

MINUTES
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 21, 2020

Mrs. Sullivan called the meeting to order at 6:03 p.m. via Zoom.

Present: Susan Sullivan, President
Sean Callahan, Vice President
Gregory Amendola, Trustee
Edward Casswell, Trustee
Jessica Ward, Trustee
Scott O'Brien, Ed.D., Superintendent of Schools
Susann Crossan, Assistant Superintendent
Christopher Van Cott, Assistant Superintendent for Business
Susan Wilson, Executive Director for Educational Services
Kelly White, District Clerk

Absent:

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

Dr. O'Brien wished the community a good evening and expressed his hopes for the community's safety and well-being. He spoke regarding the collective efforts of the Board of Education, administration, teachers, staff, parents and students that have allowed for the move to a virtual learning environment. Dr. O'Brien advised that the teachers have participated in a multitude of virtual professional development sessions to learn and implement these new methods of instruction as well as providing feedback to the students and even providing audio recorded lessons. Dr. O'Brien expressed his gratitude for the efforts and support of parents, students and teachers in this new process. He shared some of the current community programs in place such as grab n' go lunch located at the Joseph A. Edgar school as well as the child care program offered to the community members. Dr. O'Brien added that any questions can be emailed to the Superintendent and/or to the Board of Education via the District Clerk. They can be contacted through the school's website.

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, items **II-XXVIII** (with the exception of items **XXVI** and **XXVII**) are approved as presented.

All in favor – Motion carried 5-0

CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. The Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

II-VII CONSENT AGENDA ITEMS

BE IT RESOLVED, that the Board of Education accepts the following agenda items as one item.

- II: Minutes – Regular Meeting March 16, 2020**
- III: Budget Transfer Summary – March 2020**
- IV: Treasurer’s Reports – March 2020**
- V: Extra-Classroom Activity Account Treasurer’s Report – March 2020**
- VI: Financial Reports – March 2020**
- VII: Internal Claims Audit Report – March 2020**

VIII INTERDISTRICT COUNCIL OF SUPERINTENDENTS-DONATION SCHOLARSHIP

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the \$500 donation from the Interdistrict Council of Superintendents, to be deposited to the Scholarship Fund-U9020.

IX SURPLUS EQUIPMENT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of equipment.

X MUNISTAT SCHOLARSHIP DONATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approve and accept the \$250.00 scholarship donation from Munistat Services, Inc., to be deposited to the Scholarship Fund U9009.

XI TAN BORROWING FOR THE 2020-21 FISCAL YEAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:
Tax Anticipation Note Resolution of the Rocky Point Union Free School District, New York, dated April 21, 2020, authorizing the issuance of not to exceed \$10,000,000 Tax Anticipation Notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2021.

**XII RESOLUTION DELEGATING POWER TO ISSUE AND SELL TAX
AND REVENUE ANTICIPATION NOTES**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:
Resolution of the Rocky Point Union Free School District, New York, delegating to the President of the Board of Education the power to authorize the issuance of Tax Anticipation Notes and Revenue Anticipation Notes, as attached.

**XIII SENECA CONSULTING GROUP – AFFORDABLE CARE ACT
CONTRACT FOR 2020-2021**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education agrees to enter into a 2020-21 contract with Seneca Consulting Group, Inc. for Patient Protection and Affordable Care Act administration at an annual cost of \$10,500 plus additional fees to print and mail required IRS 1095 forms. Pricing and terms for this service will be in accordance with a Request for Proposal process administered by Eastern Suffolk BOCES.

**XIV INDEPENDENT AUDITORS’ SINGLE AUDIT FOR FISCAL YEAR
ENDING JUNE 30, 2019**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Independent Auditors’ Single Audit and related Corrective Action Plan for the fiscal year ending June 30, 2019, which have been submitted by our external auditors, R.S. Abrams.

XV MUNICIPAL ADVISOR SERVICES AGREEMENT - MUNISTAT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the Municipal Advisor Services Agreement with Munistat for Tax Anticipation Notes services for the 2020-2021 school year.

