

**AGENDA**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**April 19, 2023**

**Reminder Regarding Public Comment:**

- Speakers must present their license to Mrs. Crossan as they approach the podium to allow for their address to be recorded. Speakers will announce their name once at the podium.
- Public comment at meetings of the Board shall be restricted to civil discourse, free from disparaging remarks or inferences toward any person or organization. Speakers who fail to observe this protocol will be ruled out of order.
- A period of time not to exceed fifteen (15) minutes, unless extended at any given meeting by resolution of the Board, shall be provided prior to Board action on the agenda. Each speaker shall be limited to a maximum of three minutes. Speakers may not share, defer, or otherwise reallocate any or all of the three minutes afforded them.
- A period of time not to exceed thirty (30) minutes, unless extended at any given meeting by resolution of the Board, shall be provided subsequent to the completion of Board action on the agenda. Each speaker shall be limited to a maximum of three minutes. Speakers may not share, defer, or otherwise reallocate any or all of the three minutes afforded them.
- Speakers shall be ruled out of order if they attempt to speak about any specific student or employee, by name or title.

**I Meeting called to Order:**

Present: Jessica Ward, President  
Michael Lisa, Vice President  
Edward Casswell, Trustee  
Susan Sullivan, Trustee  
Erin Walsh, Trustee  
Scott O'Brien, Ed.D., Superintendent of Schools  
Susann Crossan, Assistant Superintendent  
Christopher Van Cott, Assistant Superintendent for Business  
Kelly White, District Clerk

Absent:

**II Executive Session**

At \_\_\_\_\_ p.m. motion made and seconded to adjourn to Executive Session to discuss

\_\_\_\_\_.

Motion \_\_\_\_\_<sup>2nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**The Board returned to Open Session at \_\_\_\_\_ p.m.**

**Pledge of Allegiance**

**Superintendent’s Report**

**CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

**III-IX CONSENT AGENDA ITEMS**

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Regular Meeting March 27, 2023
- IV: Budget Transfer Summary** – March 2023
- V: Treasurer’s Reports** – March 2023
- VI: Extra-Classroom Activity Account Treasurer’s Report** – February and March 2023
- VII: Financials** - March 2023
- VIII: Internal Claims Audit Report** – March 2023
- IX: Committees on Special Education Schedules 4-19-23-A and 4-19-23-B** as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

Motion\_\_\_\_\_2nd\_\_\_\_\_Vote\_\_\_\_\_

**X Dr. John Haggerty Scholarship Donations**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donations on behalf of the Dr. John Haggerty Memorial Scholarship, totaling \$980.00, to be deposited to account CM2022.001, as follows: Maureen Haggerty \$850.00, Claudia McGuire \$50.00, Monica Manning \$40.00, Carol Yovino \$20.00 and Todd Grathwohl \$20.00.

Motion\_\_\_\_\_2nd\_\_\_\_\_Vote\_\_\_\_\_

**XI Surplus Equipment**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of equipment.

Motion\_\_\_\_\_2nd\_\_\_\_\_Vote\_\_\_\_\_

**XII Resolution to Adopt the 2023-24 School District Budget**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Rocky Point Union Free School District Budget for the 2023-2024 fiscal year pursuant to the Education Law Section 1716 in the amount of \$93,985,727.

Motion\_\_\_\_\_2nd\_\_\_\_\_Vote\_\_\_\_\_

**XIII Resolution to Adopt the 2023-24 Property Tax Report Card**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2023-2024 Rocky Point Union Free School District Property Tax Report Card, as attached.

Motion\_\_\_\_\_2nd\_\_\_\_\_Vote\_\_\_\_\_

**XIV TAN Borrowing for the 2023-24 Fiscal Year**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:

**TAX ANTICIPATION NOTE RESOLUTION OF ROCKY POINT UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED APRIL 19, 2023, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

RESOLVED BY THE BOARD OF EDUCATION OF ROCKY POINT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Rocky Point Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$5,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2023 and ending June 30, 2024, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

#### **XV Independent Audit Report and Corrective Action Plan**

**RESOLVED**, that upon the recommendation, of the Superintendent of Schools, that the Board of Education accepts the following audit report as completed by the Internal Auditing firm, Nawrocki Smith, LLC.

- Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations; December 2022.

**BE IT FURTHER RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the attached Corrective Action Plans as prepared by the Business Office in response to the audit reports listed above. As required under Section 170.12 of the Regulations of the Commissioner of Education, said audit reports and related Corrective Action Plans will be submitted to the New York State Education Department, Office of Audit Services.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

#### **XVI 2022-2023 Health Service Contracts-South Huntington Union Free School District & Center Moriches Union Free School District**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education and the Superintendent of Schools to enter into an agreement for health services for the 2022-2023 school year with the following districts:

South Huntington Union Free School District  
Center Moriches Union Free School District.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

**XVII Special Education 2022-23 Instructional Contract - Little Flower UFSD**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Little Flower Union Free School District for special education instructional services for the 2022-2023 school year, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

Motion\_\_\_\_\_2nd\_\_\_\_\_Vote\_\_\_\_\_

**XVIII Contract Termination: Palace Electrical Contractors, Inc./District-Wide Fire Alarm Replacement**

**WHEREAS**, the Board of Education awarded its 2020 District-Wide Fire Alarm Replacement Project ("Project") to Palace Electrical Contractors, Inc. ("Contractor") in the amount of \$1,547,000.00 (SED #'s 580209-02-0-001-014 JAE, 580209-02-0-005-032 HS/MS and 580209-02-0-006-019 FJC) on 5/19/2020, and;

**WHEREAS**, the original contract amount had previously been reduced by deduct change order #1 (BOE approved on 4/27/2022 in the amount of \$45,000.00 for project delays) and by deduct change order #2 (BOE approved on 6/13/2022 in the amount of \$20,568.03 for costs incurred due to additional project delays) resulting in a revised contract amount of \$1,481,431.97, and;

**WHEREAS**, the District has processed payments in the amount of \$1,361,853.50 for work completed by Contractor leaving an open balance on the contract of \$119,578.47, and;

**WHEREAS**, Contractor has failed to complete said Project despite numerous accommodations made by the District and interventions from Contractor's Surety Company, and;

**WHEREAS**, the Board of Education has determined it is in its best interest to terminate the remainder of Contractor's contract in the amount of \$119,578.47 as per Article 17; subdivs. 1 A (paras 1, 2 and 3) of the pertinent General Conditions section of the contract between the parties, and;

**RESOLVED**, based upon the recommendation of the Superintendent of Schools, the remaining work needed to complete the District-Wide Fire Alarm will be performed by a licensed and insured contactor available on the New York State Office of General Services contract# PT 68815 in the amount of \$132,224.00.

Motion\_\_\_\_\_2nd\_\_\_\_\_Vote\_\_\_\_\_

**XIX Education Elements Strategic Planning Services – Phase 2**

**WHEREAS**, the United States federal government enacted the American Rescue Plan (ARP) of 2021, Public Law 117-2 on March 11, 2021; and

**WHEREAS**, the ARP provides financial assistance to states and school districts to sustain the operation of schools and to address the impact of the coronavirus pandemic on the nation’s students; and

**WHEREAS**, the District has developed a multi-year plan reflecting initiatives in accordance with the requirements of the ARP; and

**RESOLVED**, based upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached 15-month proposal from Education Elements to provide direct support services on the implementation of the District’s 5-Year Strategic Plan; and

**BE IT FURTHER RESOLVED**, the proposal will be fully funded by the ARP through cross-contracts (\$93,128.70 + \$136,784.55) with Erie 2 BOCES.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

**XX Employment Agreement between the Board of Education and Paul Martinez, Director of Facilities III**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the corresponding Employment Agreement between the District and Paul Martinez, Director of Facilities III, in the form and upon the terms and conditions approved by the Board of Education, as attached hereto.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

**XXI Vote to Approve/Disapprove the BOCES Administrative Budget for 2023-2024**

**BE IT RESOLVED**, that the Board of Education approves/disapproves the BOCES Administrative Budget for 2023-2024 in the amount of \$52,686,569.

Roll Call:

Ms. Ward	Approve _____	Disapprove _____
Mr. Lisa	Approve _____	Disapprove _____
Mr. Casswell	Approve _____	Disapprove _____
Mrs. Sullivan	Approve _____	Disapprove _____
Mrs. Walsh	Approve _____	Disapprove _____

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXII            Voting for Trustees to Serve on the Board of Cooperative Education  
Services of the First Supervisory District of the County of Suffolk**

**BE IT RESOLVED**, that the Board of Education elects the following candidate(s) to serve for the term commencing on July 1, 2023 and ending on June 30, 2026. (*Choose up to five*):

**Imran Latif**

Roll Call:

Ms. Ward	Approve _____	Disapprove _____
Mr. Lisa	Approve _____	Disapprove _____
Mr. Casswell	Approve _____	Disapprove _____
Mrs. Sullivan	Approve _____	Disapprove _____
Mrs. Walsh	Approve _____	Disapprove _____

**Susan Lipman**

Roll Call:

Ms. Ward	Approve _____	Disapprove _____
Mr. Lisa	Approve _____	Disapprove _____
Mr. Casswell	Approve _____	Disapprove _____
Mrs. Sullivan	Approve _____	Disapprove _____
Mrs. Walsh	Approve _____	Disapprove _____

**Anne Mackesey**

Roll Call:

Ms. Ward	Approve _____	Disapprove _____
Mr. Lisa	Approve _____	Disapprove _____
Mr. Casswell	Approve _____	Disapprove _____
Mrs. Sullivan	Approve _____	Disapprove _____
Mrs. Walsh	Approve _____	Disapprove _____

**William Miller**

Roll Call:

Ms. Ward	Approve _____	Disapprove _____
Mr. Lisa	Approve _____	Disapprove _____
Mr. Casswell	Approve _____	Disapprove _____
Mrs. Sullivan	Approve _____	Disapprove _____
Mrs. Walsh	Approve _____	Disapprove _____

**Catherine Romano**

Roll Call:

Ms. Ward	Approve _____	Disapprove _____
Mr. Lisa	Approve _____	Disapprove _____
Mr. Casswell	Approve _____	Disapprove _____
Mrs. Sullivan	Approve _____	Disapprove _____
Mrs. Walsh	Approve _____	Disapprove _____

**Norman A. Wagner**

Roll Call:

Ms. Ward	Approve _____	Disapprove _____
Mr. Lisa	Approve _____	Disapprove _____
Mr. Casswell	Approve _____	Disapprove _____
Mrs. Sullivan	Approve _____	Disapprove _____
Mrs. Walsh	Approve _____	Disapprove _____

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXIII Personnel**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes, as presented.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**XXIV New Business**

**XXV Executive Session (if necessary)**

At \_\_\_\_\_ PM motion made and seconded to go into Executive Session to discuss

\_\_\_\_\_.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**The Board returned to Open Session at \_\_\_\_\_**



**XXVI          Adjournment**

I move that the Board of Education adjourns the meeting at \_\_\_\_\_ PM

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**MINUTES  
ROCKY POINT PUBLIC  
SCHOOLS BOARD OF  
EDUCATION MEETING  
March 27, 2023**

Ms. Ward called the meeting to order at 5:27 p.m. in the auditorium of Rocky Point High School.

Present:        Jessica Ward, President  
                  Michael Lisa, Vice President  
                  Susan Sullivan, Trustee  
                  Erin Walsh, Trustee  
                  Scott O'Brien, Ed.D., Superintendent of Schools  
                  Susann Crossan, Assistant Superintendent  
                  Christopher Van Cott, Assistant Superintendent for Business  
                  Kelly White, District Clerk

Absent:         Edward Casswell, Trustee

**EXECUTIVE SESSION**

At 5:27 p.m. a motion was made by Erin Walsh, and seconded by Susan Sullivan, to adjourn to Executive Session to discuss personnel and legal matters.

All in favor – Motion carried 4-0

At 6:00 p.m. a motion was made by Michael Lisa, and seconded by Erin Walsh, to adjourn Executive Session in order to attend the Budget Workshop presented by Christopher Van Cott.

All in favor – Motion carried 4-0

At 6:23 p.m., upon completion of the Budget Workshop, a motion was made by Michael Lisa, and seconded by Jessica Ward, for the Board to return to Executive Session to continue their discussions regarding confidential legal and personnel matters.

All in favor – Motion carried 4-0

The Board returned to Open Session at 7:04 p.m.

**PLEDGE OF ALLEGIANCE**

## **SUPERINTENDENT'S REPORT**

Dr. O'Brien thanked Mr. Chris Van Cott for his budget presentation given at 6pm in the auditorium as well as the Board of Education for their hard work on the 2023-24 budget preparation. He added that as the strategic plan is finalized, all are invited to attend the April 19<sup>th</sup> Board of Education meeting where the Steering Committee members will be presenting the plan to the attendees.

Ms. Ward opened the floor to questions/comments regarding the agenda.

- Ms. Franco inquired as to the new language in Policy 5230. Dr. O'Brien advised that this is recommended language from Erie BOCES, usually as a result of new legislation. Mr. Van Cott added that, for example, any donations that were to be received annually and would affect not only the current Board of Education, but also a new Board could be refused.

There were no further questions/comments.

## **CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

### **III-VII CONSENT AGENDA ITEMS**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Regular Meeting March 13, 2023
- IV: Treasurer's Reports** – February 2023
- V: Extra-Classroom Activity Account Treasurer's Report** – February 2023
- VI: Financials** - February 2023
- VII: Committees on Special Education Schedules 3-27-23-A** as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 4-0

**VIII BE A NICER NEIGHBOR CLUB DONATION TO 6<sup>TH</sup> GRADE FIELD TRIP**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accept the donation from the Be A Nicer Neighbor Club, for the 6<sup>th</sup> Grade field trip, in the amount of \$300.00, to be deposited to School Activities-MS account A738C.

All in favor – Motion carried 4-0

Ms. Ward thanked the Be a Nicer Neighbor Club for their donation.

**IX BETTY'S CLOSET DONATION TO 8<sup>TH</sup> GRADE FIELD TRIP**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accept the donation from Betty's Closet, for the 8<sup>th</sup> Grade field trip, in the amount of \$505.00, to be deposited to School Activities-MS account A738C.

All in favor – Motion carried 4-0

Ms. Ward thanked Betty's Closet and Ms. Betty Loughran for the generous donation.

**X SURPLUS EQUIPMENT**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the following attached list of equipment.

All in favor – Motion carried 4-0

**XI RESOLUTION TO APPROVE THE FINAL 2023-24 PROPERTY TAX CAP FORM**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Final 2023-2024 Rocky Point Union Free School District Property Tax Cap Form, as attached.

All in favor – Motion carried 4-0

**XII REVISION AND RE-ADOPTION OF BOARD OF EDUCATION POLICY NUMBERS 1530, 5130, 5230, 5760, 6140, AND 6160 AND THE REMOVAL/DELETION OF 5150 (SECOND READING)**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education re-adopts the following revised policies (second reading):

- 1530 Minutes
- 5130 Budget Adoption
- 5230 Acceptance of Gifts, Grants, and Bequests to the District
- 5760 Idling School Buses on School Grounds
- 6140 Employee Medical Examinations
- 6160 Professional Growth/Staff Development

**AND BE IT ALSO RESOLVED**, that the Board of Education remove/delete the following policy (Second reading):

- 5150 Contingency Budget

All in favor – Motion carried 4-0

**XIII CREATION OF CAPITAL RESERVE - 2023**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**RESOLVED**, that the below Capital Reserve proposition is authorized to be presented to the electorate at the May 16, 2023 Annual District Meeting Vote/Election and that it be published within the Legal Notice advertising such vote/election the requisite number of times by the District Clerk.

*Shall the Rocky Point Union Free School District, in the County of Suffolk, New York (the "District") be authorized to establish a Capital Reserve Fund pursuant to Education Law §3651 to be known as the "Buildings and Facilities Capital Reserve Fund 2023" (the "Fund") with the purpose of such fund being to finance district-wide construction, renovation, replacement, alteration, improvement and equipping of school buildings, facilities, sites, grounds, athletic fields, recreation areas and real property; other infrastructure improvements and similar projects; district wide purchases, improvements and/or replacement of technology, security and telecommunications equipment, infrastructure and software, and associated expenses; property, vehicle and equipment acquisition, and the acquisition of original furnishings, equipment, machinery, apparatus and appurtenances, planning costs, site and incidental improvements and expenses in connection therewith; the ultimate amount of such fund shall be not to exceed Ten Million Dollars (\$10,000,000.00) plus interest earnings thereon; the probable term of such fund shall be ten (10) years; and the source of the funding to be fund balances at the end of each fiscal year, State Aid received as reimbursement for expenditures by the District in connection with the projects funded by the Fund and/or other legally available funds that may be placed into the Fund.*

All in favor – Motion carried 4-0

**XIV BID AWARD #24-01 IN-CAR DRIVERS EDUCATION-SUFFOLK  
AUTO DRIVING SCHOOL**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education award Bid #24-01 In-Car Drivers Education to Suffolk Auto Driving School, the overall lowest responsible bidder meeting bid specifications, at a rate of \$495.00 per student, as per the attached.

All in favor – Motion carried 4-0

**XV SETTLEMENT OFFER FOR GOVERNMENT ENTITY CLAIMS  
AGAINST JUUL LABS, INC. (“JLI”)**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**WHEREAS**, the Rocky Point Union Free School District retained the law offices of Napoli Shkolnik PLLC in the prosecution of a legal claim(s) against manufactures and distributors of vaping products arising out of the manufacturers’ and distributors’ fraudulent and negligent marketing and distribution of vaping products via Board resolution on November 16, 2020;

**WHEREAS**, pursuant to the “Government Entity Settlement Agreement” with JUUL Labs, Inc. (“JLI”) preliminarily approved on January 20, 2023 by Judge Orrick of United States Judicial Panel on Multidistrict Litigation, the Rocky Point Union Free School District is eligible to receive a gross settlement offer in the amount of \$46,620 less attorneys’ fees, case costs, and other court-related assessments;

**WHEREAS**, the gross settlement offer was determined by an allocation method and group of objective factors approved by the court-appointed Mediator;

**WHEREAS**, the hearing to finalize the “Government Entity Settlement Agreement” is scheduled for August 9, 2023;

**RESOLVED**, based upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute all “JLI” settlement-related documentation to continue the District’s participation in this class action lawsuit.

All in favor – Motion carried 4-0

**XVI SUBMISSION OF THE UPDATED ROCKY POINT ANNUAL PERFORMANCE REVIEW PLAN IN COMPLIANCE WITH EDUCATION LAW SECTION 3012-D AS AMENDED BY THE LAWS OF 2019 AND SUBPART 30-3 OF THE RULES OF THE BOARD OF REGENTS**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Rocky Point Union Free School District hereby approves the updated Annual Professional Performance Review (APPR) Plan in compliance with Education Law Section 3012-d as amended by the Laws of 2019 and Subpart 30-3 of the Rules of the Board of Regents; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools is directed to file the foregoing LEA Certification Form certifying the update to the Rocky Point UFSD APPR Plan.

All in favor – Motion carried 4-0

**XVII APPOINT IMPARTIAL HEARING OFFICER**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints Israel Wahrman from the New York State Education Department's Impartial Hearing rotational list to serve as the Impartial Hearing Officer in the matter of a demand hearing for a classified student, initiated by the parent of said student on March 17, 2023.

All in favor – Motion carried 4-0

**XVIII PERSONNEL**

Upon a motion made by Erin Walsh, and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes, as presented.

All in favor – Motion carried 4-0

Ms. Ward congratulated the following employees on their appointments:

- Ms. Sciulla – School Hall Monitor
- Ms. Calore – School Attendance Aide
- Ms. Riedes – Food Service Worker
- Mrs. Dawn Meyers – MS Principal

**XIX NEW BUSINESS**

Ms. Ward inquired of the trustees if there was any new business they wished to discuss.

There was no new business at this time.

Ms. Ward once again opened the floor to questions/comments.

- Ms. Ruberto wanted to thank two student liaisons who participated at the Sound Beach Civic Association meeting and asked that they be granted community service credit. She commended Hannah Gundel and Matthew Liselli for their interest in being active members of their community. Ms. Ruberto also thanked Mr. Lisa for his recommendation and Mr. Moeller for making it happen.
- Ms. Kelly inquired as to why some employment opportunities were listed on OLAS and some were solely on the District website. Mrs. Crossan explained that only the certified positions are listed on OLAS.  
Ms. Kelly asked if unified sports were included in the Strategic Plan. Dr. O'Brien advised that we currently have an Athletes for All program. He added that the Athletic Director was currently working with other schools to see what additional programs we could partner up with to enable our students to participate.
- Ms. Villafane requested an update at the next Board meeting regarding unified sports.

There were no further questions/comments.

## **XX ADJOURNMENT**

At 7:26 p.m. a motion was made by Susan Sullivan, and seconded by Erin Walsh, to adjourn the meeting.

All in favor – Motion carried 4-0

Ms. Ward wished the meeting attendees an enjoyable Spring break and Happy Easter and Passover.

Respectfully submitted,

Kelly White  
District Clerk



**Budget Transfer Summary Report**

**March 2023**

<b>Entry Number</b>	<b>From Account #</b>	<b>From Account Description</b>	<b>Amount</b>	<b>To Account #</b>	<b>To Account Description</b>	<b>Amount</b>	<b>Reason</b>
4039	A2110130030000	Teachers' Salaries 7-12	\$ 110,569.00	A1621400040000	Contractual	\$ 106,871.00	HS Basement Antenna, HS Septic Line Replacement,
				A1621520040000	Buildings & Grounds Materials	\$ 3,698.00	HS Boiler Wiring, HS Gym Power, HS Room 105 Controls,
							MS Sidewalk, HS Track Repair, Cardinal Invoices, Home Depot Invoices,
							Kitchen Duct Cleaning, HS Stage Storage Parts (Grainger), Emergency
							Light Test, Suffolk Lock Invoices & Monitoring, NSYC Glass.
4040	A2110130030000	Teachers' Salaries 7-12	\$ 24,835.00	A1621400040000	Contractual	\$ 24,835.00	Power for HUDL Camera in HS Gym, Electrical Panel Replacement in HS Gym
							Mezzanine, Server Upgrade (Labor only), Home Depot Bills, Door Repair,
							Infield Clay.
4041	A2855150990000	Instructional Salaries	\$ 5,000.00	A2855440040000	Conference Expense	\$ 5,000.00	Past Season Expenses
4042	A2815160030000	Non Instructional Salaries	\$ 12,000.00	A2815400040000	Contractual	\$ 12,000.00	Districtwide Sub Nurses Feb-June 2023
4043	H1620293996023	Cap. Res. 2022 FJC G/C	\$ 60,000.00	H1620296995042	Cap. Res. 2022 HS & MS Electrical	\$ 60,000.00	Reallocate Capital Project Budgets Based
	H1620293991019	Cap. Res. 2022 JAE G/C	\$ 32,500.00	H1620296995042	Cap. Res. 2022 HS & MS Electrical	\$ 32,500.00	on Bids Received
4044	A2110130030000	Teachers' Salaries 7-12	\$ 6,500.00	A1420429040000	Legal Services	\$ 6,500.00	Legal Settlement
4045	A2110500033160	Supplies	\$ 300.00	A2110436033160	Student Entry Fees	\$ 300.00	Long Island Science Congress Student Entry Fee
4046	A2110130030000	Teachers' Salaries 7-12	\$ 73,457.00	A1621520040000	Buildings & Grounds Materials	\$ 16,071.00	Various Maintenance & Custodial Orders & Supplies
				A1621400040000	Contractual	\$ 52,662.00	
				A1621521040000	Custodial Supplies	\$ 1,048.00	
				A1621462040000	Services	\$ 3,676.00	
4047	A2850400030000	Contractual	\$ 446.00	A2850500030000	Supplies	\$ 446.00	Andy Mark & Rev Robotics Supplies
4048	A2110130030000	Teachers' Salaries 7-12	\$ 156,589.00	A1621400040000	Contractual	\$ 43,389.00	LED Upgrade for HS Archive Room, Cosmetology Mirror
				A1621520040000	Buildings & Grounds Materials	\$ 3,200.00	Replacement, MS Pedestrian Walkway, Locking Gas Caps,
				A1620419040000	Fuel Oil	\$ 110,000.00	Cesspool Service, Infield Clay, Environmental Controls Repair,
							Heating Fuel.
4049	A2855441040000	Dues & Memberships	\$ 52.00	A2815500030000	Supplies	\$ 52.00	Saltine Crackers for Nurse's Office
4050	A1310400040000	Contractual	\$ 26.00	A1310441040000	Dues & Memberships	\$ 26.00	NYSAMPO 2023 Membership Dues
4051	A2110500033160	Supplies	\$ 250.00	A2110500063160	Supplies	\$ 250.00	Supplies
4052	A2110130030000	Teachers' Salaries 7-12	\$ 542.00	A1620521040000	Custodial Supplies	\$ 542.00	JAE Courtyard Siren & Strobe, MS Rm.221C Volume Control,
	A2110130030000	Teachers' Salaries 7-12	\$ 22,365.00	A1621400040000	Contractual	\$ 22,365.00	MS Minibus Parking Lot Work, Natural Turf Maint., Supplies

ROCKY POINT UNION FREE SCHOOL DISTRICT  
FINANCE REPORTS  
FOR THE MONTH ENDED MARCH 2023

BOARD MEETING BOOK

TREASURER'S REPORT

REPORTS FILED IN DISTRICT CLERKS OFFICE:

CASH REPORT

CASH FLOW REPORT

GENERAL FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

CAFETERIA FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

FEDERAL FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

CAPITAL FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

SCHOLARSHIP FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

DEBT SERVICE FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

EXTRA CLASS FUND

TRIAL BALANCE

REVENUE STATUS REPORT

APPR. BUDGET STATUS REPORT

**Rocky Point Union Free School District  
Treasurer's Report  
For the Month Ended: March 31, 2023**

Rocky Point Union Free School District  
Treasurer's Report  
Trust and Agency Checking - A204  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 2,167,579.81

Receipts:

Donation 300.00  
Payroll Deductions 1,482,506.71

1,482,806.71

Disbursements:

ERS 24,967.01  
Cash Disbursements 1,918,378.67

(1,943,345.68)

Total available balance per General Ledger as of: 3/31/2023 1,707,040.84

Bank Balance as of: 3/31/2023 1,769,731.61

Less: Outstanding Checks (62,690.77)

Adjusted Bank Balance as of: 3/31/2023 1,707,040.84

Prepared by: Linda Beliski  
Date: 4/3/2023

Reviewed by: Virginia Holway  
Date: 4/3/2023

A204

ROCKY POINT UFSD  
TRUST AND AGENCY ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

► Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$2,171,627.81	Number of Days in Cycle	31
3 Deposits/Credits	\$1,482,806.71	Minimum Balance This Cycle	\$1,519,955.81
30 Checks/Debits	(\$1,884,702.91)	Average Collected Balance	\$1,746,310.27
Service Charges	\$0.00		
Ending Balance 03/31/23	\$1,769,731.61		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/03	Wire transfer withdrawal The OMNI Group 030323 USD0011287423		\$100,693.82	\$2,070,933.99
03/03	ACH Withdrawal IRS USATAXPYMT 030323 ROCKY POINT SCHOOL DIS 270346XXXXX7274		\$427,746.35	\$1,643,187.64
03/03	ACH Withdrawal NYS DTF PROMPT WT Tax Paymnt 030323 ROCKY POINT UFSD 000000XXXXX8975		\$72,612.32	\$1,570,575.32
03/03	Check 13520		\$5,124.33	\$1,565,450.99
03/06	Check 13521		\$16,077.50	\$1,549,373.49
03/06	Check 13517		\$875.73	\$1,548,497.76
03/07	ACH Withdrawal 9102716322 CONS COLL 030723 ROCKY POINT UFSD 74728R		\$24,967.01	\$1,523,530.75
03/07	Check 13515		\$1,879.30	\$1,521,651.45
03/07	Check 13518		\$1,630.15	\$1,520,021.30
03/10	Check 13522		\$65.49	\$1,519,955.81
03/14	Book transfer credit FROM ...5277	\$741,448.21		\$2,261,404.02
03/16	Check 13525		\$6,627.50	\$2,254,776.52
03/16	Check 13516		\$6,627.50	\$2,248,149.02

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Account: Capital One Trust & Agency Checking

Cash Account(s): A 204

Ending Bank Balance:		1,769,731.61
Outstanding Checks (See listing below):	-	62,690.77
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 1,707,040.84

Cash Account Balance: 1,707,040.84

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
12/08/2022	13459	ROCKY POINT ADMIN ASSOCIATION	640.00
12/20/2022	13470	ROCKY POINT ADMIN ASSOCIATION	640.00
01/05/2023	13478	ROCKY POINT ADMIN ASSOCIATION	640.00
01/18/2023	13489	ROCKY POINT ADMIN ASSOCIATION	600.00
02/01/2023	13502	ROCKY POINT ADMIN ASSOCIATION	600.00
02/15/2023	13510	ROCKY POINT ADMIN ASSOCIATION	600.00
03/01/2023	13519	ROCKY POINT ADMIN ASSOCIATION	600.00
03/14/2023	13530	ROCKY POINT ADMIN ASSOCIATION	600.00
03/14/2023	13534	VOTE COPE	164.00
03/28/2023	13536	RENAISSANCE LIFE & HEALTH INSURANCE CO OF AMERICA	287.54
03/29/2023	13537	N.Y.S.TEACHERS RETIRE.SYS	32,971.50
03/29/2023	13538	NYS CHILD SUPPORT PROCESSING	875.73
03/29/2023	13539	NYSUT MEMBER BENEFITS TRUST	1,640.74
03/29/2023	13540	ROCKY POINT ADMIN ASSOCIATION	600.00
03/29/2023	13541	ROCKY POINT SCHOOL RELATED PERSONNEL	5,042.16
03/29/2023	13542	ROCKY PT.TEACH.ASSOC.	15,959.50
03/29/2023	13543	SHERIFF OF SUFFOLK COUNTY	65.60
03/29/2023	13544	VOTE COPE	164.00
<b>Outstanding Check Total:</b>			<b>62,690.77</b>

Prepared By

Approved By



Cash Account Transactions Report From 3/1/2023 To 3/31/2023

Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 204			TRUST & AGENCY DEDUCTIONS						
					BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	2,167,579.81
	03/01/2023				See Cash Disbursement Schedule 86	CD-86	0.00	8,506.80	2,159,073.01
	03/07/2023	202			ERS January & February 2023	JE-18	0.00	24,967.01	2,134,106.00
	03/08/2023				See Cash Disbursement Schedule 90	CD-90	0.00	6,915.04	2,127,190.96
	03/14/2023	1030117			Trust & Agency Deductions 3/17/23	CR-9	741,448.21	0.00	2,868,639.17
	03/15/2023				See Cash Disbursement Schedule 94	CD-94	0.00	8,525.05	2,860,114.12
	03/22/2023				See Cash Disbursement Schedule 96	CD-96	0.00	7,557.56	2,852,556.56
	03/29/2023				See Cash Disbursement Schedule 98	CD-98	0.00	287.54	2,852,269.02
	03/29/2023	1030164			Trust & Agency Deductions 3/31/23	CR-9	741,058.50	0.00	3,593,327.52
	03/30/2023	236			Interfund Transfer BANN Club Donation	JE-18	300.00	0.00	3,593,627.52
	03/31/2023				See Cash Disbursement Schedule 100	CD-100	0.00	646,533.91	2,947,093.61
	03/31/2023				See Cash Disbursement Schedule 88	CD-88	0.00	625,589.69	2,321,503.92
	03/31/2023				See Cash Disbursement Schedule 93	CD-93	0.00	614,463.08	1,707,040.84
					<b>Grand Totals:</b>		<b>1,482,806.71</b>	<b>1,943,345.68</b>	<b>1,707,040.84</b>

Rocky Point Union Free School District  
Treasurer's Report  
Net Payroll Checking - A205  
As of March 31, 2023

Reconciled Balance as of:	2/28/2023		47,251.93
Receipts:			
	Payroll	<u>3,218,409.67</u>	3,218,409.67
Disbursements:			
	Disburse Net Payroll	<u>3,218,409.67</u>	<u>(3,218,409.67)</u>
Total available balance per General Ledger as of:	3/31/2023		<u>47,251.93</u>
Bank Balance as of:	3/31/2023		49,429.03
Less:	Outstanding Checks		<u>(2,177.10)</u>
Adjusted Bank Balance as of:	3/31/2023		<u>47,251.93</u> 0.00

Prepared by: Linda Bielcki  
Date: 4/3/2023

Reviewed by: Virginia Hoang  
Date: 4/3/2023



A205

ROCKY POINT UFSD  
PAYROLL ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$47,251.93	Number of Days in Cycle	31
3 Deposits/Credits	\$3,218,409.67	Minimum Balance This Cycle	\$47,251.93
15 Checks/Debits	(\$3,216,232.57)	Average Collected Balance	\$254,569.35
Service Charges	\$0.00		
Ending Balance 03/31/23	\$49,429.03		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/02	Book transfer credit FROM ...5277	\$1,094,208.21		\$1,141,460.14
03/03	ACH Withdrawal PAYROLL ROCKYPT REG SALARY 030323 PAYROLL ROCKYPT -SETT-TMOBSPEB		\$1,086,269.83	\$55,190.31
03/03	Check 99987		\$2,552.00	\$52,638.31
03/03	Check 99985		\$971.54	\$51,666.77
03/03	Check 99981		\$533.65	\$51,133.12
03/03	Check 99980		\$332.16	\$50,800.96
03/03	Check 99982		\$207.79	\$50,593.17
03/06	Check 99990		\$610.27	\$49,982.90
03/06	Check 99986		\$440.08	\$49,542.82
03/06	Check 99991		\$310.35	\$49,232.47
03/06	Check 99989		\$162.58	\$49,069.89
03/07	Check 99992		\$163.51	\$48,906.38
03/10	Check 99988		\$1,272.19	\$47,634.19
03/14	Book transfer credit FROM ...5277	\$1,054,064.75		\$1,101,698.94
03/17	ACH Withdrawal PAYROLL ROCKYPT REG SALARY 031723 PAYROLL ROCKYPT -SETT-TMOBSPEB		\$1,050,684.09	\$51,014.85
03/17	Check 99995		\$3,155.33	\$47,859.52

Thank you for banking with us.

