

**MINUTES**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**June 22, 2020**

Mrs. Sullivan called the meeting to order at 6 p.m. via Zoom.

Present: Susan Sullivan, President  
Sean Callahan, Vice President  
Gregory Amendola, Trustee  
Edward Casswell, Trustee  
Jessica Ward, Trustee  
Scott O'Brien, Ed.D., Superintendent of Schools  
Susann Crossan, Assistant Superintendent  
Christopher Van Cott, Assistant Superintendent for Business  
Susan Wilson, Executive Director for Educational Services  
Kelly White, District Clerk

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION**

At 6:01 p.m. a motion was made by Ed Casswell, and seconded by Jessica Ward, to go into Executive Session to discuss confidential personnel matters.

All in favor – Motion carried 5-0

The Board returned to open session at 7:15 p.m.

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, items **III – XLIX** (with the exception of items **XXXIX, XL, XLI** and **XLII** which will be tabled) are approved as presented.

All in favor – Motion carried 5-0

**CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

### **III-IX CONSENT AGENDA ITEMS**

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Regular Meeting May 19, 2020; Special Meeting May 28, 2020; Special Meeting June 9, 2020
- IV Budget Transfer Summary** – May 2020
- V: Treasurer’s Reports** – May 2020
- VI: Extra-Classroom Activity Account Treasurer’s Report** – May 2020
- VII: Financial Reports** – May 2020
- VIII: Internal Claims Audit Report** – May 2020
- IX: Committees on Special Education Schedules 6-22-20-A and 6-22-20-B** as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 5-0

### **X LIVE LIKE SUSIE DONATION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation of the Live Like Susie Scholarship, totaling \$500.00, as follows:

Maura McHugh-Andrews & Gerard Andrews                      \$500.00

All in favor – Motion carried 5-0

### **XI SOUND BEACH MUSIC SCHOLARSHIP DONATION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves and accepts the scholarship donation from Sound Beach Music Inc. in the amount of \$500.00, to be deposited to the Scholarship Account U9016.

All in favor – Motion carried 5-0

### **XII PTA DONATION – VIRTUAL MOVING UP CEREMONIES**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts donations from the Rocky Point PTA for the preparation and recording of virtual moving up ceremonies as performed by E3 Creative Resource Group for Rocky Point Middle School, Joseph A. Edgar Intermediate School and the Frank J. Carasiti Elementary School. The total donation is valued at \$3,750, which is \$1,250 per building. The PTA will pay vendor directly for these services.

All in favor – Motion carried 5-0

**XIII DONATION A+ REWARDS FROM STOP & SHOP (AHOLD)**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve and accept the donation from Stop & Shop and the A+ School Rewards program in the amount of \$187.74, as per the attached.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves upon 187.74 as a result of the donation from Stop & Shop and the A+ School Rewards program.

Be it **FURTHER RESOLVED** that the following budget codes be adjusted to reflect that increase:

A2110 500 02 0000 (JAE) \$187.74

All in favor – Motion carried 5-0

**XIV 2020-2021 OMNI RENEWAL SERVICES AGREEMENT**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute The Omni Group Renewal Services Agreement for the 2020-2021 school year, at the same current rate of \$34.00 per participant account.

All in favor – Motion carried 5-0

**XV 2020-2021 BOCES COOPERATIVE BIDDING SERVICES PURCHASING CONTRACT**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the resolution to participate in the BOCES Cooperative Bidding Purchasing Program for the 2020-2021 fiscal year on an “as needed” basis as per the attached Joint Municipal Cooperative Bidding Program Resolution (A).

All in favor – Motion carried 5-0

**XVI TERRACES ON THE SOUND PROPERTY ASSOCIATION PRIVATE ROAD TRANSPORTATION AGREEMENT 2020-2021**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the Assistant Superintendent of Business to enter into an Agreement with Terraces on the Sound Property Association for District pupil transportation services on private roads within the community, as per the attached.

All in favor – Motion carried 5-0

**XVII RESOLUTION TO ADOPT THE 2020-2021 PROPERTY TAX REPORT CARD**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2020-2021 Rocky Point Union Free School District Property Tax Report Card as attached.

All in favor – Motion carried 5-0

**XVIII BID #17-07 HS/MS CHILLER FULL MAINTENANCE CONTRACT EXTENSION FOR 2020-2021**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Carrier Corporation for the 2020-2021 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XIX BID #18-07 LAND CLEARING / TREE WORK SERVICES CONTRACT EXTENSION FOR 2020-2021**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Gallino & Sons Trucking for Land Clearing / Truck Work Services for the 2020-2021 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XX RFP #R19-01 EDUCATIONAL, BEHAVIORAL & RELATED SERVICES CONTRACT EXTENSION FOR 2020-2021**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreements with the attached lists of providers for Educational, Behavioral & Related Services, for the 2020-2021 fiscal year at the same rates, terms and conditions as per RFP #R19-01, with the understanding that where multiple firms are approved for the same service, every effort will be made to assign work to the lowest cost provider first in accordance with the requirements of each student's IEP or 504 plan.