XVI 2019-2020 HEALTH SERVICE CONTRACT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education and the Superintendent of Schools to enter into an agreement for health services for the 2019-2020 school year with the following district: South Huntington Union Free School District.

XVII PARK EAST CONSTRUCTION MANAGER AWARD

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Agreement with Park East Construction Corp. to provide construction management services for district-wide fire alarm installation projects at a fee not-to-exceed 4.75% of related construction costs. Terms and conditions as per Nassau BOCES RFP #2442 for Construction Management Services.

XVIII COVID-19 RELATED EMERGENCY PURCHASES RESOLUTION

RESOLVED, that the Board of Education declares, under the terms of NY General Municipal Law Section 103(4), an emergency condition existent related to the maintenance of District facilities within the aftermath of the COVID-19 states of emergency as promulgated by the State and the County of Suffolk; it being determined that the health, safety and welfare of the District's students and staff warrants this declaration in order to secure directly-related public work contracts and/or the purchase of related supplies, materials, and equipment under the subject statute without the necessity of the formal bidding process. Items included under this authorization include but are not limited to, cleaning/sanitizing programs, supplies and/or equipment. Declaration shall remain in effect until September 30, 2020 if not extended by resolution.

BE IT FURTHER RESOLVED, in the event this resolution is exercised, the Assistant Superintendent for Business will maintain written justification for each associated purchase.

XIX COVID-19 PAYROLL AUTHORIZATION

WHEREAS, on March 7, 2020, New York State Governor Andrew Cuomo declared a State of Emergency across New York State in response to increasing numbers of COVID-19; and

WHEREAS, on March 16, 2020, New York State Governor Andrew Cuomo ordered a state-wide closure of all school districts in response to increasing numbers of COVID-19; and

WHEREAS, the Board of Education of the Rocky Point Union Free School District desires to do its part in protecting public health while minimizing, to the extent possible, the adverse personal and economic consequences of that action during the school closure;

NOW, BE IT RESOLVED, that:

- A. All employees of the District in salaried positions certified as professional educators pursuant to the Education Law and the regulations thereunder shall continue to be paid their full compensation, and all contractual benefits shall continue in accordance with collective bargaining agreements. The payment of Appendix B stipends contained within the collective bargaining agreement with the Rocky Point Teachers Association may be canceled or pro-rated accordingly.
- B. Employees of the District in salaried, non-instructional positions shall continue to be paid their full compensation, and all contractual benefits shall continue in accordance with collective bargaining agreements. Buildings & Grounds employees, full-time security guards and senior security guards who are required to report to work onsite during the closure, will be paid as per their collective bargaining agreement. Other non-exempt employees who are required by their immediate supervisor to report to work onsite during the closure, will be paid at the rate of time and one half.

- C. Employees of the District in hourly positions represented by the Rocky Point School-Related Professionals Units or Board-appointed part-time Office Assistants shall be paid their regular hourly rate for routine hours worked, and all contractual benefits shall continue in accordance with collective bargaining agreements. Non-exempt employees who are required by their immediate supervisor to report to work onsite during the closure, will be paid at the rate of time and one half. Payment of wages for vacations and holidays as reflected in the District calendar are excluded.
- D. Employees of the District in preferred substitute teacher positions not assigned to a specific classroom teacher shall be compensated for up to four (4) days per week at 2019-20 per diem rates established by the Board of Education. Employees of the District in preferred substitute teacher positions assigned to a specific classroom teacher shall be compensated for up to five (5) days per week at 2019-20 per diem rates established by the Board of Education. Payment of wages for vacations and holidays as reflected in the District calendar are excluded.
- E. Employees of the District in preferred substitute teacher aide positions shall be compensated five (5) hours per day for up to (5) days per week at the 2019-20 hourly rate established by the Board of Education. Payment of wages for vacations and holidays as reflected in the District calendar are excluded.

