

**MINUTES**  
**ROCKY POINT PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING**  
**June 10, 2024**

The meeting was called to order at 4:30 p.m. in the auditorium of Rocky Point High School.

**Present:** Jessica Ward, President  
Michael Lisa, Vice President  
Edward Casswell, Trustee  
Susan Sullivan, Trustee  
Erin Walsh, Trustee  
Scott O'Brien, Ed.D., Superintendent of Schools  
Susann Crossan, Assistant Superintendent  
Christopher Van Cott, Assistant Superintendent for Business  
Aaron Factor Ed.D., Assistant Superintendent for Curriculum and Instruction  
Kelly White, District Clerk

Absent:

**EXECUTIVE SESSION**

At 4:30 p.m. a motion was made by Susan Sullivan, and seconded by Michael Lisa, to adjourn to Executive Session to discuss confidential personnel and legal matters.

All in favor – Motion carried 5-0

The Board returned to Open Session at 7:07 p.m.

**PLEDGE OF ALLEGIANCE**

Ms. Ward reminded the meeting attendees of the public comment procedures.

Ms. Ward opened the floor to questions/comments regarding the agenda.

There were no questions/comments.

## SUPERINTENDENT'S REPORT

Dr. O'Brien announced that additional recognitions would take place at tonight's board meeting. He gave special thanks to Mrs. Meyers on the first ever 8<sup>th</sup> grade trip to Washington D.C.. He also expressed his gratitude for all of the chaperones who ensured the safety and well-being of the students. Dr. O'Brien then reviewed the IMP(P)ACT Report. Copies of the report were also provided at the meeting.

The reviewed areas included:

- Implementation of the 9-period day
- Renovations of the HS Library
- Grading policy research
- Implementation of mentoring programs at JAF and KMS
- Inaugural Rocky Point Day
- Introduction of Parent Square

Dr. O'Brien thanked the community members who have participated in project teams, focus groups and advisory teams. He encouraged others to join as well.

Dr. O'Brien invited Legislator Chad Lennon to the podium to recognize (2) students who placed in the 60<sup>th</sup> annual Cosmetology Teacher's Guild competition. Legislator Lennon announced junior, Julia Matthews, who placed first in the Junior Fantasy category and senior, Madison Palifka, who placed second in the Senior Fantasy category. Both girls were invited to the podium to receive recognition for their accomplishments.

Mrs. Dawn Meyers recognized 8<sup>th</sup> grade student, Savannah Bullock, for her ASL performances of the Pledge of Allegiance and National Anthem at sporting events throughout the year. She presented Savannah with a certificate and thanked her for her contributions both inside and outside of the classroom.

Mrs. Meyers also recognized the following upcoming retirees:

- Ms. Marianne Barber, a beloved student aide, is retiring after (18) years. She is described as a shining example of dedication, enthusiasm and kindness who goes above and beyond for both students and teachers alike. Mrs. Meyers added that she has a warm personality, making everyone feel welcomed and valued, and is one of the hardest working people she knows. Ms. Barber will be starting a new position in the Stony Brook Dermatology office. Mrs. Meyers wished her well on her new journey and thanked her for many years of hard work and commitment to Rocky Point Schools.

- Mr. Mark Moorman will be retiring after almost (21) years in Rocky Point Schools. He began his career as a mechanical engineer at Grumman before joining our district. He is described as a mentor, a guide and a friend to many. Mr. Moorman has been involved in countless school activities, coaching girls track, boys soccer and softball and has also served as an advisor for the video club, technology club, school store and yearbook. Mr. Moorman has been a trailblazer in the field of technology not only in the classroom but through his leadership with the Robotics team as well. They won (17) Regional trophies and (6) for the high school. In 2012, his Robotics team became Long Island Champions beating out over 200 other teams. After his retirement, Mr. Moorman will be transforming his garage into a wood working shop, babysitting his (3) grand children and traveling with his wife. Mrs. Meyers wished him the best of luck in his future.
- Mr. Darren Goldstein is retiring after dedicating (30) years to the Rocky Point community. He has played an integral role in shaping the students' lives. Mr. Goldstein began his career as a social worker before joining RPUFSD as a part-time kindergarten teacher and then moving on to second grade where he remained for (8) years. He then found his home at the Middle School where he remained for the rest of his tenure. Mr. Goldstein connected with his students through his innovative projects and thought-provoking discussions. He has been a staple of the Rocky Point Athletics program, coaching our award winning Wrestling team for the past (22) years. Although Mr. Goldstein will be spending his retirement with his wife in Florida, he has vowed to return during the season and continue to coach the wrestling team for a few more years. Mrs. Meyers congratulated Mr. Goldstein on his retirement, reiterated the positive impact he made and wished him well on his new adventures.