**ROCKY POINT UFSD  
OUTSTANDING CHECK LIST  
AS OF MARCH 31, 2023**

<u>Check #</u>	<u>Check Date</u>	<u>Check Amt.</u>
99984	03/03/2023	382.26
99994	03/17/2023	225.33
99997	03/31/2023	382.26
99998	03/31/2023	597.50
99999	03/31/2023	165.97
100000	03/31/2023	423.78
		<u>2,177.10</u>

ROCKY POINT UFSD



Cash Account Transactions Report From 3/1/2023 To 3/31/2023

Account	Account Name	Account Balance							
Date	Ref Number Invoice #	Vendor ID	Explanation	Account	Schedule	Debits	Credits	Balance	
A 205	PAYROLL								
			BALANCE 07/01/2022 - 02/28/2023			0.00	0.00	47,251.93	
03/02/2023	1030054		Funding Net Payroll 3/3/23	CR-9		1,094,208.21	0.00	1,141,460.14	
03/03/2023	197		Release Net Payroll 3/3/23	JE-18		0.00	1,094,208.21	47,251.93	
03/14/2023	1030116		Funding Net Payroll 3/17/23	CR-9		1,054,064.75	0.00	1,101,316.68	
03/17/2023	210		Release Net Payroll 3/17/23	JE-18		0.00	1,054,064.75	47,251.93	
03/29/2023	1030163		Funding Net Payroll 3/31/23	CR-9		1,070,136.71	0.00	1,117,388.64	
03/31/2023	235		Release Net Payroll 3/31/23	JE-18		0.00	1,070,136.71	47,251.93	
<b>Grand Totals:</b>						<b>3,218,409.67</b>	<b>3,218,409.67</b>	<b>47,251.93</b>	

Rocky Point Union Free School District  
Treasurer's Report  
General Fund - Investment A2008  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 21,889,713.93

Receipts:

Interest Revenue	45,777.29	
Tax Revenue	651,161.00	
Commercial Gaming Revenue 2022-2023	130,430.62	
Federal Breakfast & Lunch Revenue	113,385.00	
General Aid Spring Advance Revenue 2022-2023	2,255,238.96	
General Aid End of FY Revenue 2022-2023	5,383,437.84	
Homeless Aid Revenue 2021-2022	172,983.55	
Textbook Aid Revenue 2022-2023	122,263.00	
Software Aid Revenue 2022-2023	41,525.00	
Library Aid Revenue 2022-2023	17,325.00	
Hardware Aid Revenue 2022-2023	41,927.00	
Chapter Tuition Revenue 2021-2022	42,440.00	
Summer School Revenue 2022-2023	262,719.38	
Excess Cost Revenue 2022-2023	2,828,884.65	
Charter School Aid 2022-2023	300.00	
VLT Lottery Revenue 2022-2023	171,884.97	
	<u>171,884.97</u>	12,281,683.26

Disbursements:

Funding Transfer: Interfund Transfer	799,199.37	
Funding Transfer: AP Warrants	3,181,213.28	
Funding Transfer: Net Payroll	3,218,409.67	
Funding Transfer: Payroll Deductions	1,482,506.71	
	<u>1,482,506.71</u>	(8,681,329.03)

Total available balance per General Ledger as of: 3/31/2023 25,490,068.16

Bank Balance as of: 3/31/2023 25,490,068.16

Prepared by: Linda Bilski  
Date: 4/3/2023

Reviewed by: Virginia Holman  
Date: 4/3/2023

A2008

ROCKY POINT UFSD  
GENERAL FUND INVESTMENT ACCOUNT  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$21,889,713.93	Number of Days in Cycle	31
10-Deposits/Credits	\$12,281,683.26	Minimum Balance This Cycle	\$18,058,538.53
Interest Paid	\$0.00	Average Collected Balance	\$20,858,057.43
11 Checks/Debits	(\$8,681,329.03)	Interest Earned During this Cycle	\$0.00
Service Charges	\$0.00	Interest Paid Year-To-Date	\$88,991.01
Ending Balance 03/31/23	\$25,490,068.16		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/02	ACH deposit NYS OSC ACH 030223 ROCKY POINT SCHOOL DIS AP00072239520	\$42,440.00		\$21,932,153.93
03/02	Book transfer debit TO ...3946		\$1,094,208.21	\$20,837,945.72
03/03	Book transfer debit TO ...9596		\$766,307.05	\$20,071,638.67
03/06	ACH deposit BROOKHAVEN CASH DISB 030623 ROCKY POINT SCH DIST	\$403,099.67		\$20,474,738.34
03/09	Book transfer debit TO ...9596		\$293,372.45	\$20,181,365.89
03/13	ACH deposit NYS OSC ACH 031323 ROCKY POINT SCHOOL DIS AP00072266457	\$171,884.97		\$20,353,250.86
03/14	Book transfer debit TO ...3954		\$741,448.21	\$19,611,802.65
03/14	Book transfer debit TO ...3946		\$1,054,064.75	\$18,557,737.90
03/14	Book transfer debit TO ...7067		\$499,199.37	\$18,058,538.53
03/15	ACH deposit NYS OSC ACH 031523 ROCKY POINT SCHOOL DIS AP00072274454	\$2,829,184.65		\$20,887,723.18
03/16	Blended Checking Interest XSECR BAL INT	\$45,777.29		\$20,933,500.47

Thank you for banking with us.

ROCKY POINT UFSD

Cash Account Transactions Report From 3/1/2023 To 3/31/2023



Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 2008	CAPITAL ONE INVESTMENT							
			BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	21,889,713.93	
03/02/2023	1030053		Chapter Tuition Revenue 2021-2022	CR-9	42,440.00	0.00	21,932,153.93	
03/02/2023	1030054		Funding Net Payroll 3/3/23	CR-9	0.00	1,094,208.21	20,837,945.72	
03/03/2023	1030055		Funding Warrant #85	CR-9	0.00	766,307.05	20,071,638.67	
03/06/2023	1030061		Tax Revenue #9	CR-9	403,099.67	0.00	20,474,738.34	
03/09/2023	1030096		Funding Warrant #89	CR-9	0.00	293,372.45	20,181,365.89	
03/13/2023	1030109		VLT Lottery Revenue 2022-2023	CR-9	171,884.97	0.00	20,353,250.86	
03/14/2023	212		Interfund Receivable	JE-18	0.00	499,199.37	19,854,051.49	
03/14/2023	1030116		Funding Net Payroll 3/17/23	CR-9	0.00	1,054,064.75	18,799,986.74	
03/14/2023	1030117		Trust & Agency Deductions 3/17/23	CR-9	0.00	741,448.21	18,058,538.53	
03/15/2023	1030110		Excess Cost Revenue 2022-2023	CR-9	2,828,884.65	0.00	20,887,423.18	
03/15/2023	1030111		Charter School Aid 2022-2023	CR-9	300.00	0.00	20,887,723.18	
03/16/2023	1030127		Funding Warrant #91	CR-9	0.00	1,425,607.84	19,462,115.34	
03/16/2023	1030133		Interest Revenue	CR-9	45,777.29	0.00	19,507,892.63	
03/17/2023	1030129		Federal Breakfast Revenue January 2023	CR-9	11,915.00	0.00	19,519,807.63	
03/17/2023	1030130		Federal Breakfast Revenue February 2023	CR-9	9,225.00	0.00	19,529,032.63	
03/17/2023	1030131		Federal Lunch Revenue January 2023	CR-9	52,930.00	0.00	19,581,962.63	
03/17/2023	1030132		Federal Lunch Revenue February 2023	CR-9	39,315.00	0.00	19,621,277.63	
03/20/2023	1030128		Tax Revenue #10	CR-9	248,061.33	0.00	19,869,338.96	
03/22/2023	1030137		Homeless Aid Revenue 2021-2022	CR-9	172,983.55	0.00	20,042,322.51	
03/22/2023	1030139		Textbook Aid 2022-2023	CR-9	122,263.00	0.00	20,164,585.51	
03/22/2023	1030140		Software Aid 2022-2023	CR-9	41,525.00	0.00	20,206,110.51	
03/22/2023	1030141		Library Aid 2022-2023	CR-9	17,325.00	0.00	20,223,435.51	
03/22/2023	1030142		Hardware Aid 2022-2023	CR-9	41,927.00	0.00	20,265,362.51	
03/23/2023	1030144		Summer School Revenue 2022-2023	CR-9	200,232.96	0.00	20,465,595.47	
03/23/2023	1030145		Summer School Revenue 2022-2023	CR-9	62,486.42	0.00	20,528,081.89	
03/23/2023	1030146		Funding Warrant #95	CR-9	0.00	695,925.94	19,832,155.95	
03/28/2023	1030157		General Aid Spring Advance Payment 2022-2023	CR-9	2,255,238.96	0.00	22,087,394.91	
03/28/2023	1030158		Commercial Gaming Revenue 2022-2023	CR-9	130,430.62	0.00	22,217,825.53	
03/28/2023	1030159		General Aid End of FY Payment 2022-2023	CR-9	5,383,437.84	0.00	27,601,263.37	
03/29/2023	1030163		Funding Net Payroll 3/31/23	CR-9	0.00	1,070,136.71	26,531,126.66	
03/29/2023	1030164		Trust & Agency Deductions 3/31/23	CR-9	0.00	741,058.50	25,790,068.16	

ROCKY POINT UFSD

Cash Account Transactions Report From 3/1/2023 To 3/31/2023



Account	Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 2008					CAPITAL ONE INVESTMENT				
	03/31/2023	238			Interfund Transfer	JE-18	0.00	300,000.00	25,490,068.16
<b>Grand Totals:</b>							<b>12,281,683.26</b>	<b>8,681,329.03</b>	<b>25,490,068.16</b>

Rocky Point Union Free School District  
Treasurer's Report  
General Fund - AP Checking A2010  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 657,536.70

Receipts:

Chromebook Fees	40.00	
CPSE 2020-2021	54,032.00	
Shared Advertisement	196.66	
Musical Ticket Sales	1,450.00	
Lost Books	39.00	
Electronic Recycling	44.85	
Community Education	555.00	
Music Festival Six Flags	8,194.00	
Junior Prom	19,124.00	
Donation	732.43	
FJC Yearbooks	232.00	
5th Grade Yearbooks	3,092.00	
NYS DOH ACH	30,118.69	
Field Trip	36,668.00	
Health, Dental, Life	23,484.43	
Funding Transfer	<u>3,181,213.28</u>	
		3,359,216.34

Disbursements:

NSF Check	1,028.00	
Bank Adjustment	1.00	
Cash Disbursements	<u>3,223,443.06</u>	
		<u>(3,224,472.06)</u>

Total available balance per General Ledger as of: 3/31/2023 792,280.98

Bank Balance as of: 3/31/2023 849,401.57

Add: Deposits in Transit 8,209.00

Less: Outstanding Checks (65,329.59)

Adjusted Bank Balance as of: 3/31/2023 792,280.98

Prepared by: Linda Bilski  
Date: 4/4/2023

Reviewed by: Virginia Pollock  
Date: 4/4/2023



A2010

ROCKY POINT UFSD  
 GENERAL FUND CHECKING  
 90 ROCKY POINT YAPHANK RD  
 ROCKY POINT NY 11778-8423

Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$688,231.69	Number of Days in Cycle	31
68 Deposits/Credits	\$3,351,007.34	Minimum Balance This Cycle	\$674,931.69
257 Checks/Debits	(\$3,189,837.46)	Average Collected Balance	\$1,540,689.04
Service Charges	\$0.00		
Ending Balance 03/31/23	\$849,401.57		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/01	Check 119617			
03/02	Customer Deposit	\$9,494.00	\$13,300.00	\$674,931.69
03/02	ACH deposit NYS DOH	\$7,089.53		\$684,425.69
	HCCLAIMPMT 030223 ROCKY POINT UFSD 01382021			\$691,515.22
03/02	Customer Deposit	\$4,720.11		\$696,235.33
03/02	Customer Deposit	\$4,541.57		\$700,776.90
03/02	Customer Deposit	\$1,630.31		\$702,407.21
03/02	Customer Deposit	\$374.00		\$702,781.21
03/02	Customer Deposit	\$289.00		\$703,070.21
03/02	Deposit correction debit			\$703,070.21
03/03	Book transfer credit FROM ...5277	\$766,307.05	\$1.00	\$703,069.21
03/03	Customer Deposit	\$5,757.00		\$1,469,376.26
03/03	Customer Deposit	\$576.00		\$1,475,133.26
03/03	Customer Deposit	\$374.00		\$1,475,709.26
03/03	Customer Deposit	\$357.00		\$1,476,083.26
03/03	Customer Deposit	\$323.00		\$1,476,440.26
03/03	Customer Deposit	\$220.00		\$1,476,763.26
03/03	Customer Deposit	\$119.00		\$1,476,983.26
03/03	Customer Deposit	\$112.00		\$1,477,102.26
				\$1,477,214.26

Thank you for banking with us.

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ROCKY POINT UFSD  
 OUTSTANDING CHECK LIST  
 AS OF MARCH 31, 2023

CHECK#	CHECK DATE	CHECK AMOUNT
119485	01/17/2023	7.00
119488	01/17/2023	62.41
119705	03/01/2023	1,216.88
119735	03/01/2023	2,445.91
119808	03/14/2023	67.50
119812	03/14/2023	1,700.00
119821	03/14/2023	1,900.00
119887	03/21/2023	7,750.00
119888	03/21/2023	6,376.28
119902	03/21/2023	116.90
119906	03/21/2023	540.00
119907	03/21/2023	916.93
119914	03/28/2023	635.97
119915	03/28/2023	460.68
119916	03/28/2023	125.00
119917	03/28/2023	1,568.45
119918	03/28/2023	43.30
119919	03/28/2023	16.80
119920	03/28/2023	1,730.32
119921	03/28/2023	376.09
119922	03/28/2023	8,112.99
119923	03/28/2023	52.88
119924	03/28/2023	303.75
119925	03/28/2023	169.88
119926	03/28/2023	1,459.89
119927	03/28/2023	2,248.56
119928	03/28/2023	8,317.64
119929	03/28/2023	566.01
119930	03/28/2023	115.60
119931	03/28/2023	34.17
119932	03/28/2023	3,675.00
119933	03/28/2023	900.00
119934	03/28/2023	14.80
119935	03/28/2023	210.00
119936	03/28/2023	1,366.28
119937	03/28/2023	52.68
119938	03/28/2023	1,800.00
119939	03/28/2023	405.86
119940	03/28/2023	677.30
119941	03/28/2023	364.70
119942	03/28/2023	3,661.38
119943	03/28/2023	200.00
119944	03/28/2023	2,088.80
119945	03/29/2023	475.00
		<u>65,329.59</u>

ROCKY POINT UFSD

Cash Account Transactions Report From 3/1/2023 To 3/31/2023



Account	Account Name								
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance		
A 2010	CAPITAL ONE AP CHECKING								
			BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	657,536.70		
03/01/2023			See Cash Disbursement Schedule 85	CD-85	0.00	766,307.05	-108,770.35		
03/01/2023	1030046		FIELD TRIP	CR-9	9,494.00	0.00	-99,276.35		
03/01/2023	1030047		HEALTH	CR-9	4,720.11	0.00	-94,556.24		
03/01/2023	1030048		HEALTH, DENTAL, LIFE	CR-9	4,541.57	0.00	-90,014.67		
03/01/2023	1030049		HEALTH, DENTAL, LIFE	CR-9	1,630.31	0.00	-88,384.36		
03/01/2023	1030050		FIELD TRIP	CR-9	374.00	0.00	-88,010.36		
03/01/2023	1030051		FIELD TRIP	CR-9	289.00	0.00	-87,721.36		
03/02/2023	239		Bank Adjustment	JE-18	0.00	1.00	-87,722.36		
03/02/2023	1030056		NYS DOH ACH	CR-9	7,089.53	0.00	-80,632.83		
03/02/2023	1030062		ECOTECH MANAGEMENT INC	CR-9	44.85	0.00	-80,587.98		
03/02/2023	1030063		HS FIELD TRIP	CR-9	112.00	0.00	-80,475.98		
03/02/2023	1030064		COMMUNITY ED	CR-9	220.00	0.00	-80,255.98		
03/02/2023	1030065		FIELD TRIP	CR-9	357.00	0.00	-79,898.98		
03/02/2023	1030066		NEWSDAY / 2022 MARCHING BAND FESTIVAL	CR-9	576.00	0.00	-79,322.98		
03/02/2023	1030067		FIELD TRIP	CR-9	119.00	0.00	-79,203.98		
03/02/2023	1030068		FIELD TRIP	CR-9	374.00	0.00	-78,829.98		
03/02/2023	1030069		FIELD TRIP	CR-9	17.00	0.00	-78,812.98		
03/02/2023	1030070		FIELD TRIP	CR-9	323.00	0.00	-78,489.98		
03/02/2023	1030071		FIELD TRIP	CR-9	5,757.00	0.00	-72,732.98		
03/03/2023	1030055		Funding Warrant #85	CR-9	766,307.05	0.00	693,574.07		
03/06/2023	207		Bounced Check	JE-18	0.00	101.00	693,473.07		
03/06/2023	1030072		FIELD TRIP	CR-9	34.00	0.00	693,507.07		
03/06/2023	1030073		2020/2021 CPSE	CR-9	54,032.00	0.00	747,539.07		
03/07/2023	208		Bounced Check	JE-18	0.00	17.00	747,522.07		
03/07/2023	209		Bounced Check	JE-18	0.00	101.00	747,421.07		
03/07/2023	1030074		MUSICAL TICKET SALES	CR-9	370.00	0.00	748,791.07		
03/08/2023			See Cash Disbursement Schedule 89	CD-89	0.00	293,372.45	455,418.62		
03/08/2023	211		Bounced Check	JE-18	0.00	112.00	455,306.62		
03/09/2023	1030078		FIELD TRIP	CR-9	909.00	0.00	456,215.62		
03/09/2023	1030079		FIELD TRIP	CR-9	34.00	0.00	456,249.62		
03/09/2023	1030080		FIELD TRIP	CR-9	17.00	0.00	456,266.62		

ROCKY POINT UFSD

Cash Account Transactions Report From 3/1/2023 To 3/31/2023



Account	Account Name								
Date	Ref: Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance		
<b>A 2010 CAPITAL ONE AP CHECKING</b>									
03/09/2023	1030081		FIELD TRIP	CR-9	51.00	0.00	456,317.62		
03/09/2023	1030082		FIELD TRIP	CR-9	17.00	0.00	456,334.62		
03/09/2023	1030083		FIELD TRIP	CR-9	394.00	0.00	456,728.62		
03/09/2023	1030084		FIELD TRIP	CR-9	17.00	0.00	456,745.62		
03/09/2023	1030085		FIELD TRIP	CR-9	17.00	0.00	456,762.62		
03/09/2023	1030086		FIELD TRIP	CR-9	68.00	0.00	456,830.62		
03/09/2023	1030087		FIELD TRIP	CR-9	374.00	0.00	457,204.62		
03/09/2023	1030088		FIELD TRIP	CR-9	442.00	0.00	457,646.62		
03/09/2023	1030089		FIELD TRIP	CR-9	17.00	0.00	457,663.62		
03/09/2023	1030090		FIELD TRIP	CR-9	17.00	0.00	457,680.62		
03/09/2023	1030091		FIELD TRIP	CR-9	17.00	0.00	457,697.62		
03/09/2023	1030092		FIELD TRIP	CR-9	17.00	0.00	457,714.62		
03/09/2023	1030096		Funding Warrant #89	CR-9	293,372.45	0.00	751,087.07		
03/10/2023	1030108		Chromebook Fee	CR-9	40.00	0.00	751,127.07		
03/13/2023	219		Bounced Check	JE-18	0.00	101.00	751,026.07		
03/15/2023			See Cash Disbursement Schedule 91	CD-91	0.00	1,425,607.84	-674,581.77		
03/15/2023	1030097		5TH GR YEAR BOOK	CR-9	3,030.00	0.00	-671,551.77		
03/15/2023	1030098		FIELD TRIP	CR-9	206.00	0.00	-671,345.77		
03/15/2023	1030099		HEALTH, DENTAL	CR-9	3,108.21	0.00	-668,237.56		
03/15/2023	1030100		FIELD TRIP	CR-9	202.00	0.00	-668,035.56		
03/15/2023	1030101		LOST BOOKS	CR-9	39.00	0.00	-667,996.56		
03/15/2023	1030102		FIELD TRIP	CR-9	17.00	0.00	-667,979.56		
03/15/2023	1030103		FIELD TRIP	CR-9	3,165.00	0.00	-664,814.56		
03/15/2023	1030104		SPRING COMM ED	CR-9	55.00	0.00	-664,759.56		
03/15/2023	1030105		FIELD TRIP	CR-9	51.00	0.00	-664,708.56		
03/15/2023	1030106		FIELD TRIP	CR-9	1,699.00	0.00	-663,009.56		
03/15/2023	1030107		FIELD TRIP	CR-9	17.00	0.00	-662,992.56		
03/15/2023	1030114		DONATION/ OHIOPYLE PRINT INC	CR-9	56.43	0.00	-662,936.13		
03/15/2023	1030115		DONATION / LAURITSEN	CR-9	100.00	0.00	-662,836.13		
03/16/2023	1030127		Funding Warrant #91	CR-9	1,425,607.84	0.00	762,771.71		
03/17/2023	1030123		8TH GRADE NYC FIELD TRIP	CR-9	8,787.00	0.00	771,558.71		
03/17/2023	1030124		FIELD TRIP	CR-9	1,273.00	0.00	772,831.71		

# ROCKY POINT UFSD

Cash Account Transactions Report From 3/1/2023 To 3/31/2023



Account	Account Name								
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
<b>A 2010 CAPITAL ONE AP CHECKING</b>									
03/17/2023	1030125			FIELD TRIP	CR-9	280.00	0.00	773,111.71	
03/17/2023	1030126			FIELD TRI P	CR-9	606.00	0.00	773,717.71	
03/20/2023	223			Bounced Check	JE-18	0.00	55.00	773,662.71	
03/21/2023	224			Bounced Check	JE-18	0.00	55.00	773,607.71	
03/21/2023	225			Bounced Check	JE-18	0.00	15.00	773,592.71	
03/21/2023	226			Bounced Check	JE-18	0.00	101.00	773,491.71	
03/21/2023	227			Bounced Check	JE-18	0.00	101.00	773,390.71	
03/22/2023				See Cash Disbursement Schedule 95	CD-95	0.00	695,925.94	77,464.77	
03/22/2023	229			Bounced Check	JE-18	0.00	67.00	77,397.77	
03/22/2023	230			Bounced Check	JE-18	0.00	101.00	77,296.77	
03/23/2023	237			Bounced Check	JE-18	0.00	101.00	77,195.77	
03/23/2023	1030146			Funding Warrant #95	CR-9	695,925.94	0.00	773,121.71	
03/24/2023	1030147			FJC YEAR BOOK	CR-9	232.00	0.00	773,353.71	
03/27/2023	1030148			JAE YEARBOOK	CR-9	47.00	0.00	773,400.71	
03/27/2023	1030149			FIELD TRIP	CR-9	707.00	0.00	774,107.71	
03/27/2023	1030150			SPRING 2023 / CPR	CR-9	280.00	0.00	774,387.71	
03/29/2023				See Cash Disbursement Schedule 97	CD-97	0.00	42,229.78	732,157.93	
03/30/2023	1030165			JUNIOR PROM	CR-9	19,124.00	0.00	751,281.93	
03/30/2023	1030166			HEALTH, DENTAL	CR-9	4,489.19	0.00	755,771.12	
03/31/2023	1030167			NYS DOH ACH	CR-9	23,029.16	0.00	778,800.28	
03/31/2023	1030168			HEALTH,	CR-9	4,995.04	0.00	783,795.32	
03/31/2023	1030169			HS MUSICAL TICKET SALES	CR-9	80.00	0.00	783,875.32	
03/31/2023	1030170			2023 P&P ADS/ MILLER PLACE UFSD	CR-9	196.66	0.00	784,071.98	
03/31/2023	1030172			MUSIC FESTIVAL - SIX FLAGS	CR-9	8,194.00	0.00	792,265.98	
03/31/2023	1030173			JAE YEARBOOK	CR-9	15.00	0.00	792,280.98	
<b>Grand Totals:</b>						<b>3,359,216.34</b>	<b>3,224,472.06</b>	<b>792,280.98</b>	

Rocky Point Union Free School District  
Treasurer's Report  
General Fund - Investment A2011  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 2,036,112.05

Receipts:

Ticket Sales	11,595.00	
Junior Prom	9,355.00	
Interest Revenue	<u>2,950.54</u>	
		23,900.54

Disbursements:

Supplies	<u>127.20</u>	<u>(127.20)</u>
----------	---------------	-----------------

Total available balance per General Ledger as of: 3/31/2023 2,059,885.39

Bank Balance as of: 3/31/2023 2,059,885.39  
0.00

Prepared by:  
Date:

Linda Belski  
4/4/2023

Reviewed by:  
Date:

Virginia Hall  
4/4/2023



JPMorgan Chase Bank, N.A.  
 P O Box 182051  
 Columbus, OH 43218 - 2051

A2011

March 01, 2023 through March 31, 2023

**Customer Service Information**

If you have any questions about your statement, please contact your Customer Service Professional.

00066700 WBS 802 211 09123 NNNNNNNNNN 1 00000000 C2 0000

ROCKY POINT UFSD  
 GENERAL FUND MONEY MARKET A/C  
 90 ROCKY POINT YAPHANK RD  
 ROCKY POINT NY 11778



**Commercial Checking With Interest Summary**

	Number	Market Value/Amount	Shares
Opening Ledger Balance		\$2,036,112.05	
Deposits and Credits	4	\$23,900.54	
Withdrawals and Debits	1	\$127.20	
Checks Paid	0	\$0.00	
Ending Ledger Balance		\$2,059,885.39	
Average Ledger Balance	\$2,043,875	Annual Percentage Yield Earned*	1.71%
Interest Credited This Period	\$2,950.54	Interest Credited Year-to-Date	\$6,546.27

Rate(s): 03/01 to 03/31 at 1.70%

**Deposits and Credits**

Ledger Date	Description	Amount
03/07	Deposit	
03/27	Deposit	\$8,160.00
03/30	Deposit	3,435.00
03/31	Interest Payment	9,355.00
<b>Total</b>		<b>2,950.54</b>
		<b>\$23,900.54</b>

**Withdrawals and Debits**

Ledger Date	Description	Amount
03/15	Orig CO Name:Deluxe Bus Sys. Orig ID:1411877307 Desc Date:230314 CO Entry Descr:Bus Prods Sec:CCD Trace#:042000015014993 Ead:230315 Ind ID:13827230 Ind Name:Rocky Point SD School Trn: 0735014993Tc	\$127.20

\* Annual Percentage Yield Earned - The percentage rate earned if balances remain on deposit for a full year with compounding, no change in the interest rate and all interest is left in the account.

Please examine this statement of account at once. By continuing to use the account, you agree that: (1) the account is subject to the Bank's deposit account agreement, and (2) the Bank has no responsibility for any error in or improper charge to the account (including any unauthorized or altered check) unless you notify us in writing of this error or charge within sixty days of the mailing or availability of the first statement on which the error or charge appears.

# ROCKY POINT UFSD

Cash Account Transactions Report From 3/1/2023 To 3/31/2023



Account	Account Name								
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 2011	CHASE GENERAL FUND MM								
				BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	2,036,112.05	
03/07/2023	1030074			MUSICAL TICKET SALES	CR-9	8,160.00	0.00	2,044,272.05	
03/15/2023	240			Bank Supplies	JE-18	0.00	127.20	2,044,144.85	
03/27/2023	1030151			PLAY TICKET SALES / MS	CR-9	3,435.00	0.00	2,047,579.85	
03/30/2023	1030165			JUNIOR PROM	CR-9	9,355.00	0.00	2,056,934.85	
03/31/2023	1030174			Interest Revenue	CR-9	2,950.54	0.00	2,059,885.39	
<b>Grand Totals:</b>						<b>23,900.54</b>	<b>127.20</b>	<b>2,059,885.39</b>	



Rocky Point Union Free School District  
Treasurer's Report  
Cafeteria Checking - C207  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 199,419.88

Receipts:  
Sales Tax Reimbursement 251.01 251.01

Disbursements:  
NYS Annual Sales Tax 841.41  
Cash Disbursements 86,997.59 (87,839.00)

Total available balance per General Ledger as of: 3/31/2023 111,831.89

Bank Balance as of: 3/31/2023 144,965.68

Less: Outstanding Checks (33,133.79)

Adjusted Bank Balance as of: 3/31/2023 111,831.89  
0.00

Prepared by: Linda Bilski  
Date: 4/4/2023

Reviewed by: Virginia Holley  
Date: 4/4/2023

C207

ROCKY POINT UFSD  
CAFETERIA CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

▶ Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$199,469.00	Number of Days in Cycle	31
1 Deposits/Credits	\$251.01	Minimum Balance This Cycle	\$144,714.67
35 Checks/Debits	(\$54,754.33)	Average Collected Balance	\$169,765.45
Service Charges	\$0.00		
Ending Balance 03/31/23	\$144,965.68		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking			ROCKY POINT UFSD	
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/06	Check 12908		\$1,906.03	\$197,562.97
03/06	Check 12909		\$1,578.55	\$195,984.42
03/06	Check 12904		\$1,225.18	\$194,759.24
03/06	Check 12907		\$1,116.42	\$193,642.82
03/06	Check 12902		\$978.77	\$192,664.05
03/07	Check 12901		\$517.85	\$192,146.20
03/08	Check 12905		\$4,350.00	\$187,796.20
03/08	Check 12878		\$49.12	\$187,747.08
03/08	Check 12906		\$20.76	\$187,726.32
03/10	Check 12903		\$397.55	\$187,328.77
03/13	Check 12910		\$7,374.32	\$179,954.45
03/13	Check 12918		\$2,796.72	\$177,157.73
03/13	Check 12916		\$2,241.00	\$174,916.73
03/13	Check 12913		\$1,230.44	\$173,686.29
03/13	Check 12912		\$242.00	\$173,444.29
03/13	Check 12917		\$214.49	\$173,229.80
03/13	Check 12919		\$73.04	\$173,156.76
03/14	Check 12911		\$575.50	\$172,581.26
03/14	Check 12915		\$341.00	\$172,240.26

Thank you for banking with us.