BE IT FURTHER RESOLVED, the Superintendent of Schools shall have the authority to implement the terms of this resolution and to exercise discretion in the event circumstances call for reasonable modifications thereof. This action of the Rocky Point Union Free School District Board of Education applies to COVID-19 school closures and will be in effect retroactively to the date of the District's first related closing. This resolution will not be precedent setting.

XX SCOPE EDUCATIONAL SERVICES MEMORANDUM OF AGREEMENT FOR CHILDCARE SERVICES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent to execute a Memorandum of Agreement with SCOPE Educational Services to provide free child care services to children of Rocky Point first responders and medical personnel during this time of need. District agrees to compensate SCOPE Educational Services a not-to-exceed amount of \$750.00 per week to provide said services during COVID-19 related school closures.

XXI FIRST STUDENT MEMORANDUM OF AGREEMENT – SURVEILLANCE CAMERAS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education is hereby authorized to execute a Memorandum of Agreement with First Student, Inc., governing the use of vendor-owned surveillance cameras installed on buses and vans which are utilized to service the Rocky Point School community.

XXII MEMORANDUM OF AGREEMENT/ADMINISTRATORS' ASSOCIATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the Memorandum of Agreement with the Rocky Point Administrators' Association for the period of July 1, 2020 through June 30, 2025. Terms and conditions of the collective bargaining agreement between the District and the Administrators' Association will be updated accordingly.

XXIII ROCKY POINT TEACHERS' ASSOCIATION MEMORANDUM OF AGREEMENT-DISTANCE LEARNING

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the Rocky Point Teachers Association in accordance with Executive Orders mandated by the Governor of the State of New York as it relates to distance-learning throughout the COVID-19 pandemic closure.

XXIV ROCKY POINT TEACHERS' ASSOCIATION MEMORANDUM OF AGREEMENT-DISTANCE LEARNING – SPRING BREAK

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the Rocky Point Teachers Association in accordance with Executive Orders mandated by the Governor of the State of New York to maintain instruction during the previously scheduled break of April 6, 2020 - April 10, 2020.

XXV DIGITAL PROVISIONS MEMORANDUM OF UNDERSTANDING

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education is hereby authorized to execute a Memorandum of Understanding with Digital Provisions, Inc., the provider of district-wide surveillance cameras to address matters of confidentiality and network address.

XXVI VOTE TO APPROVE/DISAPPROVE THE BOCES ADMINISTRATIVE BUDGET FOR 2020-2021

Upon a motion made by Susan Sullivan, and seconded by Ed Casswell the following resolution was offered:

BE IT RESOLVED, that the Board of Education approves/disapproves the BOCES Administrative Budget for 2020-2021 in the amount of \$41,358,105.

Roll Call:

Mrs. Sullivan	Approved
Mr. Callahan	Approved
Mr. Amedola	Approved
Mr. Casswell	Approved
Ms. Ward	Approved

XXVII VOTING FOR TRUSTEES TO SERVE ON THE BOARD OF COOPERATIVE EDUCATION SERVICES OF THE FIRST SUPERVISORY DISTRICT OF THE COUNTY OF SUFFOLK

Upon a motion made by Susan Sullivan, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that the Board of Education elects the following candidate(s) to serve for the term commencing on July 1, 2020 and ending on June 30, 2023. (*Choose up to five*):

Walter Denzler

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

Susan Lipman

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

Anne Mackesey

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

William Miller

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

Catherine Romano

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

XXVIII PERSONNEL

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

XXIX NEW BUSINESS

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss. There was no new business.

XXX EXECUTIVE SESSION

At 6:10 p.m. a motion was made by Jessica Ward, and seconded by Ed Casswell to go into Executive Session to discuss confidential matters.

All in favor – Motion carried 5-0

The Board returned to open session at 8:10 p.m.

XXXI Adjournment

At 8:10 p.m. a motion was made by Ed Casswell, and seconded by Jessica Ward to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Kelly White
District Clerk