## CONSENT AGENDA

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a green box. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

### **III-IX CONSENT AGENDA ITEMS**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

- III: Minutes** – Regular Meeting May 21, 2024
- IV Budget Transfer Summary** – May 2024
- V: Treasurer’s Reports** – April 2024
- VI: Extra-Classroom Activity Account Treasurer’s Report** – April 2024
- VII: Financial Reports** – April 2024
- VIII: Internal Claims Audit Report** – May 2024
- IX: Committees on Special Education Schedules** 6-10-24-A and 6-10-24-B, as recommended by the Superintendent of Schools, to arrange for appropriate services, as indicated.

All in favor – Motion carried 5-0

**X LIVE LIKE SUSIE DONATION**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the cash donation on behalf of the Live Like Susie Scholarship, totaling \$530.00, as follows:

Be A Nicer Neighbor (BANN) Club’s Live Like Susie Memorial Baseball Game

All in favor – Motion carried 5-0

Ms. Ward thanked the BANN Club for its’ continued support of the Live Like Susie Scholarship.

**XI DONATION OF FUNDS FOR ROCKY POINT HS FIELD TRIPS – BALANCED HEALTH & WELLNESS**

Upon a motion made by Erin Walsh and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation from Balanced Health & Wellness to be used to offset the cost of Rocky Point High School Field Trips.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$1,500.00 as a result of the donation from Balanced Health & Wellness.

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect that increase:

A797 \$1,500.00

All in favor – Motion carried 5-0

Ms. Ward thanked Balance Health & Wellness for their generous donation.

**XII TEACHERS FEDERAL CREDIT UNION CLASSROOM GRANT AND TEACHERS SWAG AWARD**

Upon a motion made by Ed Casswell and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the Classroom Grant and Teachers Swag Award of \$1,500.00 from Teachers Federal Credit Union.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the 2024-2025 general fund budget by \$1,500.00 as a result of the award from Teachers Federal Credit Union,

**BE IT FURTHER RESOLVED**, that the following budget code be adjusted to reflect that increase:

A2110500020000 \$1,500.00

All in favor – Motion carried 5-0

**XIII CITIZENS CAMPAIGN FUND FOR THE ENVIRONMENT AMENDED GRANT AWARD**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accept the amended award of \$1,000.00 from Citizens Campaign Fund for the Environment.

**BE IT RESOLVED**, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the 2023-24 general fund budget by \$800.00 and to increase the 2024-25 general fund budget by \$200.00 as a result of the amended donation from Citizens Campaign Fund for the Environment.

**BE IT FURTHER RESOLVED** that the following budget codes be adjusted to reflect that increase:

A2110500033160 \$200.00

A2110406030000 \$800.00

All in favor – Motion carried 5-0

#### **XIV SURPLUS EQUIPMENT**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve for surplus the following attached lists of equipment.

All in favor – Motion carried 5-0

#### **XV RFP #R15-02 LEGAL SERVICES CONTRACT EXTENSION FOR 2024-2025**

Upon a motion made by Erin Walsh and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renews the agreement with Kevin A. Seaman, Esq. for Legal Services for the year ending June 30, 2025, at the same rate, as per the attached.

All in favor – Motion carried 5-0

#### **XVI RFP #R21-01 INTERNAL AUDITING SERVICES CONTRACT EXTENSION FOR 2024-25-NAWROCKI SMITH LLP**

Upon a motion made by Ed Casswell and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renew agreement with Nawrocki Smith LLP., for Internal Auditing Services for 2024-2025 fiscal year, at the rates specified on the attached.

All in favor – Motion carried 5-0

#### **XVII BID #21-01 HS/MS CHILLER FULL MAINTENANCE AGREEMENT EXTENSION FOR 2024-2025 (YEAR 4 OF 5) CARRIER CORP.**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renews the agreement with Carrier Corporation for HS/MS Chiller Full Maintenance Agreement for the 2024-2025 fiscal year at the stated rates for Year – 4, as attached.

All in favor – Motion carried 5-0

**XVIII            BID #23-05 IRRIGATION SYSTEM MAINTENANCE & REPAIR  
CONTRACT EXTENSION FOR 2024-2025**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renews the agreement with Watercraft Irrigation, Inc. for Irrigation System Maintenance & Repair for the 2024-2025 fiscal year, at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XIX                BID #24-04 FOOD SERVICE REFRIGERATION REPAIR  
EXTENSION FOR 2024-2025**

Upon a motion made by Erin Walsh and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education renews the agreement with ProCool East, Inc. d/b/a Refrigeration Utilities for Food Service Refrigeration Repair for the 2024-2025 fiscal year at no additional cost as per the attached.

