

MINUTES
Annual Organizational Meeting and July 2020 Regular Business Meeting
Rocky Point Schools - Board of Education
July 9, 2020

I. OPENING OF MEETING BY DISTRICT CLERK

- a. The meeting was called to order at 7:01 p.m. in the high school auditorium.
- b. Gregory Amendola
Sean Callahan
Edward Casswell
Susan Sullivan
Jessica Ward
Scott O'Brien, Ed.D., Superintendent of Schools
Susann Crossan, Assistant Superintendent
Christopher Van Cott, Assistant Superintendent for Business
Kelly White, District Clerk
- c. Pledge of Allegiance to the Flag

II. a. DISTRICT CLERK ADMINISTERS OATH OF OFFICE TO DR. SCOTT O'BRIEN

- b. **DISTRICT CLERK ADMINISTERS OATH OF OFFICE TO RE-ELECTED BOARD MEMBERS SEAN CALLAHAN AND JESSICA WARD**

III. ELECTION OF OFFICERS

- a. **ELECTION OF THE PRESIDENT OF THE BOARD**
(Ed. Law 1701, 2504, 2563)

The district clerk asked for nominations for the office of president of the Board of Education. Ed Casswell nominated, and Gregory Amendola seconded, Susan Sullivan for the office of president of the Board of Education. With no further nominations for the office of president, a roll call vote was taken for Susan Sullivan as Board of Education president.

All in favor - Motion carried 5-0

The oath of office was administered to Mrs. Sullivan by Kelly White, district clerk.

Chair relinquished by the district clerk to President Sullivan.

b. ELECTION OF VICE PRESIDENT OF THE BOARD

President Sullivan requested nominations for the office of vice president of the Board of Education. Gregory Amendola nominated, and Ed Casswell seconded, Sean Callahan for the office of vice president of the Board of Education. With no further nominations for the office of vice president, a roll call vote was taken for Sean Callahan as Board of Education vice president.

All in favor - Motion carried 5-0

The oath of office was administered to Mr. Callahan by Kelly White, district clerk.

Mrs. Sullivan reminded the meeting attendees of the public comment guidelines.

Mrs. Sullivan opened the floor to the meeting attendees for questions/comments.

There were no questions/comments at this time.

IV. ANNUAL APPOINTMENTS

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Board of Education make the following appointments for the 2020-2021 fiscal year at the annual expense indicated below:

| OFFICERS | | | |
|---------------------|---|-----------------------------|---|
| ITEM | POSITION | NAME | ANNUAL EXPENSE |
| 1 | District Clerk | Kelly White | \$17,365 per year |
| 2 | Assistant District Clerk | Loretta Sanchez | Current hourly rate for regular time and overtime, as required by the BOE |
| 3 | District Treasurer | Virginia Holloway | No additional compensation beyond contractual wages |
| 4 | Deputy District Treasurer | Linda Bilski | Current hourly rate for regular time and overtime as required by the Board of Education |
| 5 | Claims Auditor / Extra-Classroom Activity Accounts Claims Auditor | Dennehy Accounting Services | \$18,900 per year for weekly service |
| NON-OFFICERS | | | |
| | POSITION | NAME | ANNUAL EXPENSE |
| 6 | Tax Collector | Virginia Holloway | No additional compensation beyond contractual wages |

