foster Grandparents to service up to three children each for a minimum of 15 and maximum of 40 hours per week.
- b. Specify activities to be performed by the Foster Grandparents under the direction of the Volunteer Station Supervisor and/or the assigned teacher.
- c. Supply orientation and monthly in-service training for Foster Grandparents, in cooperation with the volunteer station.
- d. Recruit, interview, select and enroll volunteers in the project.
- e. Provide orientation to volunteer station staff prior to placement of volunteers, and at other times as the need arises.
- f. Refer volunteers to volunteer station for placement, ensuring that acceptability of volunteer assignments has been reviewed.
- g. FGP staff will conduct site visits when necessary to observe Foster Grandparents during their volunteerism, and address any station personnel questions or concerns.
- h. Furnish adequate accident and liability insurance coverage as required by the program.
- i. Retain full responsibility for the management and fiscal control required by the program.
- j. In cooperation with the program Advisory Council, arrange for a volunteer's appeals procedure to resolve problems arising between the volunteer, the station and/or sponsor.
- k. Ensure that 7 (more or less as needed) volunteers have an annual physical examination, including a PPD (TB) test (if required by the school).
- l. Provide volunteers with a transportation allowance of \$.38 per mile.
- m. The Suffolk County FGP, in conjunction with the volunteer station, will ensure that neither the grantee (Federation of Organizations) nor the volunteer station will request or receive compensation from beneficiaries. In addition, volunteer station financial support is not a precondition for a station to obtain service from Foster Grandparent volunteers.

**III. THIS MEMORANDUM MAY BE AMENDED AT ANY TIME, IN WRITING, SIGNED BY BOTH PARTIES.**

**IV. A COPY OF THE SIGNED MEMORANDUM OF UNDERSTANDING WILL BE SUPPLIED TO THE CORPORATION FOR NATIONAL SERVICE REGIONAL OFFICE.**

*By signing this document, I attest that my site is non-profit and verify that funds are not from other Federal sources unless authorized by law.*

**Sponsoring Organization**

Signature:



Jessica Acevedo  
Program Manager  
Foster Grandparent Program  
3390 Route 112, Building A  
Medford, NY 11763

**Effective Date: 09/01/18**

**Date Signed: 5/15/18**

**Volunteer Station**

Signature: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

**Effective Date: 09/01/18**

**Date Signed: \_\_\_\_\_**

COUNTY OF SUFFOLK



STEVEN BELLONE  
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES  
WILLIAM J. LINDSAY COUNTY COMPLEX BLDG. 158  
P.O. BOX 6100  
HAUPPAUGE, NY 11788-0099  
(631) 853-5500  
FAX (631) 853-6074

ALAN SCHNEIDER  
PERSONNEL DIRECTOR

August 14, 2018

Dear Appointing Authority:

Earlier this year, we notified you that we had created a new Office Assistant clerical title series to replace existing titles of Clerk Typist, Clerk Typist (Spanish Speaking), Senior Clerk Typist, Senior Clerk Typist (Spanish Speaking), Principal Clerk and Head Clerk. We have completed the conversion of our records and all employees now appear in the new comparable titles. Our records have been updated with an effective date of 6/30/2018.

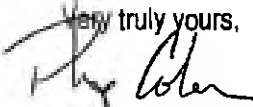
The changes are as follows:

FROM	TO
Clerk Typist	Office Assistant
Clerk Typist (Spanish Speaking)	Office Assistant (Spanish Speaking)
Senior Clerk Typist	Senior Office Assistant
Senior Clerk Typist (Spanish Speaking)	Senior Office Assistant (Spanish Speaking)
Principal Clerk	Principal Office Assistant
Head Clerk	Chief Office Assistant

All position numbers remained the same. Position numbers and employees are listed on the report provided.

**The title changes have no impact on employee status.** Any existing eligible lists in the old titles will be used to fill future vacancies in the new comparable titles. The examination for Senior Clerk Typist was held on April 16. The eligible list will be established in the new title of Senior Office Assistant. Future examinations will be in the new titles.

Please update your records accordingly.