All in favor – Motion carried 5-0

**XXI BID #19-04 HVAC MAINTENANCE & REPAIR CONTRACT EXTENSION FOR 2020-21**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Diam-N-Blu Mechanical for HVAC Maintenance and Repair for the 2020-2021 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XXII            BID #19-07 – UNIFORMS – CUSTODIAL & SECURITY CONTRACT  
EXTENSION FOR 2020-2021**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Woods Mens and Boys Clothing for Uniforms – Custodial & Security for the 2020-2021 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XXIII            BID #19-09 STANDBY SERVICES FOR SNOW REMOVAL  
CONTRACT EXTENSION FOR 2020-2021**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Gallino & Sons Trucking for Standby Services for Snow Removal for the 2020-2021 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XXIV            BID AWARD #21-01 – IN-CAR DRIVERS EDUCATION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid#21-01 In-Car Drivers Education to Suffolk Auto Driving School, the overall lowest responsible bidder meeting bid specifications, at a rate of \$325.00 per student, as per the attached.

All in favor – Motion carried 5-0

**XXV            BID AWARD #21-02 LEXMARK OEM TONER CARTRIDGES &  
SUPPLIES**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid #21-02 Lexmark OEM Toner Cartridges & Supplies to The Office Pal, the overall lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 5-0

**XXVI            AWARD RFP #R21-03 – STAFFING SERVICES FOR REGISTERED  
NURSE SUBSTITUTES**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and appoints Homecare Therapies LLC / dba Horizon Healthcare Staffing, Health Source Group, and Serene Services Inc. / dba Serene Home Nursing Agency for registered nurse substitute services in accordance with the scope of services submitted in response to the District's request for proposal #R21-03 for the 2020-2021 school year with the understanding that substitute nurses will be sought from the lowest priced provider first, followed by providers in price order from lowest to highest.

All in favor – Motion carried 5-0

**XXVII            BID AWARD #21-03 – FOOD SERVICE REFRIGERATION REPAIR**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid#21-03 Food Service Refrigeration Repair to Pro Cold East / Refrigeration Utilities, the overall lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 5-0

**XXVIII            BID AWARD #21-04 – DISTRICT PHONE SYSTEM  
MAINTENANCE FOR 2020-21**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid#21-04 District Phone System Maintenance to TMT – Excel Communication, the overall lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 5-0

**XXIX            BID AWARD #21-05 – DISTRICT NEC TELEPHONE SYSTEM –  
ADDS, MOVES & CHANGES FOR 2020-21**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid#21-05 District NEC Telephone System – Adds, Moves & Changes to TMT – Excel Communications, the overall lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 5-0

**XXX            BID AWARD #21-06 – ELECTRICAL SERVICES**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid#21-06 Electrical Services to New York Trenchless, Inc., the overall lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 5-0

**XXXI            BID AWARD #21-07 – SIGNAGE – MANUFACTURE & INSTALL**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid#21-07 Signage – Manufacture & Install to Alley Cat Signs Design Co., Inc., the overall lowest responsible bidder meeting bid specifications, as per the attached.

All in favor – Motion carried 5-0

**XXXII REVOKE AGREEMENT – PARK EAST CONSTRUCTION CORP.**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby revokes the April 22, 2020 agreement with Park East Construction Corp. The District will not enter into a construction management contract with Park East and will utilize internal resources to oversee district-wide fire alarm installation projects.

All in favor – Motion carried 5-0

**XXXIII LONG ISLAND NUTRITION DIRECTORS COOPERATIVE BID – 2020-2021 PARTICIPATION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the resolution to participate in the Long Island Nutrition Directors Cooperative Bid for the 2020-2021 fiscal year, as attached.

All in favor – Motion carried 5-0

**XXXIV SPECIAL EDUCATION SUMMER 2020 CONTRACT - CENTER MORICHES UFSD**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Center Moriches Union Free School District for special education students participation in the Center Moriches 2020 Summer Special Education Program as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

All in favor – Motion carried 5-0

**XXXV AGREEMENTS FOR UNIVERSAL PRE-KINDERGARTEN SERVICES FOR THE 2020-2021 SCHOOL YEAR**

**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into Agreements with Step by Step Early Learning Center and Trinity Lutheran Nursery School for Universal Pre-Kindergarten services for the 2020-2021 school year, as per the attached.