| | | | |
|----|--|---|--|
| 7 | Treasurer—Extra Classroom Activities Accounts | Linda Bilski | \$7,841 per year |
| 8 | External Auditors | R.S. Abrams & Co. | \$32,000 per year |
| 9 | Internal Auditor | Nawrocki Smith, LLP | \$18,500 per year |
| 10 | General/Labor Counsel | Kevin Seaman, Esq. | Yearly retainer fee: \$25,000. Per hour fee of \$200 for litigation services. |
| 11 | Bond Counsel | Hawkins Delafield and Wood, LLP | As per contract |
| 12 | School Physicians | Rocky Point Medical Care, P.C. (Dr. Gil); Concussion Specialists (at no cost to the district): Jennifer Gray, DO, Anuja Korlipara, MD, Mark Harary, MD, and Hayley Queller, MD, Danielle DeGiorgio, DO, and Brett Silverman, MD, of the St. Charles Hospital ImPACT Program | As per contracts – Rocky Point Medical Care and ThinkSMART ImPACT Program at no cost to district |
| 13 | Purchasing Agent | Debra Hoffman | \$29,363 per year |
| 14 | Deputy Purchasing Agent | Christopher Van Cott | No additional compensation beyond contractual wages |
| 15 | Audit Committee Members | Gregory Amendola, Edward Casswell, Susan Sullivan, Jessica Ward, Sean Callahan | N/A |
| 16 | Incarcerated Youth/Designated Educational Official | Susan Wilson | No additional compensation beyond contractual wages |
| 17 | Homeless and Foster Children and Youth | Jennifer Zaffino, Coordinator Amy Canzanella, Liaison | As per BOE appointment |
| 18 | FERPA Officer | Susan Wilson | No additional compensation beyond contractual wages |
| 19 | Medicaid Compliance Officer | Susann Crossan | No additional compensation beyond contractual wages |
| 20 | Section 504 Coordinators | Jonathan Hart (RPHS), James Moeller (RPMS), Scott Bullis (JAE), Jason Westerlund (FJC), Kristen White (District) | No additional compensation beyond contractual wages |

| | | | |
|----|---|--|--|
| 21 | Title IX Coordinators / Complaint Officers | Susan Wilson, Susann Crossan, Christopher Van Cott, and District General Counsel | No additional compensation beyond contractual wages for employee coordinators; as per contract for General Counsel |
| 22 | Americans with Disabilities Act (ADA) Coordinator | Susann Crossan | No additional compensation beyond contractual wages |
| 23 | Records Management Officer | Christopher Van Cott | No additional compensation beyond contractual wages |
| 24 | Records Access Officer | Christopher Van Cott | No additional compensation beyond contractual wages |
| 25 | Records Appeal Officer | Dr. Scott O'Brien | No additional compensation beyond contractual wages |
| 26 | Federal Child Nutrition Program Hearing Official | Maureen Branagan | No additional compensation beyond contractual wages |
| 27 | Federal Child Nutrition Program Reviewing Official | Maureen Branagan | No additional compensation beyond contractual wages |
| 28 | Federal Child Nutrition Program Verification Official | Maureen Branagan | No additional compensation beyond contractual wages |
| 29 | Asbestos Officer / AHERA LEA Designee | Paul Martinez | No additional compensation beyond contractual wages |
| 30 | Chemical Hygiene Officer | Paul Martinez | No additional compensation beyond contractual wages |
| 31 | School Pesticide Officer | Paul Martinez | No additional compensation beyond contractual wages |
| 32 | Attendance Officers | Jonathan Hart (RPHS), James Moeller (RPMS), Scott Bullis (JAE), Jason Westerlund (FJC) | No additional compensation beyond contractual wages |
| 33 | Dignity Act Coordinators | Jonathan Hart (RPHS); Michael Gabriel (RPHS); Lauren Neckin (RPHS); James Moeller (RPMS); Dawn Meyers (RPMS); Scott Bullis (JAE); Dr. Courtney Herbert (JAE); Jason Westerlund (FJC); Linda Greening (FJC); Susann Crossan (District-wide) | No additional compensation beyond contractual wages |

| | | | |
|----|---|--|---|
| 34 | Certifier of Payrolls | Dr. Scott O'Brien | No additional compensation beyond contractual wages |
| 35 | Chief Privacy Officer | Susan Wilson | No additional compensation beyond contractual wages |
| 36 | Data Protection Officer | Susan Wilson | No additional compensation beyond contractual wages |
| 35 | Residence Determination Designee | Susan Wilson | No additional compensation beyond contractual wages |
| 36 | ESSA-Funded Programs Coordinator | Susan Wilson | No additional compensation beyond contractual wages |
| 37 | Migrant Student Data Point of Contact | Susan Wilson | No additional compensation beyond contractual wages |
| 38 | Neglected/Delinquent Transition Liaison | Susan Wilson | No additional compensation beyond contractual wages |
| 39 | District Emergency Management Coordinator | Charles Delargy | No additional compensation beyond contractual wages |
| 40 | Districtwide School Safety Team | As indicated in the BOE-approved Safety Plan | NA |