Account: Capital One Cafeteria Checking  
 Cash Account(s): C 207

Ending Bank Balance:		144,965.68
Outstanding Checks (See listing below):	-	33,133.79
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

---

Adjusted Ending Bank Balance:		111,831.89
Cash Account Balance:		111,831.89

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
03/28/2023	12934	ACE ENDICO INC.	9,399.50
03/28/2023	12935	AMERICAN CLASSIC SPECIALTIES	2,247.50
03/28/2023	12936	APPCO PAPER & PLASTICS CORP	2,429.92
03/28/2023	12937	BIG GEYSER INC.	1,904.25
03/28/2023	12938	CREAM-O-LAND DAIRIES, LLC	2,430.13
03/28/2023	12939	ECOLAB INC.	279.86
03/28/2023	12940	J & F SUPPLY INC. OF L I	808.50
03/28/2023	12941	JAY BEE DISTRIBUTORS	5,477.46
03/28/2023	12942	MIVILA FOODS OF NY	3,549.26
03/28/2023	12943	MODERN ITALIAN BAKERY	1,625.76
03/28/2023	12944	NARDONE BROS BAKING CO	1,402.88
03/28/2023	12945	PROCOLD EAST	85.00
03/28/2023	12946	SNAPPLE DISTRIBUTORS OF L.I.	1,117.80
03/28/2023	12947	WB MASON COMPANY, INC.	375.97
<b>Outstanding Check Total:</b>			<b>33,133.79</b>

Prepared By \_\_\_\_\_

Approved By \_\_\_\_\_



Cash Account Transactions Report From 3/1/2023 To 3/31/2023

Account	Account Name	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
C 207	CAPITAL ONE CHECKING				BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	199,419.88	
03/01/2023					See Cash Disbursement Schedule 25	CD-25	0.00	12,091.11	187,328.77	
03/08/2023					See Cash Disbursement Schedule 26	CD-26	0.00	15,117.40	172,211.37	
03/15/2023					See Cash Disbursement Schedule 27	CD-27	0.00	26,655.29	145,556.08	
03/17/2023		217			NYS Annual Sales Tax 3/1/22-2/28/23	JE-18	0.00	841.41	144,714.67	
03/29/2023					See Cash Disbursement Schedule 28	CD-28	0.00	33,133.79	111,580.88	
03/29/2023		1030162			Sales Tax Reimbursement	CR-9	251.01	0.00	111,831.89	
<b>Grand Totals:</b>								<b>251.01</b>	<b>87,839.00</b>	<b>111,831.89</b>

Rocky Point Union Free School District  
Treasurer's Report  
Cafeteria Fund ACH C208  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 194,359.64

Receipts:  
Cafeteria Deposits 22,287.53  
Café ACH Deposits 65,890.96  
Interest 336.65  
88,515.14

Disbursements: 0.00

Total available balance per General Ledger as of: 3/31/2023 282,874.78  
0.00

Bank Balance as of: 3/31/2023 278,726.91

Add: Deposits in Transit 4,147.87

Adjusted Bank Balance as of: 3/31/2023 282,874.78  
0.00

Prepared by: Linda Beliski  
Date: 4/5/2023

Reviewed by: Virginia Kelly  
Date: 4/5/2023

C208



JPMorgan Chase Bank, N.A.  
P O Box 182051  
Columbus, OH 43218 -2051

March 01, 2023 through March 31, 2023

**CUSTOMER SERVICE INFORMATION**

If you have any questions about your statement, please contact your Customer Service Professional.

00048452 DDA 802 212 09123 NNNNNNNNNN 1 00000000 C1 0000

ROCKY POINT UFSD  
SCHOOL LUNCH ACH  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423



**CHECKING SUMMARY** Commercial Checking With Interest

	INSTANCES	AMOUNT
Beginning Balance		\$188,132.07
Deposits and Additions	328	90,594.84
Ending Balance	328	\$278,726.91
Annual Percentage Yield Earned This Period		1.71%
Interest Paid This Period		\$336.65
Interest Paid Year-to-Date		\$654.63

Interest paid in 2022 for account 000000166539720 was \$2,011.92.

**DEPOSITS AND ADDITIONS**

DATE	DESCRIPTION	AMOUNT
03/01	Deposit	\$323.00
03/01	Deposit	245.00
03/01	Deposit	143.75
03/01	Deposit	126.05
03/01	Deposit	120.90
03/01	Deposit	114.80
03/01	Deposit	113.50
03/01	Deposit	100.00
03/01	Deposit	99.99
03/01	Deposit	86.15
03/01	Deposit	85.76
03/01	Deposit	41.00
03/01	Deposit	35.45

ROCKY POINT UFSD



Cash Account Transactions Report From 3/1/2023 To 3/31/2023

Account	Account Name	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
C 208	CHASE ACH REVENUE		BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	194,359.64
03/01/2023	1030093		CAFT RECEIPTS	CR-8	834.27	0.00	195,193.91
03/02/2023	1030094		CAFT RECEIPTS	CR-8	1,045.24	0.00	196,239.15
03/03/2023	1030095		CAFT RECEIPTS	CR-8	1,044.60	0.00	197,283.75
03/06/2023	1030118		CAFT RECEIPTS	CR-8	1,152.98	0.00	198,436.73
03/07/2023	1030119		CAFT RECEIPTS	CR-8	977.00	0.00	199,413.73
03/08/2023	1030120		CAFT RECEIPTS	CR-8	815.24	0.00	200,228.97
03/09/2023	1030121		CAFT RECEIPTS	CR-8	1,309.09	0.00	201,538.06
03/10/2023	1030122		CAFT RECEIPTS	CR-8	606.75	0.00	202,144.81
03/13/2023	1030134		CAFT RECEIPTS	CR-8	1,038.04	0.00	203,182.85
03/14/2023	1030135		CAFT RECEIPTS	CR-8	1,005.30	0.00	204,188.15
03/15/2023	1030136		CAFT RECEIPTS	CR-8	821.50	0.00	205,009.65
03/16/2023	1030138		CAFT RECEIPTS	CR-8	622.30	0.00	205,631.95
03/17/2023	1030143		CAFT RECEIPTS	CR-8	1,619.12	0.00	207,251.07
03/20/2023	1030152		CAFT RECEIPTS	CR-8	1,001.10	0.00	208,252.17
03/21/2023	1030153		CAFT RECEIPTS	CR-8	997.94	0.00	209,250.11
03/22/2023	1030154		CAFT RECEIPTS	CR-8	1,106.69	0.00	210,356.80
03/23/2023	1030155		CAFT RECEIPTS	CR-8	863.00	0.00	211,219.80
03/24/2023	1030156		CAFT RECEIPTS	CR-8	1,023.95	0.00	212,243.75
03/27/2023	1030176		CAFT RECEIPTS	CR-8	969.71	0.00	213,213.46
03/28/2023	1030177		CAFT RECEIPTS	CR-8	608.30	0.00	213,821.76
03/29/2023	1030178		CAFT RECEIPTS	CR-8	749.29	0.00	214,571.05
03/30/2023	1030179		CAFT RECEIPTS	CR-8	1,189.15	0.00	215,760.20
03/31/2023	1030180		CAFT RECEIPTS	CR-8	886.97	0.00	216,647.17
03/31/2023	1030181		Interest Revenue	CR-9	336.65	0.00	216,983.82
03/31/2023	1030182		CAFT ACH	CR-9	12,583.91	0.00	229,567.73
03/31/2023	1030183		CAFT ACH	CR-9	13,456.34	0.00	243,024.07
03/31/2023	1030184		CAFT ACH	CR-9	23,207.26	0.00	266,231.33
03/31/2023	1030185		CAFT ACH	CR-9	16,643.45	0.00	282,874.78
<b>Grand Totals:</b>					<b>88,515.14</b>	<b>0.00</b>	<b>282,874.78</b>

Rocky Point Union Free School District  
Treasurer's Report  
Scholarship Fund Checking - CM200  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 49,125.95

Receipts:  
Live Like Susie 100.00  
Brookhaven Cluster Superintendents 500.00  
600.00

Disbursements: 0.00

Total available balance per General Ledger as of: 3/31/2023 49,725.95

Bank Balance as of: 3/31/2023 49,725.95

Prepared by: Linda Bilski  
Date: 4/4/2023

Reviewed by: Virginia Holley  
Date: 4/4/2023



CM200

ROCKY POINT UFSD  
SCHOLARSHIP CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

► Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$49,125.95	Number of Days in Cycle	31
2 Deposits/Credits	\$600.00	Minimum Balance This Cycle	\$49,125.95
0 Checks/Debits	\$0.00	Average Collected Balance	\$49,451.75
Service Charges	\$0.00		
Ending Balance 03/31/23	\$49,725.95		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/15	Customer Deposit	\$500.00		\$49,625.95
03/15	Customer Deposit	\$100.00		\$49,725.95
<b>Total</b>		\$600.00	\$0.00	

Thank you for banking with us.

ROCKY POINT UFSD

Cash Account Transactions Report From 3/1/2023 To 3/31/2023



Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
CM 200			Scholarship Cash						
					BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	49,125.95
	03/15/2023	1030112			2022-203 RECOGNITION OF BROOKHAVEN CLUSTER SUPERINTENDENTS	CR-9	500.00	0.00	49,625.95
	03/15/2023	1030113			LIVE LIKE SUSIE / SAPANSKI	CR-9	100.00	0.00	49,725.95
<b>Grand Totals:</b>							<b>600.00</b>	<b>0.00</b>	<b>49,725.95</b>

Rocky Point Union Free School District  
Treasurer's Report  
Extra Class Checking - CM3200  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 68,452.31

Receipts:

MS Yearbook Sales 360.00  
MS Spring Dance 492.00  
BANN Club Swoopin' & Hoopin' 2,101.00

2,953.00

Disbursements:

Donation 300.00  
Cash Disbursements 1,374.05

(1,674.05)

Total available balance per General Ledger as of: 3/31/2023 69,731.26

Bank Balance as of: 3/31/2023 72,129.30

Less: Outstanding Checks (2,398.04)

Adjusted Bank Balance as of: 3/31/2023 69,731.26  
0.00

Prepared by: Linda J Bilski  
Date: 4/4/2023

Reviewed by: Virginia Hall  
Date: 4/4/2023

CM3200

ROCKY POINT UFSD  
EXTRA CLASS CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

► Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$69,727.31	Number of Days in Cycle	31
4 Deposits/Credits	\$2,953.00	Minimum Balance This Cycle	\$69,727.31
3 Checks/Debits	(\$551.01)	Average Collected Balance	\$71,848.14
Service Charges	\$0.00		
Ending Balance 03/31/23	\$72,129.30		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/01	V Vault Customer Deposit	\$2,101.00		\$71,828.31
03/28	V Vault Customer Deposit	\$422.00		\$72,250.31
03/28	V Vault Customer Deposit	\$70.00		\$72,320.31
03/29	Check 11467		\$141.56	\$72,178.75
03/29	Check 11469		\$109.45	\$72,069.30
03/30	Book transfer debit TO ...3954		\$300.00	\$71,769.30
03/31	Customer Deposit	\$360.00		\$72,129.30
<b>Total</b>		\$2,953.00	\$551.01	

Govt Banking Blended Chking		ROCKY POINT UFSD			
Checks * designates gap in check sequence					
Check No.	Date	Amount	Check No.	Date	Amount
11467	03/29	\$141.56	11469*	03/29	\$109.45

Thank you for banking with us.



Account: Capital One Extra Class Checking  
 Cash Account(s): CM3 200

Ending Bank Balance:		72,129.30
Outstanding Checks (See listing below):	-	2,398.04
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 69,731.26

Cash Account Balance: 69,731.26

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
02/07/2023	11462	VFW POST #6249	1,000.00
02/28/2023	11464	HAMPTON JITNEY	75.00
03/14/2023	11465	JOSEPH BIENZ	650.00
03/28/2023	11466	JEAN COSTA	373.04
03/28/2023	11468	ROCKY POINT CHILD NUTRITION	300.00
<b>Outstanding Check Total:</b>			<b>2,398.04</b>

Prepared By

Approved By



Cash Account Transactions Report From 3/1/2023 To 3/31/2023

Account	Account Name	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
CM3 200	Extraclass Checking				BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	68,452.31
03/01/2023		1030075			BANN Club Swoopin' & Hoopin' Sales	CR-9	2,101.00	0.00	70,553.31
03/28/2023		1030160			MS Spring Dance	CR-9	422.00	0.00	70,975.31
03/28/2023		1030161			MS Spring Dance	CR-9	70.00	0.00	71,045.31
03/30/2023		236			Interfund Transfer BANN Club Donation	JE-18	0.00	300.00	70,745.31
03/31/2023					See Cash Disbursement Schedule 18	CD-18	0.00	650.00	70,095.31
03/31/2023					See Cash Disbursement Schedule 19	CD-19	0.00	724.05	69,371.26
03/31/2023		1030175			MS Yearbook Sales	CR-9	360.00	0.00	69,731.26
<b>Grand Totals:</b>							<b>2,953.00</b>	<b>1,674.05</b>	<b>69,731.26</b>

Rocky Point Union Free School District  
Treasurer's Report  
Federal Fund Checking - F205  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 310,296.45

Receipts:  
Interfund Transfer 300,000.00 300,000.00

Disbursements:  
Cash Disbursements 261,559.41 (261,559.41)

Total available balance per General Ledger as of: 3/31/2023 348,737.04

Bank Balance as of: 3/31/2023 363,418.78

Less: Outstanding Checks (14,681.74)

Adjusted Bank Balance as of: 3/31/2023 348,737.04  
0.00

Prepared by: Linda Bilski  
Date: 4/4/2023

Reviewed by: Virginia Kelly  
Date: 4/4/2023

F205

ROCKY POINT UFSD  
 FEDERAL CHECKING  
 90 ROCKY POINT YAPHANK RD  
 ROCKY POINT NY 11778-8423

Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$316,296.45	Number of Days in Cycle	31
1 Deposits/Credits	\$300,000.00	Minimum Balance This Cycle	\$63,418.78
18 Checks/Debits	(\$252,877.67)	Average Collected Balance	\$188,991.72
Service Charges	\$0.00		
Ending Balance 03/31/23	\$363,418.78		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking			ROCKY POINT UFSD	
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/06	Check 4803		\$30,000.00	\$286,296.45
03/06	Check 4804		\$20,781.00	\$265,515.45
03/06	Check 4799		\$3,600.00	\$261,915.45
03/06	Check 4801		\$850.00	\$261,065.45
03/07	Check 4798		\$1,250.00	\$259,815.45
03/07	Check 4805		\$335.00	\$259,480.45
03/08	Check 4800		\$17,317.50	\$242,162.95
03/10	Check 4802		\$19,590.59	\$222,572.36
03/13	Check 4809		\$19,907.20	\$202,665.16
03/13	Check 4806		\$12,242.60	\$190,422.56
03/15	Check 4808		\$20,781.00	\$169,641.56
03/17	Check 4807		\$17,317.50	\$152,324.06
03/20	Check 4810		\$12,242.60	\$140,081.46
03/20	Check 4812		\$7,700.00	\$132,381.46
03/20	Check 4814		\$4,306.64	\$128,074.82
03/20	Check 4811		\$2,500.00	\$125,574.82
03/21	Check 4813		\$28,334.88	\$97,239.94
03/30	Check 4815		\$33,821.16	\$63,418.78

Thank you for banking with us.

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Account: Capital One Federal Checking

Cash Account(s): F 205

Ending Bank Balance:		363,418.78
Outstanding Checks (See listing below):	-	14,681.74
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 348,737.04

Cash Account Balance: 348,737.04

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
01/17/2023	4783	BONADIO & CO., LLP: TRANSPORTATION ADVISORY SERVICES LLC	6,000.00
03/28/2023	4816	IXL LEARNING, INC.	3,960.00
03/28/2023	4817	LONG ISLAND BUSINESS NEWS	850.00
03/28/2023	4818	SCHOOL SPECIALTY	3,526.87
03/28/2023	4819	SCHOOLHOUSE OUTFITTERS LLC	344.87
<b>Outstanding Check Total:</b>			<b>14,681.74</b>

Prepared By

Approved By

ROCKY POINT UFSD



Cash Account Transactions Report From 3/1/2023 To 3/31/2023

Account	Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
F 205					CAPITAL ONE CHECKING				
					BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	310,296.45
	03/01/2023				See Cash Disbursement Schedule 24	CD-24	0.00	105,966.69	204,329.76
	03/08/2023				See Cash Disbursement Schedule 25	CD-25	0.00	70,248.30	134,081.46
	03/15/2023				See Cash Disbursement Schedule 26	CD-26	0.00	42,841.52	91,239.94
	03/22/2023				See Cash Disbursement Schedule 27	CD-27	0.00	33,821.16	57,418.78
	03/29/2023				See Cash Disbursement Schedule 28	CD-28	0.00	8,681.74	48,737.04
	03/31/2023	238			Interfund Transfer	JE-18	300,000.00	0.00	348,737.04
<b>Grand Totals:</b>							<b>300,000.00</b>	<b>261,559.41</b>	<b>348,737.04</b>

Rocky Point Union Free School District  
Treasurer's Report  
Capital Fund Checking - H205  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 2,465,375.99

Receipts:  
Interfund Receivable 499,199.37 499,199.37

Disbursements:  
191,524.80 (191,524.80)

Total available balance per General Ledger as of: 3/31/2023 2,773,050.56

Bank Balance as of: 3/31/2023 2,830,413.93

Less: Outstanding Checks (57,363.37)

Adjusted Bank Balance as of: 3/31/2023 2,773,050.56  
0.00

Prepared by: Linda Belaski  
Date: 4/4/2023

Reviewed by: Vivian Kelly  
Date: 4/4/2023

H205

ROCKY POINT UFSD  
CAPITAL FUND CHECKING  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$2,465,375.99	Number of Days in Cycle	31
1 Deposits/Credits	\$499,199.37	Minimum Balance This Cycle	\$2,347,004.51
5 Checks/Debits	(\$134,161.43)	Average Collected Balance	\$2,671,670.84
Service Charges	\$0.00		
Ending Balance 03/31/23	\$2,830,413.93		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/07	Check 1167		\$49,995.00	\$2,415,380.99
03/07	Check 1166		\$1,640.00	\$2,413,740.99
03/13	Check 1168		\$66,736.48	\$2,347,004.51
03/14	Book transfer credit FROM ...5277	\$499,199.37		\$2,846,203.88
03/30	Check 1170		\$10,420.73	\$2,835,783.15
03/30	Check 1169		\$5,369.22	\$2,830,413.93
<b>Total</b>		\$499,199.37	\$134,161.43	

Govt Banking Blended Chking		ROCKY POINT UFSD						
Checks * designates gap in check sequence								
Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
1166	03/07	\$1,640.00	1168	03/13	\$66,736.48	1170	03/30	\$10,420.73
1167	03/07	\$49,995.00	1169	03/30	\$5,369.22			

Thank you for banking with us.



Account: Capital One Capital Checking  
 Cash Account(s): H 205

Ending Bank Balance:		2,830,413.93
Outstanding Checks (See listing below):	-	57,363.37
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	2,773,050.56
Cash Account Balance:	2,773,050.56

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
03/28/2023	1171	JOHN A GRILLO ARCHITECT, PC	56,389.30
03/28/2023	1172	JOHN A GRILLO ARCHITECT, PC	974.07
<b>Outstanding Check Total:</b>			<b>57,363.37</b>

Prepared By

Approved By

# ROCKY POINT UFSD



Cash Account Transactions Report From 3/1/2023 To 3/31/2023

Account	Account Name	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number Invoice #	Vendor ID				
H 205	CAPITAL ONE CHECKING					
		BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	2,465,375.99
03/01/2023		See Cash Disbursement Schedule 13	CD-13	51,635.00		2,413,740.99
03/08/2023		See Cash Disbursement Schedule 14	CD-14	66,736.48		2,347,004.51
03/14/2023	.212	Interfund Receivable	JE-18	499,199.37	0.00	2,846,203.88
03/15/2023		See Cash Disbursement Schedule 15	CD-15	0.00	5,369.22	2,840,834.66
03/22/2023		See Cash Disbursement Schedule 16	CD-16	0.00	10,420.73	2,830,413.93
03/29/2023		See Cash Disbursement Schedule 17	CD-17	0.00	57,363.37	2,773,050.56
<b>Grand Totals:</b>				<b>499,199.37</b>	<b>191,524.80</b>	<b>2,773,050.56</b>

Rocky Point Union Free School District  
Treasurer's Report  
Debt Service Fund Checking - V200  
As of March 31, 2023

Reconciled Balance as of: 2/28/2023 117,655.23

Receipts: 0.00

Disbursements: 0.00

Total available balance per General Ledger as of: 3/31/2023 117,655.23

Bank Balance as of: 3/31/2023 117,655.23

Prepared by: Linda Bilski  
Date: 4/4/2023

Reviewed by: Virginia Kelley  
Date: 4/4/2023

V200

ROCKY POINT UFSD  
DEBT SERVICE FUND  
90 ROCKY POINT YAPHANK RD  
ROCKY POINT NY 11778-8423

► Contact your Relationship Manager to discuss targeted solutions for your evolving business needs.

ACCOUNT SUMMARY FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD	
Previous Balance 02/28/23	\$117,655.23	Number of Days in Cycle	31
0 Deposits/Credits	\$0.00	Minimum Balance This Cycle	\$117,655.23
0 Checks/Debits	\$0.00	Average Collected Balance	\$117,655.23
Service Charges	\$0.00		
Ending Balance 03/31/23	\$117,655.23		

ACCOUNT DETAIL FOR PERIOD MARCH 01, 2023 - MARCH 31, 2023

Govt Banking Blended Chking		ROCKY POINT UFSD		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
03/01				\$117,655.23
	No Account Activity this Statement Period			
03/31				\$117,655.23
<b>Total</b>		\$0.00	\$0.00	
No Items Processed				

Thank you for banking with us.



# ROCKY POINT UFSD

Cash Account Transactions Report From 3/1/2023 To 3/31/2023



Account	Date	Ref Number	Account Name Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
V 200			CASH						
					BALANCE 07/01/2022 - 02/28/2023		0.00	0.00	117,655.23
<b>Grand Totals:</b>							<b>0.00</b>	<b>0.00</b>	<b>117,655.23</b>

**CASH REPORT  
FOR THE MONTH ENDED  
March 31, 2023**

**GENERAL FUND**

A204	Capital One Trust & Agency	\$	1,707,040.84
A205	Capital One Payroll	\$	47,251.93
A210	Petty Cash	\$	600.00
A2008	Capital One Investment	\$	25,490,068.16
A2010	Capital One AP Checking	\$	792,280.98
A2011	JP Morgan Chase-Money Market	\$	2,059,885.39

Total General Fund: \$ 30,097,127.30

**SCHOOL LUNCH FUND**

C207	Capital One Lunch Fund Checking	\$	111,831.89
C208	JP Morgan Chase-Lunch ACH	\$	282,874.78

Total School Lunch Fund: \$ 394,706.67

**SPECIAL AID FUND**

F205	Capital One Federal Checking	\$	348,737.04
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Total Special Aid Fund: \$ 348,737.04

**CAPITAL FUND**

H205	Capital One - Checking	\$	2,773,050.56
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Total Capital Fund: \$ 2,773,050.56

**SCHOLARSHIP FUND**

CM200	Capital One - Checking	\$	49,725.95
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Total Scholarship Fund \$ 49,725.95

**DEBT SERVICE FUND**

V200	Capital One - Money Market	\$	117,655.23
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Total Debt Service Fund \$ 117,655.23

**EXTRA CLASS FUND**

CM3200	Capital One - Checking	\$	69,731.26
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Total Extra Class Fund \$ 69,731.26

Total All Funds: \$ 33,850,734.01



**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED MARCH 2023**

**GENERAL FUND**

# ROCKY POINT UFSD

Trial Balance Report From 7/1/2022 - 3/31/2023



Account	Description	Debits	Credits
A 2008	CAPITAL ONE INVESTMENT	25,490,068.16	0.00
A 2010	CAPITAL ONE AP CHECKING	792,280.98	0.00
A 2011	CHASE GENERAL FUND MM	2,059,885.39	0.00
A 204	TRUST & AGENCY DEDUCTIONS	1,707,040.84	0.00
A 205	PAYROLL	47,251.93	0.00
A 210	PETTY CASH	600.00	0.00
A 380	ACCOUNTS RECEIVABLE	13,699.05	0.00
A 391	DUE FROM FEDERAL FUND	550,000.00	0.00
A 3912C	DUE FROM SCHOOL LUNCH PAYROLL	82,103.62	0.00
A 3917	DUE FROM DEBT SERVICE	2,813.12	0.00
A 391F	DUE FROM FEDERAL FUND PAYROLL	1,191,245.16	0.00
A 4805	PREPAID INSURANCE	60,000.00	0.00
A 510	ESTIMATED REVENUES	85,226,300.43	0.00
A 521	ENCUMBRANCES	23,185,971.15	0.00
A 522	EXPENDITURES	51,780,473.49	0.00
A 599	APPROPRIATED FUND BALANCE	3,371,976.17	0.00
A 600	ACCOUNTS PAYABLE	0.00	186,245.16
A 620	TAX ANTICIP NOTES PAYABLE	0.00	3,000,000.00
A 630	DUE TO OTHER FUNDS	0.00	530.83
A 6301	DUE TO SCHOOL LUNCH FUND	0.00	196,094.27
A 6305	DUE TO DEBT SERVICE	0.00	4,220.73
A 6306	DUE TO SCHOLARSHIP FUND	0.00	542.03
A 632	DUE TO STATE TEACHERS' RETIREMENT	0.00	124,952.57
A 738A	SCHOOL ACTIVITES FJC	0.00	1,954.01
A 738B	SCHOOL ACTIVITES JAE	0.00	6,335.76
A 738C	SCHOOL ACTIVITES MS	0.00	22,066.18
A 738D	TESTING HS	0.00	8,027.75
A 755	ADMIN KEN EDWARDS SCHOLARSHIP	0.00	1,080.00
A 761	VISION	0.00	964.02
A 762	ERS	0.00	13,851.56
A 763	ERS LOANS	0.00	7,952.77
A 764	ERSAR and ERSAR414 ERS ARREARS	0.00	1,655.67
A 771	OTHER-TEA. RETIRE.	0.00	21.40
A 777	MUSIC DEPT HIGH SCHOOL	0.00	10,868.78
A 778	MARK TWAIN DINNER	0.00	3,198.00
A 779	AP TEST DEPOSITS	0.00	19,214.66
A 780	NYSSMA	0.00	145.00
A 781	FLEX PLAN HEALTH CARE	0.00	4,632.50
A 782	FLEX PLAN DEPENDENT CARE	0.00	1,995.00
A 787	LONG TERM DISABILITY	287.60	0.00
A 789	OTHER VOTE COPE	0.00	564.00
A 790	AFLAC -CPP	0.00	5,946.14
A 791	AFLAC - STD	0.00	2,065.46
A 792	AFLAC - ACC	0.00	1,269.57
A 793	AFLAC - HSP	0.00	1,915.61
A 797	SCHOOL ACTIVITES HS	0.00	14,415.86

ROCKY POINT UFSD

Trial Balance Report From 7/1/2022 - 3/31/2023



Account	Description	Debits	Credits
A 800	YEARBOOK FJC	0.00	2,707.00
A 801	YEARBOOK JAE	0.00	3,077.00
A 806	NONSPENDABLE FUND BALANCE	0.00	60,000.00
A 814	WORKER'S COMPENSATION RESERVE	0.00	1,905,036.12
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	460,514.53
A 821	RESERVE FOR ENCUMBRANCES	0.00	23,186,494.10
A 825	ERS RESERVE	0.00	4,492,200.06
A 826	TRS SUB FUND RESERVE	0.00	2,592,106.91
A 861	PROPERTY LOSS RESERVE	0.00	29,487.91
A 862	LIABILITY LOSS RESERVE	0.00	42,936.12
A 867	RESERVE FOR EMPLOYEE BENEFITS	0.00	4,068,268.85
A 878	CAPITAL RESERVE	0.00	3,434,851.61
A 909	FUND BALANCE	0.00	3,059,566.79
A 910	APPROPRIATED FUND BALANCE	0.00	2,050,473.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	1,020,669.13
A 960	APPROPRIATIONS	0.00	88,598,276.60
A 980	REVENUES	0.00	56,912,606.07
<b>A Fund Totals:</b>		<b>195,561,997.09</b>	<b>195,561,997.09</b>
<b>Grand Totals:</b>		<b>195,561,997.09</b>	<b>195,561,997.09</b>

# ROCKY POINT UFSD

Revenue Status Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAX	53,608,209.00	0.00	53,608,209.00	29,674,337.10	23,933,871.90
A 1081	PILOT	25,891.00	0.00	25,891.00	15,434.13	10,456.87
A 1085	STAR REIMBURSEMENT	0.00	0.00	0.00	4,435,645.29	-4,435,645.29
A 1315	CONTINUING ED-SUMMER	10,000.00	9,600.00	19,600.00	5,225.00	14,375.00
A 1315.A	CONTINUING ED-FALL	2,500.00	-400.00	2,100.00	1,275.00	825.00
A 1315.B	CONTINUING ED-SPRING	2,500.00	-600.00	1,900.00	940.00	960.00
A 1316	DRIVER EDUCATION-SUMMER	20,000.00	400.00	20,400.00	9,600.00	10,800.00
A 1316.A	DRIVERS ED-FALL	20,000.00	11,600.00	31,600.00	12,800.00	18,800.00
A 1316.B	DRIVERS ED-SPRING	20,000.00	3,500.00	23,500.00	10,800.00	12,700.00
A 1489	OTHER CHARGES-PROM, YEARBOOK	69,000.00	1,000.00	70,000.00	28,479.00	41,521.00
A 2230	DAY SCHOOL TUITION FROM OTHER DISTRICTS	0.00	0.00	0.00	13,284.00	-13,284.00
A 2401	INTEREST AND EARNINGS	90,000.00	0.00	90,000.00	175,243.98	-85,243.98
A 2655	TICKET AND MINOR SALES, OTHER	0.00	0.00	0.00	23,748.63	-23,748.63
A 2681	INSURANCE RECOVERIES CHROMEBOOKS	0.00	0.00	0.00	1,400.00	-1,400.00
A 2690	FINES - LOST BOOKS	0.00	0.00	0.00	56.00	-56.00
A 2703	PRIOR YEAR REFUNDS-OTHER (NOT TRANS)	10,000.00	340,000.00	350,000.00	318,619.23	31,380.77
A 2705	GIFTS AND DONATIONS	0.00	56.43	56.43	1,673.04	-1,616.61
A 2710	PREMIUM ON OBLIGATIONS	0.00	0.00	0.00	24,330.00	-24,330.00
A 2770	OTHER UNCLASSIFIED	0.00	0.00	0.00	120,228.53	-120,228.53
A 2772	E-RATE REVUENE	1,000,000.00	-1,000.00	0.00	20,700.00	-20,700.00
A 2801	INTERFUND REVENUE	0.00	0.00	0.00	113,300.63	-113,300.63
A 3101	GROSS STATE AID - BASIC	20,441,937.00	-1,812,019.00	18,629,918.00	11,275,306.14	7,354,611.86
A 3101.E	STATE AID EXCESS COST	6,078,379.00	0.00	6,078,379.00	4,385,166.90	1,693,212.10
A 3102	STATE AID LOTTERY	4,500,000.00	0.00	4,500,000.00	5,551,603.52	-1,051,603.52
A 3103	STATE AID BOCES	1,502,601.00	-100,000.00	1,402,601.00	0.00	1,402,601.00
A 3104	CHAPTER TUITION	0.00	0.00	0.00	42,440.00	-42,440.00
A 3260	STATE AID TEXTBOOKS	175,000.00	-10,000.00	165,000.00	122,263.00	42,737.00
A 3262	STATE AID COMPUTER SOFTWARE	45,000.00	47,146.00	92,146.00	83,452.00	8,694.00
A 3263	STATE AID LIBRARY LOAN PROGRAM	20,000.00	-5,000.00	15,000.00	17,325.00	-2,325.00
A 3289	OTHER STATE AID	0.00	0.00	0.00	279,691.92	-279,691.92
A 4285	MEDICAID MANAGEMENT REIMBURSEMENT	70,227.00	29,773.00	100,000.00	148,238.03	-48,238.03
<b>A Totals:</b>		<b>86,712,244.00</b>	<b>-1,485,943.57</b>	<b>85,226,300.43</b>	<b>56,912,606.07</b>	<b>28,313,694.36</b>





ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION *	12,450.00	280.00	12,430.00	9,227.40	1,335.00	1,867.60
1040	DISTRICT CLERK *	18,423.00	0.00	18,423.00	13,888.17	4,534.83	0.00
1060	DISTRICT MEETING *	10,900.00	0.00	10,900.00	316.00	0.00	10,584.00
1240	CHIEF SCHOOL ADMINISTRATOR *	349,074.00	6,052.50	355,126.50	264,445.37	86,217.71	4,463.42
1310	BUSINESS ADMINISTRATION *	791,259.00	0.00	791,259.00	582,299.54	196,749.87	12,209.59
1320	AUDITING *	75,532.00	0.00	75,532.00	48,950.00	21,350.00	5,232.00
1325	TREASURER *	10,710.00	0.00	10,710.00	9,142.36	525.00	1,042.64
1345	PURCHASING *	45,867.00	0.00	45,867.00	38,105.15	7,760.85	1.00
1380	FISCAL AGENT FEE *	11,730.00	0.00	11,730.00	9,000.00	0.00	2,730.00
1420	LEGAL *	75,000.00	6,500.00	81,500.00	29,222.00	52,278.00	0.00
1430	PERSONNEL *	521,667.00	0.00	521,667.00	355,257.02	142,066.64	24,343.34
1480	PUBLIC INFORMATION AND SERVICES *	40,151.00	0.00	40,151.00	28,031.33	12,119.67	0.00
1620	OPERATION OF PLANT *	4,749,451.00	388,946.12	5,138,397.12	3,722,544.12	1,065,584.60	350,268.40
1621	MAINTENANCE OF PLANT *	1,041,070.00	496,715.03	1,537,785.03	730,586.38	684,024.51	123,174.14
1670	CENTRAL PRINTING AND MAILING *	76,500.00	2,000.00	78,500.00	52,788.45	21,211.55	4,500.00
1680	CENTRAL DATA PROCESSING *	1,118,606.00	8,897.14	1,127,503.14	872,363.59	224,242.41	30,897.14
1910	UNALLOCATED INSURANCE *	549,443.00	21,992.90	571,435.90	527,411.73	8,648.72	35,375.45
1981	ADMINISTRATIVE CHARGE-BOCES *	345,686.00	0.00	345,686.00	201,395.86	144,290.14	0.00
2010	CURRICULUM DEVELOPMENT AND SUPERVISION *	374,964.00	22,260.80	397,224.80	249,791.30	135,149.35	12,284.15
2020	SUPERVISION - ADMINISTRATION *	2,183,040.00	3,642.27	2,186,682.27	1,493,915.09	455,511.85	237,255.33
2060	RESEARCH, PLANNING AND EVALUATION *	30,000.00	0.00	30,000.00	16,758.00	0.00	13,242.00
2070	INSERVICE TRAINING - INSTRUCTION *	22,300.00	0.00	22,300.00	6,167.05	6,465.00	9,667.95
2110	TEACHING - REGULAR SCHOOL *	24,480,943.00	491,799.17	23,989,143.83	14,182,954.28	7,886,233.07	1,919,956.48
2138	MUSIC & FINE ARTS *	69,924.00	6,022.24	75,946.24	37,332.09	24,944.84	13,669.31
2250	PROGRAMS FOR HANDICAPPED CHILDREN *	15,200,751.00	20,218.82	15,220,969.82	8,663,184.07	6,081,159.80	476,625.95
2280	OCCUPATIONAL EDUCATION *	1,236,274.00	0.00	1,236,274.00	566,004.47	668,081.02	2,188.51
2330	COMMUNITY EDUCATION *	137,700.00	0.00	137,700.00	27,049.44	4,115.31	106,535.25
2610	SCHOOL LIBRARY AND AUDIOVISUAL *	636,719.00	1,006.92	637,725.92	393,183.75	237,514.99	7,027.18
2620	EDUCATIONAL TELEVISION *	23,661.00	0.00	23,661.00	3,765.57	19,895.43	0.00
2630	COMPUTER ASSISTED INSTRUCTION *	277,769.00	18,114.09	295,883.09	155,053.38	39,871.34	100,958.37
2805	ATTENDANCE - REGULAR SCHOOL *	56,314.00	0.00	56,314.00	38,665.65	10,849.06	6,799.29
2810	GUIDANCE - REGULAR SCHOOL *	1,492,078.00	41,534.25	1,533,612.25	999,867.23	503,958.24	29,786.78

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2815	HEALTH SERVICES - REGULAR SCHOOL *	565,377.00	17,337.57	582,714.57	342,347.71	196,449.86	43,917.00
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL *	349,690.00	0.00	349,690.00	201,806.74	117,795.07	30,088.19
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL *	352,738.00	1,095.00	353,833.00	208,414.09	145,418.91	0.00
2850	CO-CURRICULAR ACTIVITIES - REG. SCHOOL *	436,125.00	2,195.00	438,320.00	240,050.31	9,559.47	188,710.22
2855	INTERSCHOLASTIC ATHLETICS - REG. SCHOOL *	944,103.00	5,548.12	949,651.12	669,236.22	73,152.35	207,262.55
5510	DISTRICT TRANSPORTATION SERVICES *	42,812.00	17,500.00	60,312.00	32,411.78	10,390.72	17,509.50
5540	CONTRACT TRANSPORTATION *	6,009,157.00	-17,500.00	5,991,657.00	3,463,876.23	2,341,559.27	186,221.50
9010	NYS EMPLOYEES RETIREMENT *	1,152,417.00	0.00	1,152,417.00	554,693.70	0.00	597,723.30
9020	NYS TEACHERS RETIREMENT *	3,657,889.00	0.00	3,657,889.00	0.00	0.00	3,657,889.00
9030	SOCIAL SECURITY *	3,188,549.00	0.00	3,188,549.00	1,991,635.70	0.00	1,196,913.30
9040	WORKERS' COMPENSATION *	500,000.00	0.00	500,000.00	136,128.26	252,717.46	111,154.28
9045	LIFE INSURANCE *	48,000.00	0.00	48,000.00	25,501.87	20,100.45	2,397.68
9050	UNEMPLOYMENT INSURANCE *	50,000.00	0.00	50,000.00	15,297.70	34,002.30	700.00
9060	HEALTH INSURANCE *	12,168,317.00	0.00	12,168,317.00	9,123,102.55	1,238,136.49	1,807,077.96
9760	TAX ANTICIPATION NOTES *	70,000.00	0.00	70,000.00	0.00	0.00	70,000.00
9785	Installment Purchase Debt- State Aided Computer *	194,971.00	0.00	194,971.00	97,164.16	0.00	97,806.84
9901	TRANSFER TO SPECIAL AID *	2,061,281.00	0.00	2,061,281.00	187,640.63	0.00	1,873,640.37
9950	CAPITAL IMPROVEMENTS *	162,635.00	0.00	162,635.00	162,500.00	0.00	135.00
Fund ATotals:		88,019,717.00	578,559.60	88,598,276.60	51,780,473.49	23,185,971.15	13,631,831.96
Grand Totals:		88,019,717.00	578,559.60	88,598,276.60	51,780,473.49	23,185,971.15	13,631,831.96

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED MARCH 2023**

**CAFETERIA FUND**

# ROCKY POINT UFSD

Trial Balance Report From 7/1/2022 - 3/31/2023



Account	Description	Debits	Credits
C 207	CAPITAL ONE CHECKING	111,831.89	0.00
C 208	CHASE ACH REVENUE	282,874.78	0.00
C 380	ACCOUNTS RECEIVABLE	515.56	0.00
C 391	DUE FROM GENERAL FUND	196,094.27	0.00
C 445	SUPPLY INVENTORY	11,981.05	0.00
C 446	GOVT FOOD INVENTORY	13,003.54	0.00
C 447	PURCHASED FOOD INVENTORY	20,269.52	0.00
C 510	ESTIMATED REVENUES	1,474,342.22	0.00
C 521	ENCUMBRANCES	332,873.50	0.00
C 522	EXPENDITURES	848,637.15	0.00
C 630A	DUE TO GENERAL FUND PAYROLL	0.00	82,103.62
C 631	DUE TO OTHER GOVT.	0.00	5.52
C 691	DEFERRED REVENUE	0.00	92,816.75
C 821	RESERVE FOR ENCUMBRANCES	0.00	332,873.50
C 845	FUND BALANCE RESERVE FOR INVENTORY	0.00	45,254.11
C 909	FUND BALANCE	0.00	421,365.00
C 960	APPROPRIATIONS	0.00	1,474,342.22
C 980	REVENUES	0.00	843,662.76
<b>C Fund Totals:</b>		<b>3,292,423.48</b>	<b>3,292,423.48</b>
<b>Grand Totals:</b>		<b>3,292,423.48</b>	<b>3,292,423.48</b>

# ROCKY POINT UFSD

Revenue Status Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440</u>	SALE OF TYPE A LUNCHES	155,000.00	245,142.22	400,142.22	180,785.26	219,356.96
<u>C 1441</u>	ADULT ALA CARTE	15,150.00	0.00	15,150.00	3,532.54	11,617.46
<u>C 1445</u>	OTHER CAFETERIA SALES	305,800.00	0.00	305,800.00	233,313.10	72,486.90
<u>C 2401</u>	INTEREST AND EARNINGS	750.00	0.00	750.00	4,155.29	-3,405.29
<u>C 2770</u>	MISCELLANEOUS REVENUES	2,000.00	0.00	2,000.00	17.57	1,982.43
<u>C 2771</u>	GRANTS AND REBATES	1,500.00	0.00	1,500.00	2,512.00	-1,012.00
<u>C 3190</u>	GOVERNMENT REIMB-STATE	29,000.00	0.00	29,000.00	7,305.00	21,695.00
<u>C 4109</u>	SURPLUS FOOD	60,000.00	0.00	60,000.00	0.00	60,000.00
<u>C 4191</u>	GOVERNMENT REIMB-FEDERAL	660,000.00	0.00	660,000.00	412,042.00	247,958.00
<b>C Totals:</b>		<b>1,229,200.00</b>	<b>245,142.22</b>	<b>1,474,342.22</b>	<b>843,662.76</b>	<b>630,679.46</b>
<b>Grand Totals:</b>		<b>1,229,200.00</b>	<b>245,142.22</b>	<b>1,474,342.22</b>	<b>843,662.76</b>	<b>630,679.46</b>

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2860	*	1,229,200.00	160,142.22	1,389,342.22	816,562.39	332,873.50	239,906.33
9030	*	0.00	85,000.00	85,000.00	32,074.76	0.00	52,925.24
<b>Fund CTotals:</b>		<b>1,229,200.00</b>	<b>245,142.22</b>	<b>1,474,342.22</b>	<b>848,637.15</b>	<b>332,873.50</b>	<b>292,831.57</b>
<b>Grand Totals:</b>		<b>1,229,200.00</b>	<b>245,142.22</b>	<b>1,474,342.22</b>	<b>848,637.15</b>	<b>332,873.50</b>	<b>292,831.57</b>

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED MARCH 2023**

**FEDERAL FUND**

ROCKY POINT UFSD

Trial Balance Report From 7/1/2022 - 3/31/2023



Account	Description	Debits	Credits
F 205	CAPITAL ONE CHECKING	348,737.04	0.00
F 410	STATE AND FEDERAL AID REC	17,726.32	0.00
F 510	ESTIMATED REVENUES	7,066,759.10	0.00
F 521	ENCUMBRANCES	2,437,772.41	0.00
F 522	EXPENDITURES	2,726,754.25	0.00
F 630	DUE TO GENERAL FUND	0.00	550,000.00
F 630A	DUE TO GENERAL FUND PAYROLL	0.00	1,191,245.16
F 691	DEFERRED REVENUES	0.00	55,901.10
F 821	RESERVE FOR ENCUMBRANCES	0.00	2,437,772.41
F 960	APPROPRIATIONS	0.00	7,066,759.10
F 980	REVENUES	0.00	1,296,071.35
<b>F Fund Totals:</b>		<b>12,597,749.12</b>	<b>12,597,749.12</b>
<b>Grand Totals:</b>		<b>12,597,749.12</b>	<b>12,597,749.12</b>



# ROCKY POINT UFSD

Revenue Status Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F 3289.HCW.B</u>	HEALTHCARE WORKER BONUS REVENUE 2022 2023	81,275.00	-81,275.75	81,275.75	81,275.75	0.00
<u>F 3289.SSH.23</u>	REVENUE-SUMMER HCP 2022-2023	0.00	0.00	0.00	262,719.38	-262,719.38
<u>F 3289.STO.P2.3</u>	STOP ARM REVENUE 2022 2023	0.00	15,120.00	15,120.00	0.00	15,120.00
<u>F 3289.UPK.23</u>	UPK REVENUE 2022 2023	197,136.00	0.00	197,136.00	98,568.00	98,568.00
<u>F 3289.UPK.23.A</u>	UPK REVENUE 2022 2023	380,985.00	0.00	380,985.00	76,197.00	304,788.00
<u>F 4126.TLI.22</u>	REVENUE TITLE I	1,765.00	0.00	1,765.00	0.00	1,765.00
<u>F 4126.TLI.23</u>	REVENUE TITLE I	240,106.00	0.00	240,106.00	48,021.00	192,085.00
<u>F 4256.PRE.22.A</u>	REVENUE PRE	9,707.00	0.00	9,707.00	1,941.00	7,766.00
<u>F 4256.PRE.23</u>	REVENUE PRE	45,414.00	0.00	45,414.00	9,082.00	36,332.00
<u>F 4256.PTB.22.A</u>	REVENUE PTB	100,526.84	0.00	100,526.84	0.00	100,526.84
<u>F 4256.PTB.23</u>	REVENUE PTB	705,543.00	10,497.00	716,040.00	141,108.00	574,932.00
<u>F 4286.ARP.A</u>	ARP PLAN ARPA	1,445,742.47	0.00	1,445,742.47	198,660.00	1,247,082.47
<u>F 4286.ARP.S</u>	ARP SED ARPS	1,542,251.47	0.00	1,542,251.47	54,947.47	1,487,304.00
<u>F 4286.ESS.ER</u>	CRRSA ESSER 2	1,873,235.75	0.00	1,873,235.75	296,704.75	1,576,531.00
<u>F 4286.GEE.R2</u>	CRRSA GEER 2	300,005.00	0.00	300,005.00	0.00	300,005.00
<u>F 4289.ELL.22</u>	REVENUE ELL	8,152.82	0.00	8,152.82	0.00	8,152.82
<u>F 4289.ELL.23</u>	REVENUE ELL	18,358.00	0.00	18,358.00	3,671.00	14,687.00
<u>F 4289.SAE.23</u>	REVENUE SSAE	18,009.00	0.00	18,009.00	3,601.00	14,408.00
<u>F 4289.TII.22</u>	REVENUE TITLE IIA	22,828.00	0.00	22,828.00	9,555.00	13,273.00
<u>F 4289.TII.23</u>	REVENUE TITLE IIA	50,101.00	0.00	50,101.00	10,020.00	40,081.00
<b>F Totals:</b>		<b>6,959,866.35</b>	<b>106,892.75</b>	<b>7,066,759.10</b>	<b>1,296,071.35</b>	<b>5,770,687.75</b>
<b>Grand Totals:</b>		<b>6,959,866.35</b>	<b>106,892.75</b>	<b>7,066,759.10</b>	<b>1,296,071.35</b>	<b>5,770,687.75</b>

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From: 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1620	*	168,576.02	386,701.30	555,277.32	156,454.92	370,665.11	28,157.29
2110	*	3,608,171.73	526,400.78	4,134,572.51	1,488,131.15	1,020,033.96	1,626,407.40
2250	*	952,240.58	58,828.26	1,011,068.84	644,143.43	599,578.12	-232,652.71
2630	*	1,090,834.49	-392,777.60	698,056.89	209,252.58	334,155.70	154,648.61
2810	*	25,800.00	0.00	25,800.00	12,262.89	0.00	13,537.11
2815	*	0.00	24,000.00	24,000.00	24,000.00	0.00	0.00
2820	*	0.00	12,000.00	12,000.00	12,000.00	0.00	0.00
2825	*	326,954.79	-33,105.00	293,849.79	180,509.28	113,339.52	0.99
9020	*	40,977.00	48,697.00	89,674.00	0.00	0.00	89,674.00
9030	*	31,987.00	41,979.75	73,966.75	0.00	0.00	73,966.75
9060	*	64,130.00	84,363.00	148,493.00	0.00	0.00	148,493.00
<b>Fund FTotals:</b>		<b>6,309,671.61</b>	<b>757,087.49</b>	<b>7,066,759.10</b>	<b>2,726,754.25</b>	<b>2,437,772.41</b>	<b>1,902,232.44</b>
<b>Grand Totals:</b>		<b>6,309,671.61</b>	<b>757,087.49</b>	<b>7,066,759.10</b>	<b>2,726,754.25</b>	<b>2,437,772.41</b>	<b>1,902,232.44</b>

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED MARCH 2023**

**CAPITAL FUND**

ROCKY POINT UFSD

Trial Balance Report From 7/1/2022 - 3/31/2023



Account	Description	Debits	Credits
H 205	CAPITAL ONE CHECKING	2,773,050.56	0.00
H 410	DUE FROM STATE AND FEDERAL	98,721.66	0.00
H 510	ESTIMATED REVENUES	233,620.30	0.00
H 521	ENCUMBRANCES	2,665,153.77	0.00
H 522	EXPENDITURES	596,019.43	0.00
H 599	APPROPRIATED FUND BALANCE	3,942,004.50	0.00
H 691	DEFERRED REVENUE	0.00	98,721.66
H 821	RESERVE FOR ENCUMBRANCES	0.00	2,665,153.77
H 909	FUND BALANCE	0.00	3,206,569.99
H 960	APPROPRIATIONS	0.00	4,175,624.80
H 980	REVENUES	0.00	162,500.00
<b>H Fund Totals:</b>		<b>10,308,570.22</b>	<b>10,308,570.22</b>
<b>Grand Totals:</b>		<b>10,308,570.22</b>	<b>10,308,570.22</b>

ROCKY POINT UFSD

Revenue Status Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>H 3297</u>	SMART SCHOOLS	70,985.30	0.00	70,985.30	0.00	70,985.30
<u>H 5031</u>	TRANFERS GENERAL FUND	0.00	162,635.00	162,635.00	162,500.00	135.00
	<b>H Totals:</b>	<b>70,985.30</b>	<b>162,635.00</b>	<b>233,620.30</b>	<b>162,500.00</b>	<b>71,120.30</b>
	<b>Grand Totals:</b>	<b>70,985.30</b>	<b>162,635.00</b>	<b>233,620.30</b>	<b>162,500.00</b>	<b>71,120.30</b>

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1620	*	2,500,039.00	162,595.94	2,662,634.94	204,945.39	2,340,650.43	117,039.12
1625	*	850,705.98	548,982.89	1,399,688.87	277,773.41	324,503.34	797,412.12
9950	*	0.00	113,300.99	113,300.99	113,300.63	0.00	0.36
<b>Fund HTotals:</b>		<b>3,350,744.98</b>	<b>824,879.82</b>	<b>4,175,624.80</b>	<b>596,019.43</b>	<b>2,665,153.77</b>	<b>914,451.60</b>
<b>Grand Totals:</b>		<b>3,350,744.98</b>	<b>824,879.82</b>	<b>4,175,624.80</b>	<b>596,019.43</b>	<b>2,665,153.77</b>	<b>914,451.60</b>

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED MARCH 2023**

**SCHOLARSHIP FUND**

# ROCKY POINT UFSD

Trial Balance Report From 7/1/2022 - 3/31/2023



Account	Description	Debits	Credits
CM 200	Scholarship Cash	49,725.95	0.00
CM 200.1	DUE FROM GENERAL	542.03	0.00
CM 2001	RITA SULLIVAN SCHOLARSHIP	0.00	432.07
CM 2003	K. EDWARDS ADMIN SCHOLARSHIP	0.00	1,997.97
CM 2008	FRANCIS RYAN SCHOLARSHIP	0.00	258.77
CM 2009	GENERAL SCHOLARSHIP	0.00	63.95
CM 2010	AL MAIN SCHOLARSHIP	0.00	3,923.06
CM 2011	JOSEPH FALLICA SCHOLARSHIP	0.00	853.94
CM 2012	FJC RUTH SPIEGEL MEMORIAL	0.00	100.02
CM 2016	SOUND BEACH MUSIC SCHOLARSHIP	0.00	0.95
CM 2018	LIVE LIKE SUSIE SCHOLARSHIP	0.00	28,084.03
CM 2020	INTERDIST COUNCIL OF SUP. SR SCHOLARSHIP	0.00	261.20
CM 2021	PETER MADDALENA MEMORIAL SCHOLARSHIP	0.00	8,534.18
CM 2022	JOHN HAGGERTY MEMORIAL SCHOLARSHIP	0.00	3,569.80
CM 2023	TEAM SCHOLARSHIP	0.00	46.01
CM 510	Estimated Revenue	7,000.00	0.00
CM 522	Expenditures	0.00	0.00
CM 960	Appropriations	0.00	7,000.00
CM 980	Revenues	0.00	2,142.03
<b>CM Fund Totals:</b>		<b>57,267.98</b>	<b>57,267.98</b>
<b>Grand Totals:</b>		<b>57,267.98</b>	<b>57,267.98</b>



ROCKY POINT UFSD

Revenue Status Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>CM 2000.000</u>	RITA SULLIVAN	1,000.00	0.00	1,000.00	100.00	900.00
<u>CM 2003.001</u>	K EDWARDS ADMIN	2,000.00	0.00	2,000.00	0.00	2,000.00
<u>CM 2009.001</u>	GENERAL	500.00	0.00	500.00	0.00	500.00
<u>CM 2016.001</u>	SOUND BEACH MUSIC SCHOLARSHIP	500.00	0.00	500.00	0.00	500.00
<u>CM 2018.001</u>	LIVE LIKE SUSIE	1,500.00	0.00	1,500.00	1,100.00	400.00
<u>CM 2020.001</u>	INTERDIS COUNCIL OF SUPERINTENDENTS	500.00	0.00	500.00	500.00	0.00
<u>CM 2022.001</u>	JOHN HAGGERTY	1,000.00	0.00	1,000.00	0.00	1,000.00
<u>CM 2401.000</u>	INTEREST	0.00	0.00	0.00	442.03	-442.03
<b>CM Totals:</b>		<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>2,142.03</b>	<b>4,857.97</b>
<b>Grand Totals:</b>		<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>2,142.03</b>	<b>4,857.97</b>

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2000	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2003	*	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2009	*	500.00	0.00	500.00	0.00	0.00	500.00
2016	*	500.00	0.00	500.00	0.00	0.00	500.00
2018	*	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2020	*	500.00	0.00	500.00	0.00	0.00	500.00
2022	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<b>Fund CMTotals:</b>		<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,000.00</b>
<b>Grand Totals:</b>		<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,000.00</b>

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED MARCH 2023**

**DEBT SERVICE FUND**

ROCKY POINT UFSD

Trial Balance Report From 7/1/2022 - 3/31/2023



Account	Description	Debits	Credits
V 200	CASH	117,655.23	0.00
V 3911	DUE FROM GENERAL	4,220.73	0.00
V 510	ESTIMATED REVENUE	1,951,281.25	0.00
V 522	EXPENDITURES	187,640.63	0.00
V 599	APPROPRIATED FUND BALANCE	22,000.00	0.00
V 630	DUE TO OTHER FUNDS	0.00	2,813.12
V 909	FUND BALANCE, UNRESERVED	0.00	94,655.23
V 960	APPROPRIATIONS	0.00	1,973,281.25
V 980	REVENUES	0.00	212,048.24
<b>V Fund Totals:</b>		<b>2,282,797.84</b>	<b>2,282,797.84</b>
<b>Grand Totals:</b>		<b>2,282,797.84</b>	<b>2,282,797.84</b>

ROCKY POINT UFSD

Revenue Status Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>V 2401</u>	INTEREST EARNINGS	1,000.00	0.00	1,000.00	24,407.61	-23,407.61
<u>V 5031</u>	INTERFUND TRANSFERS	1,950,281.25	0.00	1,950,281.25	187,640.63	1,762,640.62
	<b>V Totals:</b>	<b>1,951,281.25</b>	<b>0.00</b>	<b>1,951,281.25</b>	<b>212,048.24</b>	<b>1,739,233.01</b>
	<b>Grand Totals:</b>	<b>1,951,281.25</b>	<b>0.00</b>	<b>1,951,281.25</b>	<b>212,048.24</b>	<b>1,739,233.01</b>

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9711	*	1,950,281.25	0.00	1,950,281.25	187,640.63	0.00	1,762,640.62
9901	*	23,000.00	0.00	23,000.00	0.00	0.00	23,000.00
	<b>Fund VTotals:</b>	<b>1,973,281.25</b>	<b>0.00</b>	<b>1,973,281.25</b>	<b>187,640.63</b>	<b>0.00</b>	<b>1,785,640.62</b>
	<b>Grand Totals:</b>	<b>1,973,281.25</b>	<b>0.00</b>	<b>1,973,281.25</b>	<b>187,640.63</b>	<b>0.00</b>	<b>1,785,640.62</b>

**ROCKY POINT UNION FREE SCHOOL DISTRICT  
FOR THE MONTH ENDED MARCH 2023**

**EXTRA CLASS FUND**

ROCKY POINT UFSD

Trial Balance Report From 7/1/2022 - 3/31/2023



Account	Description	Debits	Credits
CM3 200	Extraclass Checking	69,731.26	0.00
CM3 291	Due From Other Funds	530.83	0.00
CM3 301	LEADERS CLUB	0.00	25.79
CM3 302	MATH HONOR SOCIETY	0.00	57.24
CM3 303	VARSITY CLUB	0.00	348.01
CM3 304	SCIENCE CLUB	0.00	327.47
CM3 305	SPACE CLUB	0.00	248.53
CM3 306	STUDENT COUNCIL MS	0.00	3,126.77
CM3 307	YEARBOOK MS	0.00	6,710.50
CM3 308	BUSINESS CLUB	0.00	163.40
CM3 309	MS.ROBOTICS CLUB	0.00	153.48
CM3 310	BE A NICER NEIGHBOR CLUB	0.00	1,941.27
CM3 311	INTERACT COMMUNITY SERVICE CLUB	0.00	3,401.27
CM3 312	SKILLS USA HS COSMOTOLOGY	0.00	640.56
CM3 313	GAY STRAIGHT ALLIANCE CLUB	0.00	0.01
CM3 314	HUMAN RIGHTS CLUB	0.00	202.73
CM3 315	S.A.D.D	0.00	1,284.62
CM3 316	THESPIAN TROUPE #696	0.00	946.98
CM3 317	YEARBOOK HS	0.00	11,863.50
CM3 318	STUDENT COUNCIL	0.00	13,539.80
CM3 319	ART CLUB	0.00	1,417.24
CM3 321	JAE STUDENT COUNCIL	0.00	1,920.53
CM3 322	ROBOTICS CLUB HS	0.00	506.62
CM3 323	HISTORY HONOR SOCIETY	0.00	304.59
CM3 324	MATH TEAM	0.00	736.92
CM3 325	NATIONAL ENGLISH HONOR SOCIETY	0.00	26.41
CM3 326	TECHNOLOGY/MAKER SPACE CLUB	0.00	31.39
CM3 327	SOUND CHOICE CLUB	0.00	475.07
CM3 510	Estimated Revenue	40,590.00	0.00
CM3 522	Expenditures	11,366.24	0.00
CM3 960	Appropriations	0.00	40,590.00
CM3 980	Revenues	0.00	31,227.63
<b>CM3 Fund Totals:</b>		<b>122,218.33</b>	<b>122,218.33</b>
<b>Grand Totals:</b>		<b>122,218.33</b>	<b>122,218.33</b>



ROCKY POINT UFSD

Revenue Status Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
CM3 1000.101	LEADERS CLUB	650.00	0.00	650.00	0.00	650.00
CM3 1000.103	VARSITY CLUB	5,000.00	0.00	5,000.00	1,400.00	3,600.00
CM3 1000.105	SPACE CLUB	0.00	0.00	0.00	590.00	-590.00
CM3 1000.106	STUDENT COUNCIL MS	2,500.00	0.00	2,500.00	3,313.75	-813.75
CM3 1000.107	YEARBOOK MS	8,500.00	0.00	8,500.00	6,615.00	1,885.00
CM3 1000.108	BUSINESS CLUB	150.00	0.00	150.00	0.00	150.00
CM3 1000.110	BE A NICER NEIGHBOR CLUB	500.00	0.00	500.00	2,101.00	-1,601.00
CM3 1000.112	SKILLS USA HS COSMOTOLOGY	400.00	0.00	400.00	4,013.00	-3,613.00
CM3 1000.114	HUMAN RIGHTS CLUB	140.00	0.00	140.00	60.25	79.75
CM3 1000.116	THESPIAN TROUPE #696	2,500.00	0.00	2,500.00	840.00	1,660.00
CM3 1000.117	YEARBOOK HS	7,000.00	0.00	7,000.00	6,320.00	680.00
CM3 1000.118	STUDENT COUNCIL	13,000.00	0.00	13,000.00	5,167.80	7,832.20
CM3 1000.121	JAE STUDENT COUNCIL	0.00	0.00	0.00	234.00	-234.00
CM3 1000.123	HISTORY HONOR SOCIETY	100.00	0.00	100.00	0.00	100.00
CM3 1000.124	MATH TEAM	150.00	0.00	150.00	0.00	150.00
CM3 1000.128	VARSITY SELECT CHOIR	0.00	0.00	0.00	42.00	-42.00
CM3 2401.000	INTEREST	0.00	0.00	0.00	530.83	-530.83
<b>CM3 Totals:</b>		<b>40,590.00</b>	<b>0.00</b>	<b>40,590.00</b>	<b>31,227.63</b>	<b>9,362.37</b>
<b>Grand Totals:</b>		<b>40,590.00</b>	<b>0.00</b>	<b>40,590.00</b>	<b>31,227.63</b>	<b>9,362.37</b>

ROCKY POINT UFSD

Appropriation Status Summary Report By Function From 7/1/2022 To 3/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
3000	*	40,590.00	0.00	40,590.00	11,366.24	0.00	29,223.76
	<b>Fund CM3Totals:</b>	<b>40,590.00</b>	<b>0.00</b>	<b>40,590.00</b>	<b>11,366.24</b>	<b>0.00</b>	<b>29,223.76</b>
	<b>Grand Totals:</b>	<b>40,590.00</b>	<b>0.00</b>	<b>40,590.00</b>	<b>11,366.24</b>	<b>0.00</b>	<b>29,223.76</b>



John F. Dennehy, Jr.  
Certified Public Accountant, P.C.

April 6, 2023

Board of Education  
Rocky Point School District  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

*Re: Internal Claims Audit Report for the period  
March 1, 2023 through March 31, 2023*

Board of Education:

I have completed my internal claims auditing services for the Rocky Point School District covering the period March 1, 2023 through March 31, 2023. The services I performed, as outlined within my proposal, include reviewing all claims against the District. The purpose of this report is to update the Board of Education on work performed to date, my findings, and recommendations.