All in favor – Motion carried 5-0

**XXXVI WORKERS' COMPENSATION TPA & RISK SERVICES AGREEMENT FOR 2020-2021**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the agreement with PMA Companies for Workers' Compensation Third-Party Administrator and Risk Service, at a flat annual claims handling fee of \$22,150, as per the attached.

All in favor – Motion carried 5-0

**XXXVII MEMORANDUM OF UNDERSTANDING BETWEEN THE ROCKY POINT UNION FREE SCHOOL DISTRICT BOARD OF EDUCATION OF AND THE ROCKY POINT SCHOOL RELATED PROFESSIONALS' ASSOCIATION SUMMER EMPLOYEES**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into an agreement with RPSRPA Summer Employees to revise summer working hours from 8:30 AM – 2:30 PM to 8:00 AM – 2:00 PM beginning July 2020.

All in favor – Motion carried 5-0

**XXXVIII AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT SCHOOL-RELATED PROFESSIONALS' ASSOCIATION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an Agreement for the period of July 1, 2020 through June 30, 2021 between the Rocky Point School-Related Professionals' Association and the Rocky Point Union Free School District.

All in favor – Motion carried 5-0

**XXXIX AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT TEACHERS' ASSOCIATION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for the purpose of department chair persons at the elementary level in science (K-2 and 3-5), math (K-2, 3-5).

Resolution was tabled to be reconsidered at a later date.

**XL AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT TEACHERS' ASSOCIATION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for four (4) building-level special education facilitators (K-2, 3-5, 6-8, 9-12).

Resolution was tabled to be reconsidered at a later date.



**XXI                    AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE  
ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE  
ROCKY POINT TEACHERS' ASSOCIATION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for the purpose of department chair persons in ENL/LOTE (K-12), Science (6-12), English (6-12), Social Studies (6-12), Math (6-12); one (1) Special Area Chairperson (Library K-12, Art K-12).

Resolution was tabled to be reconsidered at a later date.

**XXII                    2020-2026 ROCKY POINT TEACHERS' ASSOCIATION  
AGREEMENT RESOLUTION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board President is authorized to sign the updated 2020-2026 collective bargaining agreement between the District and the Rocky Point Teachers' Association.

Resolution was tabled to be reconsidered at a later date.

**XXIII                    2020-2026 ROCKY POINT ADMINISTRATORS' ASSOCIATION  
AGREEMENT RESOLUTION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board President is authorized to sign the updated 2020-2026 collective bargaining agreement between the District and the Rocky Point Administrators' Association.

All in favor – Motion carried 5-0

**XXIV                    MEMORANDUM OF UNDERSTANDING BETWEEN THE ROCKY  
POINT UNION FREE SCHOOL DISTRICT BOARD OF  
EDUCATION AND EDUCATIONAL ADVISORY ASSOCIATES**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to enter into an agreement with Educational Advisory Associates to provide tutoring services for the 2020-2021 school year, as set forth within the attached agreement.

All in favor – Motion carried 5-0

**XLV                    RESOLUTION IN SUPPORT OF STATE AND FEDERAL SUPPORT  
FOR PUBLIC SCHOOLS TO PREVENT THE COVID-19  
SHUTDOWN FROM DAMAGING EDUCATION IN NEW YORK  
STATE**

**WHEREAS**, New York State has reported a \$13 billion budget deficit which has been exacerbated by declining state revenues due to the COVID-19 crisis.

**WHEREAS**, States need significant support from the federal government to help ensure the immediate continuation of important and essential services such as public education;

**WHEREAS**, the federal-state partnership is the lynchpin to responding and recovering from the COVID-19 crisis;

**WHEREAS**, the State has the primary responsibility to fund public education;

**WHEREAS**, Article XI Section 1 of New York State Constitution provides that “The legislature shall provide for the maintenance and support of a system of free common schools, wherein all the children of this state may be educated”;

**WHEREAS**, state courts have upheld that the state has the legal responsibility to provide proper funding for public schools;

**WHEREAS**, the State on average provides less than 40% of the total revenues to school districts;

**WHEREAS**, public school districts are owed over \$3.8 billion in Foundation Aid for the 2020-21 school year;

**WHEREAS**, the legislature is considering multiple proposals that will raise much needed revenue for New York State, including increasing taxes on billionaires and multi-millionaires;

**NOW THEREFORE BE IT RESOLVED**, that the Rocky Point UFSD requests that the elected leaders in the State of New York act to preserve education programs and related jobs to ensure that the COVID-19 crisis does not damage the quality of public education in our state;

**RESOLVED FURTHER**, that the Rocky Point UFSD urges the State Legislature to act and immediately pass legislation that will increase revenue before the end of this legislative session;

**RESOLVED FURTHER**, that we request the federal government to provide additional support to public education to assist states that have had revenue losses due to the COVID-19 crisis.