All in favor - Motion carried 5-0

V. DESIGNATIONS

A. OFFICIAL BANK DEPOSITORY - ALL FUNDS

(Ed. Law 2129, 2130; Comm. Reg. 170.2)

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that the following Banks and/or Trust Companies be and are hereby designated as the official depositories for the district funds during the school year 2020-2021:

- Chase Manhattan Bank
- TD Bank
- Capital One Bank
- Bridgehampton National Bank
- Sterling National Bank

All in favor - Motion carried 5-0

B. REGULAR MONTHLY MEETINGS

(Ed. Law 1708 (quarterly), 2504)

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that the regular business school board meetings for the 2020-2021 school year be held at times and locations to be identified prior to date of each meeting, on the following dates:

| | |
|--------------------|---|
| August 24, 2020 | Regular Meeting |
| September 21, 2020 | Regular Meeting |
| October 19, 2020 | Regular Meeting |
| November 16, 2020 | Regular Meeting |
| December 14, 2020 | Regular Meeting |
| January 11, 2021 | Regular Meeting |
| February 8, 2021 | Regular Meeting |
| March 15, 2021 | Regular Meeting |
| April 20, 2021 | Regular Meeting / BOCES Budget Vote and Elections |
| May 4, 2021 | Public Hearing (Budget) (Ed. Law 2018 (5)) |
| May 18, 2021 | Regular Meeting & Budget Vote/Election (Ed. Law 2022-a) |
| June 14, 2021 | Regular Meeting |
| July 8, 2021 | 2021-2022 Organizational Meeting/Regular Meeting |

All in favor - Motion carried 5-0

**C. DISTRICT ANNUAL PUBLIC HEARING/BUDGET VOTE/ELECTION
(Ed. Law 2022-a; Ed. Law 2018 (5))**

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that pursuant to Section 2022-a of the Education Law the third Tuesday in May (May 18, 2021) is hereby designated as the date of the Annual Meeting to vote upon the appropriation of the necessary funds to meet the estimated expenditures of the school district, on any propositions involving the expenditure of money or authorizing the levy of taxes, and for the election of the members of the Board of Education; and that the 4th day of May 2021, is hereby designated as the District Public Hearing date to review the proposed budget that will be voted upon on May 18, 2021.

All in favor - Motion carried 5-0

**D. OFFICIAL NEWSPAPERS
(Ed. Law 2004; Gen. Municipal Law 103)**

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that the official school district newspapers designated for legal notices are *The Village Beacon Record*, *The Long Island Business News* and *Newsday* for the 2020-2021 school year.

All in favor - Motion carried 5-0

VI. OTHER APPOINTMENTS

A. COMMITTEE/SUBCOMMITTEE ON SPECIAL EDUCATION:
(Comm. Reg. Subchapter P, Part 200)

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee/Subcommittee on Special Education in accordance with the provisions of the Education Law, Section 4402. The following people and positions are recommended for Board of Education approval for the 2020-2021 school year:

| | |
|----------------------------|--|
| Chairperson | Andrea Moscatiello |
| Chairperson | Kristen White |
| Chairperson | Susan Randazzo |
| Chairperson | Krista Legge |
| Alternate Chairperson | Mark Muchnik |
| Alternate Chairperson | Diana Konsky |
| Alternate Chairperson | Juliet Williams |
| Alternate Chairperson | Meredith Picone |
| Student's Teacher | as per Education Law 4402 |
| Alternate Parent Member | Jenny Andersson |
| Alternate Parent Member | Mary Anne Palmese |
| Alternate Parent Member | Michelle Meyers |
| School Psychologist | Mark Muchnik |
| School Psychologist | Diana Konsky |
| School Psychologist | Juliet Williams |
| School Psychologist | Meredith Picone |
| District Special Education | Teacher Members |
| District Regular Education | Teacher Members |
| School Physicians | Rocky Point Medical Care, P.C. (Dr. Gil) |