For ease of reference I have categorized the remainder of this report as follow:

#### Internal Claims Audit Services

#### Exhibits

#### INTERNAL CLAIMS AUDIT SERVICES

The internal claims audit services performed on each claim against the District consisted of:

1. Verification of the accuracy of invoices and claim forms
2. Ensuring proper approval of all purchases; checking that purchases constitute legal expenses of the school district
3. Determining that purchase orders have been issued in accordance with Board of Education policy, and applicable state laws

Board of Education  
Rocky Point School District  
April 6, 2023

Page 2

*Re: Internal Claims Audit Report for the time period of  
March 1, 2023 through March 31, 2023*

4. Comparison of invoices or claims with previously approved contracts
5. Reviewing price extensions, claiming of applicable discounts, inclusion of shipping and freight charges
6. Approving all charges that are presented for payment which are supported with documentary evidence indicating compliance with all pertinent laws, policies and regulations

Over the time period of March 1, 2023 through March 31, 2023 I have audited **448** claims against the District in the amount of **\$5,683,352.58**. (See attached Exhibit I) I made inquiries and/ or observations into **77** claims in the amount of **\$257,204.90**. I have summarized the inquiries and/or observations as well as the resolutions within Exhibit II. It should be noted that currently, there are **0** outstanding inquiries in regards to the audit of the claims made against the District for the period of March 1, 2023 through March 31, 2023. I have summarized all voided checks and notable exceptions in Exhibit III.

\*\*\*\*\*0\*\*\*\*\*

I trust that the foregoing comments are clear. If you have any questions or you would like to discuss this matter further, please contact me at 631-928-5406.

Very truly yours,

John F. Dennehy, Jr.  
Certified Public Accountant

**Rocky Point School District**  
**Internal Claims Audit By Fund**  
**Exhibit I**

Warrant Date	Audit Date	Warrant #	Fund	# of Checks	\$ Value of Checks	# of Inquiries	\$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check Sequence
3/1/2023	3/1/2023	85	A	68	766,307.05	13	51,236.41	13	-	119670-119737
3/1/2023	3/1/2023	86	A	2	8,506.80	-	-	-	-	13515-13516
3/3/2023	3/1/2023	88	A	26	625,589.69	-	-	-	-	13517-13522, 5116800-5116818
3/8/2023	3/8/2023	89	A	55	293,372.45	12	75,795.03	12	-	119738-119792
3/8/2023	3/8/2023	90	A	2	6,915.04	-	-	-	-	13524-13525
3/15/2023	3/15/2023	91	A	75	1,425,607.84	26	79,485.49	26	-	118802-119866
3/17/2023	3/15/2023	93	A	26	614,463.08	-	-	-	-	13528-13534, 5116819-5116837
3/15/2023	3/15/2023	94	A	2	8,525.05	-	-	-	-	13526-13527
3/22/2023	3/22/2023	95	A	48	695,925.94	9	6,182.11	9	-	119867-119913
3/22/2023	3/22/2023	96	A	1	7,557.56	1	7,557.56	1	-	13535
3/29/2023	3/29/2023	97	A	32	42,229.78	13	25,269.84	13	-	119914-119945
3/29/2023	3/29/2023	98	A	1	287.54	-	-	-	-	13536
3/31/2023	3/29/2023	100	A	27	646,533.91	-	-	-	-	13537-13544, 5116838-5116856
3/1/2023	3/1/2023	25	C	9	12,091.11	-	-	-	-	12901-12909
3/8/2023	3/8/2023	26	C	10	15,117.40	1	2,241.00	1	-	12910-12919
3/15/2023	3/15/2023	27	C	14	26,655.29	-	-	-	-	12920-12933
3/29/2023	3/29/2023	28	C	14	33,133.79	1	5,477.46	1	-	12934-12947
2/28/2023	3/1/2023	17	CM3	1	75.00	-	-	-	-	11464
3/14/2023	3/15/2023	18	CM3	1	650.00	-	-	-	-	11465
3/28/2023	3/29/2023	19	CM3	5	724.05	-	-	-	-	11466-11469
3/1/2023	3/1/2023	24	F	9	105,966.69	-	-	-	-	4798-4806
3/8/2023	3/8/2023	25	F	4	70,248.30	-	-	-	-	4807-4810
3/15/2023	3/15/2023	26	F	4	42,841.52	-	-	-	-	4811-4814
3/22/2023	3/22/2023	27	F	1	33,821.16	-	-	-	-	4815
3/29/2023	3/29/2023	28	F	4	8,681.74	1	3,960.00	1	-	4816-4819
3/1/2023	3/1/2023	13	H	2	51,635.00	-	-	-	-	1166-1167
3/8/2023	3/8/2023	14	H	1	66,736.48	-	-	-	-	1168
3/15/2023	3/15/2023	15	H	1	5,369.22	-	-	-	-	1169
3/22/2023	3/22/2023	16	H	1	10,420.73	-	-	-	-	1170
3/29/2023	3/29/2023	17	H	2	57,363.37	-	-	-	-	1171-1172
<b>TOTAL</b>				<b>448</b>	<b>\$ 5,688,352.58</b>	<b>77</b>	<b>\$ 257,204.90</b>	<b>77</b>	<b>-</b>	

Legend:	
A - General	P (A) - Chase General
C - Cafeteria	T - Trust & Agency
F - Federal	HB - Bond 2003
H - Capital	CM- Misc Spec Revenue
HCP - Capital Projects	TE-Expendable Trust

John F. Dennehy, Jr.  
Certified Public Accountant, PC

**Rocky Point School District**  
**Claims Audit - Analysis by Number of Inquiries & Dollar Value**  
**Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims**  
**Exhibit II**

**2022 / 2023 YTD**

**Analysis by Number of Inquiries**

Reason For Inquiry	Resolution	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	- 0.00%	- 0.00%	1 0.22%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Difference <\$; Immaterial, claim paid	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Overpaid recurring vendor by less than \$100; credit will be taken off on next payment to vendor	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check issued prior to service	Void & reissue at time of service	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Credit not taken	Recurring vendor; credit memo pulled from packet to apply to next invoice	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Current year expense paid prior year P.O.	P.O. Funds carried over	- 0.00%	2 0.88%	5 1.12%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Duplicate payment	Check void by AP	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Incorrect vendor name	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Hold for missing information	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Backup Provided	- 0.00%	- 0.00%	2 0.43%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Void check	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice date precedes PO date	Noted by Business Office	30 9.62%	8 3.52%	22 4.91%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice over 90 days outstanding/undated	Verified no duplicate payment	14 4.45%	14 6.17%	31 6.92%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoices not listed separately on check	Void and reissue with all invoices itemized separately	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice previously stamped by claims auditor	Confirmed original check void	1 0.32%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing administrator approval endorsement	Received proper authorization	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing receiving signature on invoice or PO	Verified receipt of goods/services	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
No Purchase Order encumbered	Void & reissue after P.O. encumbered	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Not an original invoice	Copy, fax or statement accepted	9 2.88%	5 2.20%	5 1.12%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Paid sales tax	Void and reissue	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
PO insufficient funds	PO funds increased post invoice/paid direct from budget code	4 1.28%	4 1.76%	11 2.46%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Prior year invoice paid current year funds	Noted by Business Office	4 1.28%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Pre-dated Invoice	Hold until service date	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Separation of Duties	Same individual signed P.O. and authorized payment; additional admin approval provided	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Prepaid Invoice - Improper Procedure	Vendor requires prepayment; advised in future to select a different vendor	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
<b>Total Number (#) of Inquiries</b>		<b>62 19.87%</b>	<b>33 14.54%</b>	<b>77 17.19%</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>
<b>Total Claims Audited</b>		<b>312 100.00%</b>	<b>227 100.00%</b>	<b>448 100.00%</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>	<b>- #DIV/0!</b>
<b>Total Outstanding Inquiries</b>		<b>0 0.00%</b>	<b>0 0.00%</b>	<b>0 0.00%</b>	<b>0 #DIV/0!</b>	<b>0 #DIV/0!</b>	<b>0 #DIV/0!</b>

**Rocky Point School District**  
**Claims Audit - Analysis by Number of Inquiries & Dollar Value**  
**Summary of Inquiries / Resolutions and Percentage of Total Claims & Dollar Value of Claims**  
**Exhibit II**

**2022 / 2023 YTD**

Analysis by Dollar Value		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Reason For Inquiry	Resolution						
All invoices not reflected on check	Pay unpaid invoice(s) next warrant	- 0.00%	- 0.00%	1,366.86 0.02%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Difference <\$5; Immaterial, claim paid	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Overpaid recurring vendor by less than \$100; credit will be taken off on next payment to vendor	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check amount not equal to invoices	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Check issued prior to service	Void & reissue at time of service	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Credit not taken	Recurring vendor; credit memo pulled from packet to apply to next invoice	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Current year expense paid prior year P.O.	P.O. Funds carried over	- 0.00%	7,280.03 0.18%	41,483.15 0.73%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Duplicate payment	Check void by AP	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Incorrect vendor name	Void & reissue	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Hold for missing information	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Backup Provided	- 0.00%	- 0.00%	1,102.59 0.02%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Insufficient supporting backup	Void check	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice date precedes PO date	Noted by Business Office	90,406.11 1.72%	67,329.68 1.70%	65,966.08 1.10%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice over 90 days outstanding/undated	Verified no duplicate payment	302,504.45 5.97%	84,486.56 2.13%	49,075.91 0.86%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoices not listed separately on check	Void and reissue with all invoices itemized separately	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Invoice previously stamped by claims auditor	Confirmed original check void	1,027.50 0.02%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing administrator approval endorsement	Received proper authorization	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Missing receiving signature on invoice or PO	Verified receipt of goods/services	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
No Purchase Order encumbered	Void & reissue after P.O. encumbered	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Not an original invoice	Copy, fax or statement accepted	45,669.58 0.90%	10,614.19 0.27%	12,344.85 0.22%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Paid sales tax	Void and reissue	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
PO insufficient funds	PO funds increased post invoice/paid direct from budget code	13,638.48 0.27%	14,287.42 0.36%	85,865.46 1.51%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Prior year invoice paid current year funds	Noted by Business Office	257,145.33 5.08%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Pre-dated Invoice	Hold until service date	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Separation of Duties	Same individual signed P.O. and authorized payment; additional admin approval provided	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
Prepaid Invoice - Improper Procedure	Vendor requires prepayment advised in future to select a different vendor	- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!
<b>Total Value (\$) of Inquiries</b>		<b>710,391.45 14.03%</b>	<b>183,997.88 4.63%</b>	<b>257,204.90 4.53%</b>	- #DIV/0!	- #DIV/0!	- #DIV/0!
<b>Total Claims Audited</b>		<b>5,062,893.07 100.00%</b>	<b>3,970,227.43 100.00%</b>	<b>5,683,352.58 100.00%</b>	- #DIV/0!	- #DIV/0!	- #DIV/0!
<b>Total Outstanding Inquiries</b>		- 0.00%	- 0.00%	- 0.00%	- #DIV/0!	- #DIV/0!	- #DIV/0!

**Rocky Point School District  
Internal Claim Audit  
Notable Exceptions  
Exhibit IV**

**Voided Checks - March 2023**

Fund	Ck #	Amount \$	Vendor	Warrant		Reason For Inquiry	Resolution
				Warrant #	Date		
None		-					
		-					
		-					
<b>Total</b>	<b>0 Void</b>	-					

**Other Notable Exceptions - March 2023**

Fund	Ck #	Amount \$	Vendor	Warrant		Reason For Inquiry	Resolution
				Warrant #	Date		
None		-					
		-					
<b>Total</b>	<b>0 Inquiries</b>	-					

*John F. Dennehy, Jr.  
Certified Public Accountant, PC*



**Rocky Point School District  
Internal Claims Audit  
Payroll Audit  
Exhibit IV**

**Audited Payroll Checks - March 2023**

<b>Fund</b>	<b>Ck #</b>	<b>Amount \$</b>	<b>Employee</b>	<b>Payroll Date</b>	<b>Exceptions</b>
PR	325031	1,041.12	Gold, Jackie M	2/3/2023	None
PR	324822	2,868.10	Coen, Kristin	2/3/2023	None
PR	324608	2,851.16	Zumpel, Stacie	2/3/2023	None
PR	324546	2,267.40	Adamski, Jamie L	2/3/2023	None
PR	324923	3,594.14	Bane-Honan, Courtney	2/3/2023	None
PR	325434	1,960.17	Jordan, Gabriela	2/17/2023	None
PR	325196	1,282.22	Larosa, Kevin B	2/17/2023	None
PR	325137	3,040.60	Crawford, David	2/17/2023	None
PR	325119	2,986.79	Raccis, John D	2/17/2023	None
PR	325080	617.12	Reyes, Faith	2/17/2023	None
PR	325928	438.57	Alabi, Malgorzata A	3/3/2023	None
PR	325989	2,711.05	Frischia, Michael	3/3/2023	None
PR	326119	497.95	Iacona, Marlo J	3/3/2023	None
PR	325942	407.36	Iacopelli, Ilene A	3/3/2023	None
PR	325881	2,961.63	Sumwalt, Janel	3/3/2023	None
PR	326665	126.56	Delucia, Donna M	3/17/2023	None
PR	326608	3,074.10	Zambardino, Christine	3/17/2023	None
PR	326424	1,512.33	Friedman, Brooke	3/17/2023	None
PR	326741	6,159.71	Schecher, Amy	3/17/2023	None
PR	326748	3,381.80	Stiastny, Jeanne	3/17/2023	None
		<b>43,779.88</b>			

\*Please note all checks have been selected at random using a random number generator.

\*\*A result of no exceptions means that the the payroll check is accurate when compared against contracts, renewal letters and other documents.

**John F. Dennehy, Jr.  
Certified Public Accountant, PC**

# *Interoffice Memorandum*

**TO:** *Dr. Scott O'Brien, Ed.D*

**FROM:** *Kristen White, Executive Director of Pupil Personnel*

**DATE:** *April 19, 2023*

**RE:** *Board Action Sheets*

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*Below please find the schedule to be approved at the April 19, 2023 Board of Education meeting:*

<b>SCHEDULE-A 4/19/23</b>		
<b>Year</b>	<b>Date</b>	<b>Location</b>
2022-2023	March 13, 2023- March 24, 2023	CSE & SCSE meetings conducted for students attending in-district and out of district placements
2022-2023	March 13, 2023- March 24, 2023	CSE District Wide Amendments without meetings

**BOE ACTION Summary DATE? DECISION?**

CMA BOE Date	CR Doc Committee Responsible	CMA Reason	Decision/Status	CMA Date	CR Expected Grade	CR Next Recommended School (>2010-11 SY)	Program	Program Start	Program End	Program Ratio	Program Frequency	Program Period	Program Duration	Program Location	Related Service	RS Start	RS End	RS Ratio	RS Frequency	RS Period	RS Duration
04/19/2023	CSE	Amendment - Agreement No Meeting	Classified	04/08/2022	01		Special Class	09/06/2022	06/23/2023	8:1+3	5 Weekly		330	Classroom	Speech/Language Therapy	09/06/2022	06/23/2023	Individual	4 Weekly		30
		Amendment - Agreement No Meeting	Classified		01		Special Class	09/06/2022	06/23/2023	8:1+3	5 Weekly		330	Classroom	Occupational Therapy	09/06/2022	06/23/2023	Individual	2 Weekly		30
		Amendment - Agreement No Meeting	Classified		01		Special Class	09/06/2022	06/23/2023	8:1+3	5 Weekly		330	Classroom	Physical Therapy	09/06/2022	06/23/2023	Individual	2 Weekly		30
		Amendment - Agreement No Meeting	Classified		01		Special Class	09/06/2022	06/23/2023	8:1+3	5 Weekly		330	Classroom	Parent Counseling and Training	03/23/2023	06/23/2023	Individual	1 Weekly		60
		Initial Eligibility Determination Meeting	Classified	03/03/2023	05		Special Class	04/17/2023	06/23/2023	8:1:1	5 Weekly		330	Separate	Counseling	04/17/2023	06/23/2023	Individual	2 Weekly		30
		Initial Eligibility Determination Meeting	Classified		05		Special Class	04/17/2023	06/23/2023	8:1:1	5 Weekly		330	Separate	Counseling	04/17/2023	06/23/2023	Small Group (5:1)	1 Weekly		30
		Initial Eligibility Determination Meeting	Classified		05		Special Class	04/17/2023	06/23/2023	8:1:1	5 Weekly		330	Separate	Parent Counseling and Training	04/17/2023	06/23/2023	Individual	4 Yearly		60
		Initial Eligibility Determination Meeting	Classified	03/13/2023	04		Resource Room Program	03/21/2023	06/23/2023	5:1	5 Weekly		40	Classroom							
		Program Review	Classified	03/14/2023	Kdg.		Special Class	09/01/2022	06/23/2023	12:1+1	6 Daily		40	Classroom	Speech/Language Therapy	09/09/2022	06/16/2023	Individual	2 Weekly		30
		Program Review	Classified		Kdg.		Special Class	09/01/2022	06/23/2023	12:1+1	6 Daily		40	Classroom	Counseling-Social Skills	09/09/2022	06/16/2023	Small Group (5:1)	1 Weekly		30
		Program Review	Classified		Kdg.		Special Class	09/01/2022	06/23/2023	12:1+1	6 Daily		40	Classroom	Speech/Language Therapy	12/07/2022	06/16/2023	Small Group (5:1)	1 Weekly		30
		Program Review	Classified		Kdg.		Special Class	09/01/2022	06/23/2023	12:1+1	6 Daily		40	Classroom	Parent Counseling and Training	09/09/2022	06/16/2023	Small Group	4 Yearly		60
		Program Review	Classified		Kdg.		Special Class	09/01/2022	06/23/2023	12:1+1	6 Daily		40	Classroom	Occupational Therapy	03/20/2023	06/16/2023	Small Group (5:1)	1 Weekly		30
		Program Review	Classified		Kdg.		Special Class	09/01/2022	06/23/2023	12:1+1	6 Daily		40	Classroom	Occupational Therapy	03/20/2023	06/16/2023	Individual	1 Weekly		30
		Program Review	Classified		Kdg.		Special Class	09/01/2022	06/23/2023	12:1+1	6 Daily		40	Classroom	Physical Therapy	03/20/2023	06/16/2023	Individual	2 Weekly		30
		Initial Eligibility Determination Meeting	Classified	03/16/2023	01		Integrated Co-teaching Services	03/20/2023	06/23/2023		6 Daily		40	Classroom	Speech/Language Therapy	03/20/2023	06/16/2023	Small Group (5:1)	2 Weekly		30
		Reevaluation Review	Classified	03/17/2023	12		Special Class	03/22/2023	06/23/2023	8:1+1	5 Weekly		360	Across School Setting	Counseling	03/22/2023	06/23/2023	Individual	1 Weekly		30
		Reevaluation Review	Classified		12		Special Class	03/22/2023	06/23/2023	8:1+1	5 Weekly		360	Across School Setting	Counseling	03/22/2023	06/23/2023	Small Group (5:1)	1 Weekly		30
		Amendment - Agreement No Meeting	Classified	03/21/2023	Kdg.		Integrated Co-teaching Services	09/01/2022	06/23/2023		6 Daily		40	Classroom	Speech/Language Therapy	03/20/2023	06/16/2023	Individual	3 Weekly		5
		Amendment - Agreement No Meeting	Classified		Kdg.		Integrated Co-teaching Services	09/01/2022	06/23/2023		6 Daily		40	Classroom	Occupational Therapy	09/09/2022	06/16/2023	Small Group (5:1)	2 Weekly		30
		Amendment - Agreement No Meeting	Classified		Kdg.		Integrated Co-teaching Services	09/01/2022	06/23/2023		6 Daily		40	Classroom	Speech/Language Therapy	09/09/2022	06/16/2023	Small Group (5:1)	2 Weekly		30
		Amendment - Agreement No Meeting	Classified		Kdg.		Integrated Co-teaching Services	09/01/2022	06/23/2023		6 Daily		40	Classroom	Occupational Therapy	09/09/2022	06/16/2023	Small Group (5:1)	2 Weekly		30

Amendment - Agreement No Meeting	Classified		Kdg.	Integrated Co- teaching Services	09/09/2022 06/23/2023	6 Daily	40 Classroom	Speech/Language Therapy	09/09/2022 06/16/2023	Small Group (5:1)	2 Weekly	30
Amendment - Agreement No Meeting	Classified		Kdg.	Integrated Co- teaching Services	09/01/2022 06/23/2023	6 Daily	40 Classroom	Speech/Language Therapy	09/09/2022 06/16/2023	Individual	3 Weekly	5
Program Review	Classified	03/22/2023	10	Special Class	03/27/2023 06/23/2023 15:1	5 Weekly	360 Separate	Counseling	03/27/2023 06/23/2023	Individual	1 Weekly	30
Program Review	Classified		10	Special Class	03/27/2023 06/23/2023 15:1	5 Weekly	360 Separate	Counseling	03/27/2023 06/23/2023	Small Group (5:1)	1 Weekly	30
Reevaluation Review	Declassified	03/08/2023	02					Speech/Language Therapy	09/09/2022 06/16/2023	Individual	5 Weekly	5
Reevaluation Review	Declassified		02					Speech/Language Therapy	09/09/2022 06/16/2023	Small Group (5:1)	1 Weekly	30
Initial Eligibility Determination Meeting	Ineligible	03/23/2023	05									

CR Doc Committee Responsible Sub Total: 29

Total Records: 29  
Total Students: 11

# *Interoffice Memorandum*

**TO:** *Dr. Scott T. O'Brien, Superintendent*

**FROM:** *Kristen White, Executive Director of Pupil Personnel Services*

**DATE:** *4/19/2023*

**RE:** *Board Action Sheets*

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*Below please find the schedule to be approved at the 4/19/2023 Board of Education meeting:*

<b>SCHEDULE- B 4/19/2023</b>	
<b>Date</b>	<b>Location</b>
<i>2/16/2023</i>	<i>CPSE Amendment</i>
<i>2/17/2023</i>	<i>CPSE Amendment</i>
<i>2/27/2023</i>	<i>CPSE Amendment</i>
<i>3/3/2023</i>	<i>CPSE Amendment</i>
<i>3/6/2023</i>	<i>CPSE Committee</i>
<i>3/10/2023</i>	<i>CPSE Committee</i>
<i>3/17/2023</i>	<i>CPSE Committee</i>
<i>3/21/2023</i>	<i>CPSE Committee</i>
<i>3/22/2023</i>	<i>CPSE Committee</i>
<i>3/24/2023</i>	<i>CPSE Committee</i>
<i>3/27/2023</i>	<i>CPSE Amendment</i>
<i>3/28/2023</i>	<i>CPSE Amendment</i>

**BOE ACTION Summary DATE? DECISION?**

<u>CMA BOE Date</u>	<u>CR Doc Committee Responsible</u>	<u>CMA Reason</u>	<u>Decision/Status</u>	<u>CMA Date</u>	<u>CR Expected Grade</u>	<u>CR Next Recommended School (&gt;2010-11 SY)</u>	<u>Program</u>	<u>Program Start</u>	<u>Program End</u>	<u>Program Ratio</u>	<u>Program Frequency</u>	<u>Program Period</u>	<u>Program Duration</u>	<u>Program Location</u>	<u>Related Service</u>	<u>RS Start</u>	<u>RS End</u>	<u>RS Ratio</u>	<u>RS Frequency</u>	<u>RS Period</u>	<u>RS Duration</u>
04/19/2023	CPSE	Amendment	Classified Preschool	02/16/2023	Preschool		Special Class	09/01/2022	06/23/2023	6:1+2	5 Weekly		300 Classroom	Speech/Language Therapy	09/01/2022	06/23/2023	Individual		3 Weekly		30
		Amendment	Classified Preschool		Preschool		Special Class	09/01/2022	06/23/2023	6:1+2	5 Weekly		300 Classroom	Parent Counseling and Training	09/01/2022	06/23/2023	Individual		1 Monthly		60
		Amendment	Classified Preschool		Preschool		Special Class	09/01/2022	06/23/2023	6:1+2	5 Weekly		300 Classroom	Speech/Language Therapy	09/01/2022	06/23/2023	Individual		1 Weekly		30
		Amendment	Classified Preschool		Preschool		Special Class	09/01/2022	06/23/2023	6:1+2	5 Weekly		300 Classroom	Occupational Therapy	02/27/2023	06/23/2023	Individual		3 Weekly		30
		Amendment	Classified Preschool	02/17/2023	Preschool		Special Class	03/06/2023	06/23/2023	6:1:3.5	5 Weekly		300 Classroom								
		Amendment	Classified Preschool	02/27/2023	Preschool		Special Class in an Integrated Setting	02/27/2023	06/23/2023	12:1+2	5 Weekly		240 Classroom	Occupational Therapy	02/27/2023	06/23/2023	Individual		1 Weekly		30
		Amendment	Classified Preschool		Preschool		Special Class in an Integrated Setting	02/27/2023	06/23/2023	12:1+2	5 Weekly		240 Classroom	Speech/Language Therapy	02/27/2023	06/23/2023	Individual		2 Weekly		30
		Amendment	Classified Preschool		Preschool		Special Class in an Integrated Setting	02/27/2023	06/23/2023	12:1+2	5 Weekly		240 Classroom	Occupational Therapy	02/27/2023	06/23/2023	Individual		1 Weekly		30
		Amendment	Classified Preschool	03/03/2023	Preschool		Special Education Itinerant Services	03/06/2023	06/23/2023	1:1	10 Weekly		60 Preschool	Speech/Language Therapy	09/01/2022	06/23/2023	Individual		3 Weekly		30
		Amendment	Classified Preschool		Preschool		Special Education Itinerant Services	03/06/2023	06/23/2023	1:1	10 Weekly		60 Preschool	Occupational Therapy	09/01/2022	06/23/2023	Individual		2 Weekly		30
		Initial Eligibility Determination Meeting	Classified Preschool	03/17/2023	Preschool									Speech/Language Therapy	04/17/2023	06/23/2023	Individual		3 Weekly		30
		Initial Eligibility Determination Meeting	Classified Preschool	03/21/2023	Preschool									Occupational Therapy	04/03/2023	06/23/2023	Individual		3 Weekly		30
		Initial Eligibility Determination Meeting	Classified Preschool	03/22/2023	Preschool									Speech/Language Therapy	04/17/2023	06/23/2023	Individual		3 Weekly		30
		Initial Eligibility Determination Meeting	Classified Preschool	03/24/2023	Preschool		Special Class	04/17/2023	06/23/2023	6:1+3	5 Weekly		300 Classroom	Speech/Language Therapy	04/17/2023	06/23/2023	Individual		3 Weekly		30
		Initial Eligibility Determination Meeting	Classified Preschool		Preschool		Special Class	04/17/2023	06/23/2023	6:1+3	5 Weekly		300 Classroom	Occupational Therapy	04/17/2023	06/23/2023	Individual		3 Weekly		30
		Amendment	Classified Preschool	03/27/2023	Preschool		Special Education Itinerant Services	03/28/2023	06/23/2023	1:1	4 Weekly		60 Preschool	Speech/Language Therapy	03/30/2023	06/23/2023	Individual		2 Weekly		30
		Amendment	Classified Preschool		Preschool		Special Education Itinerant Services	03/28/2023	06/23/2023	1:1	4 Weekly		60 Preschool	Occupational Therapy	04/03/2023	06/23/2023	Individual		2 Weekly		30
		Amendment	Classified Preschool	03/28/2023	Preschool									Speech/Language Therapy	09/01/2022	06/23/2023	Individual		2 Weekly		30
		Amendment	Classified Preschool		Preschool									Occupational Therapy	04/03/2023	06/23/2023	Individual		2 Weekly		30
		Initial Eligibility Determination Meeting	Classified Preschool/No Services	03/06/2023	Preschool		Special Class	03/06/2023	06/23/2023	12:1+2	5 Weekly		300 Classroom	Occupational Therapy	03/06/2023	06/23/2023	Individual		2 Weekly		30
		Initial Eligibility Determination Meeting	Classified Preschool/No Services		Preschool		Special Class	03/06/2023	06/23/2023	12:1+2	5 Weekly		300 Classroom	Speech/Language Therapy	03/06/2023	06/23/2023	Individual		3 Weekly		30

Meeting	Continued EI									
Initial Eligibility Determination Meeting	Classified Preschool/No Services	03/10/2023 Preschool	Special Class	03/10/2023 06/23/2023 12:1+1	5 Weekly	300 Classroom Speech/Language Therapy	03/10/2023 06/23/2023 Individual	3 Weekly	30	
Initial Eligibility Determination Meeting	Continued EI									
Initial Eligibility Determination Meeting	Classified Preschool/No Services	Preschool	Special Class	03/10/2023 06/23/2023 12:1+1	5 Weekly	300 Classroom Physical Therapy	03/10/2023 06/23/2023 Individual	2 Weekly	30	
Initial Eligibility Determination Meeting	Continued EI									
Initial Eligibility Determination Meeting	Ineligible	03/21/2023 Preschool								
Initial Eligibility Determination Meeting	Ineligible	03/22/2023 Preschool								

CR Doc Committee Responsible Sub Total: 25

Total Records: 25  
Total Students: 14

MAUREEN A. HAGGERTY

5231

50-7044/2219

Feb. 6, 2023  
Date

Pay to the  
Order of

Rocky Point Schools

\$ 850.00

eight hundred fifty and  $\frac{00}{100}$  Dollars



John Haggerty Memorial  
For Scholarship Acct # U9022

Maureen Haggerty MP

Harland Clarke

INTOUCH® CUSTOM CREATIONS



CLAUDIA McGUIRE  
STEWART C. MALLOY

63-8413/2670

1957

CHASE  
PRIVATE  
CLIENT

DATE January 18, 2023

PAY TO THE  
ORDER OF

Rocky Point Schools

\$ 50.00

fifty and  $\frac{00}{100}$  DOLLARS



JPMorgan Chase Bank, N.A.

Acct # U9022

MEMO John Haggerty  
Memorial Scholarship Claudia McGuire MP

MONICA MANNING  
RANDOLPH H. MANNING

324

62-7611/311

1/20/23  
Date



Pay to the  
Order of

The Rocky Point Schools

\$ 40.00

Forty and  $\frac{00}{100}$  Dollars



For John Haggerty Scholarship Acct # U9022 Monica Manning MP

Capital One Bank is a trade name of Capital One, N.A.

Harland Clarke



1-7030/2260

2264



CAROL YOVINO

Mar. 26 20 23

PAY TO THE ORDER OF

John Haggerty Scholarship Fund \$ 20.00

Twenty and 00/100 DOLLARS

Security Features included. Details on Back.

DIME

SINCE 1864

Rocky Point Schools  
FOR Acct # U9022

*[Signature]*

MP

EXECUTIVE GRAY

TODD W. GRATHWOHL 08-09

1-2/210

1460

DATE 1/26/23

PAY TO THE ORDER OF

Rocky Point Schools

TWENTY

\$ 20.00

~~KK~~  
100

DOLLARS



Security Features included. Details on Back.

