

MINUTES
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 20, 2021

Mrs. Sullivan called the meeting to order at 5:57 p.m. in the auditorium of Rocky Point High School.

Present: Susan Sullivan, President
Sean Callahan, Vice President
Gregory Amendola, Trustee
Edward Casswell, Trustee
Jessica Ward, Trustee
Scott O'Brien, Ed.D., Superintendent of Schools
Susann Crossan, Assistant Superintendent
Christopher Van Cott, Assistant Superintendent for Business
Kelly White, District Clerk

Absent:

EXECUTIVE SESSION

At 5:57 p.m. a motion was made by Jessica Ward, and seconded by Sean Callahan, to adjourn to Executive Session to discuss legal, contractual and personnel matters.

All in favor – Motion carried 5-0

The Board returned to Open Session at 7:01 p.m.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

Dr. O'Brien invited Mrs. Wilson to the podium to begin her presentation.

SMART FUNDING AMENDMENT PRESENTATION

Mrs. Wilson began with the Smart Schools Bond Act presentation. She noted that the costs of Phase I's wifi installation came in below budget. Mrs. Wilson explained that the next expenditure would be used to install cooling systems in (7) of our (19) network closets. She added that there would be a (30) day comment period for the community. Mrs. Wilson closed by advising that the presentation is accessible on the school website.

Mrs. Wilson opened the floor to questions/comments.

There were no questions/comments.

BUDGET PRESENTATION

Mr. Van Cott provided the final 2021-2022 budget presentation. He reviewed the proposed expenditure summary and estimated revenues. Mr. Van Cott also provided some important upcoming dates such as the Public Hearing on May 4, Special Voter Registration on May 11 and the budget vote and election on May 18. He also added that the presentation is available for review on the school website.

Mr. Van Cott opened the floor to questions/comments.

There were no questions/comments.

Mrs. Sullivan opened the floor to questions/comments regarding the agenda.

There were no questions/comments.

CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. The Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

II-VIII CONSENT AGENDA ITEMS

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the following agenda items as one item.

- II: Minutes** – Regular Meeting March 15, 2021; Special Meeting April 15, 2021
- III: Budget Transfer Summary** – March 2021
- IV: Treasurer’s Reports** – March 2021
- V: Extra-Classroom Activity Account Treasurer’s Report** – March 2021
- VI: Financial Reports** – March 2021
- VII: Internal Claims Audit Report** – March 2021
- VIII: Committees on Special Education Schedules 4-20-2021-A and 4-20-2021-B**, as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 5-0

IX INTERDISTRICT COUNCIL OF SUPERINTENDENTS-DONATION SCHOLARSHIP

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the \$500 donation from the Interdistrict Council of Superintendents, to be deposited to the Scholarship Fund-U9020.

All in favor – Motion carried 5-0

Mrs. Sullivan thanked the Interdistrict Council of Superintendents for their donation.

X LIVE LIKE SUSIE DONATION

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approve and accept the donation on behalf of the Live Like Susie Scholarship, totaling \$100.00, as follows:

Kenneth Sapanski \$100

All in favor – Motion carried 5-0

Mrs. Sullivan thanked Mr. Sapanski for his donation.

XI KENNETH J. EDWARDS MEMORIAL SCHOLARSHIP DONATION

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation on behalf of the Kenneth J. Edwards Memorial Scholarship from William Edwards Jr and Sherri Edwards in the amount of \$125.00, to be deposited into Scholarship Fund U9003.

All in favor – Motion carried 5-0

Mrs. Sullivan thanked the Edwards family for their donation.

XII RITA E. SULLIVAN SCHOLARSHIP

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the \$1,000 scholarship donation from Roger and Susan Sullivan, to be deposited to the Scholarship Fund U9001.

All in favor – Motion carried 5-0

The Board of Education thanked Mr. and Mrs. Sullivan for their donation.

XIII SURPLUS EQUIPMENT

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached lists of equipment.

All in favor – Motion carried 5-0

XIV SURPLUS BOOKS

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the books on the following attached list.

All in favor – Motion carried 5-0

XV BOARD OF EDUCATION REVIEW AND RE-ADOPTION OF POLICY NUMBERS 5670, 6120, 6121, 7551, 7554, 8120 AND THE ADOPTION OF NEW POLICY NUMBERS 3421 AND 6190 (FIRST READING)

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that the Board of Education reviews and adopts the following policies (first reading):

- 3421 Title IX and Sex Discrimination (New policy)
- 5670 Records Management
- 6120 Equal Employment Opportunity
- 6121 Sexual Harassment in the Workplace
- 6190 Employee Use of Social Media (New policy)
- 7551 Sexual Harassment of Students
- 7554 Dignity for All Students
- 8120 Equal Educational Opportunities

All in favor – Motion carried 5-0

XVI TAN BORROWING FOR THE 2021-22 FISCAL YEAR

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:

Tax Anticipation Note Resolution of the Rocky Point Union Free School District, New York, dated April 20, 2021, authorizing the issuance of not to exceed \$10,000,000 Tax Anticipation Notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2022.