All in favor - Motion carried 5-0

B. APPOINTMENTS TO THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Rocky Point Board of Education approves the appointment of a generic representative of the Suffolk County Department of Social Services for the Rocky Point Committee on Preschool Special Education which would be at the discretion of Suffolk County for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that the Rocky Point Board of Education approves the appointment of a representative of the providing testing agency as a generic member of the Rocky Point Committee on Preschool Special Education for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Committee on Preschool Special Education. The following people and positions are recommended for Board of Education approval for the 2020-2021 school year:

| | |
|----------------------------|--|
| Chairperson | Andrea Moscatiello |
| Chairperson | Kristen White |
| Chairperson | Susan Randazzo |
| Chairperson | Krista Legge |
| Alternate Chairperson | Mark Muchnik |
| Alternate Chairperson | Jennifer Wafer |
| Alternate Chairperson | Juliet Williams |
| Alternate Chairperson | Meredith Picone |
| Student's Teacher | as per Education Law 4402 |
| Alternate Parent Member | Jenny Andersson |
| Alternate Parent Member | Mary Anne Palmese |
| Alternate Parent Member | Michelle Meyers |
| School Psychologist | Mark Muchnik |
| School Psychologist | Diana Konsky |
| School Psychologist | Juliet Williams |
| School Psychologist | Meredith Picone |
| District Special Education | Teacher Members |
| District Regular Education | Teacher Members |
| School Physicians | Rocky Point Medical Care, P.C. (Dr. Gil) |

Evaluator: For any meetings prior to the initial recommendation, a professional who participated in the evaluation of the child for whom services are first being sought.

Teacher: For any meeting held to review or re-evaluate the status of the preschool child, the child's Pre-School Teacher.

Suffolk County Representative: For a child in transition from an early intervention program, the appropriately licensed or certified professional from the Department of Health Program.

All in favor - Motion carried 5-0

C. SURROGATE PARENT:

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 200, each Board of Education shall appoint a Surrogate Parent in accordance with the provisions of the Education Law, Section 4402. The following person is recommended for Board of Education approval for the 2020-2021 school year to serve as a Surrogate Parent:

Jenny Andersson
Mary Anne Palmese

All in favor - Motion carried 5-0

D. (1) IMPARTIAL HEARING OFFICERS (As per the provisions of Chapter 403 of the Laws of 1993 Commissioner of Education Mandate Amendment to Section 4404(1) of the Education Law)

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

IT IS HEREBY RESOLVED, that pursuant to a parental request for an Impartial Hearing is filed pursuant to the Individuals with Disabilities in Education Act (IDEA), the Board of Education will arrange for an impartial due process hearing to be conducted.

RESOLVED, the Board will immediately-but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent-initiate the process to select an impartial hearing officer (IHO) through a rotational selection process. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on its behalf.

RESOLVED, the District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO certified in New York State and available to serve in the District. The appointment of an IHO will be made only from such list and in accordance with the alphabetical rotation selection process and the timelines and procedures established by the Commissioner of Education. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department.

D. (2) COMPENSATION OF IMPARTIAL HEARING OFFICERS (IHO)

IT IS HEREBY FURTHER RESOLVED, as per the Board of Education District Policy No. 7670, the District will be responsible for compensating the IHO for prehearing, hearing and post hearing activities at the rate agreed upon at the time of the IHO's appointment.

D. (3) 2020-2021 COMPENSATION SCHEDULE FOR IMPARTIAL HEARING OFFICERS

BE IT FURTHER RESOLVED, that the Rocky Point Board of Education approves the 2020-2021 Compensation Schedule for Impartial Hearing Officers in accordance with the following:

Pursuant to 8 NYCRR 200.21, compensation for Impartial Hearing Officers for pre-hearing, hearing, and post-hearing activities shall be the maximum rate prescribed in a schedule approved by the director of the Division of the Budget. For the 2020-2021 school year the rate is \$100.00 per hour.

The District will also reimburse the IHO for certain travel and other hearing-related expenses (e.g., duplication and telephone costs) pursuant to the schedule.

The School District shall not reimburse Impartial Hearing Officers for any meal or lodging expenses they may incur.

The School District shall, upon review and approval of properly submitted documentation, reimburse Impartial Hearing Officers for automobile travel at the most recent mileage rate approved by the Internal Revenue Service and for the cost of tolls necessarily incurred as a result of attending the impartial hearing. However, the maximum amount reimbursed by the School District for mileage and travel related expenses shall not exceed \$50.00 per day for each day the Impartial Hearing Officer attends the hearing.