All in favor – Motion carried 5-0

**XX                 BID #25-01 – PROVIDERS – EDUCATIONAL, BEHAVIORAL &  
RELATED SERVICES FOR 2024-2025**

Upon a motion made by Ed Casswell and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and appoints the attached list of providers for various special education services, in accordance with the scope of services submitted in response to the District's requests for proposal, as per the attached. Where multiple firms are approved for the same service, every effort will be made to assign the work to the lowest cost provider first, in accordance with the requirements of each student's IEP or 504 plan.

All in favor – Motion carried 5-0

**XXI                    AWARD RFP #R25-04 -STAFFING SERVICES FOR REGISTERED NURSE SUBSTITUTES FOR 2024-2025**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and appoints US Medical Staffing, Homecare Therapies LLC/dba Horizon Healthcare Staffing, Health Source Group, Atlas Search Health Solutions and Always Compassionate Home Care for registered nurse substitute services in accordance with the scope of services submitted in response to the District's requests for proposal #R25-04 for the 2024-2025 school year.

All in favor – Motion carried 5-0

**XXII                    2023-2024 HEALTH SERVICE CONTRACT - RIVERHEAD CENTRAL SCHOOL DISTRICT**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into an agreement for health services for the 2023-2024 school year with the following district:

Riverhead Central School District

All in favor – Motion carried 5-0

**XXIII                    CLAIMS SERVICE BUREAU CONTRACT 2024-25**

Upon a motion made by Erin Walsh and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the Claims Service Bureau Claims Service Agreement for the 2024-25 school year, at an hourly rate of \$68.00 and annual administrative fee of \$500.00, in order to continue service for active claims preceding 7/1/2020.

All in favor – Motion carried 5-0



**XXIV SPECIAL EDUCATION 2024-25 INSTRUCTIONAL CONTRACT-  
LITTLE FLOWER UFSD**

Upon a motion made by Ed Casswell and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Little Flower Union Free School District for special education instructional services for the 2024-2025 school year, as required under applicable Individual Educational Programs, applicable law, and/or District Policy.

All in favor – Motion carried 5-0

**XXV SCOPE SUMMER PROGRAM LICENSE AND OPERATING  
AGREEMENT**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2024 SCOPE Summer Program License and Operating Agreement.

All in favor – Motion carried 5-0

**XXVI REAFFIRM RESERVE ACCOUNTS & TRANSFER**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby reaffirms the District's existing Reserve Funds and approves the potential transfer of 2023-2024 operational fund balance into said Reserve Funds. Balances retained within each District Reserve Fund shall be based on the following;

**BE IT RESOLVED**, an amount up to five times the five-year rolling average of expenses for Workers' Compensation, Unemployment claims and Employers Retirement System (ERS) billings may be reserved in the Workers' Compensation, Unemployment and ERS Reserve funds respectfully; a not-to-exceed amount of \$100,000 may be reserved within the Property Loss and Liability Loss Reserve funds; an amount to maintain at least 50% of the District's compensated absences liability may be reserved in the Employee Benefit Accrued Liability Reserve; an amount not-to-exceed the statutory limit for the Teachers Retirement System (TRS) Sub-Reserve fund may be reserved; and the District's Capital Reserve may be funded in accordance with the May 16, 2023 voter approved referendum.

**BE IT FURTHER RESOLVED**, the District's Reserve Plan will be updated in accordance with this resolution.

All in favor – Motion carried 5-0

**XXVII LONG ISLAND NUTRITION DIRECTORS COOPERATIVE BID-  
2024-2025 PARTICIPATION**

Upon a motion made by Erin Walsh and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Resolution to participate in the Long Island Nutrition Directors Cooperative Bid for the 2024-25 Fiscal Year, as attached.

All in favor – Motion carried 5-0

**XXVIII RESOLUTION TO ADOPT THE REVISED 2024-2025 PROPERTY  
TAX REPORT CARD**

Upon a motion made by Ed Casswell and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the revised 2024-2025 Rocky Point Union Free School District Property Tax Report Card, as attached.

All in favor – Motion carried 5-0

**XXIX HAWKINS DELAFIELD & WOOD LLP / ARBITRAGE  
ANALYSIS & REBATE ENGAGEMENT LETTER**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**RESOLVED**, based on the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to execute the engagement letter with Hawkins, Delafield & Wood LLP for arbitrage rebate services as per applicable rules contained in Section 148(f) of the Internal Revenue Code of 1986 and regulations of the United States Department of Treasury.