Very truly yours,  
  
Phillip Cohen  
Director of Classification

PC:  
cc All AFFECTED EMPLOYEES  
Classification



**Rocky Point UFSD**  
**Personnel Schedule for Board of Education Approval - 8/27/18**

**Schedule 8/27/18 A Classified Staff**

Name		Position	Building	Rate	BOE Date	Amount	Effective Date	Description/Comments
Valente	Sandra	School Teacher Aide	DW	N/A	8/27/2018	N/A	6/30/2018	Resignation for personal reasons
Henkin	Amy	School Teacher Aide	DW	Annual, Step 0	8/27/2018	16,800	9/4/2018	Position reinstated. Recalled per Civil Service rules and regulations. Replaces S. Valente.
Autino	Corinne	Food Service Worker	JAE	Hourly-Step 0	8/27/2018	12.00	9/4/2018	Part-time (five days per week, 3.5 hours per day) ten-month contractual appointment. Replaces M. Flammia
Holly	Kimberly	Food Service Worker	HS	N/A	8/27/2018	N/A	6/19/2018	Resignation rescinded, appointment reinstated.
Klints	Chelsea	School Teacher Aide	DW	N/A	8/27/2018	N/A	8/31/2018	Resignation for the purpose of accepting a full-time school hall monitor position.
Klints	Chelsea	School Hall Monitor	HS	Annual - Step 5	8/27/2018	17,439	9/1/2018	Full-time, ten-month conditional contractual appointment. New Position
Sicilia	Eric	Custodial Worker I	FJC	NA	8/27/2018	N/A	7/20/2018	Resignation for personal reasons
Juliski	Michael	Part-Time Custodial Worker I	MS	N/A	8/27/2018	N/A	9/3/2018 EOB	Resignation for the purpose of accepting a full-time position.
Juliski	Michael	Custodial Worker I	FJC	Annual - Step 0	8/27/2018	32,500	9/4/2018	Full-time, twelve-month contractual appointment. Replaces E. Sicilia. Salary pro-rated.
Buffa	Lawrence	Part-Time Custodial Worker I	MS	Hourly - Step 0	8/27/2018	12.00	9/4/2018	Part-time (five days per week, four hours per day), twelve-month contractual appointment. Replaces M. Juliski.
Linton	Desmond	Guard	DW	Annual - Step 0	8/27/2018	27,000	9/4/2018	Full-time, ten-month contractual probationary appointment. Night shift. New Position.
Pitcher	Andrea	Custodial Worker I	FJC	N/A	8/27/2018	N/A	9/3/2018	Resignation in order to accept position as full-time 10 month contractual appointment.
Pitcher	Andrea	Guard	DW	Annual - Step 10	8/27/2018	28,142	9/4/2018	Full-time, ten-month contractual appointment. Night shift. New Position.
Burger	George	Part-Time Guard	DW	Hourly, Step 0	8/27/2018	18.00	9/4/2018	Part-Time (5 days per week, 4 hours per day) ten-month contractual conditional appointment. New position.
Clavin	Charles	Part-Time Guard	DW	Hourly, Step 0	8/27/2018	18.00	9/4/2018	Part-Time (5 days per week, 4 hours per day) ten-month contractual appointment. New position.
Bennett-Rosman	Alexa	School Teacher Aide	DW	Annual, Step 0	8/27/2018	16,800	9/4/2018	Full-time, ten-month contractual appointment. Replaces C. Lopiccolo.
Maniscalchi	Daniela	School Teacher Aide	DW	Annual, Step 0	8/27/2018	16,800	9/4/2018	Full-time, ten-month contractual conditional appointment. Replaces C. Klints.

Novissimo	Nychol	School Lunch Monitor	JAE	Hourly, Step 0	8/27/2018	12.00	9/4/2018	Part-time (five days per week, three hours per day) ten-month conditional contractual appointment. Replaces M. Panteleo.
Venier	Rachael	School Lunch Monitor	JAE	Hourly - Step 0	8/27/2018	12.00	9/4/2018	Part-time (five days per week, three hours per day) ten-month conditional contractual appointment. Replaces M. Gladysz.
Doyle	Carolyn	Lead Food Service Worker	MS	N/A	8/27/2018	N/A	9/4/2018	Unpaid FMLA leave of absence commencing 9/4/2018 through 9/24/2018; unpaid leave of absence for medical reasons commencing 9/25/2018 through 1/1/2019. Return date 1/2/2019.
Davanzo	Diana	Lead Food Service Worker	MS	Annual - Step 0	8/27/2018	20,878	9/4/2018	Temporary change in assignment (replacing C. Doyle) beginning 9/4/2018 through 1/1/19. Temporary assignment. Salary pro-rated.
Davanzo	Diana	Food Service Worker	MS	N/A	8/27/2018	N/A	9/3/2018	Leave of absence to accept a temporary position as the leave replacement for Lead Food Service Worker for the period of 9/4/2018 through 1/1/19.
Dubois	Barbara	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year for part-time status; Salary pro-rated for two (2) periods per day.
Rink	Rosalia	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year for part-time status; Salary pro-rated for one (1) period per day.
Darcey	Linda	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Della Ripa	Maria	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Kerrigan	Nancy	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Messina	Jennifer	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Meyer	Melissa	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Winters	Rhonda	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Meehan	Karen	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Iacona	Marlo	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Monaghan	Tracey	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year for part-time status; Salary pro-rated for two (2) periods per day.