All in favor - Motion carried 5-0

VII. AUTHORIZATIONS

A. AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO FILE APPLICATIONS AND GRANTS IN COMPLIANCE WITH FEDERAL AND STATE REGULATIONS

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that Dr. Scott O'Brien, Chief School Officer, be hereby authorized as district representative to file all applications in compliance with Federal and State regulations and grants for the 2020-2021 school year.

All in favor - Motion carried 5-0

B. AUTHORIZATION TO APPROVE CONFERENCES, WORKSHOPS, ETC. REQUESTS (General Municipal Law 77.b)

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that Dr. Scott O’Brien, Superintendent of Schools, and/or his designee, be authorized to approve all conferences, workshops, etc. requests for school district staff members for the 2020-2021 school year.

All in favor - Motion carried 5-0

C. AUTHORIZATION TO ESTABLISH PETTY CASH FUNDS (Comm. Reg. 170.4)

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Administration be authorized to establish petty cash funds for the 2020-2021 school year as follows:

| | |
|--|----------|
| Central Office – Dr. Scott O’Brien | \$100.00 |
| Business Office – Christopher Van Cott | \$100.00 |
| Rocky Point High School – Jonathan Hart | \$100.00 |
| Rocky Point Middle School – James Moeller | \$100.00 |
| Joseph A. Edgar School – Scott Bullis | \$100.00 |
| Frank J. Carasiti Elementary School – Jason Westerlund | \$100.00 |

All in favor - Motion carried 5-0

D. DESIGNATION OF AUTHORIZED SIGNATURES ON CHECKS (Ed. Law 1709-29; Comm. Reg.. 170.4)

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that Virginia Holloway, School District Treasurer, be authorized to sign checks for the 2020-2021 school year, and that Linda Bilski, Deputy School District Treasurer, and Christopher Van Cott, Assistant Superintendent for Business, and Dr. Scott O’Brien, Superintendent of Schools, be authorized to sign checks for the 2020-2021 school year in the absence of Virginia Holloway; and furthermore that two signatories be required for any check exceeding \$10,000 and that the signatories for such checks be the School District Treasurer and the Superintendent of Schools or the Assistant Superintendent for Business.

All in favor - Motion carried 5-0

E. AUTHORIZATION FOR CHIEF SCHOOL OFFICER and ASSISTANT SUPERINTENDENT FOR BUSINESS TO APPROVE BUDGET TRANSFERS (Ed. Law 1720, 2523)

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that, pursuant to Commissioner's Regulation Section 170.2 and accordance with Board of Education policy number 5330, Dr. Scott O'Brien, Chief School Officer and Christopher Van Cott, Assistant Superintendent for Business be authorized to approve budget transfers during the 2020-2021 school year.

All in favor - Motion carried 5-0

F. AUTHORIZATION FOR USE OF CHECK SIGNER

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Deputy School District Treasurer and the School District Treasurer shall have use of their own check signer with USB flash drive devices containing the signature of the Deputy School District Treasurer and the School District Treasurer, respectively.

All in favor - Motion carried 5-0

G. AUTHORIZATION TO INVEST DISTRICT FUNDS

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that Virginia Holloway, District Treasurer, during the school year 2020-2021, and in her absence, Linda Bilski, Deputy District Treasurer, be authorized to invest district funds in accordance with the applicable state laws - Ed. Law 1723 (a).

All in favor - Motion carried 5-0

H. AUTHORIZATION TO ENTER INTO AGREEMENT FOR COOPERATIVE EDUCATIONAL SERVICES WITH EASTERN SUFFOLK BOCES

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education enters into an agreement for Cooperative

Educational Services with the Eastern Suffolk BOCES for fiscal year 2020-2021 at an estimated cost of \$8,673,838.80 subject to change based on the actual needs for programs and services during the 2020-2021 school year.

All in favor - Motion carried 5-0

VIII. OTHER ITEMS

A. **BONDING SUPERINTENDENT OF SCHOOLS, SCHOOL DISTRICT TREASURER, DEPUTY SCHOOL DISTRICT TREASURER, ASSISTANT SUPERINTENDENT FOR BUSINESS, AND ALL OTHER EMPLOYEES**

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that the Superintendent of Schools, Assistant Superintendent for Business, School District Treasurer, Deputy School District Treasurer, School District Clerk and Director of Child Nutrition shall be bonded at a minimum of \$1,500,000.00; Extra-Class Activity Treasurer and Board of Education President shall be bonded at a minimum of \$200,000.00, and all other employees shall be bonded at a minimum of \$100,000.00.