All in favor – Motion carried 5-0

**XVII SENECA CONSULTING GROUP – AFFORDABLE CARE ACT
CONTRACT FOR 2021-2022**

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education agrees to enter into a 2021-22 contract with Seneca Consulting Group, Inc. for Patient Protection and Affordable Care Act administration at an annual cost of \$10,500 plus additional fees to print and mail required IRS 1095 forms. Pricing and terms for this service will be in accordance with a Request for Proposal process administered by Eastern Suffolk BOCES.

All in favor – Motion carried 5-0

XVIII MUNICIPAL ADVISOR SERVICES AGREEMENT - MUNISTAT

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the Municipal Advisor Services Agreement with Munistat for fiscal agent services during the 2021-2022 school year.

All in favor – Motion carried 5-0

**XIX 2020-2021 HEALTH SERVICE CONTRACT - CENTER MORICHES
UNION FREE SCHOOL DISTRICT**

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education and the Superintendent of Schools to enter into an agreement for health services for the 2020-2021 school year with the following district:

Center Moriches Union Free School District.

All in favor – Motion carried 5-0

**XX CONTRACT BETWEEN THE ROCKY POINT UFSD BOARD OF
EDUCATION AND HOUGHTON MIFFLIN HARCOURT**

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the purchase of literacy instructional Houghton Mifflin Harcourt Education resources and services, as set forth within the attached.

All in favor – Motion carried 5-0

XXI SPECIAL EDUCATION 2021-2022 CONTRACT – CAREER & EMPLOYMENT OPTIONS, INC.

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Career & Employment Options, Inc. for specialized career assessment for the 2021-2022 school year, under applicable Individual Educational Programs, applicable law, and/or District Policy, as attached.

All in favor – Motion carried 5-0

XXII 2021-2022 BOCES COOPERATIVE BIDDING SERVICES PURCHASING CONTRACT

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Resolution to participate in the BOCES Cooperative Bidding Purchasing Program for the 2021-2022 Fiscal Year on an “as needed” basis as per the attached Joint Municipal Cooperative Bidding Program Resolution (A).

All in favor – Motion carried 5-0

XXIII BID AWARD #22-04 IN-CAR DRIVERS EDUCATION

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #22-04 In-Car Drivers Education to Suffolk Auto Driving School, the overall lowest responsible bidder meeting bid specifications, at a rate of \$395.00 per student, as per the attached.

All in favor – Motion carried 5-0

XXIV TRANSPORTATION CONTRACT / MONTAUK BUS COMPANY

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a 31-day transportation contract with Montauk Bus Company (“Contractor”) located at 209 Wading River Road, Moriches NY 11934 to provide sports charters on an as needed basis.

BE IT FURTHER RESOLVED, the President of the Board of Education is authorized to execute said contract.

All in favor – Motion carried 5-0

XXV INDEPENDENT AUDIT REPORTS AND CORRECTIVE ACTION PLANS

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following audit reports as completed by the Internal Auditing firm, Nawrocki Smith, LLC.

- *Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations; December 2020*
- *Report on the Internal Controls of Pupil Personnel Services Cycle; January 2021*

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Corrective Action Plans as prepared by the Business Office in response to the audit reports listed above. As required under Section 170.12 of the Regulations of the Commissioner of Education, said audit reports and related Corrective Action Plans will be submitted to the New York State Education Department, Office of Audit Services.

All in favor – Motion carried 5-0

XXVI AUTHORIZATION TO EXPEND CAPITAL RESERVE FUNDS ON CAPITAL PROJECTS

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

WHEREAS, the Board of Education of the Rocky Point Union Free School District ("Board") has determined that there is a need to undertake certain capital improvements, renovations and/or alterations to commence during the 2021-2022 school year ("Project"); and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the expenditure of available funds from the District's Capital Reserve Fund for that purpose;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Rocky Point Union Free School District at the Annual District Meeting to be conducted on May 18, 2021, and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereat: the requisite number of times.