All in favor – Motion carried 5-0

**XXX AGREEMENT BETWEEN THE BOARD OF EDUCATION OF  
THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND  
THE ROCKY POINT TEACHERS' ASSOCIATION - A**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for the purpose of department chair persons at the elementary level in science (K-2 and 3-5), math (K-2, 3-5).

All in favor – Motion carried 5-0

**XXXI            AGREEMENT BETWEEN THE BOARD OF EDUCATION OF  
THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND  
THE ROCKY POINT TEACHERS' ASSOCIATION - B**

Upon a motion made by Erin Walsh and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for four ( 4) building-level special education facilitators (K-2, 3-5, 6- 8, 9-12).

All in favor – Motion carried 5-0

**XXXII            AGREEMENT BETWEEN THE BOARD OF EDUCATION OF  
THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND  
THE ROCKY POINT TEACHERS' ASSOCIATION - C**

Upon a motion made by Ed Casswell and seconded by Michael Lisa, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education authorizes the President of the Board of Education to execute an Agreement between the Board of Education of the Rocky Point Union Free School District and the Rocky Point Teachers' Association for the purpose of department chair persons in one (1) Special Area Chairperson (Library K-12, Art K-12).

All in favor – Motion carried 5-0

**XXXIII            AGREEMENT BETWEEN THE BOARD OF EDUCATION OF  
THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND  
THE ROCKY POINT TEACHERS' ASSOCIATION - D**

Upon a motion made by Michael Lisa, and seconded by Susan Sullivan, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point Teachers' Association for the purpose of providing compensation to four select teachers who attend the AP Institute during June, July or August 2024.

All in favor – Motion carried 5-0

**XXXIV            AGREEMENT BETWEEN THE BOARD OF EDUCATION OF  
THE ROCKY POINT UNION FREE SCHOOL DISTRICT AND  
THE ROCKY POINT TEACHERS' ASSOCIATION - E**

Upon a motion made by Susan Sullivan, and seconded by Erin Walsh, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education authorizes the President of the Board of Education to execute an Agreement between the District and the Rocky Point Teachers' Association for the purpose of appointing two (2) teachers to "Teachers on Special Assignment (TOSA)." One teacher will be a full-time Elementary Instructional Coach for the 2024-2025 school year and another teacher will be a full-time Middle School Dean.

All in favor – Motion carried 5-0

**XXXV            PERSONNEL**

Upon a motion made by Erin Walsh and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached personnel changes.

All in favor – Motion carried 5-0

Ms. Ward congratulated the following employees on their appointments:

- Ms. Haille Ross – ENL Teacher - JAE
- Ms. Lizabeth Carter – English Teacher – HS

**XXXVI           NEW BUSINESS**

Ms. Ward inquired of the trustees if there was any new business they wished to discuss.

Mrs. Walsh extended her gratitude to Mr. Ed Casswell for all of his hard work and support.

Ms. Ward advised the meeting attendees that tonight was Mr. Casswell's final board meeting after being a part of the Rocky Point Board of Education for (10) years.

There was no further new business at this time.

Ms. Ward once again opened the floor to questions/comments.

- Ms. Franco inquired about a DEI committee being established. Dr. O'Brien stated that DEI concerns are being addressed through the Strategic Plan via the Wellness and Climate committee. Ms. Franco also asked if there has been an effort to inform the students what Juneteenth represents. Dr. O'Brien advised Ms. Franco to speak to the Director of Humanities who can provide the specifics regarding this inquiry. Finally, Ms. Franco inquired if anything was being done for Gay Pride month. Ms. Ward referred her to the Gay Straight Alliance Club for the details on the events planned.
- Mr. McNamara thanked the Board of Education and Dr. O'Brien for their support and cooperation regarding the International Cities of Peace initiative. Rocky Point became the 402<sup>nd</sup> international city of peace and the 1<sup>st</sup> in history to become a Corridor of Peace. Mr. McNamara invited everyone to the Heritage Center in Mt. Sinai from 7-9pm as they gather to determine main areas of peacemaking, specific to our community.
- Ms. Diesa commented on the recent grading policy survey and asked if there was a specific issue or goal they were looking to achieve. Ms. Ward shared that it had been discussed in Shared Decision meetings for the past several years and they are aiming to ensure that grading policies are consistent across all subjects as well as establishing policies that work for parents, students and teachers. Dr. O'Brien added that they will continue to develop a plan at the Strategic Planning meetings.

There were no further questions/comments.

## **XXXVII ADJOURNMENT**

At 7:56 p.m. a motion was made by Michael Lisa, and seconded by Susan Sullivan, to adjourn the meeting.

All in favor – Motion carried 5-0

Ms. Ward wished everyone a wonderful summer.

Respectfully submitted,

Kelly White  
District Clerk