All in favor - Motion carried 5-0

B. **ESTABLISH MILEAGE REIMBURSEMENT RATE (Ed. Law 2118)**

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Board of Education establishes the mileage rate for reimbursement to school district employees for school business mileage at the prevailing Internal Revenue Service rate per mile during the 2020-2021 school year.

All in favor - Motion carried 5-0

C. **REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS (first reading)**

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Board of Education reviews and re-adopts the following policies 3120, 3410, 5220, 5410, 5676, 5681, 6214, 7110, 7240 and 7511 (*first reading*):

- 3120 Acceptable Use Policy - Staff/Students/Visitors to the District for District Network, 1:1 Chromebooks, Computers, E-Mail, and the Internet
- 3410 Code of Conduct on School Property
- 5220 District Investments
- 5410 Purchasing
- 5676 Privacy and Security for Student Data and Teacher and Principal Data
- 5681 School Safety Plans
- 6214 Probation and Tenure
- 7110 Rocky Point School District's Comprehensive Attendance Plan
- 7240 Student Records: Access and Challenge
- 7511 Immunization of Students

All in favor - Motion carried 5-0

D. ESTABLISH THE SUBSTITUTE RATE OF PAY SCHEDULE

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that the Board of Education establish the following substitute rate of pay schedule for the 2020-2021 fiscal year:

Non-Instructional Staff:

| | |
|------------------------------------|-------------------|
| Clerical | \$ 14.00 per hour |
| Custodial | \$ 15.00 per hour |
| Groundskeeper I | \$ 15.00 per hour |
| Food Service Worker | \$ 14.00 per hour |
| School Health Aide | \$ 14.00 per hour |
| Guard | \$ 18.30 per hour |
| Teacher Aide/ Hall Monitor/Monitor | \$ 14.00 per hour |
| School Nurse | \$ 28.00 per hour |
| Maintenance Mechanic II | \$ 18.86 per hour |
| School Communications Coordinator | \$ 25.00 per hour |

Budget Hearing/Vote/Election Staff:

| | |
|-----------------------|------------------|
| Chief Inspector | \$15.00 per hour |
| Board of Registration | \$14.00 per hour |
| Teller | \$14.00 per hour |
| Poll Clerk | \$14.00 per hour |
| Substitutes for above | \$14.00 per hour |

Teaching/Teaching Assistant Staff:

A. Substitute Teacher/Teaching Assistant per diem daily rate of \$125

B. In cases where the Substitute Teacher/Teaching Assistant assignment lasts thirty (30) continuous days or more for the same teacher, the substitute will be paid at a per diem rate of \$225 beginning on day thirty-one (31).

C. Preferred Substitute Teachers/Teaching Assistants will earn a per diem rate of \$150.

All in favor - Motion carried 5-0

E. ROCKY POINT SCHOOL-LEVEL AND DISTRICT SAFETY PLANS

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts the Rocky Point School-level and District Safety Plans.

All in favor - Motion carried 5-0

F. ADOPTION OF PURCHASING MANUAL

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Purchasing Manual, as attached.

All in favor - Motion carried 5-0

G. OPENING/CLOSING OF DISTRICT BANK ACCOUNTS

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Board of Education authorizes the Superintendent of Schools, Assistant Superintendent for Business and/or District Treasurer to open and close bank accounts as necessary to fulfill the banking needs of the district.

All in favor - Motion carried 5-0

H. STUDENT ACTIVITY CONTRACTS

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Purchasing Agent to enter into contracts for services to be provided for events and activities of district-sponsored clubs and organizations, as well as those sponsored by the district, in accordance with the attached schedule.

All in favor - Motion carried 5-0

I. AUDIT COMMITTEE CHARTER

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Audit Committee Charter as per the attached.