PROPOSITION NO. 2 (Capital Reserve Project Proposition):

RESOLVED:

That the Board of Education of the Rocky Point Union Free School District ("District"), is hereby authorized to appropriate and expend from the Capital Reserve Fund, approved by the voters and established on May 16, 2006, and amended on May 21, 2013, an amount not to exceed \$450,000 for the purpose of undertaking an improvement project ("Project") to commence during the 2021-2022 school year and to consist of the installation of a new district-wide phone system and other work required in connection therewith, including preliminary costs and costs incidental thereto; and to transfer such sum into the District's Capital Fund as needed to be expended and applied toward the costs of said Project.

All in favor – Motion carried 5-0

XXVII RESOLUTION TO ADOPT THE 2021-2022 PROPERTY TAX REPORT CARD

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education adopts the 2021-2022 Rocky Point Union Free School District Property Tax Report Card as attached.

All in favor – Motion carried 5-0

XXVIII RESOLUTION TO APPROVE THE UPDATED 2021-2022 PROPERTY TAX CAP FORM

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the updated 2021-2022 Property Tax Cap Form, as attached.

All in favor – Motion carried 5-0

XXIX VOTE TO APPROVE/DISAPPROVE THE BOCES ADMINISTRATIVE BUDGET FOR 2021-2022

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that the Board of Education approves/disapproves the BOCES Administrative Budget for 2021-2022 in the amount of \$47,495,266.

Roll Call:

Mrs. Sullivan	Approved
Mr. Callahan	Approved
Mr. Amendola	Approved
Mr. Casswell	Approved
Ms. Ward	Approved

All in favor – Motion carried 5-0

XXX VOTING FOR TRUSTEES TO SERVE ON THE BOARD OF COOPERATIVE EDUCATION SERVICES OF THE FIRST SUPERVISORY DISTRICT OF THE COUNTY OF SUFFOLK

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that the Board of Education elects the following candidate(s) to serve for the term commencing on July 1, 2021 and ending on June 30, 2024. (*Choose up to five*):

Arlene Barresi

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

Joseph LoSchiavo

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

James F. McKenna

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

Brian O. Mealy

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

Robert P. Sweeney

Roll Call:

Mrs. Sullivan	Yea
Mr. Callahan	Yea
Mr. Amendola	Yea
Mr. Casswell	Yea
Ms. Ward	Yea

All in favor – Motion carried 5-0

XXXI RESOLUTION TO ADOPT THE 2021-2022 SCHOOL DISTRICT BUDGET

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Rocky Point Union Free School District Budget for the 2021-2022 fiscal year pursuant to the Education Law Section 1716 in the amount of \$85,692,726.

All in favor – Motion carried 5-0

XXXII APPOINTMENT OF POLL CLERKS AND TELLERS FOR THE ANNUAL BUDGET VOTE AND ELECTION TO BE HELD ON MAY 18, 2021

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, the following resolution was offered:

BE IT RESOLVED, that the Board of Education appoints the Poll Clerks; Tellers and Substitute Poll Clerks and Tellers at an hourly rate of \$14.00 as per the attached list.

All in favor – Motion carried 5-0

XXXIII AGREEMENT BETWEEN THE BOARD OF EDUCATION AND SUSAN WILSON

Upon a motion made by Jessica Ward, and seconded by Ed Casswell, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and Susan Wilson in accordance with existing provisions of her employment agreement, Paragraph 9 (b), effective July 1, 2010, as per the attached.

All in favor – Motion carried 5-0

XXXIV MEMORANDUM OF AGREEMENT / SCHOOL-RELATED PROFESSIONALS' ASSOCIATION

Upon a motion made by Ed Casswell, and seconded by Gregory Amendola, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the Memorandum of Agreement with the Rocky Point School-Related Professionals' Association for the period of July 1, 2020 through June 30, 2025. Terms and conditions of the collective bargaining agreement between the District and the Rocky Point School-Related Professional Association will be updated accordingly.

All in favor – Motion carried 5-0

XXXV PERSONNEL

Upon a motion made by Gregory Amendola, and seconded by Sean Callahan, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 5-0

XXXVI NEW BUSINESS

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss.

There was no new business.

Once again Mrs. Sullivan invited the meeting attendees for questions/comments.

- Ms. Nixdorf inquired if there was an update to how the Regents scores would be handled now that there has been a decision as to what tests would be administered. Dr. O'Brien advised that a letter would be sent home to the community addressing the updates.

There were no further questions/comments.

XXXVII ADJOURNMENT

At 7:38 p.m. a motion was made by Ed Casswell, and seconded by Gregory Amendola, to adjourn the meeting.

All in favor – Motion carried 5-0

Respectfully submitted,

Kelly White
District Clerk