CHASE

JPMorgan Chase Bank, N.A.  
www.Chase.com

MEMO

JOHN HAGGERTY MEMORIAL  
SCHOLARSHIP ACCT; #U9022

*[Signature: Todd W. Grathwohl]*

MP

**RPUFSD Excess April 2023**

DESCRIPTION	MODEL #	SERIAL #	PROPERTY TAG	QUANTITY	REASON FOR DISPOSAL	LOCATION (Optional)
SmartBoard	SBE880	sbe880-m2-0001120	1120	1	Past Useful Life	HS 110
SmartBoard	SB680	sb680-R2-563029	N/A	1	Past Useful Life	HS 113
SmartBoard	SB880	sb880-m2-e30114	4769	1	Past Useful Life	HS 129
SmartBoard	SB680	sb680-m2-054598	4834	1	Past Useful Life	HS 202
SmartBoard	SB680	sb680-ms-E3096	4790	1	Past Useful Life	HS 204
SmartBoard	SB680	sb680-m2-e30097	N/A	1	Past Useful Life	JAE 106
SmartBoard	SB680	sb680-r2-463644	N/A	1	Past Useful Life	JAE 112
SmartBoard	SB680	sb680-m2-463877	N/A	1	Past Useful Life	JAE 141
SmartBoard	SB680	sb680-m2-466240	N/A	1	Past Useful Life	JAE 144
SmartBoard	SB680	sb680-m2-466248	N/A	1	Past Useful Life	JAE 146
SmartBoard	SB680	sb680-m2-466252	N/A	1	Past Useful Life	JAE 148

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**RESOLUTION TO ADOPT THE 2023-24 SCHOOL DISTRICT BUDGET**

Property Tax Report Card  
580209 - ROCKY POINT UFSD

2022-2023 - Page 1  
Official - as of 03/31/2023 03:11 PM

**DRAFT**

\*\*\*\*Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.\*\*\*\*

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:  
<http://www.p12.nysed.gov/mgtsserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2023-24 Budget Notice to: emscmgt@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 24, 2023

Form Preparer Name: CHRISTOPHER A VAN COTT  
Preparer's Telephone Number: 631-849-7564

<u>Shaded Fields Will Calculate</u>	Budgeted 2022-23 (A)	Proposed Budget 2023-24 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	88,019,717	93,985,727	6.78 %
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	53,608,209	55,342,314	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	53,608,209	55,342,314	3.23 %
F. Permissible Exclusions to the School Tax Levy Limit	818,337	1,343,634	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	53,422,564	53,998,680	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	52,789,872	53,998,680	
I. Difference: (G-H);(negative value requires 60.0% voter approval) <sup>2</sup>	632,692	0	
Public School Enrollment	2,798	2,729	-2.47 %
Consumer Price Index			8.0 %

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest.

<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

<sup>3</sup> For 2023-24, includes any carryover from 2022-23 and excludes any tax levy for library debt or prior year reserve for

excess tax levy, including interest.

Actual 2022-23 (D) Estimated 2023-24 (E)

Adjusted Restricted Fund Balance	17,025,403	17,969,053
Assigned Appropriated Fund Balance	2,610,443	2,531,198
Adjusted Unrestricted Fund Balance	3,520,737	3,759,429
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00 %	4.00 %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/23 Actual Balance	6/30/23 Estimated Ending Balance	Intended Use of the Reserve in the 2023-24 School Year (Limit 200 Characters)**
--------------	--------------	-----------------------	------------------------	----------------------------------	---

Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital	CAPITAL RESERVE	For the cost of any object or purpose for which bonds may be issued.	3,434,852	4,484,852	0
Repair	REPAIR	For the cost of repairs to capital improvements or equipment.	0	0	0
Workers Compensation	WORKERS COMP	For self-insured Workers Compensation and benefits.	1,905,036	1,910,036	200000
Unemployment Insurance	UNEMPLOYMENT INSURANCE	For reimbursement to the State Unemployment Insurance Fund.	460,515	441,015	20000
Reserve for Tax Reduction	RESERVE FOR TAX REDUCTION	For the gradual use of the proceeds of the sale of school district real property.	0	0	0
Mandatory Reserve for Debt Service	DEBT SERVICE RESERVE	For proceeds from the sale of district capital assets or improvement, restricted to debt service.	139,925	116,925	23000
Insurance	INSURANCE	For liability, casualty, and other types of uninsured losses.	0	0	0
Property Loss	PROPERTY LOSS	To cover property loss.	29,488	29,763	0
Liability + (add)	LIABILITY	To cover incurred liability claims.	42,936	43,211	0

Tax Certiorari	TAX CERTIORARI	For tax certiorari settlements.	0	0	0
Reserve for Insurance Recoveries	RESERVE FOR INSURANCE RECOVERIES	For unexpended proceeds of insurance recoveries at fiscal year end.	0	0	0
Employee Benefit Accrued Liability	EBALR	For accrued 'employee benefits' due to employees upon termination of service.	4,068,269	3,871,369	200000
Retirement Contribution	ERS RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	4,492,200	3,995,200	272000
Reserve for Uncollected Taxes	RESERVE FOR UNCOLLECTED TAXES	For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.	0	0	0
Single Other Reserve	TRS SUB RESERVE	To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)	2,592,107	3,193,607	0

\* **NYSED Reserve Guidance:**  
[http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve\\_funds.pdf](http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf)

**OSC Reserve Guidance:** <http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

**\*\*Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2023-24. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save	Reset	Save & Ready
------	-------	--------------

**Please also submit an electronic version (PDF or Word) of your school district's 2023-24 Budget Notice to: [emscmgts@nysed.gov](mailto:emscmgts@nysed.gov). This will enable us to help correct any formula or data entry discrepancy quickly.**



PHONE: 212-820-8300  
FAX: 212-514-8425

7 WORLD TRADE CENTER  
250 GREENWICH STREET  
NEW YORK, NY 10007  
WWW.HAWKINS.COM

NEW YORK  
WASHINGTON  
NEWARK  
HARTFORD  
LOS ANGELES  
SACRAMENTO  
SAN FRANCISCO  
PORTLAND  
ANN ARBOR  
RALEIGH

(212) 820-9620

March 23, 2023

**Rocky Point Union Free School District, New York  
Tax Anticipation Note Resolution for 2023-2024  
(Our File Designation: 5924/29475)**

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Christopher A. Van Cott  
Assisitant Superintendent for Business  
Rocky Point Union Free School District  
170 Route 25A  
Rocky Point, New York 11778

Dear Chris:

via e-mail: [chrisvancott@rpufsd.org](mailto:chrisvancott@rpufsd.org)

Pursuant to your request, I have prepared and now forward to you, by e-mail only, a copy of an Extract of Minutes of the meeting of the Board of Education to be held on April 19, 2023, which minutes include the resolution authorizing the issuance of **not to exceed \$5,000,000** Tax Anticipation Notes for the **2023-2024** fiscal year. The resolution requires a majority vote of the full voting strength of the Board of Education.

Also enclosed you will find an Incumbency Certificate pertaining to the Officers of the District and Members of the Board of Education who will be serving in the **2023-2024** fiscal year, to be completed by the District Clerk after the Reorganization Meeting in July.

Kindly obtain and forward to me a certified copy of the completed Extract of Minutes for inclusion in our record of proceedings **as soon as possible**, as well as a completed Incumbency Certificate **when available** following your Reorganization Meeting in July.

With best wishes, I am

Very truly yours,

William J. Jackson

WJJ: s  
Enclosures



**EXTRACT OF MINUTES**

**Meeting of the Board of Education of  
Rocky Point Union Free School District,  
in the County of Suffolk, New York.**

**April 19, 2023**

**\* \* \***

**A regular meeting of the Board of Education of Rocky Point Union Free School District, in the County of Suffolk, New York, was held in said School District, on April 19, 2023, at \_\_\_\_ o'clock P.M. (Prevailing Time).**

**There were present: Jessica Ward, President of the Board of Education,  
Board Members:**

**There were absent:**

**Also present: Kelly J. White, District Clerk**

**\* \* \***

**Board Member \_\_\_\_\_ offered the following  
resolution and moved its adoption:**

**TAX ANTICIPATION NOTE RESOLUTION OF ROCKY POINT UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED APRIL 19, 2023, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

**RESOLVED BY THE BOARD OF EDUCATION OF ROCKY POINT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:**

**Section 1. Tax Anticipation Notes (herein called "Notes") of Rocky Point Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$5,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").**

**Section 2. The following additional matters are hereby determined and declared:**

**(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2023 and ending June 30, 2024, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.**

**(b) The Notes shall mature within the period of one year from the date of their issuance.**

**(c) The Notes are not issued in renewal of other notes.**

**(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.**

**Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.**

**Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.**

**Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of**

Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

\*\*\*

The adoption of the foregoing resolution was seconded by Board Member  
\_\_\_\_\_ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

\*\*\*

**DISTRICT CLERK'S CERTIFICATE**

I, Kelly J. White, being the duly appointed and acting District Clerk of Rocky Point Union Free School District, in the County of Suffolk, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education of said District duly called and held on April 19, 2023, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board of Education and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said District this \_\_\_\_\_ day of April, 2023.

**(SEAL)**

\_\_\_\_\_  
District Clerk



**Rocky Point Union Free School District**

**Annual Risk Assessment Update  
Pertaining to the Internal Controls  
of District Operations**

**December 2022**

**INDEPENDENT ACCOUNTANTS' REPORT  
ON APPLYING AGREED UPON PROCEDURES**

The Board of Education  
Rocky Point Union Free School District

We have performed the procedures enumerated below, which were agreed to by the Rocky Point Union Free School District (the "District"), solely to assist the District. This agreed upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

We have updated our December 2021 Risk Assessment by performing certain internal audit procedures pertaining to the time period starting January 1, 2022 through December 31, 2022. The updated Risk Assessment and related internal audit plan concentrates on the following key internal control areas:

- Governance and Planning
- Budget Development
- Accounting and Reporting
- Revenue and Cash Management
- Grants
- Payroll
- Human Resources
- Benefits
- Purchasing and Related Expenditures
- Facilities Maintenance
- Capital Projects
- Fixed Assets
- Food Service
- Extraclassroom Activity Fund
- Information Systems
- Cyber Security
- Student Data Management
- Pupil Personnel Services
- Transportation
- Security and Safety
- Insurance / Risk Management

Our engagement is limited in scope and will be confined to our agreed-upon procedures. We will not be conducting an audit or review of the district's financial statements and therefore we will not express an opinion or any other form of assurance on them.

At the end of our engagement, we will present the results of applying the agreed-upon procedures in the form of our findings in a report. Our accountants' report should be used only for the intent of the original users of this report and will include a statement indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. As such, using this report for anything other than the original intent of the agreed-upon procedures could mislead the readers. You must notify us immediately if the original users of the report change.

Very truly yours,

***Nawrocki Smith LLP***  
February 8, 2023



**Rocky Point Union Free School District**

**Annual Risk Assessment Update  
Pertaining to the Internal Controls  
of District Operations**

**December 2022**

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**Rocky Point Union Free School District**  
**Annual Risk Assessment**  
**December 2022**

**RISK ASSESSMENT OVERVIEW**

This Risk Assessment report provides a presentation of our view of the school district's risk pertaining to its financial operations. It gives the District's administration the information necessary to help optimize its overall performance. The report identifies, expresses, and prioritizes the key program risks so that the District's administration can focus on those areas most critical to its success. This analysis is used to define the District's risk profile. It will provide an overview of the risks facing the District's operations.

In accordance with the laws of New York, 2005, Chapter 263, all school districts and BOCES were required to establish an internal audit function no later than July 1, 2006 and be in operation no later than December 31, 2006. This function should include, at a minimum, development of a risk assessment of district operations, including but not limited to:

- A review of financial policies, procedures, and practices.
- An annual review and update of such risk assessment.
- Annual testing and evaluation of one or more areas of the District's internal controls.
- Preparation of reports which analyze significant risk assessment findings.
- Recommended changes for strengthening controls and reducing identified risk; and specifying time frames for implementation of such recommendations.

Pursuant to Section 170.12 – Regulations of the Commissioner of Education – School District Financial Accountability, each school district must prepare a corrective action plan, approved by the Board of Education in response to findings to final reports issued by the internal auditor. This plan should include expected dates of implementation and should be filed with the New York State Education Department.

**INTERNAL AUDIT OBJECTIVES**

The objectives of our engagement are as follows:

- Develop an understanding of the critical business processes of the District within each functional area.
- Identify and qualify risks based on the understanding of the business processes and stated business rules.
- Identify stated controls that are currently in place to address those risks and ascertain if they are operating effectively.
- Recommend improvements in internal controls.



**Rocky Point Union Free School District**  
**Annual Risk Assessment**  
**December 2022**

**SCOPE AND METHODOLOGY**

The Board of Education has engaged Nawrocki Smith as the District's internal auditor. In compliance with New York State Laws, we have performed an annual update to the District risk assessment with respect to policies, procedures, and internal controls pertaining to District operations. The procedures applicable to the annual update of the District's risk assessment were performed during the fiscal year ending December 2021 and were carried out in order to determine an internal audit plan for 2022 and thereafter. This risk assessment will be updated annually to reflect any changes in the current control environment and the existing internal audit plan.

Our risk assessment consisted of the following methodology:

- Perform interviews of Administration and other appropriate personnel.
- Document procedures within key functional areas.
- Identify key controls and perform audit tests of those controls.
- Assess effectiveness of the key controls.
- Identification and review of organization structure.
- Analysis of risks that are a threat to the achievement of objectives.
- Create a risk profile and internal audit plan.

In addition to the above procedures, we have also evaluated and considered the following within our overall risk assessment:

- District policies and procedures.
- Recent focus of State Comptroller audits.
- Board of Education/Audit Committee meetings.
- Materiality to financial statements.
- Changes in management or key personnel.
- Financial reports provided to the Board.
- External auditor management letters.
- District corrective action plans.
- Organizational chart and job descriptions.

**Rocky Point Union Free School District**  
**Annual Risk Assessment**  
**December 2022**

**INTERNAL AUDIT RISK ASSESSMENT UPDATE SUMMARY**

We have analyzed twenty-one (21) business process areas within the District and have developed an internal audit plan based upon our assessment of each area. Each of the twenty-one (21) business processes contains multiple categories for which an extensive cycle analysis will be performed during the proposed time period noted within the risk rating and internal audit plan. The plan as presented will be revised each year based upon the annual risk assessment update and events/requests that occur during the year which impact the priority of future internal audit services.

The results of our initial risk assessment are summarized below and, in the tables, presented on pages 5 through 7. We have utilized a "Low," "Moderate," and "High" control risk rating assessment scale of the organization.

<u>CURRENT YEAR RATINGS</u>			<u>CHANGE FROM PRIOR YEAR</u>	
<u>Rating</u>	<u>Count</u>		<u>Category (*)</u>	<u>Count</u>
High	1	1.09%	"High" to "Low"	- 0.00%
Moderate	4	4.35%	"High" to "Moderate"	- 0.00%
Low	86	93.48%	"Moderate" to "Low"	- 0.00%
N/A	1	1.08%	"Low" to "Moderate"	- 0.00%
<b>Total</b>	<b>92</b>	<b>100.00%</b>	"N/A" to "Low"	- 0.00%
			<b>Total</b>	<b>- 0.00%</b>

Our December 2022 risk assessment update contains one (1) recommendation, as follows:

<u>Business Process</u>	<u>Ratings</u>				<u>Recommendation(s)</u>
	<u>Low</u>	<u>Moderate</u>	<u>High</u>	<u>Total</u>	
Purchasing & Related Expenditures	1	-	-	1	1
<b>Total</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>

The District has completed or taken action on the two (2) prior risk assessment report recommendations as follows:

<u>Recommendations</u>	<u>Complete</u>	<u>In-Process</u>	<u>Not Started</u>	<u>Total</u>
	2	-	-	2

We have summarized below areas we recommend the District consider for the selection of one (1) intensive cycle analyses to be performed during the fiscal year 2022/2023:

<u>Cycle Reviews:</u>	<u>Other 2022/2023 Planned Internal Audit Services:</u>	
Safety & Security	<ul style="list-style-type: none"> <li>• Purchasing &amp; Related Expenditures Cycle Recommendations Follow-Up</li> <li>• External Audit Corrective Action Plan Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Risk Assessment Update as of December 2023</li> <li>• Other Internal Audit Services at the Request of the District/BOE</li> </ul>

**Rocky Point Union Free School District**  
**Annual Risk Assessment**  
**December 2022**

**Risk Rating and Internal Audit Plan**

√ = Internal Audit Services Provided	X = Proposed Business Cycle Review
★ = Business Cycle Review Complete	T = Proposed Key Control Testing

	Business Process	Business Process Categories	RISK			YEAR OF SERVICE		
			Inherent	Control		Prior	22-23	Subsequent
				20-21	21-22			
1	Governance and Planning	1 Governance Environment	H	L	L	✓		X
		2 Control Environment / Policies & Proc.	H	L	L	✓		X
2	Budget Development	3 Budget Development	H	L	L			X
		4 Budget Monitoring & Reporting	H	L	L	✓		X
3	Accounting & Reporting	5 Financial Accounting and Reporting	H	L	L	✓		X
		6 External/Internal/Claims Auditing	H	L	L	✓		X
		7 Fund Balance Management	H	L	L	✓		X
4	Revenue and Cash Management	8 Real Property Tax	M	L	L	★		
		9 State Aid	H	L	L	★		
		10 Out of District Tuition/Reimb. Exp.	M	L	L	★		
		11 Use of Facilities	L	L	L	★		
		12 Donations	M	L	L	★		
		13 Vending Machines	H	L	L	★		
		14 Cash Receipts	H	L	L	★		
		15 Cash & Investment Management	H	L	L	★		
		16 Petty Cash	L	L	L	★		
		17 Bank Reconciliations	H	L	L	★		
		18 Online Banking	H	L	L	★		
19 Accounts Receivable	H	L	L	★				
5	Grants	20 General Processing	H	L	L	★		
		21 Grant Application	M	L	L	★		
		22 Allowable Costs & Expenditures	H	L	L	★		
		23 Monitoring	M	L	L	★		
		24 Reporting	H	L	L	★		
6	Payroll	25 Payroll Disbursements	H	L	L	★		
		26 Overtime Reporting	H	L	L	★		
		27 Payroll Accounting & Reporting	H	L	L	★		
		28 Payroll Tax Filings	H	L	L	★		
		29 Payroll Reconciliation	H	L	L	★		
7	Human Resources	30 Employment Requisition/Hiring	H	L	L	★		
		31 Personnel Evaluation	H	L	L	★		
		32 Termination	H	L	L	★		
		33 Employee Attendance	H	L	L	★		

**Rocky Point Union Free School District**  
**Annual Risk Assessment**  
**December 2022**

**Risk Rating and Internal Audit Plan (Continued)**

√ = Internal Audit Services Provided	X = Proposed Business Cycle Review
★ = Business Cycle Review Complete	T = Proposed Key Control Testing

	Business Process	Business Process Categories	RISK		YEAR OF SERVICE			
			Inherent	Control		Prior	22-23	Subsequent
				20-21	21-22			
8	Benefits	34 Eligibility	H	L	L	★		
		35 Benefit Calculations	H	L	L	★		
		36 Patient Protection & Affordable Care Act	H	L	L			
		37 Retiree Benefits	H	L	L	★		
		38 ERS/TRS	H	L	L			
9	Purchasing and Related Expenditures	39 PO System & Vendor Database	H	L	L	★		
		40 Purchasing Process	H	L	L	★		
		41 Payment Processing	H	L	L	★		
		42 Employee Reimbursements	H	L	L	★		
		43 Credit Cards	H	L	L	★		
10	Facilities Maintenance	44 Facilities Maintenance/Work Orders	H	L	L	★		
		45 Staff Supervision	M	L	L			
		46 Preventive Maintenance	M	L	L			
		47 Coordination with Outside Vendors	M	L	L			
11	Capital Projects	48 Construction Planning & Monitoring	M	L	L	★		
		49 Capital Project Funding & Payments	M	L	L	★		
		50 Recordkeeping & Reporting	H	L	L	★		
12	Fixed Assets	51 Inventory/ Capitalization Policy	H	L	L			X
		52 Acquisition and Disposal	H	L	L	√		X
		53 Inventory Process & Recordkeeping	H	L	L			X
13	Food Service	54 Sales Cycle and System	M	L	L	★		
		55 Inventory and Purchasing	M	M	M	★		
		56 Free & Reduced Meals	M	L	L	★		
		57 Federal and State Reimbursement	H	L	L	★		
		58 Financial Reporting & Monitoring	M	L	L	★		
14	Extraclassroom Activity Fund	59 General Controls	H	L	L	★		
		60 Revenue	H	L	L	★		
		61 Expenditures	M	L	L	★		
		62 Reporting	M	L	L	★		

**Rocky Point Union Free School District**  
**Annual Risk Assessment**  
**December 2022**

**Risk Rating and Internal Audit Plan (Continued)**

√ = Internal Audit Services Provided	X = Proposed Business Cycle Review
★ = Business Cycle Review Complete	T = Proposed Key Control Testing

	Business Process	Business Process Categories	RISK			YEAR OF SERVICE		
			Inherent	Control		Prior	22-23	Subsequent
				20-21	21-22			
15	Information System	63 Governance	H	L	L	★		
		64 Inventory	H	L	L	★		
		65 Network Security	H	L	L	★		
		66 Application Security	H	L	L	★		
		67 Physical Security	H	L	L	★		
		68 Disaster Recovery	H	L	L	★		
16	Cybersecurity	69 General Controls	H	L	L	★		
		70 Information & Asset Security	H	M	M	★		
		71 Vulnerability Assessment	H	M	M	★		
		72 Incident Response & Recovery	H	L	L	★		
17	Student Data Management	73 Registration & Enrolment	H	L	L	★		
		74 Student Attendance	H	L	L	★		
		75 Student Performance	H	L	L	★		
		76 Student Eligibility	H	L	L			
18	Pupil Personnel Services	77 Budgeting and Planning	M	L	L	★		
		78 STAC Reimbursement	M	H	M	★		
		79 Medicaid Reimbursement	M	H	H	★		
		80 RFP and Contracts	H	L	L	★		
19	Transportation	81 Fleet Inventory and Maintenance	H	N/A	N/A			
		82 Bus Routing and Planning	H	L	L	★		
		83 Labor and Supervision	H	L	L	★		
		84 Contract Management	H	L	L	★		
		85 Federal and State Reimbursement	H	L	L	★		
20	Safety & Security	86 Plan Development & Strategy	H	L	L		X	
		87 Building Access & Security System	H	L	L		X	
		88 Compliance and Incident Reporting	H	L	L		X	
		89 Safety & Security Monitoring	H	L	L		X	
21	Insurance / Risk Management	90 General	H	L	L			X
		91 Policy Management	H	L	L			X
		92 Claims Reporting	H	L	L			X

**Rocky Point Union Free School District**  
**Annual Risk Assessment**  
**December 2022**

**Inherent Risk** - Inherent risk pertains to the overall school district industry. Inherent risk is the risk of a material misstatement may occur assuming the absence of internal controls.

**Control Risk** - Control risk pertains specifically to the Three Village Central School District. Control risk is the risk that a material misstatement will not be detected and corrected by Management's internal controls on a timely basis.

**RISK ASSESSMENT OBSERVATIONS AND RECOMMENDATIONS**

*Current Year Observations and Recommendations*

**Purchasing & Related Expenditures**

1. We noted that nineteen (19) nVision users had purchasing or disbursement related permissions that are not necessary in order to complete their job duties.
  - *We recommend that the District review the permissions assigned to the users identified and determine if adjustments are needed. This will ensure that users only have permissions required to perform their job duties.*

*Status of Prior Year Recommendations*

We have performed follow-up internal audit services applicable to our previously issued risk assessment update report dated December 2021. The services we performed included observing and evaluating the implementation status of the District's action plan in respect to our prior risk assessment recommendations. The December 2021 risk assessment update identified two (2) recommendations within one (1) distinct area. The District has completed or taken action on the two (2) recommendations as follows:

<b><u>Business Process</u></b>	<b><u>Complete</u></b>	<b><u>In-Process</u></b>	<b><u>Not Started</u></b>	<b><u>Total</u></b>
Cybersecurity	2	-	-	2
<b>Total</b>	2	-	-	2

**Cybersecurity**

**Recommendation from December 2021 Risk Assessment:** We recommend that the District develop a procedure to review the status of deactivation requests to ensure that access to all applicable applications is revoked upon termination. This will prevent terminated employees from gaining access to District information

**Status at December 2022: Complete.**

**Recommendation from December 2021 Risk Assessment:** We recommend that the District conduct a penetration test of its infrastructure to identify vulnerabilities and manage threats. The penetration test will inform the District of any issues that need to be addressed to properly secure its data.

**Status at December 2022: Complete.**





**ROCKY POINT UNION FREE SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

90 Rocky Point – Yaphank Road  
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7558

**Dr. Scott O'Brien**  
*Superintendent of Schools*

**Christopher A. Van Cott**  
*Assistant Superintendent for Business*

April 20, 2023

New York State Education Department  
Office of Audit Services  
89 Washington Avenue  
Room 524 EB  
Albany, NY 12234

To Whom It May Concern:

The Rocky Point Union Free School District hereby submits a **Corrective Action Plan for the annual Risk Assessment Report – December 2022** (“Report”) as required under Section 170.12 of the Regulations of the Commissioner of Education in response to matters identified in the Report provided to the District by Nawrocki Smith, LLC., internal auditors.

Upon review of twenty-one (21) Business Processes of the District, auditors have identified one observation & recommendation. Please note the corrective action below is intended to ensure the District properly addresses the one finding contained in the report entitled *Rocky Point Union Free School District, Annual Risk Assessment Pertaining to the Internal Controls of District Operations, December 2022*.

**Current Year Observations and Recommendations**

Purchasing & Related Expenditures
-----------------------------------

**Auditor Recommendation #1:**

We noted that nineteen (19) users had purchasing or disbursement related permissions that are not necessary in order to complete their job duties. We recommend that the District review the permissions assigned to the users identified and determine if adjustments are needed. This will ensure that users only have permissions required to perform their job duties.

**District Corrective Action(s), Timeline & Responsible Party:**

The District has performed the recommended user permission updates and will review its user permission list annually moving forward.

Effective 3/1/2023.

Responsible Party: Christopher Van Cott, Assistant Superintendent for Business and Virginia Holloway, District Treasurer.

**Status of Prior Year Recommendations**

The December 2021 Report identified six findings. All corrective actions have been implemented.



**Thank you very much for the opportunity to identify procedural changes & enhancements to continue to improve the District's strong internal controls and fiscal health.**

Very truly yours,

A handwritten signature in black ink, appearing to read 'C. Van Cott', written in a cursive style.

Christopher A. Van Cott  
Assistant Superintendent for Business

Cc: Dr. Scott O'Brien, Superintendent of Schools  
Virginia Holloway, Treasurer



# SOUTH HUNTINGTON UNION FREE SCHOOL DISTRICT

60 Weston Street  
Huntington Station, New York 11746

Phone: (631) 812-3003  
FAX: (631) 812-3005

March 2023

Mr. Christopher Van Cott  
Rocky Point UFSD  
90 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

Dear Mr. Van Cott:

We are enclosing two (2) copies of the Health and Welfare Service Agreement covering health services to be furnished during the school year 2022-2023 for resident students who attend St. Anthony's High School, Long Island School for the Gifted and/or Huntington Montessori located in the South Huntington Union Free School District, Huntington Station, New York. Please obtain the necessary signatures and return one (1) copy to this office.

We are also enclosing a listing of students residing in your district, an invoice for the total amount due, and a Health Services cost breakdown. If you have any questions, please contact the Business Office at 631-812-3003.

Listed below is a statement of cost per pupil:

Professional Services	\$846.13
Supplies and Equipment/Contractual	<u>2.97</u>
	<b>\$849.10</b>

If you have any questions, please do not hesitate to contact the Business Office at 631-812-3003.

Very truly yours,

Joseph T. Centamore, Ed.D.  
Deputy Superintendent

JTC/mb  
Enclosures

## **HEALTH AND WELFARE SERVICE AGREEMENT**

THIS AGREEMENT is entered into this first day of July 2021, by and between the Board of Education of the South Huntington Union Free School District (hereinafter "PROVIDER"), having its principal place of business for the purpose of this Agreement at 60 Weston Street, Huntington Station, NY 11746, and the Board of Education of the ROCKY POINT UNION FREE SCHOOL DISTRICT (hereinafter "SENDER"), having its principal place of business for the purpose of this Agreement at 90 Rocky Point-Yaphank Road, Rocky Point, NY 11778.

### **WITNESSETH**

WHEREAS, South Huntington Union Free School District is authorized pursuant to Section 912 of the Education Law, to enter into a contract with SENDER for the purpose of having South Huntington UFSD provide health and welfare services for children residing in the Rocky Point UFSD and attending a non-public school located in the South Huntington Union Free School District,

WHEREAS, certain students who are residents of SENDER are attending non-public schools located in South Huntington UFSD,

WHEREAS, South Huntington UFSD has received a request(s) from said non-public schools for the provision of health and welfare services to the aforementioned students,

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby mutually agree as follows:

1. The term of this Agreement shall be from July 1, 2022 through June 30, 2023 inclusive.
2. South Huntington UFSD warrants that the health and welfare services will be provided by licensed health care providers. South Huntington UFSD further represents that such services shall be performed by health care providers that are licensed under the laws of the State of New York, including New York State Department of Health and State Education Department licensing requirements, if applicable. South Huntington Union Free School District further represents that such services will be in accordance with all applicable provisions of Federal, State, and local laws, rules and regulations, including, Section 912 of the Education Law, and the student's IEP, if applicable. South Huntington UFSD shall certify that all service providers possess documentation evidencing such license qualifications as required by Federal, State, and local laws, rules, regulations and orders.
3. South Huntington Union Free School District understands and agrees that it will comply and is responsible for complying with all applicable Federal, State and local laws, rules and regulations with respect to the services provided pursuant to this Agreement.
4. The services provided by South Huntington UFSD shall be consistent with the services available to students attending public schools within the South Huntington UFSD; and may include, but are not limited to:

- a. all services performed by a physician, physician assistant, registered professional nurse, nurse practitioner, school psychologist, school social worker, or school speech therapist,
- b. Vision and hearing screening examinations,
- c. The taking of medical histories and the administration of health screening tests,
- d. the maintenance of cumulative health records, and
- e. the administration of emergency care programs for ill or injured students.

*It is expressly understood and agreed between the parties that the services to be provided pursuant to this Agreement shall not include any teaching services.*

5. In exchange for the provision of health and welfare services pursuant to this Agreement, Rocky Point UFSD agrees to pay South Huntington UFSD the sum of **\$849.10** per eligible pupil for the **2022-2023** school year.
6. SENDER shall pay South Huntington UFSD within thirty (30) days of SENDER's receipt of a detailed written invoice from South Huntington UFSD. Said invoice shall specify the services provided, dates that the invoice covers, and the total amount due for the period specified.
7. If, during the term of this Agreement, a student becomes eligible to receive services pursuant to this Agreement, South Huntington UFSD shall undertake to provide services pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
8. If, during the term of this Agreement, a student ceases to be eligible to receive services pursuant to this Agreement, South Huntington UFSD shall no longer be responsible for providing services to that student pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
9. South Huntington UFSD shall furnish any supplies or equipment necessary to provide the services pursuant to this Agreement to the extent such items are not provided by the nonpublic school.
10. Both parties agree to provide the State access to all relevant records which the State requires to determine either South Huntington UFSD's or SENDER's compliance with applicable Federal, State, or local laws, rules or regulations with respect to provision of services pursuant to this Agreement. Both parties agree to retain all materials and records relevant to the execution or performance of their obligations pursuant to this Agreement in accordance with the record retention requirements for such materials and records.
11. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and information protected by the Family Educational Rights and Privacy Act ("FERPA"). The Parties hereby acknowledge their respective responsibilities pursuant to HIPAA and FERPA and, if necessary, shall execute a Business Associate Agreement in connection with such responsibilities.
12. Both parties, their employees, and/or agents agree that all information obtained in connection with the services provided for in this Agreement is deemed confidential

information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule or regulation, including but not limited to Family Educational Rights and Privacy Act ("FERPA").

13. Neither party will discriminate against any individual because of his/her age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status and will take affirmative action to ensure that each individual is afforded equal opportunities without discrimination because of his/her age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status.
14. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

PROVIDER: Superintendent of Schools  
South Huntington Union Free School  
60 Weston Street, Huntington Station  
New York, 11746

SENDER: Superintendent of Schools  
Rocky Point UFSD  
90 Rocky Point-Yaphank Road, Rocky Point  
NY, 11778

15. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
16. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
17. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
18. This Agreement shall be governed by, and interpreted and enforced in accordance with, the laws of the State of New York without regard to conflicts or choice of law provisions that would defer to the substantive laws of another jurisdiction. Each of the parties hereto consents to the jurisdiction of any state court located within the County of Suffolk, State of New York, or federal court in Federal District Court for the Eastern District of New York located in the County of Suffolk, State of New York, and irrevocably agrees that all actions or proceedings relating to this Agreement must be litigated in such courts, and each of the


parties waives any objection which it may have based on improper venue or *forum non conveniens* to the conduct of and proceeding in any such court.