All in favor - Motion carried 5-0

J. AUTHORIZATION – SCHOOL BOARD MEMBERSHIP DUES

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the School Board membership indicated below is hereby authorized for the 2020-2021 fiscal year, with associated estimated costs as follows:

| | |
|--|------------|
| Nassau/Suffolk School Boards Association | \$3,475.00 |
|--|------------|

All in favor - Motion carried 5-0

K. RESOLUTION IN OPPOSITION TO FIELD TESTING

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

WHEREAS the Board of Education of the Rocky Point Union Free School District has heretofore voiced its opposition to mandatory field testing of standardized assessments and;

WHEREAS the New York State Education Department has selected various schools of the Rocky Point Union Free School District for field testing of standardized assessments during the 2020-2021 school year and;

WHEREAS the Board of Education of the Rocky Point Union Free School District as the elected governing body of the school district continues in its belief that field testing of standardized assessments is not in the best interest of its students or instructional program; Now therefore,

BE IT RESOLVED, that the Rocky Point Union Free School District respectfully declines to participate in any and all field testing of standardized assessments during the 2020-2021 school year and directs the Superintendent of Schools to take all necessary steps to effectuate this resolution and provide notification of same to the State Education Department.

Motion carried 4-0

1 Abstention – Ed Casswell

L. RECERTIFICATION OF QUALIFIED LEAD EVALUATORS AND EVALUATORS FOR TEACHERS AND PRINCIPALS

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education, hereby recertifies Susan Wilson, Kristen White, Susann Crossan, Jonathan Hart, Michael Gabriel, Lauren Neckin, James Moeller,

Dawn Meyers, Scott Bullis, Dr. Courtney Herbert, Charles Delargy, Jason Westerlund, Linda Greening, Andrea Moscatiello, Dawn Meyers, Susan Randazzo, Krista Legge, Melinda Brooks, and Aaron Factor as Qualified Lead Evaluators or Evaluators of classroom teachers and building principals and certifies having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9. This recertification has been issued in accordance with the process for certifying lead evaluators and evaluators described in the district's Annual Professional Performance Review Plan.

All in favor - Motion carried 5-0

M. ADOPTION OF 2021-2022 BUDGET DEVELOPMENT CALENDAR

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2021-2022 Budget Development Calendar as attached.

All in favor - Motion carried 5-0

N. DONATION A+ REWARDS FROM STOP & SHOP (AHOLD)

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Stop & Shop and the A+ School Rewards program in the amount of \$1,459.68, as per the attached,

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$1,459.68 as a result of the donation from Stop & Shop and the A+ School Rewards program.

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect that increase.

A2110 500 06 0000 (MS) \$1,459.68

All in favor - Motion carried 5-0

Mrs. Sullivan thanked Stop & Shop for their donation.

O. EAGLE SCOUT PROJECT DONATION OF CROSS-COUNTRY EQUIPMENT COMPARTMENT STORAGE UNIT

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a Cross-Country Equipment Compartment Storage Unit from Eagle Scout Nicholas Accetta, per the attached.

All in favor - Motion carried 5-0

Mrs. Sullivan thanked Nicholas and the Eagle Scouts for their donation.

P. ROCKY POINT PTA DONATION FOR GRADUATION FLOWERS (HS)

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the \$300.00 donation from the Rocky Point PTA, as per the attached.

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$300.00 as a result of the donation from the Rocky Point PTA.

BE IT FURTHER RESOLVED, that the following budget codes be adjusted to reflect that increase:

A2020 500 03 0000 (HS) \$300.00

All in favor - Motion carried 5-0

Mrs. Sullivan thanked the PTA for their donation.

Q. DONATION OF AIR PURIFIER

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a Homedics Model; AP-T30 Medium Room Air Purifier from Melinda Brooks, a Rocky Point Schools employee, valued at approximately \$200.

All in favor - Motion carried 5-0

R. INTERFUND TRANSFER TO SCHOOL LUNCH FUND/ORDINARY CONTINGENT EXPENSE

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

WHEREAS, the Board of Education of the Rocky Point Union Free School District has determined the need to provide financial support to the School Lunch Fund due to lost revenues caused by the COVID-19 pandemic closure in the form of an Interfund Transfer from the General Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares this action to be an ordinary contingent expense in an amount not to exceed \$400,000 and authorizes the Assistant Superintendent to fund such expense by making the appropriate and necessary transfer(s) between budgetary appropriation codes.