Rausch	Debra	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year for part-time status; Salary pro-rated for one (1) period per day.
O'Malley	Nancy	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Molloy	Patricia	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Sciulla	Mary	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year for part-time status; Salary pro-rated for two (2) periods per day.
Volpe	Lisa	School Teacher Aide	DW	Annual	8/27/2018	500*	9/4/2018	Medical Intervention Stipend 2018-2019 school year.
Delgado	Susan	School Hall Monitor	JAE	N/A	8/27/2018	N/A	8/10/2018	Resignation for personal reasons
Henkin	Amy	School Teacher Aide	DW	Annual	8/27/2018	16,800	9/1/2018	Change in annual salary pursuant to statutory requirement
Osness	Deena	School Teacher Aide	DW	Annual	8/27/2018	16,800	9/1/2018	Change in annual salary pursuant to statutory requirement
Connolly	Susan	School Teacher Aide	DW	Annual	8/27/2018	16,800	9/1/2018	Change in annual salary pursuant to statutory requirement
Carbone	Dana	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Carbone	Katelyn	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Carrera	Jean	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Delfox	Karen	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Donovan	Beth	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Dunstatter	Melissa	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Falcon	Jennifer	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Flammia	Marisol	Part-Time Clerk Typist	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Fogal	Theresa	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Gangi	Patricia	Part-Time Clerk Typist	DW	Hourly	8/27/2018	12.00	7/1/2018	Change in hourly salary pursuant to statutory requirement
Hage	Geny	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Hardina	Marjorie	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement

Holly	Kimberly	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Lemke	Teresa	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Loud-Carmody	Jacqueline	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Lyle	Sally	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
McDonald	Kimberly	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Murray	Jean	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Previtali	Alan	Part-Time Weekend Custodian	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Ramos	Darcel	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Salyer	Lori	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Santana	Denise	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Spina	Debra	Part-Time Clerk Typist	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Strong	Iris	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Versheck	Erin	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Voorhis	Robyn	School Lunch Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Walther	Jocelyn	School Hall Monitor	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement
Winters	Michelle	Part-Time Food Service Worker	DW	Hourly	8/27/2018	12.00	9/1/2018	Change in hourly salary pursuant to statutory requirement

\*Stipend will increase to \$750 per year with the full execution of the SRP Agreement dated 8/27/18