19. This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
20. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.
21. It is mutually agreed that this contract shall not become valid and binding upon either party until the contract is approved by the Superintendent of School for the Rocky Point UFSD

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year written above.

South Huntington Union Free School District

Rocky Point UFSD



Vito M. D'Elia, Ed.D., Superintendent of Schools  
South Huntington Union Free School District

\_\_\_\_\_  
Superintendent of Schools  
Rocky Point UFSD



Nicholas R. Ciappetta, President  
Board of Education

\_\_\_\_\_  
President, Board of Education

ROCKY POINT - ST. ANTHONY'S

STUDENT		GRADE	ADDRESS	PARENT	TELEPHONE
		10			
		9			
		12			

**South Huntington UFSD**  
**Health Services Rate Calculation**  
**2022-2023 School Year**

**SPEECH THERAPISTS**

Salaries	1,443,665.69
Benefits	585,947.86

**PSYCHOLOGISTS**

Salaries	1,304,460.75
Benefits	510,279.44

**SOCIAL WORKERS**

Salaries	1,138,992.69
Benefits	436,226.66

**REGISTERED NURSES**

Salaries	932,375.04
Benefits	428,459.82

**TOTAL SALARIES**

**4,819,494.17**

**TOTAL BENEFITS**

**1,960,913.78**

HEALTH SOURCE GROUP -Contracted nurses

15,500.00

DR. JACK GEFFKEN

37,000.00

RELATED EXPENSES - Supplies, materials, equipment, etc.

27,859.40

**GRAND TOTAL**

**6,860,767.35**

**ENROLLMENT:**

Public School	5,742
St. Anthony's HS	2,349
Long Island School for the Gifted	149
Huntington Montessori	32
F1 Foreign Exchange Students	(192)

**TOTAL ENROLLMENT**

**8,080**

**TOTAL COST PER STUDENT**

**\$ 849.10**



Issue Date

03/16/2023

SOUTH HUNTINGTON UFSD  
ADMINISTRATION BUILDING  
60 WESTON STREET

HUNTINGTON STATION, NY 11746-4098

Invoice Number

210-23A



# INVOICE

Issued To:

Rocky Point Union Free School District  
82 Rocky Point-Yaphank Road  
Rocky Point, NY 11778

051852

Item Number	Item Description	Amount
	<p>HEALTH SERVICES FOR STUDENTS ATTENDING NON-PUBLIC SCHOOLS LOCATED IN SOUTH HUNTINGTON UFSD FOR THE 2022-2023 SCHOOL YEAR.</p> <p>ST. ANTHONY'S HIGH SCHOOL - 3 STUDENTS @ \$849.10=\$2,547.30</p> <p>3.0000 @ 849.1000 per Each</p>	2,547.30
<b>Invoice Total</b>		<b>2,547.30</b>

Please make check payable to: South Huntington Union Free School District - General Fund  
If you have any questions regarding the above, please call Francine Isernia at (61) 812-3004.

# *Center Moriches Union Free School District*

**BOARD OF EDUCATION**  
George Maxwell, *President*  
Danielle Dench, *Vice President*  
Marcus Babzien  
Robyn Rayburn  
Lauren Slionski

Jeannine Barr  
*District Clerk*  
Diane M. Smith  
*Treasurer*

*529 Main Street*  
*Center Moriches, New York 11934*  
*(631) 878-0052*  
*Fax (631) 878-4326*  
*www.cmschools.org*

Dr. Ronald M. Masera  
*Superintendent of Schools*

Dr. Ricardo Soto  
*Assistant Superintendent for Student Services,*  
*Personnel and Instructional Technology*

Ms. Keri Loughlin  
*Assistant Superintendent for Business*

March 16, 2023

Dr. Scott O'Brien  
Superintendent of Schools  
Rocky Point UFSD  
90 Rocky Point- Yaphank Rd.  
Rocky Point, NY 11778

Dear Dr. O'Brien:

I am forwarding three (3) health services contracts for the 2022-2023 school year signed by the Center Moriches UFSD Board of Education president and the Superintendent of Schools. Please send (2) contracts signed as indicated and return them to my office. Please keep one duly executed contract for your district.

Included in this mailing is a list of students, a calculation of costs, and an invoice.

Thank you for your attention to this matter.

Sincerely,



Keri Loughlin  
Assistant Superintendent for Business

jm  
enc.

## ***Center Moriches Union Free School District***

**BOARD OF EDUCATION**  
George Maxwell, *President*  
Danielle Dench, *Vice President*  
Marcus Babzien  
Robyn Rayburn  
Lauren Slianski

Jeannine Barr  
*District Clerk*  
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529 Main Street  
Center Moriches, New York 11934  
(631) 878-0052  
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[www.cmschools.org](http://www.cmschools.org)

Dr. Ronald M. Masera  
*Superintendent of Schools*

Dr. Ricardo Soto  
*Assistant Superintendent for Student Services,  
Personnel and Instructional Technology*

Ms. Keri Loughlin  
*Assistant Superintendent for Business*

### **CONTRACT FOR HEALTH AND WELFARE SERVICES**

THIS AGREEMENT made in triplicate this First day of July 2022, by and between the Board of Education of the Rocky Point Union Free School District, 90 Rocky Point-Yaphank Rd., Rocky Point, New York, party of the first part, and the Board of Education, Center Moriches Union Free School District of Center Moriches, New York, party of the second part.

WITNESSETH, That whereas party of the first part has been duly empowered by the provisions of Section 912 of the Education Law to enter into a contract for the purpose of providing health and welfare services for children residing in said school district and attending nonpublic schools in Center Moriches School District, Center Moriches, New York, to begin on September 1, 2022, and to end June 30, 2023.

Now, Therefore, the said party of the first part hereby agrees to pay the party of the second part the sum of **\$1,869.72** for health and welfare services to be provided under Section 912 for 2 children residing in said school district of Rocky Point Union Free School District, New York, and attending nonpublic schools in said Center Moriches Union Free School District, of Center Moriches, New York.

And the party of the second part hereby agrees with the party of the first part as follows:

The services provided by *Center Moriches UFSD* shall be consistent with the services available to students attending public schools within the *Center Moriches UFSD* and may include, but are not limited to:

- a. all services performed by a physician, physician assistant, dentist, dental hygienist, registered professional nurse, nurse practitioner, school psychologist, school social worker, or school speech therapist,
- b. dental prophylaxis,
- c. vision and hearing screening examinations,
- d. the taking of medical histories and the administration of health screening tests,
- e. the maintenance of cumulative health records, and
- f. the administration of emergency care programs for ill or injured students.

*It is expressly understood and agreed between the parties that the services to be provided pursuant to this Agreement shall not include any teaching services.*

The party of the second part will also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the nonpublic school:

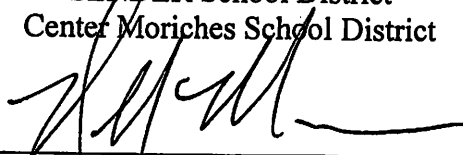
Supplies and equipment for use by physician, school nurse-teacher, psychologist, dental hygienist, social worker, and speech correctionist (i.e. scales, vision and hearing testing devices, health record forms, first-aid supplies, and all other readily transportable equipment and supplies pertaining to delivery of services).

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching services.

It is mutually agreed that this contract shall not become valid and binding upon either party thereto until the same shall be approved by the (District) superintendent of schools.

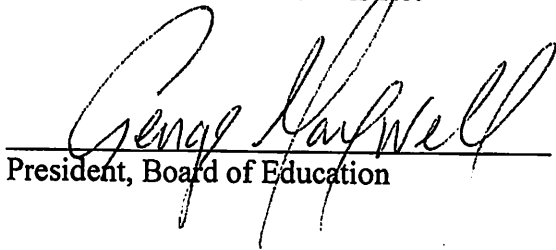
In Witness Whereof, the parties have hereunto set their hands the day and year above written.

SENDER School District  
Center Moriches School District



\_\_\_\_\_  
Superintendent of Schools

SENDER School District,  
Center Moriches School District



\_\_\_\_\_  
President, Board of Education

PROVIDER School District  
Rocky Point Union Free School District

\_\_\_\_\_  
President, Board of Education

Center Moriches U.F.S.D. - Our Lady Queen of Apostles  
2022-2023 Health Services Listing

Grade	Student	District	Address	Town
2nd		Rocky Point		
4th		Rocky Point		

**Center Moriches Union Free School District  
Center Moriches, NY 11934**

**Health Services 2022-2023**

<b>Category</b>	<b><u>Costs 22/23</u></b>
Psychologists, Speech Therapists, Nurses, Social Workers, Pupil Services, Physicians, Salaries and Benefits	<b>\$1,576,805.51</b>
Equipment	<b>\$4,500.00</b>
Supplies and Services	<b>\$14,500.00</b>
<b>TOTAL</b>	<b>\$1,595,805.51</b>

**School Census**

**Total District Enrollments**

Our Lady Queen of Apostles	151
L. Burket Christian School	79
Center Moriches Public Schools	<u>1477</u>
<b>Total</b>	<b>1707</b>

<b>Per Pupil Calculation: Total Cost/Total Enrollment:</b>			
<b>\$1,595,806 /</b>	<b>1707</b>	<b>\$934.86</b>	<b>per pupil</b>

**Center Moriches UFSD**29 Main Street  
Center Moriches, NY 11934**INVOICE****4996**

Invoice Date 03/17/2023

Customer No. 37

**Customer / Bill To:**ROCKY POINT UFSD  
ATTN: SCHOOL BUSINESS OFFICIAL  
90 ROCKY POINT YAPHANK RD.  
ROCKY POINT, NY 11778**Remit To:**Center Moriches UFSD  
529 Main Street  
Center Moriches, NY 11934  
ATTN: Business Office

Phone	Fax	E-Mail Address	Terms	Invoice Amount
631-878-0052	631-878-4326		DUE UPON RECEIPT	1,869.72

Items / Services	Cost Basis	Quantity	Unit Price	Amount
HEALTH SERVICES 2022-2023 HEALTH SERVICES 2 STUDENTS	ANN	2.00	934.860	1,869.72

**TOTAL: 1,869.72**

Page 1 of 1

DETACH HERE AND SEND WITH PAYMENT

ROCKY POINT UFSD  
ATTN: SCHOOL BUSINESS OFFICIAL  
90 ROCKY POINT YAPHANK RD.  
ROCKY POINT, NY 11778

Invoice No. 4996

Invoice Date 03/17/2023

Customer No. 37

**Total Due: \$1,869.72****Mail Payments To:**Center Moriches UFSD  
529 Main Street  
Center Moriches, NY 11934  
ATTN: Business Office

Payment Terms: DUE UPON RECEIPT

Amount Enclosed:

**Harold J. Dean, Ed.D.**  
Superintendent of Schools

**Robert J. Scappatore**  
Principal

**Michael C. Gordon**  
Assistant Principal / Director of Special Education

**Kathleen A. Nolan**  
School Business Assistant / District Treasurer



**2460 North Wading River Road**  
Wading River, New York 11792  
**Tel (631) 929-4300**  
**Fax (631) 929-0303**

**Board of Education**  
Joseph Delgado - President  
Corinne Hammons - Vice President

**Board Trustees**  
Marilyn Adsitt  
Frank Caliguiri  
Laura Cangemi  
Steven D. Gellar  
Nancy H. Hancock  
Dr. Bridgette Waite

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March 21, 2023

Mary P. Caccavale  
Principal Office Assistant  
Office of Special Education @ Rocky Point UFSD  
Vice President, Rocky Point SRP Association  
90 Rocky Point Yaphank Road  
Rocky Point, NY 11778

Dear Ms. Caccavale,

Enclosed please find two copies of our Instructional Services Agreement for the 2022-2023 school year.

Kindly have an authorized representative sign both copies. Keep one copy for your records and return one copy to us for our files.

If you have any questions or need any additional information, please feel free to contact me at (631) 929-4300 ext 113.

Sincerely,

A handwritten signature in blue ink that reads "L. Greco".

Lisa Greco  
Office Assistant



**LITTLE FLOWER UNION FREE SCHOOL DISTRICT**  
2460 North Wading River Road  
Wading River, New York 11792  
Tel (631) 929-4300 / Fax (631) 929-0303

**Harold J. Dean, Ed.D.**  
Superintendent of Schools

**Robert J. Scappatore**  
School Principal

**Kathleen A. Nolan**  
School Business Assistant/District Clerk

**Michael C. Gordon**  
Assistant Principal/Director of Special Education

**INSTRUCTIONAL SERVICES AGREEMENT**

This is an agreement for instructional services for 2022-2023(the period of July 1, 2022 – June 30, 2023), between **Little Flower UFSD**, having offices located at 2460 North Wading River Road, Wading River, New York 11792, and **Rocky Point UFSD**, having offices located at 90 Rocky Point Yaphank Road, Rocky Point, NY 11778

WHEREAS, Little Flower UFSD is an educational institution that provides special education instructional services, and

WHEREAS, Rocky Point UFSD is also an educational institution that provides instructional services, and

WHEREAS, Rocky Point UFSD has contracted with Little Flower UFSD for the provision of certain specialized instructional services to Rocky Point UFSD student(s),

NOW, THEREFORE, upon mutual consideration given, the parties herein agree as follows:

1. Little Flower UFSD agrees to provide instructional services to students specified by Rocky Point UFSD in accordance with each student's IEP for the applicable school year. These services are to be provided by teachers and/or related service professionals possessing appropriate qualifications and certifications. All teachers performing services under this Agreement shall be licensed to practice in the State of New York and be fingerprinted and cleared to perform instructional services.
2. Little Flower UFSD agrees to submit to Rocky Point UFSD, on a timely basis, reports of the services rendered and reports concerning the student's educational program and progress. Further, Little Flower UFSD personnel agrees to make itself available to Rocky Point UFSD personnel for purposes of case discussions, personal observations, educational reviews, and program visitations by prior arrangement between the personnel involved. Little Flower UFSD will maintain all necessary records and reports in accordance with federal, state and, local laws and regulations concerning the education and progress of each designated student.
3. Little Flower UFSD agrees to submit to Rocky Point UFSD monthly Tuition bills for 2022-2023 (the period of July 1, 2022 – June 30, 2023). In turn, Rocky Point UFSD agrees to pay the tuition rate billed within thirty (30) days. Tuition rates are billed monthly at the rates for summer and school year established by the New York State Education Department. If the tuition rates for the current school period are not available at the beginning of the school term, Little Flower UFSD will bill and Rocky Point UFSD shall pay the rates applicable to the previous school year until the new rates are set; at which time both parties shall adjust the billing and payments in accordance with the rates applicable to the current school year.

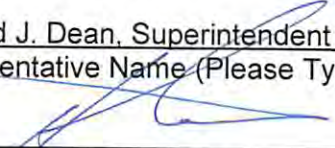
4. This agreement shall not be modified or amended, except in writing, signed by both parties.
5. This Agreement, and the obligation of Rocky Point UFSD to make payments hereunder, shall terminate upon withdrawal of the student by Rocky Point UFSD for any reason whatsoever or termination of the approval of Little Flower UFSD by the Commissioner of Education.
6. Upon any termination, Rocky Point UFSD shall pay to Little Flower UFSD the pro-rata portion of the monthly tuition for that part of the month when services were furnished prior to termination.
7. The signatories to this Agreement have the authority of their respective Boards of Education to execute this Agreement and bind their respective Districts to the terms of this Agreement.
8. Services and / or obligations set forth in this agreement shall not be assigned to a different school / agency in whole or in part without the written consent of all parties to this Agreement.

**Indemnification Clause:**

Each Party will indemnify and hold the other harmless from all liabilities and damages, including attorney's fees, arising from its own negligence under this agreement.

**Little Flower UFSD**

By: Harold J. Dean, Superintendent  
Representative Name (Please Type or Print)

  
\_\_\_\_\_  
Representative's Signature

3/20/23  
\_\_\_\_\_  
Date

**Rocky Point UFSD**

By: \_\_\_\_\_  
Representative Name (Please Type or Print)

\_\_\_\_\_  
Representative's Signature

\_\_\_\_\_  
Date

**Harold J. Dean, Ed.D.**  
Superintendent of Schools

**Robert J. Scappatore**  
Principal

**Michael C. Gordon**  
Assistant Principal / Director of Special Education

**Kathleen A. Nolan**  
School Business Assistant / District Treasurer



**2460 North Wading River Road**  
Wading River, New York 11792  
Tel (631) 929-4300  
Fax (631) 929-0303

**Board of Education**  
Joseph Delgado - President  
Corinne Hammons - Vice President

**Board Trustees**  
Marilyn Adsitt  
Frank Caliguiri  
Laura Cangemi  
Steven D. Gellar  
Nancy H. Hancock  
Dr. Bridgette Waite

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### **Data Security and Privacy Plan**

As a special act school district, Little Flower UFSD serves as a third-party vendor to regional school districts and social service agencies whom contract with the District to provide educational services. While the District is required to comply with all regulations of New York State Education Law §2-d as a public school district, we have established this Data Security and Privacy Plan to provide to our contracting districts and agencies to satisfy respective plans and/or riders for contractors/vendors.

As a contractor/vendor of educational services, Little Flower UFSD:

1. Acknowledges the potential for access to personal identifiable information (PII) as defined by Education Law §2-d, or other confidential information, and agrees not to disclose such information to any other party without express written consent of the school district. Should Little Flower receive a subpoena for confidential information, it shall notify the school district(s) from which the subpoenaed data belongs and/or originated.
2. Assures that any personally identifiable data shared with the District shall be used exclusively for educational purposes which are permitted by Education Law and other applicable laws, regulations, and statutes.
3. Assures that data storage and access comply with industry standards and best practices, including:
  - a. Storage of electronic data is protected by secure cloud-based storage and/or through contract with Eastern Suffolk BOCES Regional Information Center. No PII are stored on physical servers in-district.
  - b. Storage of non-electronic data is protected by use of limited-access locking file storage rooms managed by the records access manager via written request and administrative approval.
  - c. Personnel/workforce security measures include board policies and regulations to protect PII, limited access to direct providers of students and use of login-protected accounts. PII is restricted to electronic-only as appropriate to mitigate the potential for loss or disclosure of physical records. Exit/termination procedures of former employees includes a checkoff of return of District property including records/data.
  - d. Account management and access control includes oversight by a director of data and assignment of a data protection officer; the use of unique user credentials to systems which store PII; use of passwords which require reset after specified time intervals and require specific alphanumeric and special character combinations without repeat; timeout controls for idle sessions; and disabling of login credentials and accounts as part of employee exit/termination checkout procedures.
  - e. Physical security measures include automatically-locking doors to records rooms and offices which

require specific keys for entry, use of locking filing cabinets and/or file rooms with restricted key access, and monitoring by the records access officer or administration when access to records are granted.

Authorized staff sign out records; visitors or third parties granted physical access are supervised by the records officer or administration.

- f. All electronic data will be protected through the use of encryption technology in compliance with Education Law §2-d(5)(f)(5).
4. Assures that any data shared with additional third parties for authorized educational purposes will comply with the District's Data Security and Privacy Plan for protection of PII (and related policies and regulations) and will require agreement in writing from such parties.
5. Assures that, upon the termination of any agreements between the District which included sharing of PII, all data will be securely destroyed (i.e. unrecoverable) or will be returned to contracting districts/agencies as owners of said data as soon as reasonably possible. All retention and disposition of data and records will comply with NYS Schedule ED-1 (or current governing regulation). A certificate of destruction shall be provided upon request as applicable.
6. Assures that the District will cooperate with contracting districts or agencies, to the fullest extent allowed by law, in regard challenges to accuracy of data and/or data privacy complaints received by said districts or agencies.

The Little Flower UFSD Parents' Bill of Rights has been enclosed with this contract and is also available online at <https://ny02208470.schoolwires.net/cms/lib/NY02208470/Centricity/Domain/32/data%20privacy%20bill%20of%20rights%20rev09022020.pdf>.

Should there be any questions regarding the above information, please contact the following individuals:

Robert Scappatore  
Principal & Director of Curriculum and Data  
631-929-4300 /  
[rscappatore@littleflowerufsd.org](mailto:rscappatore@littleflowerufsd.org)

Justine Samuelson  
Data Protection  
Officer  
631-929-4300 / [jherbold@littleflowerufsd.org](mailto:jherbold@littleflowerufsd.org)

Kathleen Nolan  
District Clerk & Records Access Officer  
631-929-4300 /  
[knolan@littleflowerufsd.org](mailto:knolan@littleflowerufsd.org)

**Harold J. Dean, Ed.D.**  
Superintendent of Schools

**Robert J. Scappatore**  
Principal

**Michael C. Gordon**  
Assistant Principal / Director of Special Education

**Kathleen A. Nolan**  
School Business Assistant / District Treasurer



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Laura Cangemi  
Steven D. Gellar  
Nancy H. Hancock  
Dr. Bridgette Waite

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## Parents' Bill of Rights for Data Privacy and Security

Pursuant to New York State Education Law §2-d, parents, legal guardians, and persons in parental relation to a student are entitled to certain rights with regard to their child's personally identifiable information (PII), as defined by Education Law §2-d. This document contains a plain English summary of such rights.

The Little Flower Union Free School District is committed to protecting the privacy and security of each and every student's data. Parents/guardians should be aware of the following rights they have concerning their child's data:

- 1) A student's personally identifiable information cannot be sold or released for any commercial purposes.
- 2) Parents/guardians have the right to inspect and review the complete contents of their child's education record.
- 3) The confidentiality of a student's personally identifiable information, protected by existing state and federal laws, and safeguards such as encryption, firewalls, and password protection, must be in place when data is stored or transferred. Third party contractors are required to employ technology, safeguards, and practices that align with the National Institute of Standards and Technology (NIST) Cybersecurity Framework.
- 4) A complete list of all student data elements collected by the State Education Department is available for public review at: <http://www.nysed.gov/common/nysed/files/programs/student-data-privacy/collected-data-elements-1-172020.pdf>, or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
- 5) Parents/guardians have the right to file complaints about possible breaches of student data. Parents/guardians may submit a complaint regarding a potential breach by the District to Justine Samuelson, Data Protection Officer, Little Flower UFSD, 2460 North Wading River Road, Wading River, NY 11792. The District shall promptly acknowledge receipt of complaint(s) and commence an investigation into the complaint, taking all precautions to protect personally identifiable information (PII). The District shall provide a response detailing its findings from the investigation no more than sixty (60) days after receipt of the complaint.
- 6) Parents may access the State Education Department's Parents' Bill of Rights at: [http://www.nysed.gov/common/nysed/files/programs/data-privacy-security/parents-bill-of-rights\\_1.pdf](http://www.nysed.gov/common/nysed/files/programs/data-privacy-security/parents-bill-of-rights_1.pdf). The State Education Department's Chief Privacy Officer will develop additional elements for this Parents' Bill of Rights, which will be prescribed in Regulations of the Commissioner and updated by the agency accordingly. Complaints pertaining to the State Education Department or one of its third-party vendors should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, or emailed to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov).
- 7) This document shall be updated accordingly as per NYSED regulation and LFUFSD Board Policy no. 5676.  
Board

## Rate Setting Unit

### 2022-23 School Age Special Act Interim Tuition Rates

School Name	School Code	Prog Code	2 Mo. Rate	10 Mo. Rate
GEORGE JUNIOR REPUBLIC UFSD	610327020000	9000	\$7,520	\$46,873
GREENBURGH-GRAHAM UFSD	660410020000	9000	\$11,374	\$69,759
GREENBURGH-NORTH CASTLE UFSD	660412020000	9000	\$7,655	\$45,926
GREENBURGH-NORTH CASTLE UFSD	660412020000	9002	\$9,096	\$54,575
GREENBURGH-NORTH CASTLE UFSD	660412020000	9004	\$8,635	\$51,806
GREENBURGH-NORTH CASTLE UFSD	660412020000	9006	\$11,298	\$67,787
HAWTHORNE-CEDAR KNOLLS UFSD	660803020000	9000	\$9,833	\$59,978
LITTLE FLOWER UFSD	580603020000	9000	\$10,322	\$61,934
MT PLEASANT-BLYTHEDALE UFSD	660806020000	9000	\$8,463	\$51,619
MT PLEASANT-COTTAGE UFSD	660804020000	9000	\$10,710	\$65,332
RANDOLPH ACAD UFSD	043011020000	9000	\$8,697	\$52,764

**New York State Office of Children and Family Services**  
**Standards of Payment for Foster Care of Children**  
**In-State CSE Maintenance Rates for SED-Approved Residential Programs Licensed by OCFS**  
**October 1, 2022 – March 31, 2023**

**Attachment D**

Agency Name	Agency Code	Rate Code	Program Name	Program Type	Rate (\$)	Begin Date	Program Class	Not Calculated
La Salle School	M16	B1	HTP INST	CSE Maintenance	632.27	10/1/2022	HTP	
Little Flower Children and Family Services	B08	B	Regular INST	CSE Maintenance	422.62	10/1/2022	3	
Little Flower Children and Family Services	B08	B1	HTP (Crisis Respite) INST	CSE Maintenance	572.48	10/1/2022	HTP	
Martin De Porres School for Exceptional Children	JB2	C	HTP (CSE Intensive) GR	CSE Maintenance	648.40	10/1/2022	HTP	
Mountain Lake Children's Residence, Inc.	M48	B7	HTP INST	CSE Maintenance	661.87	10/1/2022	6	
Mountain Lake Children's Residence, Inc.	M48	B8	Regular INST	CSE Maintenance	434.83	10/1/2022	HTP	
New Directions Youth and Family Services, Inc.	T20	B2	HTP (Wyndham) INST	CSE Maintenance	630.46	10/1/2022	6	
New Directions Youth and Family Services, Inc.	T20	B3	Randolph (HTP) INST	CSE Maintenance	652.21	10/1/2022	3	

**CONTRACT TERMINATION: PALACE ELECTRICAL CONTRACTORS,  
INC./DISTRICT-WIDE FIRE ALARM REPLACEMENT**



# CROSS CONTRACT REQUEST

School Year: 2022-2023

## PART I - To be completed by the district requesting the cross contract

School District Requesting Service: Rocky Point Union Free School District

Address (Street, City, State, Zip): 90 rocky Point - Yaphank Road, Rocky Point, NY 11778

Service Requested: Education Elements will support 4 teams (1 per school) with Personalized Learning - Phase 1 from April 1, 2023 - June 30, 2023

From (name of BOCES providing service): Erie 2-Chautauqua-Cattaraugus BOCES

NOTE: Signature indicates availability of funds in the district budget to pay for said request \$1950 4d.

Estimated Cost \$ 93,128.70

Date:

Superintendent of Schools Signature

FORWARD ALL COPIES TO YOUR LOCAL BOCES DISTRICT SUPERINTENDENT  
ATTACH ALL NECESSARY ADDITIONAL INFORMATION -- i.e., numbers, names of participants, etc.)

## PART II - To be completed by the LOCAL BOCES District Superintendent

It is hereby requested that cross-contract arrangements be made with the

Erie 2-Chautauqua-Cattaraugus

BOCES to provide the service listed above.

Date:

Local BOCES District Superintendent's Signature

BOCES Name: Eastern Suffolk BOCES

FORWARD ALL COPIES TO THE  
DISTRICT SUPERINTENDENT OF THE  
PROVIDING BOCES

BOCES Address: 201 Sunrise Highway, Patchogue, NY 11777

## PART III - To be completed by the District Superintendent of the BOCES providing the service

Co-Ser # 580

Activity 6212

Service Code (if applicable) 580.6212

Title of Service Statement of Work with Education Elements (SOW # 2023-02)

Basis for charge  
(please check one)

%

FTE

RWADA

COMBINED RATE

PER PUPIL/UNIT: \$

Estimated Charge: \$ 93,128.70

Other:

Date:

District Superintendent's Signature of Providing BOCES

**PLEASE PROCESS AS FOLLOWS:** This form is designed to be utilized by Districts for requesting services from BOCES other than their local BOCES. When all appropriate information & signatures have been obtained, the providing BOCES shall distribute copies as follows:  
Providing BOCES Program Administrator / Requesting BOCES Business Administrator / Requesting Superintendent of Schools

# CROSS CONTRACT REQUEST

School Year: 2023-2024

## PART I - To be completed by the district requesting the cross contract

School District Requesting Service: Rocky Point Union Free School District

Address (Street, City, State, Zip): 90 rocky Point - Yaphank Road, Rocky Point, NY 11778

Service Requested: Education Elements will support 4 teams (1 per school) w/ Personalized Learning - Phase 2 from July 1, 2023 - June 30, 2024

From (name of BOCES providing service): Erie 2-Chautauqua-Cattaraugus BOCES

NOTE: Signature indicates availability of funds in the district budget to pay for said request \$1950 4d.

Estimated Cost \$ 136,784.55

Date:

Superintendent of Schools Signature

FORWARD ALL COPIES TO YOUR LOCAL BOCES DISTRICT SUPERINTENDENT  
ATTACH ALL NECESSARY ADDITIONAL INFORMATION -- i.e., numbers, names of participants, etc.)

## PART II - To be completed by the LOCAL BOCES District Superintendent

It is hereby requested that cross-contract arrangements be made with the

Erie 2-Chautauqua-Cattaraugus

BOCES to provide the service listed above.

Date:

Local BOCES District Superintendent's Signature

BOCES Name: Eastern Suffolk BOCES

BOCES Address: 201 Sunrise Highway, Patchogue, NY 11777

FORWARD ALL COPIES TO THE  
DISTRICT SUPERINTENDENT OF THE  
PROVIDING BOCES

## PART III - To be completed by the District Superintendent of the BOCES providing the service

Co-Ser # 580

Activity 6212

Service Code (if applicable) 580.6212

Title of Service Statement of Work with Education Elements (SOW # 2023-03)

Basis for charge  
(please check one)

%  
 FTE  
 RWADA

COMBINED RATE  
 PER PUPIL/UNIT: \$

Estimated Charge: \$ 136,784.55

Other:

Date:

District Superintendent's Signature of Providing BOCES

PLEASE PROCESS AS FOLLOWS: This form is designed to be utilized by Districts for requesting services from BOCES other than their local BOCES. When all appropriate information & signatures have been obtained, the providing BOCES shall distribute copies as follows:  
Providing BOCES Program Administrator / Requesting BOCES Business Administrator / Requesting Superintendent of Schools



**ROCKY POINT UNION FREE SCHOOL DISTRICT**

**BUSINESS OFFICE**

90 Rocky Point – Yaphank Road  
Rocky Point, New York 11778

Telephone: (631) 744-1600

Fax: (631) 849-7556

**Dr. Scott O'Brien**  
*Superintendent of Schools*

**Christopher A. Van Cott**  
*Assistant Superintendent for Business*

**ADDENDUM:**  
**Education Elements**

This addendum is to be attached to the proposal approved by the Rocky Point UFSD's Board of Education at their March 27, 2023 public meeting related to services provided by Education Elements; 101 Hickey Blvd., STE A #526, South San Francisco CA 94080.

**Monitoring the Provision of Goods and/or Services**

The Rocky Point UFSD shall maintain oversight of all services to ensure Education Elements performs in accordance with all terms, conditions, specifications, and requirements. Examples may include onsite monitoring of services, surveys, interviewing staff and/or students, observations, collection and/or review of instructional and/or training materials.

**For Rocky Point UFSD:**

**For Education Elements:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print

\_\_\_\_\_  
Print

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



Education Elements

101 Hickey Blvd., STE A #526

South San Francisco, CA 94080

# Rocky Point Strategic Plan Comprehensive Monitoring + Implementation Support Year 1

March 2023

—

## Our Understanding

- The Rocky Point Union Free School District (Rocky Point), located on Long Island, New York, serves approximately 2,900 students across 4 schools. Rocky Point has an Elementary school (K-2), an Intermediate school (3-5), a Middle school (6-8) and one High school (9-12).
- Rocky Point has recently completed their strategic planning process and is seeking a partner to support a plan to monitor and implement their strategic goals.

## Education Elements

Education Elements, a Scholarus company, mission is to shape a more equitable and just future by changing how people design for each student's potential. Our vision is to bring out the best in people and their communities by designing school systems that are adaptable. We have learned that schools grow when people grow.