All in favor - Motion carried 5-0

S. MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND VIRGINIA GIBBONS

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and Virginia Gibbons in accordance with existing provisions of her Agreement effective July 9, 2020, as per the attached.

All in favor - Motion carried 5-0

T. MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND LINDA MURPHY

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and Linda Murphy in accordance with existing provisions of her Agreement effective July 9, 2020, as per the attached.

All in favor - Motion carried 5-0

U. AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute an Agreement between the Board of Education and the Rocky Point Teachers' Association, as per the attached.

All in favor - Motion carried 5-0

V. AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point Teachers' Association for the purpose of allowing a teacher to be scheduled for four consecutive teaching periods.

All in favor - Motion carried 5-0

W. AGREEMENT BETWEEN THE ROCKY POINT UNION FREE SCHOOL DISTRICT BOARD OF EDUCATION AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point Teachers' Association for the purpose of providing compensation to select teachers who attend the AP Institute during summer 2020.

All in favor - Motion carried 5-0

X. AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for the purpose of department chair persons at the elementary level in science (K-2 and 3-5), math (K-2, 3-5).

Motion carried 4-1
Sean Callahan opposed

Y. AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for four (4) building-level special education facilitators (K-2, 3-5, 6-8, 9-12).

All in favor - Motion carried 5-0

Z. AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND THE ROCKY POINT TEACHERS' ASSOCIATION

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes the President of the Board of Education to execute an agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for the purpose of department chair persons in ENL/LOTE (K-12), Science (6-12), English (6-12), Social Studies (6-12), Math (6-12); one (1) Special Area Chairperson (Library K-12, Art K-12).

Motion carried 4-1
Sean Callahan opposed

AA. 2020-2026 ROCKY POINT TEACHERS' ASSOCIATION AGREEMENT RESOLUTION

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board President is authorized to sign the updated 2020-2026 collective bargaining agreement between the District and the Rocky Point Teachers' Association.

Motion carried 4-0
1 Abstention - Sean Callahan

AB. AGREEMENT WITH NEW YORK SCHOOLS INSURANCE RECIPROCAL (NYSIR)

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education President is authorized to sign a new subscriber agreement with the New York Schools Insurance Reciprocal (NYSIR) to provide general liability, property, inland marine, school board legal liability, crime, equipment malfunction and automobile insurance coverages.

All in favor - Motion carried 5-0

AC. OPTION TO EXTEND LEASE AGREEMENT WITH THE NORTH SHORE YOUTH COUNCIL

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the District is hereby authorized to extend the terms of the existing lease agreement with the North Shore Youth Council for one additional year. The renewed lease term will commence September 1, 2020 and run through August 31, 2021.

All in favor - Motion carried 5-0

AD. SPECIAL EDUCATION 2020-21 CONTRACT - NYSARC, INC. – SUFFOLK (AHRC)

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with NYSARC, Inc. - Suffolk (AHRC) for

special education instructional services for the 2020-2021 school year as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

All in favor - Motion carried 5-0

AE. JOSEPH A. EDGAR AND ROCKY POINT MIDDLE SCHOOL 2020-21 PARTICIPATION RATE IMPROVEMENT PLAN

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education authorizes the President of the Board of Education to approve and accept the Joseph A. Edgar and the Rocky Point Middle School 2020-21 Participation Rate Improvement Plan as per the attached.

All in favor - Motion carried 5-0

AF. PERSONNEL

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the attached Personnel changes.

All in favor - Motion carried 5-0

AG. NEW BUSINESS

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss.

There was no new business at this time.

Mrs. Sullivan once again opened the floor to the meeting attendees for questions/comments.

There were no questions/comments.

AH. ADJOURNMENT

At 7:37 p.m. a motion was made by Jessica Ward, and seconded by Sean Callahan, to adjourn the meeting.

All in favor – Motion carried 5-0

Mrs. Sullivan took a minute to congratulate the following employees on their new positions:

- Nicole Marte – MS/HS ENL/ELA Teacher
- Jocelyn Martin – DW Speech Language Teacher

Mrs. Sullivan wished the meeting attendees an enjoyable summer.

Respectfully submitted,

Kelly White
District Clerk