**Rocky Point UFSD**  
**Personnel Schedule for Board of Education Approval - 8/27/18**

**Schedule 8/27/18-B Certified Staff**

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Brannan	Rosa	LOTE Teacher	HS	Annual, B Step 1	8/27/2018	47,429	9/1/2018	Regular substitute appointment from 9/1/18 through 1/25/19. (Replaces D. Modrzynski)
Wafer	Jessica	School Psychologist	HS	N/A	8/27/2018	N/A	7/23/2018	Resignation for personal reasons
Konsky	Diana	School Psychologist	HS	Annual, M30 Step 1	8/27/2018	60,954	9/1/2018	Full-Time, ten-month probationary appointment commencing 9/1/18 through 8/31/22. Replaces J. Wafer
Janson	Laurel	FACS Teacher	HS	Annual	8/27/2018	12,530	9/1/2018	Additional class from 9/1/18 through 6/30/19
Armine	Gregory	Art Teacher	HS	Annual	8/27/2018	12,925	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Daly	Katerina	LOTE Teacher	HS	Annual	8/27/2018	12,135	9/1/2018	Additional class from 9/1/18 through 6/30/19
Stiastny	Jeanne	Cosmetology Teacher	HS	Annual	8/27/2018	10,949	9/1/2018	Additional class from 9/1/18 through 6/30/19
Mancini	Jaimie	Special Education Teacher	HS	Annual	8/27/2018	12,925	9/1/2018	Additional class from 9/1/18 through 6/30/19
Levine	Andrew	ELA Teacher	HS	Annual	8/27/2018	12,925	9/1/2018	Additional class from 9/1/18 through 6/30/19
Flanagan	Laura	ESL Teacher	HS	Annual	8/27/2018	10,949	9/1/2018	Additional class from 9/1/18 through 6/30/19
Parker	James	ELA Teacher	HS	Annual	8/27/2018	7,905	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Aschettino	Andrew	Physical Education Teacher	HS	Annual	8/27/2018	11,739	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
DiLorenzo	Anthony	Physical Education Teacher	HS	Annual	8/27/2018	11,739	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Nobre	Anthony	Science Teacher	HS	Annual	8/27/2018	12,925	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Gabrinowitz	Joseph	Science Teacher	HS	Annual	8/27/2018	12,925	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Mamma	Paul	Math Teacher	MS	Annual	8/27/2018	12,135	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Marchetta	Anthony	Physical Education Teacher	MS	Annual	8/27/2018	12,925	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Hallock	Audra	Science Teacher	MS	Annual	8/27/2018	12,925	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Centrone	Frank	Special Education Teacher	MS	Annual	8/27/2018	12,135	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Modine	Kathi	Elementary Education Teacher	MS	Annual	8/27/2018	12,925	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Elcik	Deborah	Special Education Teacher	MS	Annual	8/27/2018	12,925	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated
Shanahan	Sherin	Special Education Teacher	MS	Annual	8/27/2018	12,925	9/1/2018	Additional .5 class from 9/1/18 through 6/30/19; Salary Pro-Rated

Ntiri	Agnes	FACS Teacher	MS	Annual	8/27/2018	12,925	9/1/2018	Additional class from 9/1/18 through 6/30/19
Mangogna	Toni	School Social Worker	HS	Annual, M30 Step 1	8/27/2018	60,954	9/1/2018	Full-Time, ten-month probationary appointment commencing 9/1/18 through 8/31/22. New Position
Brooks	Tesia	School Social Worker	MS	Annual, M Step 1	8/27/2018	56,205	9/1/2018	Full-Time, ten-month probationary appointment commencing 9/1/18 through 8/31/22. New Position
Friedman	Brooke	Regular Substitute Teacher	FJC	Annual, B1	8/27/2018	47,429	9/1/2018	Regular substitute teacher assignment from 9/1/18 through 1/25/19. Salary pro-rated. Replaces J. Sumwalt
Rucano	Keri	Special Education Teacher	HS	N/A	8/27/2018	N/A	9/6/2018	Unpaid FMLA leave of absence for the purpose of childcare from 9/6/18 through 11/26/18. Unpaid leave of absence for the purpose of childcare from 11/27/18 through 1/25/19. Return date of 1/28/19
Noon	April	Regular Substitute Teacher	HS	Annual, B1	8/27/2018	47,429	9/1/2018	Regular substitute teacher assignment from 9/1/18 through 1/25/19. Salary pro-rated. Replaces K. Rucano
McCormick	Alyssa	Regular Substitute Teacher	MS	Annual, B1	8/27/2018	47,429	9/1/2018	Regular substitute teacher assignment from 9/1/18 through 6/30/19. Salary pro-rated. Replaces D. Meyers

**Rocky Point UFSD**  
**Personnel Schedule for Board of Education Approval - 8/27/18**

**Schedule 8/27/18-C Non-Teaching Substitutes**

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Houck	Kathleen	Substitute Clerical	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Joy	Karen	Substitute Clerical	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Pole	Lara	Substitute Teacher Aide/Monitor	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Ford	Nancy	Substitute School Nurse	DW	Hourly	8/27/2018	28.00	9/4/2018	2018-2019 school year
Leech	Mari-Lyn	Substitute School Nurse	DW	Hourly	8/27/2018	28.00	9/4/2018	2018-2019 school year
Noonan	Joan	Substitute School Nurse	DW	Hourly	8/27/2018	28.00	9/4/2018	2018-2019 school year
Szeli	Linda	Substitute School Nurse	DW	Hourly	8/27/2018	28.00	9/4/2018	2018-2019 school year
Cain	Brendan	Substitute Custodian	DW	Hourly	8/27/2018	15.00	9/4/2018	2018-2019 school year
Sicilia	Eric	Substitute Custodian	DW	Hourly	8/27/2018	15.00	9/4/2018	2018-2019 school year
Love	Maxine	Substitute Guard	DW	Hourly	8/27/2018	18.30	9/4/2018	2018-2019 school year
Butler	Candy	Substitute Food Service Worker	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Winter	Susan	Substitute Food Service Worker	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Pember	Carolyn	Substitute Teacher Aide/Monitor	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Madurski	Bambi	Substitute Teacher Aide/Monitor	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Coqk	Naraline	Substitute Teacher Aide/Monitor	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Gilligan	Deborah	Substitute Teacher Aide/Monitor	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year
Fitzgerald	Christine	Substitute Teacher Aide/Monitor	DW	N/A	8/27/2018	N/A	8/21/2018	Resignation to accept Substitute Clerical position
Fitzgerald	Christine	Substitute Clerical	DW	Hourly	8/27/2018	12.00	9/4/2018	2018-2019 school year