All in favor – Motion carried 5-0

**XLVI APPOINTMENT OF CHAPERONES, HOME TUTORS, LUNCH DUTY, ROCKY POINT STUDENT SUPPORT SERVICES TUTORS, ROCKY POINT STUDENT SUPPORT SERVICES LIAISONS, AND PROCTORS**

**BE IT RESOLVED**, that the Rocky Point UFSD Board of Education approves all teachers to work as chaperones, lunch duty, home tutors, Rocky Point Student Support Services tutors, Rocky Point Student Support Services liaisons, and proctors for the 2020-2021 school year; and,

**BE IT RESOLVED**, that the Rocky Point UFSD Board of Education approves all teaching assistants to work as chaperones, lunch duty coverage, and proctors for the 2020-2021 school year.

All in favor – Motion carried 5-0

**XLVII ABOLISHMENT OF THREE (3) TEACHER POSITIONS IN THE ELEMENTARY TENURE AREA, ONE (1) TEACHER POSITION IN THE SPECIAL EDUCATION TENURE AREA, ONE (1) TEACHER POSITION IN THE FOREIGN LANGUAGE AREA, AND ONE (1) PART-TIME MAINTENANCE MECHANIC III**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Section 3013 of New York State Education Law, hereby abolishes three (3) positions in the tenure area of elementary, one (1) position in the tenure area of special education, one (1) in the tenure area foreign education, and

**BE IT FURTHER RESOLVED**, that the employments of the teachers possessing the least seniority within the tenure areas of the positions abolished shall be discontinued effective June 30, 2020, i.e., Aaron Kanige, Kelly McNeill, Amanda Miller, Donna Banigan and Francine Jacobellis, and

**BE IT FURTHER RESOLVED**, that the excessed teachers whose position has been abolished shall be placed on a Preferred Eligible List in accordance with Section 3013 of the New York State Education Law, and

**BE IT FURTHER RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education, hereby abolishes (1) part-time maintenance mechanic III position effective June 30, 2020.

All in favor – Motion carried 5-0

**XLVIII APPOINTMENT OF POLL CLERKS AND SUBSTITUTE POLL CLERKS FOR ANNUAL SCHOOL BUDGET VOTE/ELECTION**

**BE IT RESOLVED**, that the Board of Education appoints Poll Clerks and Substitute Poll Clerks at an hourly rate of \$13.00 to sort ballots, beginning on June 1, 2020 and to tally and record ballots beginning on June 16, 2020 as per the attached list:

All in favor – Motion carried 5-0

**XLIX RESOLUTION TO ACCEPT THE RESULTS OF THE BUDGET  
VOTE/ELECTION OF TRUSTEES**

**BE IT RESOLVED**, that the Board of Education accepts the results of the Budget Vote and Election of Trustee.

Proposition # 1 – School District Budget	Yes 1961
	No 952
Proposition # 2 – Capital Reserve Fund	Yes 1998
	No 893
Election of Trustee – Sean Callahan	1955
Election of Trustee – Kellyann Imeidopf	960
Election of Trustee – Jessica Ward	2094

All in favor – Motion carried 5-0

**L PERSONNEL**

Upon a motion made by Sean Callahan, and seconded by Ed Casswell, the following resolution was approved (with the exception of “E” in its entirety barring the COVID-19 graduation supervisors).

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 5-0

**LI NEW BUSINESS**

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss. There was no new business.

Mrs. Sullivan recognized the following people on their appointments:

Annika Johnsen – HS Science Teacher

Jill Ackermann – HS Science Teacher

Mrs. Sullivan also congratulated the following people on their retirement:

Lydia Avallone-Balfour – FJC Speech Teacher

Frank Centrone – MS Special Education Teacher

Linda Darcey – MS Teacher Aide

Nancy Hunter – HS Science Teacher

JoAnn Lizio – HS Teacher Aide

Vivien Leary – FJC Assistant Principal

Elizabeth Manger – SE Senior Office Assistant

Virginia Kelly-Gibbons – FJC Principal

Linda Murphy – JAE Principal

Rosalia Rink – HS Teacher Aide

Richard Robertson – FJC Custodian

Anna Spallina – MS Teacher Aide

Mrs. Sullivan recommended that community members visit the District website to view the tribute to honor them.

## **LII ADJOURNMENT**

At 7:18 p.m. a motion was made by Ed Casswell, and seconded by Jessica Ward, to adjourn the meeting.

Mrs. Sullivan wished everyone a good evening.

Respectfully submitted,

Kelly White  
District Clerk