Founded in 2010, Education Elements is a trusted advisor that helps education leaders solve their biggest challenges. We are unlike other consulting firms, as our entire team is focused on education and the systems, leadership and processes that support teaching and learning. We are a passionate, mission-driven team of former educators - teachers, coaches, principals, district administrators, data experts -- all of whom are committed to improving student outcomes. Additionally, we have a track record of success working with district and school teams on developing and implementing plans to meet student needs. Since 2010, we have worked with over 320+ districts and 1,700 schools, and multiple state and regional agencies. We consistently receive positive reviews of our professional services; 100% of our clients say we are trusted partners; 96% say our support is effective; and 90% of our business comes from repeat clients.

### What district leaders say about us:

"The Education Elements team has provided our district with the most relevant, practical strategies for organizational efficiency and student success. Our long-standing partnership has truly changed the way we work as a team. Education Elements is as vested in our district's success as we are - #bettertogether."

**Superintendent, Enlarged City School District of Middletown, NY**

Education Elements' focus on the WHY behind such an enormous shift in instructional practice has helped Gananda frame our work, communicate our rationale, secure teacher buy-in and most importantly provide students with voice and choice. They provided me with the structure, resources, and support necessary to turn this work around in the district and increase student empowerment.

**Director of Curriculum at Gananda Central School District, NY**

"In my 28 years of working in education, this has been the most meaningful work I've been a part of."

**District Leader, Bibb County School District, GA**



Grounded in our mission is our desire to build the capacity of classroom, school, and district leaders to design for each student's needs and potential. We approach every partnership through a lens of equity. We believe that just as each student has a unique set of interests, strengths, and experiences, so does each school and district. By learning about these, by gathering insights about students, staff and the district community, and by deeply analyzing habits and practices, we can support districts in creating opportunities for each student to thrive.

## What You Can Expect from Education Elements

We work with educators, innovators and designers to solve your organization's biggest challenges. In all of the work we do, every project we support involves a customized approach to **strategy, facilitation and capacity building**. For this project, we anticipate the following breakdown of these components:

### Strategy + Change Management



### Facilitation + Execution



### Coaching + Capacity Building



### Strategy + Change Management

Education Elements is a responsive organization and we pride ourselves on our commitment to adjust our support and services based on client needs. Scaling change across large and/or complex institutions can be challenging but this is where we shine. Education Elements helps you tackle changes step by step while adjusting the plan to best meet the needs of your community. Our organizational culture thrives on feedback and a spirit of revision and iteration, and we make feedback a regular part of how we operate. We will model this with you by sharing draft materials ahead of time and making shifts based on feedback. Here are a few ways we will support your district with strategy and change management.

- Develop an aligned approach to solve your targeted problem
- Provide methodology and frameworks to support the work and diagnose areas of focus
- Understand and assess the alignment of your initiatives
- Share guidance on communication and messaging techniques



### Facilitation + Execution

Education Elements has years of experience in designing and facilitating high quality and engaging professional learning on a wide variety of topics in both an in person and virtual setting. Over the past 10+ years, we have built a reputation on the quality of our professional learning, and have delivered tens of thousands of customized sessions to more than 300 districts throughout the country.

- Model best practices for facilitation both in-person and virtually
- Design learning experiences for leaders, staff, teams and community members
- Create structures for planning, implementing and monitoring
- Establish reflection cycles throughout the project

### Coaching + Capacity Building

We are successful when you are because we know when you work with us you are making an investment of time and resources. We believe that building a district's capacity to sustain the work is critical. We focus on developing the expertise of leaders to manage and sustain change.

- Improve efficiencies of teams
- Build skills to maintain strategy in-between touchpoints and over time
- Shift culture of teams
- Share and celebrate successes

## Outcomes

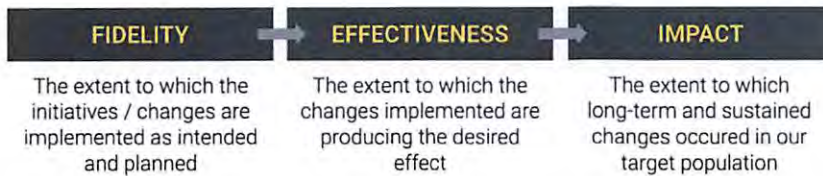
*We will work collaboratively with teams across the district to plan for implementation and measure the fidelity, effectiveness, and impact of our efforts.*

- We will co-plan the direction of the implementation with the project team, while also building district leaders' capacity in responsive strategic planning practices.
- We will twice administer Tripod surveys to uncover insights and "pulse check" our progress towards our outcome goals.
- We will convene the Steering Committee to review impact data, reflect on the successes and lessons learned thus far, and determine "pivots" to the direction of the implementation process.
- We will facilitate working sessions with the Implementation teams multiple times per year to share best practices in their focus areas, problem-solve, and plan for the next phase of the work.
- We will create and present materials for sharing updates regularly with the greater community about the progress of the strategic plan so that all community members feel informed and involved.

- We will facilitate a two-day bootcamp-style experience for a group of K-12 educators to learn about the latest practices from across the country in making learning environments engaging and personalized.

## Our Approach

Rocky Point has worked diligently to develop a strategic plan that includes alignment to their Mission, Vision, and Values, key focus areas, and initiatives within each focus area. It is now time to tackle the ambitious goals of the plan. At Education Elements, we build a theory of action so that organizations can build confidence that the changes they are seeing are actually attributable to the program or change they are implementing (causal connection).



Education Elements ensures that your organization identifies structures that align to each fidelity, effectiveness and impact are:

- **Fidelity:** project management plan, communication plan, and/or professional development plan, etc
- **Effectiveness:** perception surveys, observations tools and/or student interview, etc
- **Impact:** perception surveys, academic achievement data, attendance data, disciplinary data, etc

Education Elements administers Tripod surveys to gather, organize, and report on student, teacher, and family perspectives in order to support school improvement efforts and student outcomes.

The Tripod® survey instruments are informed by a combination of research, field experience, and input from key stakeholders. We are currently partnering with districts across the US to provide:

- Student surveys that collect information about teaching practices, student engagement and mindsets, peer support, SEL, school climate, diversity, equity, and inclusion;
- Family surveys that collect input from parents and guardians about school climate, parent satisfaction, barriers to family engagement as well as other key indicators.
- Teacher surveys that capture information about school quality, climate and teacher perceptions of instructional leadership and can gather feedback from teachers about key challenges they are experiencing to support retention.

Education Elements will provide Rocky Point with access to our Tripod survey. Education Elements will provide a cross-functional team including a designated project manager and personnel representing research, operations, data management, and the professional services team to manage the project.





## Detailed Approach of our Implementation

The following table outlines our proposed set of activities and deliverables to provide comprehensive support.

SPRINT 1: Fidelity 4 MONTHS (July-October)					
During this phase we will: (1) Establish expectation for implementation (2) Communicate most important aspect of plan (3) Activate governance structure (people) (4) Define metrics for fidelity, effectiveness, and impact					
Touchpoint/ Deliverable	Objectives	Deliverables	Audience	Anticipated Month	Time + Location
<b>Kickoff Call</b>	<ul style="list-style-type: none"> <li>Align on project roadmap and baseline survey administration, plan direction of Steering Committee and Pillar Teams work, strategize next steps, and logistics.</li> </ul>	Call Agenda and Aligned Resources	<b>Project Team</b>	July/August	60 min Call
<b>Survey Planning Call</b>	<ul style="list-style-type: none"> <li>Select Tripod Survey</li> <li>Determine Roster and Survey window</li> <li>Promotional plan</li> </ul>	Call Agenda and Aligned Resources	<b>Project Team</b>	July/August	60 min Call
<b>Dashboard Creation and Reporting</b>	<ul style="list-style-type: none"> <li>Education Elements team will develop and share dashboard reports that display data related to progress of strategic planning initiatives</li> </ul>	Implementation Dashboard	<b>Project Team</b>	September	Ongoing
<b>Survey Results Readout Call</b>	<ul style="list-style-type: none"> <li>Review survey data and align on themes and key insights</li> <li>Align on further analysis needs, including data disaggregation</li> </ul>	Readout Slides	<b>Steering Team</b>	September	90 min Call

	<ul style="list-style-type: none"> <li>Align on data to turnkey to the Steering Committee and Pillar Teams.</li> </ul>				
<b>Personalized Learning Bootcamp</b>	<ul style="list-style-type: none"> <li>A two-day bootcamp-style session with interactive activities to demonstrate personalized learning in action. Participants will leave with a plan for beginning to implement personalized learning in their classroom</li> </ul>	Agenda and Slides	<b>Interested Teachers (up to 30 participants)</b>	August	2 days onsite
<b>Steering Team Kickoff Workshop</b>	<ul style="list-style-type: none"> <li>Plan direction of Steering Committee and Pillar Team work, align on Roles and Accountabilities for Pillar Teams, with a lens of change management</li> <li>Define impact metrics and confirm prioritization of initiatives</li> <li>Engage in communications planning</li> </ul>	Agenda and Slides	<b>Steering Team</b>	October	1 day onsite
<b>Pillar Teams Kickoff Workshop</b>	<ul style="list-style-type: none"> <li>Introduce the timeline, processes and teams for the school year and align on management and collaboration structures for Pillar Teams</li> <li>Create goals, fidelity and effectiveness metrics, and implementation plans for the school year</li> </ul>	Agenda and Slides	<b>Pillar Teams</b>	October	1 day onsite
<b>School Implementation Meeting</b>	<ul style="list-style-type: none"> <li>Clarify building level role in executing on initiatives within the</li> </ul>	Agenda and Slides	<b>School Leaders + Project Team</b>	October	2 hr Virtual

	strategic plan				
<b>Monthly Calls (Project Team)</b>	<ul style="list-style-type: none"> <li>Plan direction of Steering and Pillar Teams, strategize next steps and logistics, provide thought partnership to district leadership team</li> </ul>	Call Agenda and Aligned Resources	<b>Project Team</b>	Ongoing	60 min call
<b>Pillar Lead Flex Support</b>	<ul style="list-style-type: none"> <li>Support reflection, problem solving, and action planning for initiative implementation</li> </ul>	Call Agenda and Aligned Resources	<b>Pillar Leads</b>	November	8x 60 min (2 calls/ Pillar)

## SPRINT 2: Effectiveness

4 MONTHS

(November-February)

During this phase we will:

- (1) Ensure initiatives are executed as planned
- (2) Determine how well implementation actions are going

Touchpoint/ Deliverable	Objectives	Deliverables	Audience	Anticipated Month	Time + Location
<b>Engagement + Data Collection Planning Call</b>	<ul style="list-style-type: none"> <li>Plan for community engagement and in person data collection</li> </ul>	Agenda and Aligned Resources	<b>Steering Team</b>	December	60 min Call
<b>Community Engagement</b>	<ul style="list-style-type: none"> <li>Lead community events in the form of focus groups or empathy interviews to collect data on effectiveness of initiatives</li> </ul>	Data Readout	<b>Steering Team</b>	January	8hrs virtual
<b>Pillar Team Retro + Planning</b>	<ul style="list-style-type: none"> <li>Analyze and reflect on data</li> <li>Create plan for pivots</li> </ul>	Agenda and Slides	<b>Pillar Teams</b>	February	1 Day Onsite
<b>Steering Team Planning Call</b>	<ul style="list-style-type: none"> <li>Engage in Communications Planning</li> </ul>	Agenda and Aligned Resources	<b>Steering Team</b>	February	90 min virtual

<b>Board/Impact Update</b>	<ul style="list-style-type: none"> <li>Communicate progress to strategic plan</li> </ul>	Slides	Project Team	February	90 min virtual
<b>Monthly Calls (Project Team)</b>	<ul style="list-style-type: none"> <li>Plan direction of Steering and Pillar Teams, strategize next steps and logistics, provide thought partnership to district leadership team</li> </ul>	Call Agenda and Aligned Resources	Project Team	Ongoing	60 min call

### SPRINT 3: Impact

4 MONTHS  
(March-June)

During this phase we will:

- (1) Identify stories of impact
- (2) Determine if actions are leading to desired outcomes
- (3) Establish a plan to pivot and adapt the strategic plan

Touchpoint/ Deliverable	Objectives	Deliverables	Audience	Anticipated Month	Time + Location
<b>Pillar Lead Flex Support</b>	<ul style="list-style-type: none"> <li>Support reflection, problem solving, and action planning for initiative implementation</li> <li>Coaching and support for district to lead data collection onsite</li> </ul>	Call Agenda and Aligned Resources	Pillar Leads	March	8x 60 min (2 calls/ Pillar)
<b>Survey Administration</b>	<ul style="list-style-type: none"> <li>Second administration of selected Tripod Survey</li> </ul>	Tripod Survey	To be determined	April	2 week window
<b>Steering + Pillar Team Retrospective + Planning</b>	<ul style="list-style-type: none"> <li>Reflect on data and current progress</li> <li>Develop plan to pivot based on retrospective</li> </ul>	Agenda and Slides	Pillar Teams + Steering Team	May	1 day onsite

<b>Board / Community Update</b>	<ul style="list-style-type: none"> <li>Communicate progress to strategic plan</li> </ul>	Slides	Project Team	May	90 min virtual session
<b>Design Calls</b>	<ul style="list-style-type: none"> <li>Finalize design of Impact Report</li> </ul>	Impact Report (PDF)	Project Team	May	2 x 60 min
<b>Impact Report</b>	<ul style="list-style-type: none"> <li>Synthesize progress into a professionally designed marketing collateral</li> </ul>	Impact Report (PDF)	Project Team	June	PDF
<b>Monthly Calls (Project Team)</b>	<ul style="list-style-type: none"> <li>Plan direction of Steering and Pillar Teams, strategize next steps and logistics, provide thought partnership to district leadership team</li> </ul>	Call Agenda and Aligned Resources	Project Team	Ongoing	60 min call

## Project Governance

In order to successfully manage a scope of work of this size, we have created a governance structure for this project that ensures clear roles, diverse voices, deep collaboration, and strong project management. This structure is a key component of our successful track-record of change management and identifies three teams that will be involved during various parts of the project:

Role	Accountabilities	Guidance and Anticipated Expectations
<b>Project Sponsor</b>	<ul style="list-style-type: none"> <li>Signs off on major deliverables</li> <li>Clears organizational barriers for project success</li> <li>Participates in Project Team Calls</li> </ul>	<b>1 Leader (recommend the Superintendent)</b>  2-5 hours per month
<b>Project Team</b>	<ul style="list-style-type: none"> <li>Responsible for day-to-day management of the project, including overseeing planning, logistics, and communication in partnership with the Education Elements team, and elevating decisions.</li> <li>Joins project calls, onsites and virtual sessions</li> </ul>	<b>1-3 Leaders</b>  4-10 hours per month



<b>Steering Committee</b>	<ul style="list-style-type: none"> <li>• Committee of district, school, student, family, and community representatives who design and refine major deliverables.</li> <li>• Option to be members of implementation teams, as well.</li> </ul>	<p><b>Up to 20 people</b></p> <p>0-5 hours per month (Varies depending on month)</p>
<b>Pillar Teams</b>	<ul style="list-style-type: none"> <li>• Committees of district, school, student, family, and community representatives who plan and implement towards one particular focus area of the strategic plan.</li> </ul>	<p><b>Up to 40 people across all implementation teams</b></p> <p>5-10 hours per month (Varies depending on month)</p>

## COVID-19 Policy

The district partner shall be responsible for complying with applicable guidelines, protocols, safety practices, and legal requirements issued by the Occupational Safety and Health Administration (OSHA), U.S. Department of Health and Human Services' Center for Disease Control and Prevention (CDC), and other applicable laws and requirements governing health and safety practices relating to the novel coronavirus Covid-19 pandemic, including but not limited to use of personal protective equipment (PPE), social distancing, and cleaning and sanitizing. Following CDC guidelines, travel is prohibited for 5 days after the onset of symptoms or after a positive test if asymptomatic. Individuals may return to travel after 5 days or when they are fever-free for 24 hours without the use of fever-reducing medication and symptoms are improving. Education Elements will reserve the right to move onsite to virtual engagements in the event that isolation is necessary and depending on emerging local conditions and recommendations from the CDC.

## Pricing

The pricing for the work is **\$218,965**. Our pricing is inclusive of all expenses (e.g. workshop materials, project management, travel costs).

- Pricing is valid until April 20, 2023.
- We are excited to get this work started. In order to prepare for projects, we have internal work to ensure our team is ready to go and staffed for your project. Work will start no sooner than 2 weeks after the contract signing and may take up to 30 days.



- This project is scheduled to start in July 2023 and end in June 2024. If work shifts to a later start date due to contract signing delays, we will adjust our timeline with you upon signature. This may impact the timeline of your project. Once we establish the official timeline and work begins, we will work with your team to schedule calls, in person training and virtual sessions. It is very important to us that we deliver quality work and maintain a schedule that works for your district and our team. If work is delayed due to scheduling conflicts in your organization, we reserve the right to revisit contracting terms.

**AGREEMENT**, made as of **April 19, 2023**, by and between the Board of Education of the Rocky Point Union Free School District, Suffolk County, New York (hereinafter the “Board”), and Paul Martinez (hereinafter the “Director of Facilities III”).

**WITNESSETH:**

**WHEREAS**, the Board desires to employ Mr. Martinez as Director of Facilities III; and

**WHEREAS**, the parties believe that a written contract specifying the terms and conditions of employment shall promote effective communication and true understanding between the parties; and

**WHEREAS**, the parties have mutually agreed upon the following terms and conditions relative to Mr. Martinez’s employment by the Board,

**NOW, THEREFORE**, in consideration of the agreements hereinafter set forth, together with other good and valuable consideration, receipt of which is hereby acknowledged, and intending to be legally bound thereby, the parties hereto agree as follows:

1. **Term of Agreement:** This Agreement shall be effective July 1, 2023 and shall remain in full force and effect through June 30, 2028, unless otherwise extended by the Board of Education.
2. **Compensation:** Provided that this Agreement shall not have been terminated as set forth herein, during the first year of this agreement the Director of Facilities III’s annual salary shall be \$156,325 to be paid as an exempt employee in accordance with the rules of the Board governing salary payment to other district supervisory employees. Said compensation shall be increased on the first day of July of each year of this agreement by three (3) percent.



3. Termination. This Agreement shall terminate on the occurrence of one of the following:

- a. The death of the Director of Facilities III;
- b. Resignation of the Director of Facilities III;
- c. Retirement of the Director of Facilities III;
- d. Dismissal of the Director of Facilities III in accordance with New York State Civil Service Law;
- e. Elimination of the position of Director of Facilities III

4. Leaves.

- a. Sick Leave: Twelve (12) days sick leave shall be credited each year. Unused days shall accumulate from year to year to a maximum of two-hundred (200) days. These days can be used for any illness suffered by the Director of Facilities III or a member of his immediate family. The immediate family includes an employee's husband, wife, son, daughter, father, and mother. If absent for three (3) or more consecutive days, the Superintendent may request a written statement from the attending physician.
- b. Personal Leave: Three (3) personal leave days shall be credited each year. Unused days shall convert to sick days and accumulate from year to year. Use of more than one personal day in any given month, or contiguous to another personal day, sick day, vacation day, holiday, compensatory day, or other absence, shall require the written approval of the Superintendent of Schools.
- c. Death in Family: Up to five (5) days shall be granted for a death in the immediate family, as defined above, and two (2) days shall be granted in the event of the death of a brother, sister, grandparent, spouse's grandparent, aunt, uncle, or spouse's brother or sister, daughter-in-law, son-in-law, mother-in-law, father-in-law.

5. Vacation. The Director of Facilities III shall be granted twenty (20) vacation

days to be taken upon the approval of the Superintendent of Schools or his designee, which may not be carried from year to year without the prior approval of the Superintendent. The aforementioned notwithstanding, the Director of Facilities III shall not be permitted to use vacation days during the following periods: August 20 – September 15; December 1 – April 15; June 15 – July 3, unless an exception is granted at the sole discretion of the Superintendent.

6. Holidays. The Director of Facilities III shall be entitled to the following paid holidays: New Year's Eve, New Year's Day; Martin Luther King, Jr. Birthday; Presidents' Day; Holy Thursday, Good Friday; Memorial Day; Independence Day; Labor Day; Rosh Hashanah; Yom Kippur; Columbus Day; Veteran's Day; Thanksgiving Day; Day After Thanksgiving; Christmas Eve; Christmas Day. If required to work during one of the listed holidays, a compensatory day for each day worked shall be granted.

7. Work Year/Day. The Director of Facilities III is a full-time twelve month employee whose work day shall be defined by the Superintendent and the needs of the District as may change from time to time but in no case shall be less than eight (8) hours per day during the months of September through June and ten (10) hours per day during the months of July and August. The Director of Facilities III shall not be required to work on Fridays during the months of July and August.

8. Snow / Emergency Days: The Director of Facilities III is required to work when school is closed for snow/emergency days. Moreover, the Director of Facilities III shall be required to remain on school property for the duration of all snow/emergency events and the response and recovery thereto. However, if a snow/emergency day shall occur on a holiday to which the Director of Facilities III is entitled to be off from work, he shall be entitled to a compensatory day for each such day worked.

9. Insurance.

- a. At the School District's expense, the Director of Facilities III is entitled to full participation in the district's two hundred thousand dollar (\$200,000) life insurance policy during his active employment. It is understood that the district's group life policy benefits decrease with age. Benefits from said policy cannot exceed the limits described therein.
- b. The School District shall pay eighty-five percent (85%) of the premium for health insurance in a plan chosen by the district, which shall provide benefits to the Director of Facilities III, his spouse and dependent children. If the Director of Facilities III elects to opt out of and not receive health insurance coverage provided by the District, he shall be entitled to a health insurance buyout and receive fifty percent (50%) of the District's portion of the current premium, to the extent permitted by the rules of the plan.
- c. The School District shall pay eighty-five percent (85%) of the premium for dental insurance in a plan chosen by the district, which shall provide benefits to the Director of Facilities III, his spouse and dependents.
- d. On his behalf, the district shall contribute one thousand five hundred dollars (\$1,500) annually to a tax shelter annuity program of the Director of Facilities III's choice, from the list of plan providers approved by the District.
- e. The district shall pay for dues for professional memberships, to the extent approved by the Superintendent of Schools.
- f. The Director of Facilities III may elect to join, at his sole cost and expense, a disability income insurance plan, if one is instituted by the School District.

10. Retirement Benefit.

- a. If the Director of Facilities III retires from the district after a minimum of ten contiguous years of service to the District, at age fifty-five (55) or older, and is

eligible to collect a pension from the Employees Retirement System, his then current insurance benefits (life, dental and health) shall be carried into retirement.

- b. At retirement, at age fifty-five (55) or older and eligible to collect a pension from the Employees' Retirement System, and having provided a minimum of 120 days prior notice to the District, the Director of Facilities III shall receive payment for fifty percent (50%) of unused sick and personal days at the rate of 1/240th of his annual salary per day, up to a maximum of two hundred (200) days.
- c. If permissible under the Internal Revenue Code and New York State and Federal law, it is agreed that the Director of Facilities III shall be permitted to have the sick and personal day buyout upon retirement made in the form of an employer non-elective contribution into a designated IRC Section 403(b) tax sheltered annuity up to the statutory limit.

11. Duties and Responsibilities. Mr. Martinez, the Director of Facilities III, shall have the power and obligation to perform and execute those duties and to accept all those responsibilities as assigned by the Superintendent, or his designee, and shall have the power and obligation to perform and execute those duties and to accept all those responsibilities including, but not limited to, the following:

- a. Directing the operations, maintenance, and repair of buildings and grounds;
- b. Planning and implementation of new construction, renovation, or capital repairs;
- c. Prepare, present, and execute annual budgets and other expenditure plans for all areas under the supervision of the Director of Facilities III;
- d. Supervise custodial, maintenance, grounds, security, and clerical functions reporting to the Director of Facilities III;
- e. Other functions and duties assigned by the Superintendent, or his designee.

12. Indemnification. During the term of this Agreement, the Board agrees to provide

legal counsel and to indemnify the Director of Facilities III against all financial loss arising out of any proceeding, claim, demand, suit or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while he is acting within the scope of his employment.

13. Severability. The invalidity or unenforceability of any provision hereof shall in no way affect the validity or enforceability of any other provision.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed on the day and year first set forth above.

**BOARD OF EDUCATION OF THE  
ROCKY POINT UNION FREE  
SCHOOL DISTRICT**

By: \_\_\_\_\_  
Mrs. Jessica Ward, President

\_\_\_\_\_  
Mr. Paul Martinez

**OFFICIAL BALLOT**

**ESBOCES ADMINISTRATIVE BUDGET VOTE  
WEDNESDAY, APRIL 19, 2023**

Please place an "X" to indicate the Board of Education's vote on the ESBOCES 2023-24 Administrative Budget.

\_\_\_\_\_ Resolution passed **to approve** the ESBOCES 2023-24 Administrative Budget

\_\_\_\_\_ Resolution passed **not to approve** the ESBOCES 2023-24 Administrative Budget

School District: \_\_\_\_\_

**Note:** Please be sure the attached certification form has been signed by the Board Clerk or an authorized official. Place ballot and certification form in red envelope.

**CERTIFICATION FOR ESBOCES ADMINISTRATIVE BUDGET VOTE**

I, \_\_\_\_\_, District Clerk/Authorized Official of the  
\_\_\_\_\_ School District, do hereby certify that, at a  
public meeting held on Wednesday, April 19, 2023, the Board of Education of the  
\_\_\_\_\_ School District adopted a resolution casting its vote  
on the Administrative Budget of the Eastern Suffolk Board of Cooperative  
Educational Services for 2023-24.

\_\_\_\_\_  
Signature, District Clerk/  
Other Authorized Official

**OFFICIAL BALLOT**

**ESBOCES BOARD ELECTION  
WEDNESDAY, APRIL 19, 2023**

Listed below are the six (6) candidates who are running for the five (5) vacant seats on the Eastern Suffolk BOCES Board.

Please place an "X" next to the name of each candidate for whom a vote has been cast.

\_\_\_\_\_ Imran Latif  
2280 Julia Goldbach Avenue  
Ronkonkoma, NY 11779  
**(Connetquot CSD)**

\_\_\_\_\_ Susan Lipman  
590 Higbie Lane  
West Islip, NY 11795  
**(West Islip UFSD)**

\_\_\_\_\_ Anne Mackesey  
76 High Street  
Sag Harbor, NY 11963  
**(Sag Harbor UFSD)**

\_\_\_\_\_ William Miller  
2 Latimer Avenue  
Coram, NY 11727  
**(Longwood CSD)**

\_\_\_\_\_ Catherine Romano  
52 Monell Avenue  
Islip, NY 11751  
**(Islip UFSD)**

\_\_\_\_\_ Norman A. Wagner  
490 Irving Street  
Central Islip, NY 11722  
**(Central Islip UFSD)**

School District: \_\_\_\_\_

**Note:** Please be sure the attached certification form has been signed by the Board Clerk or an authorized official. Place ballot and certification form in red envelope.



**CERTIFICATION FOR ESBOCES BOARD ELECTION**

I, \_\_\_\_\_, District Clerk/Authorized Official of the  
\_\_\_\_\_ School District, do hereby certify that, at a  
public meeting held on Wednesday, April 19, 2023, the Board of Education of the  
\_\_\_\_\_ School District adopted a resolution casting its  
vote for the election of members to the Eastern Suffolk Board of Cooperative  
Educational Services for the person or persons indicated on the attached ballot.

\_\_\_\_\_  
Signature, District Clerk/  
Other Authorized Official

**Rocky Point UFSD  
Personnel Schedule for Board of Education Approval - 4/19/2023**

**4/19/2023 Schedule-A Classified Staff**

Last	First	Position	Building	Rate	BOE Date	Amount	Effective Date	Description/Comments
Marcano	Catherine	School Lunch Monitor	JAE	Hourly-Step 0	4/19/2023	15.00	5/9/2023	Part-time (5 days per week, 3 hours per day) ten-month contractual appointment. Replaces H. Sjoen.
Winters	Rhonda	School Teacher Aide	FJC	N/A	4/19/2023	N/A	2/28/2023	Unpaid leave of absence for medical reasons from 2/28/2023-4/24/2023.
Riedes	Michele	Food Service Worker	HS	N/A	4/19/2023	N/A	4/3/2023	Amended start date
Dilger	Alyssa	School Teacher Aide	FJC	Annual-Step 0	4/19/2023	21,000.00	5/2/2023	Full-time ten-month contractual appointment. Salary pro-rated. Replaces R. Winters.
Masterson	Samantha	School Lunch Monitor	FJC	N/A	4/19/2023	N/A	5/2/2023	Resignation for personal reasons
Cambridge	Jennafer	Office Assistant	JAE	N/A	4/19/2023	N/A	3/31/2023	Amended effective date of leave of absence.
Spinelli	Jennifer	School Lunch Monitor	FJC	Hourly-Step 0	4/19/2023	15.00	5/3/2023	Part-time (5 days per week, 3 hours per day) ten-month conditional contractual appointment. Replaces S. Masterson

**Rocky Point UFSD  
Personnel Schedule for Board of Education Approval - 4/19/2023**

**4/19/2023 Schedule-B Certified Staff**

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Devito	Anthony	Elementary Education Teacher	FJC	Annual, M Step 2	4/19/2023	61,416.00	7/1/2023	Change in status from Regular Substitute to Full-time, ten-month probationary appointment commencing 7/1/2023 through 8/30/2026 (one year Jarema credit). The probationary expiration date will depend on the individual's APPR ratings. To receive tenure, Mr. Devito must have overall APPR rating of effective or highly effective in at least three of four preceding years. If Mr. Devito receives an ineffective composite or overall APPR rating in his final year of probation, he will not be eligible for tenure at that time. Replaces D. Donadoni.
Montalbano	Kaitlyn	Physical Education Teacher	JAE	Annual, M Step 2	4/19/2023	61,416.00	7/1/2023	Change in status from Regular Substitute to Full-time, ten-month probationary appointment commencing 7/1/2023 through 8/30/2026 (one year Jarema credit). The probationary expiration date will depend on the individual's APPR ratings. To receive tenure, Ms. Montalbano must have overall APPR rating of effective or highly effective in at least three of four preceding years. If Ms. Montalbano receives an ineffective composite or overall APPR rating in her final year of probation, she will not be eligible for tenure at that time. Replaces C. Donadoni.
Hill-Timpanaro	Laura	Teaching Assistant	JAE	N/A	5/16/2023	N/A	3/4/2023	Amended Tenure date

**Rocky Point UFSD  
Personnel Schedule for Board of Education Approval - 4/19/2023**

***4/19/2023 Schedule-C Non-Teaching Substitutes***

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Keating	Danielle	Substitute Teacher Aide/Monitor	DW	Hourly	4/19/2023	15.00	4/27/2023	2022-2023 school year

**Rocky Point UFSD  
Personnel Schedule for Board of Education Approval - 4/19/2023**

*4/19/2023 Schedule-D Teaching/Certified Substitutes*

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments

**Rocky Point UFSD  
Personnel Schedule for Board of Education Approval - 4/19/2023**

**4/19/2023 Schedule-E Co-Curricular Positions 2022/2023**

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments
Eilers	Jenessa	Coding Club	MS	N/A	4/19/2023	N/A	3/27/2023	Resignation for 2022-2023 school year.
Tsavos	Jonathan	Coding Club	MS	Annual	4/19/2023	1,274.00	4/1/2023	2022-2023 school year. Pro-rated.
Acritelli	Richard	MS Baseball Coach	MS	N/A	4/19/2023	N/A	3/31/2023	Resignation for personal reasons, served as coach from 3/27/2023 through 3/31/2023
Hamilton	Connor	MS Baseball Coach (Year 1)	MS	Annual	4/19/2023	3,966.00	4/3/2023	2022-2023 school year. Pro-rated.

\*Up to two hours: \$57.00; in excess of two hours: \$85.00; Junior/Senior Prom: \$57.00 per hour 2022/2023 school year

**Rocky Point UFSD**  
**Personnel Schedule for Board of Education Approval - 4/19/2023**

***4/19/2023 Schedule-F Community Education***

Last	First	Position	Bldg.	Rate	BOE Date	Amount	Effective Date	Description/Comments