**Rocky Point UFSD**  
**Personnel Schedule for Board of Education Approval - 8/27/18**

**Schedule 8/27/18-D Teaching/Certified Substitutes**

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Allen	Dana	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	12/1/2018	2018-2019 school year
Altebrando	ToniAnn	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Elgort	Thomas	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Huber	Amy	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Gersh-Vertullo	Irene	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Craig	Joann	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Donnelly-Florio	Anne	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Mancuso	Jessica	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Ordonez	Christine	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Ponce	Jessica	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Vignona	Valerie	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Wolf	Anthony	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Seabrook	Meghan	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year



Mancuso	Jessica	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Parrella	Tianna	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	9/1/2018	2018-2019 school year
Sackaris	Taylor	Per Diem Substitute Teacher/Teaching Assistant	DW	Daily	8/27/2018	125.00 non-preferred; 150.00 preferred	11/1/2018	2018-2019 school year
Bruno	Chelsea	Per Diem Substitute Teacher/Teaching Assistant	DW	N/A	8/27/2018	N/A	8/28/2018	Amended substitute appointment; change in start date from 9/1/18 to 11/1/18

**Rocky Point UFSD**  
**Personnel Schedule for Board of Education Approval - 8/27/18**

**Schedule 8/27/18-E Co-Curricular Positions 2018/2019**

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Monaghan	Tracey	School Teacher Aide	MS	Hourly	8/27/2018	13.00	7/23/2018	Summer work during the period of July 23, 2018 through August 15, 2018.
O'Malley	Nancy	School Teacher Aide	HS	Hourly	8/27/2018	14.97	8/23/2018	High School Orientation
Trude	Lori	School Teacher Aide	HS	Hourly	8/27/2018	13.99	8/23/2018	High School Orientation
Giacalone	Eileen	School Teacher Aide	HS	Hourly	8/27/2018	16.48	8/23/2018	High School Orientation
Volpe	Lisa	School Teacher Aide	HS	Hourly	8/27/2018	16.21	8/23/2018	High School Orientation
Butcher	Nicholas	Orchestra 7	MS	Annual	8/27/2018	2,051	7/1/2018	2018-2019 school year
Walter	Meghan	MS Orchestra 6 & 8	MS	Annual	8/27/2018	2,051	7/1/2018	2018-2019 school year
Collier	Donna	Director of Dramatics-MS	MS	Annual	8/27/2018	2,736	9/1/2018	2018-2019 school year
O'Reilly	Kelly	Assistant Director of Robotics HS	HS	N/A	8/27/2018	N/A	7/1/2018	2018-2019 appointment rescinded
Burns	Dorothy	Assistant Director of Robotics HS	HS	Annual	8/27/2018	2,098	7/1/2018	2018-2019 school year
Hallock	Audra	MS Detention Duty	MS	Hourly	8/27/2018	28.00	7/1/2018	2018-2019 school year
Bruno	Chelsea	JV Girls Soccer (Year 1)	DW	Annual	8/27/2018	4,516	7/1/2018	Coaching appointment 2018-2019 school year
Sackaris	Taylor	MS Girls Soccer (Year 1)	DW	Annual	8/27/2018	3,831.00	7/1/2018	Coaching appointment 2018-2019 school year for the period of 7/1/2018 to 10/31/18
O'Malley	Nancy	Chaperone	DW	Hourly	8/27/2018	See below*	7/1/2018	2018-2019 school year
Barber	Marianne	Chaperone	DW	Hourly	8/27/2018	See below*	7/1/2018	2018-2019 school year
Pitcher	Andrea	Chaperone	DW	Hourly	8/27/2018	See below*	7/1/2018	2018-2019 school year
Black	Tara	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Grades K to 2 Character Education. Up to fifteen (15) hours. 2018/2019 school year
Tripp	Bettina	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Grades K to 2 Character Education. Up to fifteen (15) hours. 2018/2019 school year
Black	Tara	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Rescinded appointment for Grade K- ELA (Next Generation Standards).
Gallino	Nicole	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Amended appointment for Grade K- ELA (Next Generation Standards). Increase in hours from 7.5 hours to 15 hours for the 2018/2019 school year.

Gasparro	Lisa	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Amended appointment for Grade K- ELA (Next Generation Standards). Increase in hours from 7.5 hours to 15 hours for the 2018/2019 school year.
Gerbino	Jessica	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Rescinded appointment for Grade K- ELA (Next Generation Standards).
Black	Tara	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Amended appointment for Grade K- Math (Next Generation Standards). Increase in hours from 10 hours to 15 hours for the 2018/2019 school year.
Gallino	Nicole	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Amended appointment for Grade K- Math (Next Generation Standards). Increase in hours from 10 hours to 15 hours for the 2018/2019 school year.
Gasparro	Lisa	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Rescinded appointment for Grade K- Math (Next Generation Standards).
Guerrisi	Kathleen	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Grades K-5 Mental Health. Up to ten (10) hours for the 2018/2019 school year.
Ross-Licata	Allison	Curriculum Writing	DW	Hourly	8/27/2018	48.00	7/1/2018	Grades K-5 Mental Health. Up to ten (10) hours for the 2018/2019 school year.
Casswell	Carrie	Elementary Teacher	FJC	Annual	8/27/2018	1,937.00	9/1/2018	Mentor 2018-2019 school year for the period of 9/1/18 through 1/25/19; salary pro-rated.
Wolper	Bruce	LOTE Teacher	HS	Annual	8/27/2018	1,937.00	9/1/2018	Mentor 2018-2019 school year for the period of 9/1/18 through 1/25/19; salary pro-rated.
Engellau	Jennifer	Math Teacher	MS	Annual	8/27/2018	1,937.00	9/1/2018	Mentor 2018-2019 school year
Fernandez	Nicole	ESL Teacher	FJC/JAE	Annual	8/27/2018	1,937.00	9/1/2018	Mentor 2018-2019 school year
Picone	Meredith	School Psychologist	HS	Annual	8/27/2018	1,937.00	9/1/2018	Mentor 2018-2019 school year
Zaffino	Jennifer	School Social Worker	HS	Annual	8/27/2018	1,937.00	9/1/2018	Mentor 2018-2019 school year
Biagiotti	Jean	School Social Worker	MS	Annual	8/27/2018	1,937.00	9/1/2018	Mentor 2018-2019 school year
Edmonds	Christine	FJC Literacy Collaborative Coordinator	FJC	N/A	8/27/2018	N/A	8/12/2018	Resignation for personal reasons
Casswell	Carrie	FJC Literacy Collaborative Coordinator	FJC	Annual	8/27/2018	5,473.00	9/1/2018	2018-2019 school year
Blanchard	Craig	Chaperone	DW	Hourly	8/27/2018	See below*	7/1/2018	2018-2019 school year
*Up to two hours: \$55.00; in excess of two hours: \$82.00; Junior/Senior Prom: \$55.00 per hour 2018/2019 school year								

**Rocky Point UFSD  
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**Schedule 8/27/18-F Community Education**

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Hallock	Audra	Body Sculpting Instructor	DW	Hourly	8/27/2018	50.00	9/1/18	Community Education 2018-2019 school year
Hallock	Audra	Cardio	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Delledonne	Barbara	Chair Yoga	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Delledonne	Barbara	Beginner Yoga	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Delledonne	Barbara	Level 2 Yoga	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Schmidt	John	Basketball 35 & Over	DW	Hourly	8/27/2018	20.00	9/1/2018	Community Education 2018-2019 school year
Sanchez	Michael	Boot Camp - Volunteer	DW	Hourly	8/27/2018	0.00	9/1/2018	Community Education 2018-2019 school year
Boyle	Natalie	Country Line Dancing	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Buchner	Eugene	CPR/AED	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Buchner	Eugene	Babysitting Certification	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Falcone	David	STEM	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Perri	Amy	Student Yoga	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Perri	Amy	Student Athlete Yoga	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Hunt	Jacqueline	Zumba	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Fogal	Theresa	Pallet and Canvas Painting	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year
Budd Walsh	Judith	Tai Chi	DW	Hourly	8/27/2018	50.00	9/1/2018	Community Education 2018-2019 school year